

Meeting of the Council of the London Borough of Barnet

TO BE HELD ON

TUESDAY 2ND MARCH, 2021 AT 7.00 PM

VENUE

LINK TO VIRTUAL MEETING <https://bit.ly/3bqa7LK>

SUMMONS AND AGENDA



All Councillors are hereby summoned to attend the Council Meeting for the transaction of the business set out.

Agenda and Timetable
Tuesday 2nd March, 2021

Item	Subject	Timing	Page Nos
	Part 1 - Statutory formalities/Announcements (15 minutes)		
1.	Apologies for absence		
2.	Elect a Member to preside if the Mayor is absent		
3.	Prayer		
4.	Declarations of Interest		
5.	Minutes of the last meeting		5 - 20
6.	Official announcements		
7.	Any business remaining from last meeting		
7.1	Resolution of Appreciation		
7.2	The Mayoralty for the Municipal Year 2021-22		
	Part 3 - Statutory Council Business		
8.	Petitions for Debate		
9.	Reports from the Leader		
10.	Reports from Committees		
10.1	Referral from Policy and Resources Committee - Business Planning - Corporate Plan, Budget 2021/22 and Medium Term Financial Strategy 2021-25		21 - 388
10.2	Referral from the Pension Fund Committee: Local Pension Board Annual Report - To Follow		To Follow
11.	Reports of Officers		

11.1	Report of the Head of Governance - Member's Allowances Scheme 2021/22		389 - 416
11.2	Report of Head of Governance - Changes to Calendar of meetings and Appointments to Committees		417 - 424

Andrew Charlwood, Head of Governance
2 Bristol Avenue, Colindale, NW9 4EW

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Minutes

OF THE MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF BARNET
held at Virtual meeting, on 19 January 2021

AGENDA ITEM 5

PRESENT:-

The Worshipful the Mayor (Councillor Caroline Stock)
The Deputy Mayor (Councillor Lachhya Bahadur Gurung)

Councillors:

Golnar Bokaei	Jennifer Grocock	Helene Richman
Jess Brayne	Rohit Grover	Tim Roberts
Felix Byers	John Hart	Gabriel Rozenberg
Anne Clarke	Ross Houston	Lisa Rutter
Alison Cornelius	Anne Hutton	Shimon Ryde
Pauline Coakley Webb	Laithe Jajeh	Gill Sargeant
Dean Cohen	Kathy Levine	Alan Schneiderman
Melvin Cohen	David Longstaff	Mark Shooter
Sara Conway	John Marshall	Elliot Simberg
Jo Cooper	Kath McGuirk	Thomas Smith
Geof Cooke	Arjun Mittra	Stephen Sowerby
Richard Cornelius	Alison Moore	Julian Teare
Saira Don	Ammar Naqvi	Daniel Thomas
Val Duschinsky	Nagus Narenthira	Reuben Thompstone
Claire Farrier	Reema Patel	Sarah Wardle
Anthony Finn	Alex Prager	Roberto Weeden-Sanz
Nizza Fluss	Sachin Rajput	Laurie Williams
Linda Freedman	Barry Rawlings	Peter Zinkin
Eva Greenspan	Danny Rich	Zakia Zubairi

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillor Prentice and Councillor O'Macauley. Councillor Edwards was also absent from the meeting.

2. ELECT A MEMBER TO PRESIDE IF THE MAYOR IS ABSENT

The Worshipful the Mayor was present.

3. PRAYER

Rabbi Berger was called upon by the Worshipful the Mayor to speak to Council and say prayers.

4. DECLARATIONS OF INTEREST

Councillor Zinkin declared a pecuniary interest in relation to item 14.3 of the agenda, the motion on Dealing with Dangerous Cladding, by virtue of having an interest in a property which may have dangerous cladding.

Councillor Hutton declared an interest in relation to item 14.7 of the agenda, the motion on Stand up for Carers – Increasing Carer’s Allowance, by virtue of being a trustee of Barnet Carers Centre.

5. MINUTES OF THE LAST MEETING

The minutes of the meeting held on the 20th October 2020 were agreed as a correct record.

6. OFFICIAL ANNOUNCEMENTS

The Worshipful the Mayor expressed sincere condolences on behalf of the Council to all Barnet Residents who had sadly lost a loved one over the last few weeks due to Covid and to those who continue to struggle with long-Covid.

The Worshipful the Mayor also expressed sincere condolences on behalf of the Council to: all Members who had been recently bereaved; Councillor Sargeant who lost her husband Malcolm, who was the Mayor’s consort during 2000-2001 and previously a Barnet Councillor; Councillor Zinkin and Councillor Rutter who had recently lost their mother; and Councillor Teare who had sadly lost both his mother and father.

The Worshipful the Mayor invited Councillor Narenthira to say a few words in memory of Malcom Sargeant.

The Worshipful the Mayor invited the Director of Public Health to provide an update on the Council’s response to the pandemic. Following the update The Worshipful the Mayor thanked the Public Health Team for everything they had done over the past few months during such unprecedented times and acknowledged the extremely difficult pressures the department had adapted to.

7. ANY BUSINESS REMAINING FROM LAST MEETING

There was none.

8. QUESTIONS TO THE LEADER (AND COMMITTEE CHAIRMEN IF HE/SHE HAS DELEGATED) - TO FOLLOW

Answers to the questions submitted were provided as a supplementary paper to the agenda.

Supplementary questions were then asked and answered within the allotted time given for the item.

9. PETITIONS FOR DEBATE (20 MINUTES)

There were none.

10. REPORTS FROM THE LEADER

There were none.

11. REPORTS FROM COMMITTEES

11.1 REPORT OF THE CONSTITUTION AND GENERAL PURPOSES COMMITTEE - CONSTITUTION REVIEW

Councillor Melvin Cohen, Chairman of the Constitution and General Purposes Committee, moved the reception and adoption of the recommendations in the report. Debate ensued.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For	57
Against	2
Abstain	0
Absent	3
Total	62

RESOLVED that Council:

- 1. Noted the report of the Constitution & General Purposes Committee held on 12 January 2021 (Annex 1) and noted that the Committee approved the changes as proposed.**
- 2. Approved the Constitution amendments as set out in Appendices A to B.**
- 3. Authorised the Monitoring Officer to implement these revisions and publish a revised Constitution.**

11.2 REPORT OF THE CONSTITUTION AND GENERAL PURPOSES COMMITTEE - PAY POLICY

Councillor Melvin Cohen, Chairman of the Constitution and General Purposes Committee, moved reception and adoption of the recommendations in the report. Debate ensued.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For	59
Against	0
Abstain	0
Absent	3
Total	62

RESOLVED that the Council approved the Annual Pay Policy Statement for the financial year 2021/22 (Appendix A).

12. REPORTS OF OFFICERS

12.1 REPORT OF FINANCE & SECTION 151 OFFICER - LONDON BOROUGH

GRANTS SCHEME - BOROUGH CONTRIBUTIONS, 2021/22

The Worshipful the Mayor moved reception and adoption of the recommendations in the report.

On the recommendations in the report being put to the vote, the recommendations were unanimously agreed.

RESOLVED that Council:

- 1. Approved the recommendation of the London Councils Leaders' Committee for an overall level of expenditure and borough contributions of £6,668,000 in 2021/22, involving a levy on Barnet of £294,546.**
- 2. Instructed the Director of Finance to inform the Chief Executive of London Councils accordingly.**

12.2 REPORT OF THE HEAD OF GOVERNANCE - CALENDAR OF MEETINGS

The Worshipful the Mayor moved reception and adoption of the recommendations in the report.

The Head of Governance asked Council to note a change to the current calendar of meetings 2020-21 in addition to those set out in Appendix A, as follows:

- The Health and Wellbeing Board on the 23rd March 2021 to be moved to the 8th April 2021.

The Head of Governance asked Council to note changes to the proposed calendar of meetings 2021-22 in addition to those set out in Appendix B, as follows:

- The Health and Wellbeing Board proposed to be held on the 23rd of September 2021 be moved to the 30th September 2021.
- The Health and Wellbeing Board proposed to be held on 13th January 2022 be moved to the 9th December 2021 and the start time to be amended to 9.30am.
- The addition of an Audit Committee meeting on 26th April 2022, originally proposed to be held in June 2022 after the Local Election. However, officers had reported a meeting in April was required to approve the Annual Audit Plan.
- The addition of a Health Overview and Scrutiny Committee meeting on the 25th May 2022 to enable the Committee to undertake scrutiny of the NHS Trusts Quality Accounts.
- The Health Overview and Scrutiny Committee meeting proposed to be held on the 1st November 2021 be moved to the 12th October 2021.

On the recommendations as amended in the report being put to the vote, the recommendations were unanimously agreed.

RESOLVED that Council:

- 1. Note the changes to the calendar of meetings 2020-21**
- 2. Approved the proposed calendar of meetings 2021-22 as outlined in Appendix B, including the additional amendments outlined above.**

13. QUESTIONS TO COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

There were none.

14. MOTIONS (45 MINUTES)

14.1 ADMINISTRATION MOTION IN THE NAME OF COUNCILLOR ROBERTO WEEDEN-SANZ - OPPOSING LOW TRAFFIC NEIGHBOURHOODS AND ADDITIONAL DRIVING LEVIES

Councillor Weedon-Sanz moved the motion in his name. Councillor McGuirk moved an amendment in her name. Debate ensued.

The amendment in the name of Councillor Kath McGuirk was put to the vote.

The votes were recorded as follows:

For	24
Against	35
Abstain	0
Absent	3
Total	62

The amendment in the name of Councillor Kath McGuirk was declared LOST.

The substantive motion in the name of Councillor Weedon-Sanz was put to the vote.

The votes were recorded as follows:

For	35
Against	24
Abstain	0
Absent	3
Total	62

RESOLVED that:

Council notes:

- 1. A number of London Councils, mainly those controlled by the Labour Party, imposed Low Traffic Neighbourhoods (LTNs) in their boroughs.**
- 2. These LTNs form part of Labour London Mayor Sadiq Khan’s London Streetspace programme.**
- 3. There are around 200 LTN schemes underway across London, none are in Barnet.**
- 4. Thousands have protested against LTNs in boroughs such as Ealing, whose MP wrote to her Council stating that these LTNs had been “poorly thought through and rushed.”**
- 5. A number of LTNs were reversed after surrounding roads saw major surges to congestion. One LTN in a neighbouring borough caused such considerable**

extra congestion that there was traffic spill-over in Barnet wards such as Brunswick Park.

6. Sadiq Khan has also floated the idea of a daily charge being levied on all cars entering anywhere in London, from anywhere outside.
7. Sadiq Khan increased the Congestion Charge, and proposed extending it into Barnet.
8. TfL, which is Chaired by Sadiq Khan, received two bailouts in 2020.

Council believes that:

1. LTNs have been implemented without being thought through, leading to greater traffic elsewhere in boroughs in which they have been built, with knock-on effects in neighbouring boroughs, and causing difficulty for some emergency service vehicles in those areas.
2. As an outer-London borough, Barnet's businesses, and indeed residents' families, would be damaged by a charge levied on all those entering the city in a car.
3. Decisions, plans and proposals by Sadiq Khan to increase and extend the Congestion Charge, as well as to create a new charge for entering London is an outcome of a mismanaged TfL, throughout Mayor Khan's term.
4. Extra charges such as these will have the greatest negative impact on the poorest in our borough and across London.
5. The Covid pandemic has simply revealed the dire state of TfL's finances, and while it exacerbated their problems, it was not the sole cause of the organisation's financial difficulties.

Council resolves to:

1. Not impose any LTNs on Barnet residents.

Call on Sadiq Khan to not levy a new charge for those entering London, or to increase or extend the Congestion Charge, or to threaten Londoners with these actions – which would financially harm Barnet's residents and businesses.

14.2 OPPOSITION MOTION IN THE NAME OF COUNCILLOR ALAN SCHNEIDERMAN - PROTECTING OUR PARKS AND GREEN SPACES

Councillor Alan Schneiderman moved the motion in his name. Councillor Dean Cohen moved an amendment in his name. Councillor Anne Clarke moved an amendment in her name. Debate ensued.

The amendment in the name of Councillor Dean Cohen was put to the vote. The votes were recorded as follows:

For	59
Against	0
Abstain	0
Absent	3
Total	59

The amendment in the name of Councillor Dean Cohen was declared CARRIED.

The amendment in the name of Councillor Anne Clarke was put to the vote.

The votes were recorded as follows:

For	24
Against	35
Abstain	0
Absent	3
Total	59

A formal division was called in accordance with Council Procedure Rule 14.

The Monitoring Officer provided advice to the Council on the legality of the amendment in the name of Councillor Anne Clarke. It was agreed to minute that 'ask' should be included in brackets after the word 'instruct' to make clear that Council cannot make the Environment Committee vote in a certain way, but it can ask.

Votes were individually recorded for all Members.

Councillor			For	Against	Not Voting	Absent
1.	MAYOR Caroline	STOCK		✓		
2.	DEPUTY MAYOR Lachhva	GURUNG		✓		
3.	Golnar	BOKAEI		✓		
4.	Jess	BRAYNE	✓			
5.	Felix	BYERS		✓		
6.	Anne	CLARKE	✓			
7.	Pauline	COAKLEY WEBB	✓			
8.	Dean	COHEN		✓		
9.	Melvin	COHEN		✓		
10.	Geof	COOKE	✓			
11.	Jo	COOPER	✓			
12.	Sara	CONWAY	✓			
13.	Alison	CORNELIUS		✓		
14.	Richard	CORNELIUS		✓		
15.	Saira	DON		✓		
16.	Val	DUSCHINSKY		✓		
17.	Paul	EDWARDS				✓
18.	Claire	FARRIER		✓		
19.	Anthony	FINN		✓		
20.	Nizza	FLUSS		✓		
21.	Linda	FREEDMAN		✓		

Councillor			For	Against	Not Voting	Absent
22.	Eva	GREENSPAN		✓		
23.	Jennifer	GROCOCK		✓		
24.	Rohit	GROVER		✓		
25.	John	HART		✓		
26.	Ross	HOUSTON	✓			
27.	Anne	HUTTON	✓			
28.	Laithe	JAJEH		✓		
29.	Kathy	LEVINE	✓			
30.	David	LONGSTAFF		✓		
31.	John	MARSHALL		✓		
32.	Kath	McGUIRK	✓			
33.	Arjun	MITTRA	✓			
34.	Alison	MOORE	✓			
35.	Ammar	NAQVI	✓			
36.	Nagus	NARENTHIRA	✓			
37.	Charlie	O-MACAULEY				✓
38.	Reema	PATEL	✓			
39.	Alex	PRAGER		✓		
40.	Wendy	PRENTICE				✓
41.	Sachin	RAJPUT		✓		
42.	Barry	RAWLINGS	✓			
43.	Danny	RICH	✓			
44.	Helene	RICHMAN		✓		
45.	Tim	ROBERTS	✓			
46.	Gabriel	ROZENBERG	✓			
47.	Lisa	RUTTER		✓		
48.	Shimon	RYDE				✓
49.	Gill	SARGEANT	✓			
50.	Alan	SCHNEIDERMA	✓			
51.	Mark	SHOOTER		✓		
52.	Elliot	SIMBERG		✓		
53.	Thomas	SMITH		✓		
54.	Stephen	SOWERBY		✓		
55.	Julian	TEARE		✓		
56.	Daniel	THOMAS		✓		
57.	Reuben	THOMPSTONE		✓		
58.	Sarah	WARDLE		✓		

Councillor			For	Against	Not Voting	Absent
59.	Roberto	WEEDEN-SANZ		✓		
60.	Laurie	WILLIAMS	✓			
61.	Peter	ZINKIN		✓		
62.	Zakia	ZUBAIRI	✓			

The votes* were recorded as follows:

For	24
Against	34
Abstain	0
Absent	4
Total	62

*Cllr Edwards and Cllr Ryde were absent for this vote.

The amendment in the name of Councillor Anne Clarke was declared LOST.

The motion as amended by Councillor Dean Cohen was then put to the vote.

The votes were recorded as follows:

For	60
Against	0
Abstain	0
Absent	2
Total	62

RESOLVED that:

Council notes:

1. **Just how important it has been, for residents' health and wellbeing, to have access to parks and green spaces during the Covid-19 pandemic.**
2. **That the Council has invested in parks across the borough over the past few years – with Montrose and Silverstream as great examples for what a green space should look like in the borough.**
3. **That the Council opened the new Exploratory Park, a part of the Council's Brent Cross town development, in mid-August – giving our residents even more green space to access during the pandemic.**

Council resolves:

1. **To continue to protect all Barnet's parks and green spaces.**

14.3 **ADMINISTRATION MOTION IN THE NAME OF COUNCILLOR SARAH WARDLE - DEALING WITH DANGEROUS CLADDING**

The amendment in the name of Councillor Anne Clarke was put to the vote.

The votes were recorded as follows:

For	24
Against	34
Abstain	0
Absent	4
Total	62

*Cllr Zinkin did not take part in the vote as he declared a pecuniary interest in the item.

The amendment in the name of Councillor Anne Clarke was declared LOST.

The substantive motion in the name of Councillor Sarah Wardle was put to the vote

The votes were recorded as follows:

For	34
Against	24
Abstain	0
Absent	4
Total	62

*Cllr Zinkin did not take part in the vote as he declared a pecuniary interest in the item.

RESOVLED that:

Council notes:

- 1. There is a national issue whereby some buildings were clad with materials that are dangerous and have now been banned, including several within Barnet.**
- 2. Dangerous cladding has led to catastrophes in the UK, such as the fire in Grenfell Tower of 2017.**
- 3. In light of the Grenfell fire, the Council set aside £30million to improve fire safety measures across its housing stock. The Council swiftly assessed our Council-owned blocks and took the necessary action to support residents, with £7million being spent to replace cladding on three local tower blocks.**
- 4. Hendon MP Matthew Offord has launched a petition urging urges the Government to take immediate action to complete necessary remedial cladding work at no cost to leaseholders.**
- 5. Inside Housing published “10 steps to End Our Cladding Scandal”, based on the recommendations of the Housing, Communities and Local Government Select Committee.**

Council believes that:

- 1. People should feel safe in their own homes, and it is unacceptable for any people to live in homes that are dangerously clad.**
- 2. Residents who bought new-build flats should not have to pay for remedial works to address cladding safety.**

Council resolves to:

Support Inside Housing’s 10 steps that must be taken to End Our Cladding Scandal:

- a) The government must lead an urgent national effort to remove all dangerous cladding from buildings by June 2022.
- b) The Building Safety Fund must cover all buildings, regardless of height, and a range of internal and external fire safety defects, not just cladding.
- c) The government should provide the money up front and then seek to recover it from any responsible parties or via a temporary levy on development.
- d) Social housing providers must have full and equal access to the fund. The government must compel building owners or managers to be honest with residents about fire safety defects.
- e) The government should cover the cost of interim safety measures. The government should act as an insurer of last resort and underwrite insurance where premiums have soared.
- f) A fairer, faster process is needed to replace the EWS form and funding is necessary to ensure all buildings requiring a form are surveyed within 12 months.

Mental health support must be offered to affected residents. j. Protecting residents from historic and future costs must be a key commitment of new building safety legislation.

14.4 OPPOSITION MOTION IN THE NAME OF COUNCILLOR ARJUN MITTRA - COMMONWEALTH AND VETERANS' SUPPORT

The amendment in the name of Councillor Gurung was accepted by the Opposition group.

The motion as amended by Councillor Gurung was put to the vote.

Votes were recorded as follows:

For	59
Against	0
Abstain	0
Absent	3
Total	62

RESOLVED That:

Council notes:

1. Commonwealth veterans have a long and proud history of service in the British military. From World War II to recent conflicts in Iraq and Afghanistan, Commonwealth veterans have served with distinction alongside British born veterans.
2. Commonwealth veterans are supposed to receive indefinite leave to remain in the UK, however, when their service is complete many are left with extortionate charges to do so.
3. Fees for indefinite leave to remain have also dramatically increased. Since 2015, fees have increased by nearly 127% from £1051 - £2381 with a family of four having to pay nearly £10000 to remain in the UK. This doesn't include associated legal fees that some who have struggled with immigration applications may need to pay. This has led to many facing spiralling debt and uncertain immigration status with the very real prospect of deportation. Whilst

their applications are ongoing commonwealth veterans are also unable to seek employment or claim benefits.

Council believes:

1. This is poor reward for people persuaded to leave their countries in order to serve in the British armed forces and put their lives on the line in the service of this country.

Council resolves to:

1. Make Barnet's armed forces champions and lead officers aware of the difficulties experienced by commonwealth veterans and ensure that those who are currently experiencing problems, whether financial or immigration difficulties, are not disadvantaged whilst their applications are ongoing.
2. Council also asks the Leaders of all three political Groups to write to the Prime Minister, the minister of state for immigration, and the minister of state for veterans' affairs outlining Council's support for all commonwealth veterans who have served a minimum of 4 years to be granted automatic and free of charge right to remain in the UK and that any veteran who completes 12 years of service to be automatically given British Citizenship.
3. Council also asks the Leaders of all three political Groups to write to all three Barnet MPs to ask them to press the Government for a change in the legislation as set out above.

14.5 ADMINISTRATION MOTION IN THE NAME OF COUNCILLOR DANIEL THOMAS - FIGHTING FOOD INSECURITY IN BARNET

The amendment in the name of Councillor Sara Conway was put to the vote.

Votes were recorded as follows:

For	24
Against	35
Abstain	0
Absent	3
Total	59

The amendment in the name of Councillor Conway was declared LOST.

The substantive motion in the name of Councillor Daniel Thomas was put to the vote.

Votes were recorded as follows:

For	59
Against	0
Abstain	0
Absent	3
Total	59

RESOLVED that:

Council's vision for food security in Barnet is that:

1. All residents, at all times, have access to sufficient, safe and nutritious food to meet their dietary needs for an active and healthy life. We want to ensure people have such access consistently and reliably, without resorting to emergency supplies, scavenging, stealing or other coping strategies.

Council believes that:

1. Covid has created unprecedented challenges for residents across the borough and impacted on access to food for various reasons such as shielding, the inability to book online delivery slots and fear of supermarket visits and an increase in unemployment.
2. The Council should help those most vulnerable tackle the underlying causes of food insecurity, minimise its health impacts and support the voluntary and community sector who aid in this area.

Council notes that:

1. The Council has been combatting food insecurity for years, having established a Working Group in 2017, and signing off an action plan in 2019. This action plan has now been amended in light of the Covid pandemic.
2. At the beginning of the pandemic outbreak, the Council set up an Essential Supplies Hub that provided food and other essentials to vulnerable individuals and families across the borough.
3. The Council has continued to support foodbanks throughout the pandemic, with a particular emphasis on ensuring good supply during school holidays.
4. The Council was allocated almost £1million from the Government's Covid Winter Grant Scheme. 80% of this grant went to providing meal vouchers for children and families, to ensure no children went hungry over the school holidays, while the remainder was allocated to supporting other vulnerable residents across Barnet.
5. Over 650 people volunteered to support our Essential Supplies Hub, helping to support those in need and to fight food insecurity.
6. Should a food bank be forced to close due to extenuating circumstances, the Council has contingency plans to ensure a continued supply.
7. To ensure the long-term sustainability of Barnet's local food aid providers, we are providing them with links to resources to attract new direct donations, in addition to resources provided via the Essential Supplies Hub. As part of this, Young Barnet Foundation (YBF) is currently running a campaign to encourage donations directly to foodbanks.

Council resolves to:

1. Produce a new food security action plan.
2. Continue working to ensure that future emergency plans incorporate food security.
3. Place an even greater emphasis on tackling the underlying causes of food insecurity.
4. Thank all Barnet residents and community groups who have helped fight food insecurity in our borough by supporting our food banks, volunteering with our supplies hub and more.

14.6 OPPOSITION MOTION IN THE NAME OF COUNCILLOR BARRY RAWLINGS - KEEP THE £20 A WEEK UNIVERSAL CREDIT UPLIFT

The amendment to the motion in the name of Councillor Sachin Rajput was put to the vote.

Votes were recorded as follows:

For	35
Against	24
Abstain	0
Absent	3
Total	59

The motion in the name of Councillor Sachin Rajput was therefore CARRIED.

The motion as amended by Councillor Sachin Rajput was put to the vote.

Votes were recorded as followed:

For	37
Against	22
Abstain	0
Absent	3
Total	62

RESOLVED that:

This Council notes:

- 1. Announced on the 20th March 2020 as part of his pandemic response package, the Chancellor of the Exchequer created a time-limited increase to the basic rate of Universal Credit (and the tax credit equivalent). This gave millions of people across the UK extra money to help them through the expected period of financial hardship brought on by the Covid pandemic.**
- 2. The Government's time-limited increase to the Universal Credit is due to expire in April.**
- 3. The £20 a week boost reflected the reality that the level of benefits were not adequate to protect the swiftly increasing number of households relying on them as the crisis hit. This was a very significant and welcome move to bolster low and middle-income families' living standards.**
- 4. The increase in benefits has had a positive effect on the lives of thousands of local claimants who are better able to pay for life's essentials such as food, clothing and utilities.**
- 5. It must be recognised that these are exceptional measures, which will have to be phased out at the appropriate time.**

This Council believes:

- 1. Covid pandemic relief must not be used as an ideological excuse to increase future reliance on the welfare state.**

Council resolves to:

- 1. Write to the Chancellor to request that he considers extending the period in which the uplift is granted if Covid challenges continue for longer than expected at the introduction of the benefit.**

14.7 LIBERAL DEMOCRAT MOTION IN HE NAME OF COUNCILLOR JESS BRAYNE -

STAND UP FOR CARERS - INCREASING CARER'S ALLOWANCE

The amendment to the motion in the name of Councillor Sachin Rajput was put to the vote.

Votes were recorded as follows:

For	35
Against	24
Abstain	0
Absent	3
Total	62

The motion in the name of Councillor Sachin Rajput was therefore CARRIED.

The motion as amended by Councillor Sachin Rajput was put to the vote.

Votes were recorded as followed:

For	59
Against	0
Abstain	0
Absent	3
Total	62

RESOLVED THAT:

The pandemic has highlighted the invaluable role of Barnet's carers, both those employed in the care sector and unpaid people who care for family members. Carers in Barnet have been at the forefront of the coronavirus pandemic response and continue to do a selfless and remarkable job in very difficult circumstances. Situations provoking care interventions can happen with little warning. Often those giving care have to reduce their working hours or give up work to juggle competing demands. The pressures on young carers can negatively impact on their experiences and outcomes in education, having a lasting effect on their life chances. Many carers in Barnet are unaware of their entitlement to financial support, a carers assessment or break, and the support services available.

Council notes that:

1. There are approximately 6.5 million volunteers in the UK who look after a family member or friend who is elderly or has a disability, or a mental or physical illness.
2. Many people who provide care do not recognise themselves as a 'carer'. The latest government figures show that 4,784 unpaid carers in Barnet are entitled to receive Carer's Allowance, although only 3,695 currently do.
3. At just £67.25 a week; Carer's Allowance is the lowest benefit of its kind.
4. In response to the Covid-19 pandemic, the Government increased the Universal Credit standard allowance and the Working Tax Credit basic element by £20 a week above the planned uprating in April 2020, but it has not increased Carer's Allowance.

Council resolves to:

Call on the Leader to write to the Chancellor of the Exchequer

- a) Emphasising that Covid has highlighted the importance of the carer's allowance.**
- b) Requesting that the Treasury investigate what could be done to recognise those who provide care to family members in the future.**

15. MOTIONS FOR ADJOURNMENT

There were none.

The Mayor declared the meeting closed.

The meeting finished at 9.13pm



Council

2nd March 2021

Title	Business Planning – Corporate Plan, Budget for 2021/22, and Medium Term Financial Strategy 2021-25
Report of	Chairman of the Policy and Resources Committee
Wards	All
Status	Public
Urgent	Yes
Key	Yes
Enclosures	<p>Appendix A: Corporate Plan Appendix B: Medium-Term Financial Strategy Appendix C: Council Tax Resolution Appendix D1: Detailed Revenue Budgets, Savings and Income Generation, Pressures and Council Tax Summary Appendix D2: Theme Committee Summary Appendix E: Summary of Savings Proposals Appendix F1-F5: Fees and Charges Appendix F6: Fees and Charge Parking Charges for Green Spaces Appendix F7: Adults Fees and Charges Consultation Report Appendix G: Consultation Report Appendix H: Cumulative Equalities Impact Analysis Appendix I: Risk Register Appendix J1 Proposed Capital Programme Appendix J2 Capital Strategy Appendix K1 Treasury Management Strategy Statement Appendix K2 TMSS: Mid-Year Review Report 2020/21 Appendix L Reserves & Balances Appendix M Debt Management Policy</p>
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Summary

This report sets out the proposed budget for 2021/22 and the council's Medium-Term Financial Strategy (MTFS) which include the assumptions for 2021-25 with regards to council tax, other funding, expenditure forecasts and the savings and income generation plans necessary to set a balanced budget. This helps to ensure resources are aligned to the strategic outcomes set out in the council's revised Corporate Plan which is also included in this report.

The 2021-25 MTFS reports a total savings requirement of £48.910m with savings identified of £34.802m, leaving a savings gap of £14.108m to be identified. Consultation on the budget and the contents of the December Policy and Resources committee paper took place between 21 December 2020 and 18 January 2021. The results from the consultation are included in this report to inform decision making. The recommendations contained within this report have considered the views expressed.

This report is the final stage of the annual business planning cycle and is a key part of the budget setting process for 2021/22 onwards. It discusses the key headlines on a local and national level with regards to the Covid-19 pandemic, council's response, state of the economy and other service specific issues.

The revised Capital Programme for 2021-25 is also included in this report and sets out the changes to previous assumptions and new projects for approval.

Officers Recommendations

That Council:

In respect of the Corporate Plan (included as Appendix A)

1. Approve the Corporate Plan attached at Appendix A.

In respect of the Budget and Council Tax for 2021/22 and the Medium-Term Financial Strategy 2021-25, that Council:

2. Approve the Medium-Term Financial Strategy attached as Appendix B and the detailed revenue budgets in Appendix D1, including the proposed savings and funding for pressures in 2021/22;

3. Approve that the budget for 2021/22 is prepared on the basis of an increase of 1.99% for the general element Council Tax in 2021/22 as discussed in paragraph 1.5.14 to 1.5.18;
4. Approve that the budget for 2021/22 is prepared on the basis of an increase of 3.00% for the Social Care Precept, to help fund social care paragraph 1.5.18 to 1.5.19;
5. Approve the resolutions relating to Council Tax contained within Appendix C Council Tax Resolutions;
6. Approve, on the advice of the Chief Finance Officer, that it determines that the council's basic amount of Council Tax for 2021/22 as set out in Council Tax resolution Appendix C 2(iv) is not excessive in accordance with the principles approved under section 52ZB and 52ZC of the Local Government Finance Act 1992, set out in the Referendums relating to Council Tax increases (Principles)(England) Report 2021/22.
7. Approve in accordance with Section 38(2) of the Local Government Finance Act 1992 the Chief Executive be instructed to place a notice in the local press of the amounts set under recommendation 6 above within a period of 21 days following the Council's decision;
8. Note the use of the Local Council Tax Support Grant in 2021/22 as set in paragraphs 1.5.21 to 1.5.22;
9. Notes within Section 1.8 that the financial position in 2020/21 remains stable despite the pressures on the council arising from the pandemic, and that an overall breakeven position is currently anticipated for this year (after making some targeted contributions to reserves).
10. Consider the issues that have emerged from the consultation discussed in Appendix G when making their decisions. The committee make the decisions below also being mindful of the equalities impact assessments including the cumulative equalities impact assessments;

In respect of Debt Write-offs requested relating to the current financial year that Council:

11. Approves the debt write-offs for Council Tax and Business Rates in paragraphs 1.9.2 to 1.9.7, Housing Benefit Overpayments in paragraphs 1.9.8 to 1.9.9, HRA and GF Tenant Rents in paragraphs 1.9.10 to 1.19.18 and Sundry Debt in paragraphs 1.19.19 to 1.19.20;

In respect of proposed capital expenditure, the Capital Strategy, and the policy on Minimum Revenue Provision (MRP) that Council:

12. Approves the Capital Programme as set out in Appendix J1 and set out in paragraph 1.11.2, and that the Chief Officers be authorised to take all necessary actions for implementation;
13. Approves the changes to the existing Capital Programme in relation to slippage discussed in paragraphs 1.11.3 to 1.11.6, additions discussed in paragraphs 1.11.7 to 1.11.22 and summarised in Appendix J1;
14. Approves delegation to Chief Financial Officer to adjust capital programme and financing in 2021/22 in line with the 2020/21 outturn position;
15. Approves the Capital Strategy as set out in Appendix J2;
16. Approves the change in MRP policy for 2020/21 as discussed in section 1.12;
17. Notes, subject to approval of the change in the MRP policy, the S151 Officer's intention to make an additional Voluntary Revenue Provision (VRP) in 2020/21 as outlined in paragraphs 1.12.10 to 1.12.13;

In respect of the Treasury Management Strategy that Council:

18. Approves the Treasury Management Strategy for 2021/22 as set out in Section 1.13 and Appendix K1 and the Mid-Year Review Report for 2020/21 in Appendix K2;

In respect of the Housing Revenue Account (HRA) and proposed tenant rent increases that Council:

19. Approve the following in relation to the Housing Revenue Account:
 - a) The proposed rent be increased by CPI+1% for council dwellings as set out in paragraphs 1.14.4 to 1.14.6 to take effect from 1 April 2021;
 - b) The proposed increases to service charges for council dwellings as set out in paragraphs 1.14.11 to 1.14.13 to take effect from 1 April 2021; and,
 - c) The proposed rent increase of 1.5% for council garages as set out in paragraphs 1.14.11 to 1.14.13 to take effect from 1 April 2021.
20. Approve the proposed temporary accommodation rents be increased in line with the Local Housing Allowance (LHA) rate as in paragraphs 1.14.7 to 1.14.10 to take effect from 1 April 2021;

In respect of the Dedicated Schools Grant (DSG) that Council:

21. Approve the Gross Schools Budget of £379.223m for 2021/22 as per paragraphs 1.5.42 to 1.5.52;
22. Approve Post 16 Funding of £5.209m as per paragraph 1.5.45;

23. Recommend to Council that any changes to the Schools Budget reasonably required as a result of the final 2021/22 DSG and Post-16 settlement are delegated for decisions to the Strategic Director – Children & Young People in consultation with the Director of Finance;

In respect of general Fees and Charges and other matters that Council:

24. Agree the fees and charges as detailed in Appendix F1 to F5 and approves the proposed parking charges for green spaces in Appendix F6 and discussed in paragraph 1.4.12;

25. Agree the Adult Social Care Fees and Charges consultation report in Appendix F7 and discussed in paragraph 1.4.11;

26. Have regard to the summary equality impact assessment (EIA) and cumulative assessment set out in Section 5.6. Appendix H provides the cumulative impact and individual Delivery Unit assessments;

27. Approve of the revised reserves and balances policy as set out in Appendix L and indicative amounts as set out in paragraph 1.6.3 and the Director of Finance's assessment of adequacy of General Fund Balances in section 1.6.2. Council are also asked to approve the Director of Finance is authorised to adjust balances in 2020/21 after 2019/20 accounts are closed and the amount of balances carry forward required are known;

28. Approve the underlying Financial strategy of the Council as set out in the paragraph 1.5.1;

29. Agree the corporate risk register as set out in section 1.10 and Appendix I.

1. WHY THIS REPORT IS NEEDED

1.1 Executive Summary

1.1.1 The Council has revised its Corporate Plan, which is attached as Appendix A. This highlights the four key themes of Clean, Safe and Well-run; Family Friendly; Healthy and Thriving, with activities in Prevention and Equalities running across all priorities.

1.1.2 The Medium-Term Financial Strategy, covering 2021-25 (included as Appendix B), has been prepared alongside the Corporate Plan refresh. The budget for 2021/22, set out in more detail in the paragraphs below and the other appendices to this report, provides more detail on how the objectives of the Corporate Plan and the MTFS will be implemented in the coming year.

1.1.3 The current financial year has been challenging. Shortly after the approval of the 2020/21 budget and MTFS at March 2020 Full Council, government announced a national lockdown. Essential services were prioritised whilst the council responded to the

pandemic situation, which continued to evolve through the year. There has been unprecedented pressure across all parts of society and the economy as national and local government has responded to successive developments and new information. There has been exceptional pressure on council finances, largely mitigated by substantial government financial support.

1.1.4 It is clear that a number of key determinants of this council's budget – including demand for adult's and children's social care, and the level of income from on- and off-street parking – have been dramatically affected by the pandemic, and it is also clear that the new 'post-pandemic' trends are not yet well established.

1.1.5 This budget therefore recognises the uncertainties still presented by the pandemic, and addresses these in a way which ensures that services will be safely maintained in 2021/22, but which also allows for further changes to be made once ongoing changes to patterns of council income and expenditure are more certain.

1.1.6 This council has regularly monitored the financial effects of Covid using the latest available information to assess impacts the current year and estimated future years' implications.

1.1.7 This budget has been prepared both to ensure that the ongoing services and responsibilities of the council are resourced, and also to ensure that the ongoing work of responding to and recovering from the pandemic is also appropriately funded. The consideration of Covid-19 impacts runs through the budget proposals in different ways, including additional funding for service delivery, increased provisions for future risks, and consideration of the longer-term impact on business rates and council tax receipts. Key inclusions are:

- Non-ringfenced Government funding of £10.2m, assumed to be fully spent on Covid-19 costs in 2021/22;
- Local Council Tax Support Grant of £5.2m, providing scope to offer £1m additional funding to support families needing support with council tax, also offsetting £1.4m lost through slower than expected growth in house building (Council tax base) and a likely pressure of £4.9m arising from increased take up of local council tax support;
- Scope to recover lost income from fees and charges up to 30 June, worth up to £2.25m;
- Increased contingency provision to provide capacity to address unexpected cost pressures including the uncertain date for reopening leisure facilities and any recessionary impacts on local businesses and residents
- In year Covid-19 funding– current estimates indicate a carry forward from 2020//21 to 2021/22 of c £2m, which is targeted against disproportionate community impacts in the areas of mental health, tackling domestic violence and abuse, and employment support. (The value of the carry forward, which may be different, will be determined at the end of the year.)

1.1.8 Table 1, below, summarises the proposed Medium-Term Financial Strategy (MTFS) which includes proposals for savings that balances the budget for 2021/22. Over the

MTFS period to 2024/25, there is a savings requirement of £48.910m. Identified savings proposed for approval by Council amount to £34.802m. This leaves a gap in savings of £14.108m. The current uncertainty on local government funding beyond 2021/22 means that the majority of gap is estimated to fall within 2022/23. The MTFS and Business Planning process will need to commence early for 2022-2025 to address this. This is discussed in more detail section 1.5.

Table 1: Summary of 2021-25 MTFS Position

Summary of Medium-Term Financial Strategy	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Expenditure	342,607	351,207	370,267	390,747
Resources	(332,018)	(324,140)	(332,612)	(341,836)
Cumulative Savings Requirement	10,590	27,067	37,655	48,910
Saving Proposed for P&R Approval	(10,590)	(18,488)	(27,334)	(34,802)
Cumulative Savings Gap	0	8,579	10,321	14,108

1.1.9 The Government announced in the November 2020 Spending Round that for 2021/22 the level that it considers excessive for general Council Tax increases in 2021/22 is 2.00%. Therefore, if the council proposed to raise Council Tax by more than this limit, a local referendum would have to be held. Separately, the Government confirmed that for 2021/22, local authorities with social care responsibilities would be able to increase Council Tax by 3.00% without a local referendum for the Social Care Precept.

1.1.10 The proposed MTFS and budget for 2021/22 recommended for approval by Council has been prepared on the basis of a 1.99% increase for general Council Tax and 3.00% for the Social Care Precept. This is set out in further detail in appendices A, B and C1 and paragraph 1.5.15 to 1.5.17.

1.1.11 For 2021/22, there is a savings requirement of £10.590m (after including the proposed council tax increase as set out above) and this is being driven by the change in expenditure needs (an increase of £33.073m) compared with expected increased income of only £22.483m. This is discussed in more in detail in paragraph 1.5.3.

Table 2: Summary of Drivers for 2021/22 Savings Requirement

2021/22 Savings Requirement	Expenditure Needs £'000	Funding Changes £'000	Net Total £'000	Comment
Expenditure funded by One-Off Grants	11,225	0	11,225	Includes £10.2m of expenditure funded by one-off Covid-19 grant for 2021/22
Service Pressures	9,283	0	9,283	Final position after review of requests
Contingency for Risks	7,090	0	7,090	c£5m is for general risk management and c£2m for Covid-19 related risks
Pay and Non-Pay Inflation	4,947	0	4,947	Based on latest estimates for possible pay award and OBR CPI for non-pay
Other Expenditure	529	0	529	Includes the cost of the North London Waste Authority Levy, Pension Deficit and capital financing. These are offset by Concessionary Fares savings in 2021/22
Net Funding Changes	0	(22,483)	(22,483)	Net increase in funding for 2021/22 consists of a net increase of £15m from Grants, £9.7m from Council Tax and net reduction to Business Rates of £2.3m (including share of unfunded Collection Fund deficit)
Sub-Total	33,073	(22,483)	10,590	
Balanced By:				
Savings by Services	0	0	(10,590)	
Net Total	33,073	(22,483)	0	

1.1.12 The uncertainty from Covid-19 has meant that key Government announcements and plans have had to be deferred e.g. the multi-year Spending Review, consultation on New Homes Bonus. This in turn has meant that a multi-year finance settlement for local authorities in December 2020 was not possible. This increases the uncertainty for the council from 2022/23 onwards.

1.1.13 A consultation on the budget proposals within this report was held between 21 December 2020 and 18 January 2021. The consultation consisted of an online questionnaire and summary consultation document which was published in www.engage.barnet.gov.uk with paper copies available on request. The consultation was promoted through the council's resident's e-newsletter, Barnet First, council website and social media. Users of non-universal services were also invited to in the consultation through Community Barnet, Communities Together Network, Youth Board, Service area newsletters/circulars and super-user mailing lists.

1.1.14 There were 78 respondents to the consultation and of this there was a near even split of opinion on the budget proposals:

- 47% either directly supported the budget proposals (29%) or were neutral (18%).
- 4% were unsure;
- 49% disagreed with budget proposals.

1.1.15 Out of the 78 respondents to the consultation, 48 responded on the proposed Council Tax increase for 2021/22. 20 of these 48 respondents disagreed with a 1.99% increase for general Council Tax and 3.00% increase for the Social Care Precept, meaning that

out of the total consultation respondents, only 26% directly opposed increases to Council Tax in 2021/22.

- 1.1.16 The Chief Finance Officer is required to make a statement accompanying these budget proposals regarding the accuracy of the estimates and the adequacy of the reserves. The Section 151 Officer is of the view that the estimates are robust, that the process in which the budget was set was effective and that there is an effective budget management system in place. This is discussed in more detail section 1.7.
- 1.1.17 Section 1.6 sets out the position on reserves as at month 9 (December 2020). The council's earmarked reserves are forecast to total £50.380m at the end of 2020/21. Over the course of the MTFs period this is expected to reduce to £43.816m. This is within the prescribed level set out in the council's underlying Financial Strategy. During 2020/21, the Government has allocated a number of different grants to the council as part of financial assistance for Covid-19. These have been reported to FPCC committee during the year and the forecast of carried forward grants at the end of 2020/21 is estimated to be in the region of £5.875m. Separately, a further £68.371m is to be carried forward into 2021/22 received as Section 31 grants for support to businesses. All carried forward grant funding related to Covid-19 is expected to be spent in 2021/22.
- 1.1.18 The General Fund revenue forecast for 2020/21 at the end of Month 9 (December 2020) is estimated to be a breakeven position with a likely contribution to reserves estimated at £4m. This budget has been prepared taking account of both expenditure patterns arising during the 2020/21 financial year due to the pandemic, and also expected 'usual' patterns of spending. This is detailed further in paragraph 1.8.
- 1.1.19 Capital projects are considered within the council's overall medium to long term priorities. The council's revised Capital Programme stands at £1,240m and this includes additions of £91.207m, £60.712m of slippage from 2020/21 into future periods and deletions of £53.025m. This is set out in more detail in section 1.11 and Appendix J1.
- 1.1.20 This report also includes other areas of finance for Council's attention:
- a. Dedicated Schools Grant – a report on Schools Funding for 2021/22 was presented to the Children, Education and Safeguarding committee on 25 January 2021, the proposed funding and budget for schools is discussed further in paragraphs 1.5.42 to 1.5.52;
 - b. The Annual Review of Council Dwelling Rents and Service Charges and Temporary Accommodation rents for 2021/22 was presented to Housing and Growth Committee on 25 January 2021, this set out proposed changes for HRA and GF tenant and garage rents as well as service charges. This is discussed further in paragraphs 1.14.1 to 1.14.15;
- 1.1.21 The council has an updated Corporate Plan which is discussed further below in section 1.2 and appended to this report as Appendix A. This plan sets out the priorities and vision for 2021-25 and the proposed budget for 2021/22 and MTFs has been developed to support the delivery of the priorities in the plan

1.2 Local Context - Council Priorities

1.2.1 The council's revised Corporate Plan for 2021-25 is included in Appendix A to this report. It sets out the four priorities and outcomes that the council will focus on over the next 4 years to realise its vision. These are:

- **Clean, safe and well-run:** investing in the environment to ensure streets are clean and anti-social behaviour is dealt with so residents feel safe. Providing good quality, customer friendly services in all that the council does;
- **Family friendly:** Creating a Family Friendly Barnet, enabling opportunities for children and young people to achieve their best;
- **Healthy:** a place with fantastic facilities for all ages, enabling people to live happy and healthy lives;
- **Thriving:** A place fit for the future, where all residents, businesses and visitors benefit from improved sustainable infrastructure & opportunity

1.2.2 This vision will be delivered using a preventative approach and considering equalities in all that the council does:

- **Prevention:** adopting preventative measures to help people remain healthy, happy and independent in all aspects of life
- **Equality:** a strong cohesive community, where diversity is celebrated, and everyone has equal opportunity regardless of their background

1.2.3 The priorities and actions identified to deliver these are inter-related and will require the council to work in an open, collaborative and more joined up way to achieve the desired outcomes. For instance, to successfully deliver the prevention agenda where Covid-19 has raised new challenges and demonstrated that different ways of working are required to deliver solutions. Equalities are also key to the delivery of this plan and has been considered throughout its development.

1.2.4 This revised Corporate Plan will be a live document and so will be continually reviewed for priorities and actions against need and delivery expectations. This review and reported progress will be completed annually over the life of the plan. The MTFs and Business Planning process will continue to be prepared alongside the Corporate Plan.

1.3 National Context

Covid-19

1.3.1 The onset of the Covid-19 pandemic in March 2020 in the UK has had a significant impact on all residents and businesses.

1.3.2 The uncertainty arising from Covid-19 has had an impact on national decision making. For instance, two key Government events, the Autumn Budget and multi-year Spending Review were postponed due to the risk of long-term decision making in the current climate whilst Covid-19 is ongoing.

1.3.3 These delays have impacted local councils, whilst the one-year Spending Round announcement in November 2020 announced in place of the Spending Review contained generally positive news, the uncertainty on funding beyond 2021/22 remains.

1.3.4 Despite these external uncertainties, the council has been resilient and has continued to respond to the evolving situation.

Spending Round 2020

1.3.5 A Spending Round (SR) announcement was made on 25 November 2020 for the Government's spending plans for 2021/22 only. The latest economic forecasts from the Office of Budget Responsibility (OBR) were included in this announcement.

Local Government Summary

Overall, the SR announcements for Local Government were positive for 2021/22. The headlines and further announcements made in the December 2020 Provisional Local Government Finance Settlement are discussed below in paragraph 1.3.12 to 1.3.14.

Additional Announcements

1.3.6 The SR contained the following additional announcements:

Pay and Employment

- Public Sector pay is estimated to have increase by c4% compared to 1% for private sector workers over the same period to September 2020. To ensure fairness and protect jobs, public sector pay is to be frozen from 2021/22 but this will exclude NHS staff (medics) and those earning less than £24k, who will receive an increase of c£250. Local Government pay is determined separately through joint national negotiations.
- National Living Wage (NLW): Recommendations from the Low Pay Commission will be implemented so the NLW for individuals aged 23 and over will increase by 2.2% from £8.72 to £8.91, from April 2021;
- National Minimum Wage will also increase from April 2021 by between 1.5% to 2.0%. Apprentices will receive an increase of 3.6%;
- The Department for Work and Pensions will receive funding of £2.9bn for the Restart Programme for 1m unemployed individuals to provide intensive support and £2bn for the Kickstart Scheme to deliver new, fully subsidised jobs for young people;

Public Spending

1.3.7 Core revenue budgets for Government departments will increase by £14.8bn or 3.8% in cash terms over 2020/21. This includes the budgets for:

- **Heath:** The Department for Health & Social Care will receive a cash increase of £6.6bn over 2020/21. The Government remains committed to delivering deliver 50k more nurses and an additional 50m general practice appointments a year.

- **Education:** An increase of £2.2bn in the school's budget from £47.6bn to £49.8bn in 2021/22
- **Policing:** The SR included c£400m of additional funding to continue the recruitment of 20k extra police officers by 2023 in England and Wales. Note: Police and Crime Commissioners will have the flexibility to increase funding in 2021/22 with a £15 Council Tax referendum limit on a Band D property.

Economic Highlights

1.3.8 The underlying economic forecasts behind the SR20 suggests a challenging period beyond 2021 due to the uncertainty from e.g. rising unemployment and very high government borrowing levels. The OBR has modelled the three scenarios below, the central scenario assumes lower tax receipts and higher public spending compared to the last year:

Table 3: Summary of Office of Budget Responsibility Scenario of Assumptions

Scenario	Economic Recovery Period	CPI	Peak Unemployment Level*	Public Sector Net Debt as % of GDP**	Key Assumptions
Upside scenario	Late 2021	Falls to 0.8% by end of 2020 from 1.8% last year	5.1%	16.7%	“Lockdown succeeds in bringing the second wave of infections under control and the rapid rollout of effective vaccines enables output to return to its pre-virus level late next year”
Central Scenario	Late 2022		7.5%	19%	“Restrictive public health measures need to be kept in place until the spring and vaccines are rolled out more slowly, leading to a slower return to pre-virus levels of activity at the end of 2022”
Downside Scenario	Late 2024		11%	22%	“Lockdown must be extended, vaccines prove ineffective in keeping the virus in check, and a more substantial and lasting economic adjustment is required with economic activity only recovering to its pre-virus level at the end of 2024”

*will stabilise to c4.5% in the medium-term but still higher than pre-pandemic.

**each scenario's forecast represents a “peacetime” peak at twice the amount reached during the financial crisis in 2009/10

1.3.9 Following the SR20 announcement and assumptions above, additional lockdown measures on businesses and individuals were introduced in early December 2020 and

then again in early January 2021 to address a rising number of reported Covid-19 cases. Updates to the above are therefore expected as part of the Government's 2021 Budget announcement.

2020/21 Provisional Local Government Finance Settlement

1.3.10 The Provisional Local Government Settlement was announced on 17 December 2020 and this largely confirmed much of what had been released in the SR20. However, there were some additional announcements and changes to estimates and assumptions on funding announced in the SR20.

1.3.11 The table below summarises the announcements from SR20 and 21/22 provisional settlement for the council:

Table 4: Summary of Funding Allocations from SR20 and 21/22 Provisional Settlement

Type	Name	2021/21 £'000	Comment
Specific Grant	Improved Better Care Fund Grant	9.339	Ongoing funding
Specific Grant	Roll-forward of 2020/21 Social Care Grant	7.843	Ongoing funding
Specific Grant	Homelessness Prevention Grant	5.667	Ongoing funding
Specific Grant	New Social Care Grant	0.763	Ongoing funding
Non-Specific Grant	Covid-19 Funding	10.225	One-Off funding
Non-Specific Grant	Revenue Support Grant	6.318	Ongoing funding
Non-Specific Grant	Local Council Tax Support Grant	5.184	One-Off funding
Non-Specific Grant	Lower Tier Services Grant	0.587	One-Off funding

1.3.12 The following should be noted with regards to the provisional settlement for 2021/22:

- The one-off Covid-19 funding of £10.225m for 2021/22 is budgeted within the MTFS to be spent in full in 2021/22 on Covid-19 related expenditure;
- The New Homes Bonus grant is an ongoing grant but is anticipated to reduce and cease before the end of the MTFS period. Consultations are expected shortly on a replacement scheme for funding;
- The use of the Local Council Tax Support Grant is discussed further in paragraph 1.5.21 but will be offset lost council tax income arising from the slower than expected growth in the Council Tax base and higher than expected CTS claims as well as additional discretionary council tax support next year.

1.3.13 Three of the announcements from the SR20 and 2021/22 provisional finance settlement are for one-off grants, totalling £15.996m for 2021/22 only. Whilst this is welcomed for 2021/22, there is a risk to the council's funding beyond 2021/22 should these grants not be rolled forward or if equivalent funding is not made available and should the associated spending or cost pressures be required to continue.

1.3.14 The SR20 also announced the referendum limits to Council Tax for 2021/22, discussed below, and a 3-month extension to June 2021 of the MHCLG reimbursement scheme for local council losses in budgeted sales, fees and charges income.

Fair Funding Review and Business Rates Reset

1.3.15 The Government had previously announced its intentions to reform Local Government funding through a number of measures, set out in the table below:

Table 5: Summary of Anticipated Local Government Funding Reforms

Area of Reform	Objective	Current Status
Multi-Year Spending Review	<p>To set spending limits across the public sector for more than one year.</p> <p><u>This will determine the available funding to Local Government.</u></p>	<p>The last full Spending Review was announced in 2015 and set plans for 2016/17 to 2019/20.</p> <p>A Spending Review for 2020/21 and beyond was expected by Autumn 2019 but this was deferred until Autumn 2020 and was replaced with a one-year Spending Round announcement for 2020/21.</p> <p>Similarly, in Autumn 2020, the planned Spending Review was deferred and replaced with a one-year Spending Round announcement for 2021/22 due to the ongoing uncertainty from the Covid-19 pandemic.</p>
Review of Relative Needs and Resources (“Fair Funding Review”)	<p>This review will re-calculate each local authority’s need for available funding and also consider what can be raised locally e.g. through Council Tax.</p> <p><u>This will determine a funding baseline for each local authority</u></p>	<p>The original plan was to implement final consultation findings by 2020/21 but this was then deferred until 2021/22;</p>
Business Rates reforms	<p>Once the available funding is determined and relative need for each authority calculated, it must be distributed via the Business Rates Retention system</p> <p>Proposals for reform included:</p> <ul style="list-style-type: none"> ➤ increasing the proportion of rates retained; ➤ A reset baseline; ➤ more control over the money raised and incentives to grow and reinvest in local economies. 	<p>This, too, was initially intended to be implemented by 2020/21;</p>
Social Care Funding	<p>A Social Care Green Paper was originally announced in Spring 2017 to set out proposals for long-term funding arrangements of social care services and integration with health and other services</p>	<p>This paper has been delayed several times since but is still expected to be released in the future.</p>

1.3.16 In early January 2021, MHCLG confirmed that due to the continuing situation with the Covid-19 pandemic, the Fair Funding Review would be delayed until 2022/23 at the

earliest. Similarly, the outcomes from the consultation of Business Rates that concluded in October 2020 and was due to be reviewed in Spring 2021 will also be deferred to a later date.

1.3.17 Separate to the above, the absence of a multi-year indicative finance settlement for local government creates uncertainty in planning for the MTFS e.g. for 2022/23 as there is little certainty on what level of funding will be available to the council.

1.3.18 The council's MTFS is revised annually and is prepared using the latest available information. The approach to preparing the MTFS includes setting aside a contingency budget to provide for any unanticipated costs. The overarching financial strategy discussed in paragraph 1.5.1 includes maintaining a minimal level of general fund balance and earmarked reserves to resilience and provide short-term funding for unexpected events.

January 2021 Economic Update

1.3.19 On 11 January 2021, the Government announced as a part of an Economic Update further measures to support businesses following the latest lockdown measures, including further support to retail, hospitality and leisure, additional discretionary funds to support businesses and funding to support the vaccine rollout.

1.3.20 The next full update on the state of the economy, response to Covid-19 and any further financial assistance will be contained in the Government's 2021 Budget which is expected to be announced on 3 March 2021.

Service specific national, regional and local context

London Business Rates Pooling

1.3.21 The council, along with the other participants of the London Business Rates Pool had expressed in October 2020 its interest to continue participation in the London Business Rates Pool for 2021/22, subject to an assessment of the final details and any decisions affecting pooling from Central Government.

1.3.22 Based on the latest modelling, the London business rates pool is expected to be discontinued as, without confirmed continuation of financial support to businesses by Government, the likely reduction in Business Rates receivable by participants of the pool in 2021/22 would mean that some members would be at a disadvantage overall, negating any collective advantage.

1.3.23 It has now been confirmed that the pool will discontinue for 2021/22.

Adult Social Care

1.3.24 The Adults and Safeguarding (A&S) Committee has responsibility for all matters relating to vulnerable adults, adult social care (ASC) and leisure services; and works with partners on the Health and Wellbeing Board (HWBB) to ensure that social care interventions are effectively and seamlessly joined up with Public Health and healthcare. The 2021/22 plan reflects both the Council's policy aims of safeguarding residents and supporting them to live independently; enabling residents to live healthy and active lives; and the Council's response to the Covid-19 pandemic for the services within the

committee's remit. The plan also sets out the key actions required to restore services in the recovery phase of the pandemic response. The areas of priority are:

- Recovery;
- Integrated Care;
- Promoting Independence;
- Prevention;
- Safeguarding and Statutory Services;
- Leisure

- 1.3.25 Even before the Covid-19 pandemic, the council had been working closely with NHS partners, jointly leading the development of the Barnet Integrated Care Partnership and providing integrated services across a range of client groups. This intensified with the onset of the pandemic, with an early change being the creation of an integrated discharge team bringing together staff from the council, Central London Community Health (CLCH), North Central London Clinical Commissioning Group (the CCG) and the Royal Free Group (Barnet Hospital), with council staff moving to 7 day, 8-8 operations.
- 1.3.26 The national discharge guidance came into effect in late March 20 and operated throughout the financial year. This included NHSE/I funding all care for all adults leaving hospital from 19 March to the end of August 2020 and new arrangements for discharge to assess from 1 September with packages funded for up to 6 weeks by the NHS to allow for the completion of assessments outside of the hospital. This includes people who would normally arrange and fund their own care.
- 1.3.27 Partners across health and social care in Barnet have regularly come together to jointly plan for the local system. There has also been additional work across the whole of North Central London, led by Barnet, to support resilience. This has resulted in, amongst other things, capacity planning, the mobilisation of additional rehabilitation beds, the block purchasing of care home beds, the development of new pathways – all focused on ensuring the right support for residents and supporting the NHS through the pandemic.
- 1.3.28 Adult social care led significant additional responsibilities throughout the pandemic, including leading the response to the shielded and the wider community of vulnerable people affected by Covid-19, alongside VSC partners. Throughout the pandemic, the council has also continued to carry out its full range of adult social care functions of assessing and meeting need, safeguarding, mental health act and mental capacity act duties.
- 1.3.29 This is all against the backdrop of existing national funding concerns for adult social care. For Barnet, in year savings delivery has been significantly impacted by Covid-19, with approximately £2m unable to be delivered. A large proportion of the savings strategy is based on delivering effective strengths-based working, which requires in depth face-to-face interactions between social care staff and people in need of care and support and their care providers. Covid-19 restrictions and other necessary safety measures have often prevented this. Savings or income based on increasing client contributions and reducing the costs of nursing care placements through acquiring block contracts have also been impacted by changes in demand or processes.
- 1.3.30 There has also been a significant disruption to leisure services as a result of Covid-19. The extent of the commercial impact and the recovery of the sector nationally is largely

uncertain. Projected increases in income from leisure services were based on increasing demand, which has been, and may continue to be, significantly impacted by closures, restrictions and changes in customer behaviour.

1.3.31 Officers have reviewed projections for overall growth in demographic demand and the necessary funding over the MTFS period, to reflect this. However, given the uncertainty about the future impact of Covid-19 on the adult social care budget, projections will be regularly reviewed.

1.3.32 The Association of Directors of Adults Social Services (ADASS) 2020 Budget Survey reported that only 4% of directors are 'fully confident' of meeting future medium-term savings targets. The survey also highlighted a number of key messages {1}

- ***Without significant financial intervention from the Government, the lives of people who use social care and their family carers will be seriously impacted in terms of their lives and wellbeing.*** There are huge additional financial pressures being faced by councils because of the Covid-19 pandemic. Nationally, planned savings of £608m to balance budgets and the loss of a minimum of £190m of planned income means that only 4% of directors are confident that their budgets are sufficient to meet their statutory duties. This puts at risk the assessment of individual needs, safeguarding adults and provision of care and support services to older and disabled people.
- ***The actual costs to local authorities and adult social care providers of the pandemic will far outstrip the Emergency Funding made available by the Government to-date.*** A report commissioned by the LGA and ADASS, and undertaken by industry experts LaingBuisson, calculated that the sector will face more than £6.6bn in extra costs, such as PPE, staffing and deep cleans, due to coronavirus, by the end of September 2020. To date, adult social care has had access to approximately half of the £3.2bn Emergency Funding to support the whole of local government's response to the pandemic, along with a £600m Infection Control Fund (£2.2bn total).
- ***The risk of already fragile care markets failing has significantly heightened as a result of the impacts of Covid-19.*** The increased costs faced by care providers, such as purchasing PPE at an inflated cost and a reduction in the occupancy of care homes in most areas has increased the likelihood of a significant number of providers, or a large provider, going out of business. This will be to the detriment of those people who need to access care and support services. 75% of Directors indicated that residential and nursing homes occupied by state-funded residents have seen a decline in the number of people accessing their services
- ***Only 4% of respondents are fully confident that their budget will be sufficient to meet their statutory duties this year, down from 35% in 2019/20.*** The diminishing confidence of Directors in meeting statutory duties is of great concern. Directors and elected councillors have to make difficult decisions to balance the books. This means considering the number of people receiving services, the level and quality of those services and the price that is paid to care providers. The ability of local authorities to ensure that people have access to social work, care and support and safeguarding services will directly impact on the ability of individuals to lead the lives they want to lead.

- 1.3.33 As cited by the Adult Social Care Funding Briefing Paper to the House of Commons, the number of adults aged 85 or over, the age group most likely to need care, is rising faster than the overall population. The overall UK adult population grew by 8% between 2007 and 2017, while the number aged 85 or over rose by 25% in the same period. At the same time, services for working-age adults account for 58% of the current demographic pressures on adult social care budgets. {2}
- 1.3.34 National financial pressures are reflected in Barnet, where there are increased cost-pressures year on year due to an increase in the numbers of new individuals receiving care, reduced numbers of people leaving / stopping care (therefore longer overall care episodes), increasing complexity of care needs and cost pressures from inflation and market constraints. Barnet has one of the highest populations of older people in London, with comparatively high numbers of those over 85. Between 2020 and 2035, the number of older people (aged 65+) in Barnet with learning disabilities is projected to increase from around 1,200 to nearly 1,800, a rise of 47%.^{1{3}} It is also estimated that there are 4,294 people with dementia living in Barnet and by 2035 this figure is expected to increase to 6,806, which is an increase of 58.5%.⁴. Again, the future impact on demographics of the current pandemic remains uncertain.
- 1.3.35 Benchmarking updated based on (recently published) 2019/20 figures shows that Barnet was the 16th lowest spending authority on adult social care out of 152 England authorities per head of the population (unchanged from 2018/19). This makes it likely that finding further savings are even more difficult to identify and deliver.
- 1.3.36 As referenced in the Adults and Safeguarding Quarter 2 (Q2) 2020/21 Delivery Plan Performance Report to this Committee in November, Barnet also achieves outcomes in adult social care better than or equal to comparator local authorities (LAs). This shows that overall value for money is good.

Children's Social Care and Education

- 1.3.37 Contacts from education to the Multi-Agency Safeguarding Hub (MASH) have been lower during the Covid-19 pandemic. Between April to September 2020, contacts from education settings were 53% lower than the volume received in the same period in the previous year (1184 in 2019 compared to 631). There was an expected upturn in contacts to the MASH from education in September 2020 when children returned to school but this was lower than expected and the volume was 15% lower than the previous year. The low volume of contacts was addressed with education providers resulting in a 13% increase in contacts from schools to the MASH during October and the numbers continued to rise to levels closer to average volumes of education contacts until the January 2021 lockdown which has again significantly reduced the volume of contacts from schools. Further analysis is being carried out looking at trends in children in need and children in need of protection.
- 1.3.38 The numbers of children in care have been relatively stable during the Covid-19 pandemic. In March 2020, 322 children were in care and this reduced slightly to 315 in

{1} <https://www.adass.org.uk/media/7973/no-embargo-adass-budget-survey-report.pdf>

{2} <https://researchbriefings.files.parliament.uk/documents/CBP-7903/CBP-7903.pdf>

[3] Source: POPPI & PANSI national datasets

[4] As above

January 2021. At the same time the number of Unaccompanied Asylum-Seeking Children (UASC) increased from 64 to 72 and the number of care leavers increased from 320 to 359. Children's placements have cost more this year and it is anticipated that this will continue into next year. The council is working across London to increase the sufficiency of provision.

- 1.3.39 The vision for the Children, Education and Safeguarding Committee, which is set out in the Children and Young People's Plan, is to make Barnet the most family friendly borough in London— where children, young people, and their families are safe and healthy, are informed and responsible, and feel listened to. At the core of this is a resilience-based model of practice which involves identifying issues early and supporting families to build their resilience, underpinned by high quality social work.
- 1.3.40 Barnet's safeguarding arrangements for vulnerable children and young people will be effective and robust, with greater interface between services to provide a cohesive approach. The council strives for schools in the borough to remain among the best in the country, with enough early years and school places for all and children achieving the best they can, with attainment and progress of pupils in the top 10% nationally, and the progress of the most disadvantaged and vulnerable pupils accelerated.
- 1.3.41 The challenging financial climate in which the Service is operating requires a focus on ensuring that resources are deployed effectively to deliver the key outcomes and priorities for the Committee. It is critical that any savings that are proposed are not going to impact on the improvement to the quality of children's services, which could undermine the progress that has been and continues to be made.
- 1.3.42 The Children's, Education & Safeguarding Committee is also responsible for education services. The Dedicated School Grant (DSG) is ringfenced to fund education in schools within the borough. It is split into four blocks: schools block, high needs block, central schools services block and early years block. There are regulations and statutory guidance prescribing how the funding can be used to ensure a minimum funding guarantee to schools. Not all the council's education responsibilities can be funded from the DSG and if there is a shortfall in funding in the DSG, the council can decide to use funding from its general fund to meet this shortfall. There is increasing pressure on high needs block ("High Needs") budgets across the country, as a result of demographic growth, the increasing complexity of needs and the impact of the government's special educational needs reforms (in particular extending educational provision for pupils with special educational needs from 0 to 18-year olds to 0 to 25-year olds).
- 1.3.43 Future trends:
- The population of children and young people in Barnet is estimated to grow by 3% between 2018 and 2025, when it is projected to reach 101,875;
 - Projections suggest that by 2025, the population of children and young people in Colindale will be the highest of any ward, although the wards with the highest proportions of young people aged 0-19 years old in 2025 are projected to be: Golders Green (32%), Edgware (30%) and Burnt Oak (29%);

- The overall number of children and young people with SEN statements or Education, Health and Care Plans rose by 26% between 2014 and 2017 and is expected to rise by a further 20% between 2017 and 2025;
- Increased demand on mental health and wellbeing services due to Covid-19 with a 25% increase already seen in anxiety related presentations to Barnet Integrated Clinical Service (BICS) and KOOTH online counselling service for young people;
- Children have missed a significant part of their education which will impact on their social and emotional development as well as educational outcomes;
- Increase in young people that are not in education, employment and training as young people have been disproportionately affected by the impact of the pandemic on employment.

Housing and Growth

Temporary Accommodation

- 1.3.44 The overall number of households in Temporary Accommodation (TA) significantly increased during the first national lockdown, peaking at 2,654 in June 2020. This increase was experienced despite the Government's ban on evictions and was largely due to the "Everyone In" directive which saw Barnet accommodate over 200 single people who were assessed as either sleeping rough or at genuine risk thereof. Since June 2020, the number of households in TA has steadily reduced with 2,499 households in TA at the end of December 2020. This reduction has largely been achieved through the work of Barnet Homes in finding suitable longer-term accommodation for households in TA, whilst also delivering a high number of homelessness prevention outcomes.
- 1.3.45 Barnet Homes have secured over £3m of additional funding from the Government to support the work with people sleeping rough. More details of this can be found in the most recent update to the Housing and Growth committee here;
<https://barnet.moderngov.co.uk/documents/s62896/Recovery%20Planning%20-%20Thriving.pdf>

Homelessness

- 1.3.46 Overall homelessness demand has fallen slightly over the first 3 quarters of the year due mainly to the governments ban on evictions. Barnet Homes have recorded 2,446 homelessness related approaches between March to December 2020 compared to 2,608 for the same period in 2019/20. Whilst approaches from households in the private rented sector have reduced, there have been increases from single people and those being affected by relationship breakdowns when living with family or friends.
- 1.3.47 It is reasonably likely that there is an increased number of private tenants in rent arrears in Barnet, however, is not possible to accurately gauge the extent of those rent arrears. Equally it is not currently possible to gauge what steps landlords will seek to take given the current economic situation more broadly. The court system is experiencing large

backlogs and therefore non-urgent cases will take some time to process through the system.

Future impacts of worsening economy homelessness

1.3.48 It is expected that households approaching Barnet Homes due to potential homelessness will increase during 2021/22 as the economic impacts of the pandemic are increasingly felt throughout society. Early intervention is the key to preventing homelessness and Barnet Homes will continue to closely monitor demand and, along with the council, ensure proportionate responses. There are range of initiatives already in place and planned for 2021 to support residents and businesses through the challenging period, which can be found in the most recent update to the Housing and Growth committee here; <https://barnet.moderngov.co.uk/documents/s62896/Recovery%20Planning%20-%20Thriving.pdf>.

Longer-Term Plans

1.3.49 The council has demonstrated commitment to growth and development through adoption of the Growth Strategy at Housing and Growth Committee on 27th January 2020. The strategy sets out five key themes and 20 objectives to ensure that we build a great place to live in, work in, study in, and visit; a Barnet that is fit for the future.

1.3.50 The Council's guiding principles will secure healthy, resilient and cohesive communities through sustainable development, by increasing housing supply, investing in our economy, and delivering infrastructure to address the needs of a changing population; whilst capitalising on the development to maximise the benefit for residents and help the council meet savings.

1.3.51 The Council's Local Plan was approved for Regulation 18 consultation at Policy and Resources Committee on 6th January 2020 providing the policy framework and site allocations for future growth and development in Barnet, and committing to a housing delivery target of 46,000 homes by 2036 based on the Council's own assessment of housing need for the borough; translating into an annual target of 3,060 homes. The Plan is expected to begin Regulation 19 consultation by Summer 2021 following reflection upon the implications of Covid-19, changes to planning rules and use classes, and the shifts in the local economy.

1.3.52 The London Plan currently provides a housing target for Barnet of 2,349 new homes per annum (2015 London Plan). However, the New London Plan (at adoption stage) is revising that target marginally to 35,500 new homes (equating to 2,364 per annum).

1.3.53 There were very strong concerns following publication of the MHCLG housing target for "Barnet using the Government's standard methodology, with subsequent revisions potentially indicating a further revised target of about 5,744 new homes. However, the announcement on 16th December 2020 included agreement that the new London Plan will be approved with the current figures, and therefore the 2,364 target will apply for the next 5 years. This will allow time for the revised methodology and its implications for London-wide targets to be reviewed and the share of delivery across London Boroughs to be carefully considered.

- 1.3.54 The Government's Housing Delivery Test (HDT) provides a measure of housing delivery based on the preceding three financial years. Despite a high overall level of delivery, published figures in 2020 showed Barnet met 90% of the target, meaning that a Housing Delivery Action Plan (HDAP) was still required to be published, but no 'buffer' was required in the housing trajectory. The next HDT results are expected to be published in February 2021 and this will cover the period 2017-18, 2018-19, and 2019-20. It is forecast that the figures are likely to show the borough has not met the expected target and may again need to reinstate a buffer when considering deliverability of sites.
- 1.3.55 Barnet's HDAP provided analysis of barriers to delivery and identified actions to reduce the risk of further under-delivery against targets. The Growth Strategy Delivery Plan built on these and is being reviewed for March 2021 to ensure that all reasonable steps the council can take to improve housing delivery are taken. This is especially important in light of the additional challenges and shifts in focus and priority that have been required due to the impact of Covid-19 on the council, the local economy, and in relation to housing delivery, especially construction.
- 1.3.56 The MTFFS includes estimated income from future development. This will enable the delivery plans and proposals in recently approved strategies and plans to better support and help deliver planned growth. The recent deal agreed in respect of Brent Cross Retail Park is included in the service's plans for the future with expected costs of £2.056m offset by modelled income to the same value.

North London Waste Authority (NLWA)

- 1.3.57 The existing energy from waste facility at Edmonton EcoPark has been operating for over 50 years and is coming to the end of its life. The building of the new energy recovery facility and associated works are known as the North London Heat and Power Project (NLHPP). Further information can be found at www.northlondonheatandpower.london. The NLWA levy costs are projected to increase significantly in future years as a result of the NLHPP. Therefore, in order to avoid the shock of sudden large increases in future years, the council has included a growth for this cost pressure in its medium-term financial strategy. This will be kept under review to ensure adequate resources are aligned to meet this pressure.

1.4 Barnet's approach to the financial challenge

- 1.4.1 Over the past decade, the council has successfully met the challenges facing Local Government e.g. through rising demands on services, slowed economic growth and austerity measures. During this period, the council has had to identify savings of c£193m to deliver a balanced budget whilst protecting frontline services as far as possible.
- 1.4.2 Throughout this time, the council has been open to new ways of delivery and working closely with partners from the public, private and voluntary sector. This continued approach is vital to ensuring that the council is well placed meet current and future challenges and continues to be a successful London borough.
- 1.4.3 Since March 2020, the Covid-19 pandemic has presented a new challenge for the council. The initial priority was to ensure delivery of essential services and to prioritise support to the most vulnerable residents in the borough whilst also co-ordinating

responses to pandemic with partners from the NHS, Metropolitan Police, Government and voluntary organisations. The financial impact of pandemic in 2020/21 has been significant but these costs to date have been largely funded by the Government and so there is no expected impact on the council's underlying funding. Details of the Covid-19 funding allocated to the council in 2020/21 has been reported to the Finance, Performance, and Contracts Committee.

- 1.4.4 The scale of the ongoing financial challenges e.g. the estimated savings requirement of £55.170m to 2024/25, separate from the Covid-19 pandemic means the way that services are delivered will continue to change. The revised Barnet Plan included in this report for approval sets out the priorities and outcomes for the council and approach to achieving these.

Theme Committee Savings

- 1.4.5 To address the budget gap identified between 2021-25, Theme Committees have previously been asked to consider a programme of savings across this period. Each Theme committee were presented with savings to be delivered from their respective areas in November 2020 for consideration and referral to P&R Committee in December 2020.
- 1.4.6 The savings proposed have been fully recognised within the MTFs however, there are potential delivery risks which will be managed as plans progress.
- 1.4.7 The savings identified by Theme Committee portfolios are as below (see paragraph 1.5.2 to 1.5.4 for further details on what has driven the need for these savings):

Table 6: Proposed Savings by Theme Committee

Theme Committee	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/24 £'000	Total £'000
Adults & Safeguarding	(2,026)	(1,137)	(967)	(555)	(4,685)
Children, Education & Safeguarding	(2,775)	(2,478)	(2,239)	(1,672)	(9,164)
Community Leadership Libraries	(200)	(150)	0	0	(350)
Environment	(1,475)	(995)	(2,057)	(2,031)	(6,558)
Housing & Growth	(3,155)	(1,509)	(2,104)	(2,535)	(9,303)
Policy & Resources	(859)	(1,529)	(1,227)	(675)	(4,290)
Public Health	(100)	(100)	(252)	0	(452)
Total	(10,590)	(7,898)	(8,846)	(7,468)	(34,802)

- 1.4.8 Public Health MTFs savings include assumed use of the Public Health grant to fund delivery of services with prevention outcomes as stipulated in the grant conditions. There are also assumed MTFs savings from the Dedicated Schools Grant that are also being reviewed.
- 1.4.9 The detailed savings plans are included at Appendix E.

Fees and Charges

- 1.4.10 In November 2020, Theme Committees considered the level of Fees & Charges within their portfolios and referred these to P&R Committee in December 2020 which were

approved. A full schedule of fees and charges for 2021/22 is set out in Appendix F1 to F5 for noting.

1.4.11 Adult Social Care completed a four-week consultation with residents about changes to the Council's fairer contribution rates for those that contribute to the cost of their care. The proposal is to increase the hourly charge of homecare services from £17.00 to £18.39 to reflect the average rate paid by Barnet Council under its new contract with homecare providers. The consultation findings are set out in detail in Appendix F-7. This proposal forms an important part of the Council's medium-term financial strategy (MTFS) for adult social care. Based on the findings from this consultation, summarised below, it is recommended that this proposal is implemented:

- Out of the 22 responses received, 6 people (28%) reported that they anticipated this change to have a positive impact compared to 3 (14%) who reported that the impact would be negative. 10 people (45%) reported that these changes would lead to no change in the lives of themselves and their families.
- 8 people (36%) tended to support the proposal, with 5 people (23%) neither supporting nor opposing it. 9 people (41%) opposed the proposal, 6 of whom (27%) opposed it strongly.

1.4.12 Since Environment Committee on 25 November 2020, fees and charges relating to parking in green spaces have been proposed by the service. These will be presented to Environment Committee on 11 March 2021 for their formal review but in order to implement by 1 April 2021 are included here for P&R Committee's approval under the revised Constitution. The proposed charges for 2021/22 are included in Appendix F6.

Budget Sign-Off

1.4.13 To promote and re-enforce good financial management and to satisfy an internal audit recommendation, Budget Holders, Directors and Executive Directors are asked to sign to acknowledge receipt of their budgets and to certify that they understand their responsibility to work within those budgets and deliver the associated savings, as set out in the council's financial regulations.

1.4.14 The finance team will provide budget holders with a document detailing their future year budgets with an explanation of how this has moved from the current year.

1.5 Financial Strategy

Overarching Strategy

1.5.1 The council's overarching financial strategy assumes that financial challenges from funding reductions and increasing service demands are likely to continue and therefore a focus on resilience and sustainability is important. The financial strategy means:

- The council will set a legal budget, balancing recurrent expenditure with estimated income within the medium term in order that the council has a sustainable financial position;
- The council will plan over a medium term of at least 3 years in order that the council is fully informed as to future scenarios and can prepare appropriate action;

- A level of sustainable reserves will be maintained, this will be defined by the Section 151 officer during the budget setting process, considering prevailing risks and opportunities. For 2021/22, as in previous years this was identified as £15m for the general fund balance and £30m for earmarked non-ringfenced revenue reserves in respect of “normal” council activity. Additional provisions have been set aside on the advice of the Section 151 Officer to ensure that future costs from the Covid-19 pandemic can be properly funded, to the extent that they are known;
- The council will seek to build resilience to economic shocks and insulate from the requirement for sudden cuts to vital services;
- The council is happy to use reserves to invest in one-off investment or transformation requirements;
- The council will ensure there is sufficient funding for on-going transformation and long-term changes;
- The council will provide a realistic amount of funding to support increasing demand, quickly addressing ongoing financial pressures with a permanent solution, reducing the instances where one-off solutions are used;
- The council will achieve the best possible outcomes within the funding available;
- The council will ensure that budgets are aligned to the Corporate Plan objectives and that it will actively disinvest where this is not the case;
- The council will understand the implications of growth and ensure that both the reward and the increased costs to services are recognised, and;
- The council will act lawfully and protect the integrity of regulations, ring fences and accounting rules.

2021-2025 Medium-Term Financial Strategy (MTFS)

Overall Savings Requirement and Gap

1.5.2 The proposed MTFS referred by P&R Committee for approval by Full Council has a balanced budget for 2021/22 with an overall savings requirement to 2024/25 of £48.910m. Based on savings proposed for approval to date of £34.802m, there is a savings gap of £14.108m across the MTFS period:

Table 7: Summary of Proposed MTFS Position 2021-2025

Summary of Medium-Term Financial Strategy	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Expenditure	342,607	351,207	370,267	390,747
Resources	(332,018)	(324,140)	(332,612)	(341,836)
Cumulative Savings Requirement	10,590	27,067	37,655	48,910
Saving Proposed for P&R Approval	(10,590)	(18,488)	(27,334)	(34,802)
Cumulative Savings Gap	0	8,579	10,321	14,108

2021/22 MTFS Savings Requirement Summary

1.5.3 For the 2021/22 MTFS Savings Requirement, the announcements from the November 20 SR and provisional settlement from December 20 have been reviewed and included into the revised MTFS. The table below shows how the 2021/22 Savings Requirement of £10.590m has been calculated:

Table 8: 2021/22 Savings Requirement - Summary of Changes over 2020/21

MTFS Saving's Requirement Breakdown	2021/22 Savings Requirement Increase/(Decrease) over 2020/21 £'000	Comment
Expenditure funded by Covid-19 Grant	10,225	This is expenditure over and above that already factored in, associated with new funding announced below
Service Pressures	9,283	These are broken down in paragraph 1.5.7
Contingency for Risks	7,090	To mitigate against general risks and for Covid-19 related pressures e.g. loss of leisure income
Council Tax Discretionary Payment	1,000	Funded by the one-off Local Council Tax Support Grant for 2021/22, this will assist claimants in hardship in with Council Tax 2021/22
Concessionary Fares saving	(2,130)	The saving in 21/22 to the council calculated by London Councils
Sub-Total: Service Expenses	25,467	
Non-Pay Inflation	3,272	Estimated CPI based on OBR rates
Pay Inflation	1,674	Estimated at 1.00% for 2021/22
North London Waste Authority Levy	1,500	The cost of the levy is anticipated to increase as new facilities are completed and so an amount is included in the MTFS in preparation for this.
Capital Financing Costs	659	To fund the revenue implications from the capital programme
Pension Deficit Cost	500	The estimate cost to the General Fund for Employer's pension contribution in respect of the pension deficit
Sub-Total: Cost Drivers	7,606	
Total Expenditure Estimates	33,073	
Estimated Changes to Funding from Local Taxation:		
Council Tax Income - General Element	(7,734)	Reflects projected increase of Council Tax Rate of 1.99% and calculated tax-base for 21/22
Council Tax Income - Social Care Precept	(2,038)	Reflects projected increase of Social Care Precept Rate of 3.00% and calculated tax-base for 21/22
Sub-Total: Council Tax Income	(9,771)	
*Net Business Rates Income	2,296	Reduction over 2020/21 retained rates, includes share of unfunded Collection Fund Deficit
Total Changes from Council Tax and Business Rates	7,475	
Estimated Changes to Central Government Grant Funding:		
Covid-19 Grant	(10,225)	This is one-off £1.550bn funding for 2021/22 announced in the November 2020 SR. The allocation was confirmed in the December provisional settlement
Local Council Tax Support Grant	(5,184)	One-off allocation for 2021/22 to meet any reduction in council tax base from additional local council tax support costs
Social Care Grant	(763)	The share of new a grant for 21/22
Lower Tier Services Grant	(587)	This is a one-off grant for 21/22 and is to ensure that no authority will have less funding available in 2021/22 compared to 2020/21.
Homelessness Grant	(537)	This is a new grant which combines two existing grants (Flexible Homelessness Support grant and Homelessness Reduction grant) and has an increased allocation (£47m nationally) to assist authorities manage homelessness pressures and supporting those who at risk of homelessness
New Homes Bonus Grant	1,890	This is the loss in grant over 2020/21 payments due to the removal of "legacy" payments ahead of the removal of this funding stream.
Housing Benefit and Council Tax Administration Grant	254	The estimated loss of funding in 2021/22, actual allocations yet to be confirmed.
London Crime Prevention Fund	145	Loss in grant from 2020/21 which has now ceased.
Sub-Total Changes to Grant Funding	(15,008)	
Total Funding Changes	(22,483)	
2021/22 Savings Requirement	10,590	

1.5.4 The reason for the savings requirement is that anticipated service delivery costs are increasing by £10.590m more than anticipated increases in funding. The table below

analyses the MTFs through different categories of cost changes (attached to this report as Appendix B).

Table 9: Summary of Expenditure and Funding Changes over the MTFs Period

Driver for Savings Requirement	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total £'000
Expenditure Changes					
Service Pressures	9,283	7,169	6,858	6,008	
Contingency	7,090	6,093	5,499	6,211	
Inflation	4,947	5,921	6,683	7,240	
Other Expenditure	529	641	21	1,021	
Expenditure from one-off	11,225	(11,225)	0	0	
Sub-Total Expenditure Changes	33,073	8,599	19,060	20,480	81,212
Funding Changes:					
Business Rates and Revenue Support Grant	2,296	(2,457)	(1,177)	(397)	
Council Tax	(9,771)	(7,915)	(9,295)	(10,827)	
Central Government Grants	(15,008)	18,250	2,000	2,000	
Sub-Total Funding Changes	(22,483)	7,878	(8,472)	(9,224)	(32,302)
Incremental Savings Requirement	10,590	16,477	10,588	11,255	
Cumulative Savings Requirement	10,590	27,067	37,655	48,910	48,910

Service Pressures

- 1.5.5 As per in previous budget setting processes, services were consulted on pressures that they expect to either carry forward into the new financial year or to emerge over the MTFs period. These included on-going un-funded 2020/21 pressures, forecasts for increases in demand or other pressures as they are identified.
- 1.5.6 In this latest MTFs process, due to the impact of the Covid-19 pandemic and measures in response to this, it has been challenging for services to distinguish whether an adverse impact is temporary for this financial year only, within the MTFs period or a more fundamental long-term impact. To address this, where services have anticipated a pressure in 2021/22, these were distinguished between those:
- that are ongoing in nature and require base budget growth or;
 - where trends are uncertain these are temporarily funded for 2021/22 through earmarked reserves or other resources until a more informed decision can be made.
- 1.5.7 The table below lists the current services included within the MTFs:

Table 10: List of Pressures by Theme Committee within the MTFS

Pressures	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total £'000
Transitions cases from Children's Services to Adults	484	1,304	1,194	1,460	4,442
Increasing Complexity and Demographic	250	1,556	1,990	1,990	5,786
Adults & Safeguarding Sub-Total	734	2,860	3,184	3,450	10,228
Demographics and complexity (placements and care leavers)	1,420	1,486	1,900	1,900	6,706
School Conditions Survey	325	0	0	0	325
18-25 Service Pressures due to increased placement demands	1,000	235	300	300	1,385
SEND and Ed Psych staffing to meet increased demand (via BELS)	385	0	0	0	385
Mental Health	200	0	0	0	200
Elective home education coordinator and Welfare benefit advisors	150	0	0	0	150
Apprenticeship Levy unachievable saving	130	0	0	0	130
Children, Education & Safeguarding Sub-Total	3,610	1,720	2,200	2,200	9,730
Waste Transfer Site	1,072	0	0	0	1,072
Highways Decapitalisation	500	391	600	0	1,491
Greenspaces	350	0	0	0	350
Street Lighting PFI Contract - re-establish ring-fence reserve (removed 2 years ago)	228	195	250	250	923
Winter Gritting	150	0	0	0	150
Public Rights of Way (PROW) activities	113	(12)	0	0	101
Highways Emergency Service	110	0	0	0	110
Growth due to number of households, increase in footfall and residential streets cleansing	108	84	108	108	408
Confirm Street Manager	68	(41)	0	0	27
Mortuary Service	60	0	0	0	60
Legal Charges	50	0	0	0	50
Food Waste Service	0	938	0	0	938
Tree Management	0	156	0	0	156
Environment Sub-Total	2,809	1,712	958	358	5,837
Unfunded structural estates pressures, principally around Oakleigh Road Depot	1,664	0	0	0	1,664
Increase in cyclical repairs	150	0	0	0	150
Housing General Fund - Temporary Accommodation	0	590	500	0	1,090
Growth required for Saving G&CS2	0	286	16	0	302
Housing and Growth Sub-Total	1,814	876	516	0	3,206
Additional staffing for Growth and Corporate Services to support strategic priorities	316	0	0	0	316
Policy & Resources Sub-Total	316	0	0	0	316
Total Growth for Pressures in MTFS	9,283	7,169	6,858	6,008	29,318

Contingency

1.5.8 The position on the contingency budget for 2020/21 and the reasons for why this is held is discussed further below in paragraph 1.8.3 to 1.8.6. The proposed MTFS allows for a growth for contingency of £7.090m in 2021/22, £6.093m in 2022/23, £5.499m in 2023/24

and £6.211m in 2024/25. These amounts reflect the inclusion of a risk factor around the savings proposals and income e.g. in light of the pandemic should it continue over a prolonged period. As the MTFS is reviewed in future periods, these amounts will be considered against the prevailing risks to delivery.

Key assumptions contained within the MTFS

1.5.9 The assumptions relating to key items of income and expenditure within the MTFS are summarised below. Other key items are discussed in further detail in the subsequent paragraphs.

Table 11: Key MTFS Assumptions

Item	2021/22	2022/23	2023/24	2024/25
Council Tax – General Element Rate Increase	1.99%	1.99%	1.99%	1.99%
Social Care Precept Rate Increase	3.00%	2.00%	2.00%	2.00%
Council Tax Base Growth (net of CTS claims)*	0.19%	0.10%	0.50%	1.00%
Expenditure Inflation (OBR CPI Projection)	1.30%	1.90%	2.00%	2.00%
Employee Pay Award**	1.00%	2.00%	2.00%	2.00%

*the current assumption is that CTS claims will increase and offset growth to the tax-base but by the end of the MTFS period will recover to pre Covid-19 levels. This will continue to be monitored

** Lower paid staff are likely to receive a greater pay award rate

New Homes Bonus (NHB)

1.5.10 In the 2020/21 finance settlement from December 2019, the Government announced plans to consult upon the future of the New Homes Bonus scheme in Spring 2020. The onset of the pandemic delayed this and for 2021/22 the scheme continued.

1.5.11 However, NHB payments in 2021/22 will not attract legacy payments in following years. For 2021/22, this means authorities will receive three years' worth of payments (legacy payments for 2018/19 and 2019/20, as well as new one-off payments for 2021/22). The calculation methodology remains unchanged, with authorities needing to achieve tax base growth of greater than 0.4 per cent before they receive any NHB funding.

1.5.12 The Government announced in SR20 that consultation on reforms to the New Homes Bonus will commence shortly, with a view to implementing these in 2022/23. Therefore, 2021/22 is to be the final year under the current approach with the current grant expected to cease by the end of 2022/24.

1.5.13 A replacement scheme for NHB is expected to be implemented within the MTFS period but there are currently no details on what this might consist of or possible funding allocations to the council. In that context, a level of replacement funding has been assumed. This will be updated as more information becomes available. The table below summarises the assumptions on NHB and a replacement scheme in the MTFS:

Table 12: Modelled Loss of New Homes Bonus within MTFS Period over 2020/21

New Homes Bonus	2020/21 Budgeted £'000	2021/22 Allocation £'000	2022/23 Modelled £'000	2023/24 Modelled £'000	2024/25 Modelled £'000
Year 7	1,749				
Year 8	3,711	3,711			
Year 9	2,705	2,705			
Year 10	1,984				
Year 11		1,843			
Total Grant Allocation	10,150	8,260			
Assumed Replacement Grant			6,260	4,260	2,260

Council Tax

- 1.5.14 The council needs to ensure that it has adequate resources to meet its statutory obligations and priorities. Its approach is to deliver a budget that is affordable and with a prudent and realistic level of Council Tax over the period of the MTFS. The MTFS approved by Council in March 2020 included the assumption of a 3.99% increase in each year in order to support front line services.
- 1.5.15 The Government confirmed in the SR20 that local authorities would be able to increase the general element of Council by 1.99% without a local referendum. In addition to this, local authorities with social care responsibilities would be able to increase Council Tax by a further 3.00% for the Social Care Precept to fund social care expenditure without a referendum. In 2020/21, this precept was set at 2.00%. The additional 1.00% for the Social Care Precept equates to additional Council Tax funding of c£1.9m in 2021/22 if fully adopted.
- 1.5.16 The remainder of the MTFS for 2022/23 to 2024/25 assumes an increase for the general element of Council Tax of 1.99% and 2.00% for the Social Care Precept. If this flexibility is not allowed in future years' then the MTFS will need to be updated to reflect that scenario.

Council Tax Rate

- 1.5.17 For 2021/22, the Government confirmed that the level that it considers excessive for general Council Tax increases in 2021/22 is 2%. Should the Council wish to raise the level by that amount or above, a referendum of the local electorate must be held. For 2021/22, a 1.99% increase for the general element of Council Tax is proposed. Note: the increase of 1.99% is calculated on the total approved rate from 2020/21 i.e. £1,273.77.
- 1.5.18 In addition, the Government confirmed that local authorities with responsibility for social care could apply a Social Care Precept of 3.00% on top of the general element of Council Tax in 2021/22. For 2021/22, a 3.00% increase for the Social Care Precept is proposed.
- 1.5.19 For 2021/22, the total proposed increase to Council Tax for the London Borough of Barnet is 4.99%. Note: the increase of 3.00% is calculated on the total approved rate from 2020/21 i.e. £1,273.77

Table 13: London Borough of Barnet Proposed Council Tax Change - Band D

London Borough of Barnet	Band D (£)	% Change
Approved 2020/21	1,273.77	
1.99% General Increase	25.35	
3.00% Social Care Precept	38.21	
Proposed 2021/22	1,337.33	4.99%

2021/22 Local Council Tax Support Grant (LCTS)

1.5.20 The LCTS grant has been awarded to local authorities in recognition that the adverse economic impact from the Covid-19 pandemic will result in increased CTS claims and a reduction in the number of dwellings for which Council Tax income is due from. It is also recognised that the proposed increase to Council Tax will result in hardship for some households e.g. those in receipt in Council Tax Support.

1.5.21 The LCTS grant will be applied in 2021/22 to mitigate against the increased number of CTS claims and slowing of growth in the Council Tax base. Additionally, £1m will be held to fund Council Tax Discretionary Payment for those residents experiencing hardship in paying their 2021/22 Council Tax bills.

2021/22 Greater London Authority Precept

1.5.22 The provisional Greater London Authority (GLA) precept is proposed to increase by 9.51% over the approved 2020/21 approved precept. The GLA Precept funds services which fall under the responsibility of the Mayor of London to provide i.e.

- Policing;
- Non-Policing e.g. London Fire Brigade and transport services;

Table 14: Greater London Authority Proposed Council Tax Change - Band D

Greater London Authority	Band D (£)	% Change
Approved 2020/21	332.07	
Non-Police Precept	15.00	
Police Precept	16.59	
Proposed 2021/22	363.66	9.51%

1.5.23 Based on the proposed changes to Council Tax above for 2021/22 for the London Borough of Barnet and the GLA, the total estimated demand on the collection fund and Council Tax requirement is:

	Band D (£)	2021/22 Tax-base	2021/22 Billable Council Tax (£)
Barnet's Council Tax Requirement	1,337.33	148,093	198,050,148
Greater London Authority	363.66	148,093	53,855,755
Total Requirement for Council Tax			251,905,903

1.5.24 The table below summarises the proposed 2021/22 Council Tax Requirement and changes over 2020/21:

Table 15: Summary of Budget and Council Tax Requirement

Budget	2020/21 Original (£)	2020/21 Current (£)	2021/22 Proposed (£)
Total Service Expenditure	309,235,431	309,534,939	332,017,220
Contribution to / (from) Specific Reserves	0	0	0
Net Expenditure	309,235,431	309,534,939	332,017,220
Other Grants	(54,307,927)	(54,607,436)	(69,615,258)
Budget Requirement	254,927,504	254,927,503	262,401,962
Business Rates Retention	(40,553,935)	(40,553,935)	(38,302,644)
Business rates top-up	(19,810,294)	(19,810,294)	(19,731,211)
Business Rates Income	(60,364,229)	(60,364,229)	(58,033,856)
RSG	(6,283,212)	(6,283,212)	(6,317,958)
Barnet's Element of Council Tax Requirement	188,280,063	188,280,062	198,050,148
Greater London Authority – Precept	49,084,263	49,084,263	53,855,755
Total Council Tax Requirement	237,364,326	237,364,325	251,905,903
London Borough of Barnet - Band D (£)	1,273.77	1,273.77	1,337.33
GLA Precept - Band D (£)	332.07	332.07	363.66
TOTAL COUNCIL TAX (BAND D EQUIVALENT)	1,605.84	1,605.84	1,700.99

1.5.25 If the proposed increased in Council Tax rate is approved for 2021/22, 4.99% for the London Borough of Barnet and 9.51% for the GLA Precept, the Council Tax Rates for Barnet residents in each category of dwelling will be:

Table 16: Proposed 2021/22 Council Tax Rates

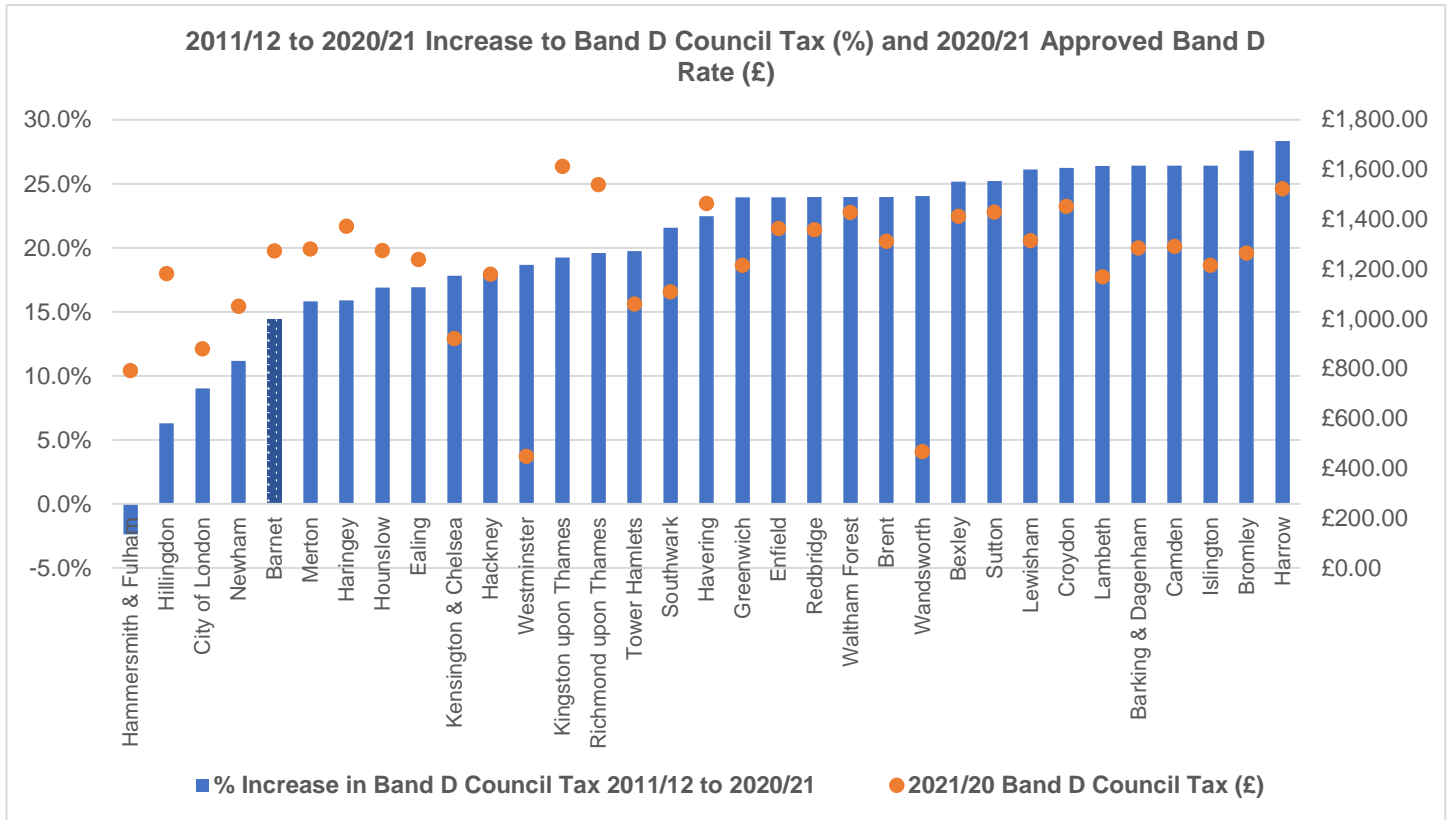
Council Tax Band	Barnet (£)	GLA (£)	Total (£)
A	891.55	242.44	1,133.99
B	1,040.15	282.85	1,323.00
C	1,188.74	323.25	1,511.99
D	1,337.33	363.66	1,700.99
E	1,634.51	444.47	2,078.98
F	1,931.70	525.29	2,456.99
G	2,228.88	606.10	2,834.98
H	2,674.66	727.32	3,401.98

1.5.26 Individual Council Tax bills will reflect occupancy status with discounts for low occupancy (one or no adults) and exemptions for specific circumstances. In addition, some residents will be eligible for Council Tax support.

Historic Council Tax in London

1.5.27 The graph below shows that over the past 10 years to 2020/21, Barnet has had the 5th lowest cumulative Council Tax increase together with an absolute Council Tax rate. The approved Band D Council Tax rate for Barnet for 2020/21 of £1,273.77 is below that of most other outer London Boroughs, the average for which in 2020/21 was £1,356.04.

Graph 1: Summary of Band D Council Tax Change (excluding the GLA Precept) in London since 2011/2



Council Tax Base (No. of Band D Equivalent Dwellings)

1.5.28 Calculating the council tax base is an important step towards setting the basic amount of Council Tax. The detailed council tax base schedule is included at Appendix D1. The Chief Finance Officer, under delegated powers, has determined the 2021/22 Council Tax Base to be 148,094 (Band D equivalents), the calculations are shown in the following table:

Table 17: 2021/22 Council Tax Base

Band D Equivalents:	2020/21	2021/22	Change	%
Total properties	176,599	179,060	2,461	1.39%
Exemptions, disabled relief, discounts and premiums	(14,896)	(15,448)	(552)	3.71%
Ministry of Defence Contributions	8.6	3.7	(4.9)	-56.98%
Reduction due to Council Tax Support Scheme	(13,776)	(14,774)	(998)	7.24%
Adjustments (projections):				
New properties	2,371	1,628	(743)	-31.36%
Exemptions (Students)	(242)	(120)	123	-50.62%
Non-collection @ 1.5%	(2,252)	(2,256)	(4)	0.18%
Total Council Tax Base	147,813	148,094	281	0.19%

Inflation Funding

- 1.5.29 Funding for Pay Inflation and Non-Pay inflation has been estimated and set aside centrally within the MTFS. In 2020/21, a pay award of 2.75% was confirmed in September. Within the MTFS, a possible future pay award has been assumed and modelled at 1.00% for 2021/22 and 2.00% for 2022/23 to 2024/25.
- 1.5.30 For Non-Pay Inflation, OBR projections for CPI as at July 2020 have been assumed and modelled. The revised OBR projects as at November 2020 are marginally lower. The lockdown measures to the pandemic on businesses, hospitality and leisure has slowed economic activity and growth and resulted in low CPI rates this year. It is expected that economic activity will recover, and so inflation will gradually increase again and so the, lower projections from the OBR in November 2020 have not been updated into the MTFS.

MTFS Risks

- 1.5.31 There are risks which, due to an assessment of probability, have not been factored into the current MTFS. They recognise a possible outcome and not necessarily the likely outcome. The council is aware of these risks and will monitor each individual risk carefully.
- 1.5.32 Separately, the single biggest risk currently facing the council is the ongoing impact of the Covid-19 pandemic and how this could materialise into direct and indirect risks and possibly costs for the Council. Examples of direct risks include the wider uncertainty on Social Care demand levels, realisation of fees and charges and collection of Council Tax. Indirect risks include those that impact the economy and resulting policy changes.
- 1.5.33 Also related to the impact of the pandemic, budget estimates in this report have been made for the expected values of receipts for council tax and business rates. These estimates have been prepared based on the latest information and taking into account external advice. However, there remains a risk that the expected levels of income for both council tax and business rates will not be achieved. This risk has been reviewed and is regarded as tolerable within the financial structure of the budget for 2021/22. It will be kept under review to inform budget planning across the whole of the planning period,
- 1.5.34 The council maintains a contingency budget and minimal level of general and earmarked reserves to deal with such unanticipated items. Should any such risks materialise, these resources are available as a short-term measure to deal with these events.

Ring-Fenced Funding

- 1.5.35 There are other key sources of funding sources for the council which are discussed as follows:

Better Care Fund (BCF)

- 1.5.36 The preliminary 2021/22 Barnet BCF allocation is £40.039m and is used to fund health services, social care services, and major adaptations through the Disabled Facilities Grant and to make investments into the development of integrated services. For 2021-22,

the Winter Pressures Grant allocation continues to be rolled into the Improved Better Care Fund and is no longer ringfenced for alleviating winter pressures.

- 1.5.37 In 2020/21 the Council was allocated £7.5m of the total core BCF funding towards the protection of social care which was an uplift of 5.3% on 2019/20. A confirmed 5.3% uplift will also be applied to the allocation in 2021/22.
- 1.5.38 The monies within Barnet's BCF form a pooled budget under Section 75 of the NHS Act 2006 overseen by the Barnet Health and Wellbeing Board. The section 75 agreement allows for resources to be easily transferred between health and social care budgets to meet the objectives of the pooled fund.
- 1.5.39 The success of the BCF and therefore the pooled budget is measured through the achievement of a reduction in emergency hospital admissions, reduction in delayed transfers of care, admissions to residential and care homes and the effectiveness of reablement.
- 1.5.40 The core elements of the BCF plan are services provided for frail and older people and those with long term conditions (LTCs) such as: Rapid Response Team, delivery of seven-day services which support the system in managing delayed transfers of care (DTCs) provision of community equipment, support to care homes delivered by the Care Quality Team and prevention services including Later Lifer Planners. The overarching aim of the plan is to provide integrated care and support that intervenes early, prevents crises, responds quickly and helps people stay independent for longer.

Dedicated Schools Budget (DSG)

National Context:

- 1.5.41 The Spending Round in 2019 confirmed an additional £2.6bn in schools funding for 2020/21, £4.8bn for 2021/22 and £7.1bn for 2022/23, compared to the funding level of 2019/20. As part of the overall increase, it was announced that an additional £700m of High Needs funding will be allocated to support children and young people with special educational needs and disabilities (SEND) in 2020/21. In addition to this, a further £1bn Covid-19 Catch-Up fund has been allocated to schools to be paid in 2020/21 and 2021/22.
- 1.5.42 Schools budgets are funded mainly via a ring-fenced Dedicated Schools Grant (DSG) with funding being allocated through four funding blocks as shown below:
- **Schools Block:** allocates funding for pupils in Reception to Year 11 in state-funded mainstream schools and academies;
 - **Early Years Block:** funds early education entitlements for 2, 3 and 4-year-olds in private, voluntary and independent settings, maintained nursery schools and school nursery classes. The funding for 2-year olds is specifically for pupils from households with low incomes;
 - **High Needs Block:** supports provision for vulnerable children and young people, mainly those with special educational needs and disabilities (SEND) from their early years to

age 25, enabling both local authorities and institutions to meet their statutory duties under the Children and Families Act 2014;

- **Central Services Block (CSSB):** The CSSB receives funding for central functions local authorities carry out on behalf of maintained schools and academies. It allocates funding for two purposes: ongoing responsibilities and historic commitments.

1.5.43 On 17th December 2020, the Department for Education (DfE) published the 2021/22 schools, central schools' services, high needs and early years funding allocations through the Dedicated Schools Grant (DSG). It should be noted that the school's blocks and high needs blocks now contain funding for the Teacher's Pay and Grant and the Teacher's Pension Employer Contribution Grant, which used to be paid separately.

1.5.44 Post 16 Funding for 6th Forms is not received as part of the DSG as per the table below. Final figures Post 16 funding for 2021/22 will not be known until July 2021 but is estimated to be £5.209m.

1.5.45 The indicative DSG budget for 2021/22 by block is set out in Table 1 below:

Table 18: DSG Allocations and the Indicative Schools Budget

DSG Allocations and the Indicative Schools Budget	Schools Block £m	High Needs Block £m	Early Years Block £m	Central Block £m	Total DSG £m
Budget Monitoring as at December 2019	145.370	49.676	29.877	2.141	227.064
Add: Academy Funding	120.263	0.000	0.000	0.000	120.263
Add: Funding for places at Academies	0.000	5.046	0.000	0.000	5.046
2019/20 Gross DSG as at December 2019	265.633	54.722	29.877	2.141	352.373
2020/21 Gross DSG Block as announced	£m	£m	£m	£m	£m
As at January 2021	141.156	54.568	30.189	2.193	360.649
Funding for Teacher's Pay & Pension Grants	12.554	0.833	0.000	0.000	13.387
Add: Funding for Academies	132.543	5.188	0.000	0.000	5.188
2021/22 DSG Income	286.252	60.589	30.189	2.193	379.223

1.5.46 The allocation for the Schools Block is based on October 2020 school census data. A minimum Funding Guarantee of +2.00% means that every Primary or Secondary school will receive at least this percentage increase per pupil through the formula in 2021/22 than it did in 2019/20. In addition, each primary school is guaranteed a minimum of £4,180 per pupil and each secondary school is guaranteed to receive at least £5,415 per pupil. These rates include the extra funding for Teachers Pay Grant and Teacher's

Pension Employer Contribution Grant set at £180 per primary aged pupil and £265 per secondary aged pupil.

1.5.47 **Schools Block** - The 2021/22 SB Income is based on the following rates:

- £4,814.89 Primary unit of funding based on 29,721 primary pupils October 2020 census)
- £6,304.32 Secondary unit of funding based on 21,849 secondary pupils October 2020 census)
- £5.412m of funding for Pupil Growth and Premises factors.
- **This totals £286.252m.**

1.5.48 **High Needs Block** - The provisional HNB income for Barnet has been calculated as follows:

- £54.775m - Actual High Needs NFF allocation
- £4.249m - based on a £5,184.93 per pupil with Area Cost Adjustment (ACA) weighted base rate * 820 (pupils in special schools/ academies based on the October 2020 census)
- £0.564m - Import/export adjustment for net 51 imported pupils
- £0.168m – Additional High Needs Funding
- **This totals £60.589m.**

1.5.49 The final import/export adjustment will be amended based on January 2021 school and Further Education providers' High Needs pupil census data.

1.5.50 **Early Years Block** – The EYB is estimated using early years numbers taken from the Early Years and Schools census in January 2020. An update to the 2020/21 EYB allocation will be made once the January 2021 Early Years and Schools census numbers are finalised. The proposed funding rates for 3 to 4-year and for disadvantaged 2-year olds will be released in January 2021.

1.5.51 **Central School Services Block** – The provisional 2021/22 CSSB for Barnet includes the following:

- £1.896m – allocation for ongoing responsibilities (includes retained duties, admissions, licensing and schools' forum administration)
- £0.297m – Historic commitments allocation
- **This totals £2.193m.**

Allocation of budgets to Schools, Settings and Institutions:

1.5.52 The DfE allocates funding to Local Authorities (LAs) using the National Funding Formula (NFF). LAs in turn distribute funding to Schools, Settings and Institutions on the basis of local formulations and agreements. In the case of the Schools Block, LAs are not compelled to follow the NFF for 2021-22 but Barnet's local formulation matches that of the NFF.

1.5.53 For the Early Years Block there is a strict NFF requirement to allocate at least 95% of the hourly funding rate to settings for 3 to 4-year olds; 2 year-old funding is paid out at 100% of the hourly funding rate. Barnet's formula matches these requirements.

1.5.54 For the High Needs Block there is LA discretion over place funding, top up and commissioning arrangements. For Barnet, these are published via the Local Offer which

is available on the Barnet website. The Local Offer helps children and young people with Special Educational Needs and/or Disabilities and their families find information and support across the Barnet local area.

Public Health Grant

- 1.5.55 Public Health (PH) Grant will continue to be ring-fenced beyond April 2021, until further notice. It is anticipated that PH Grant uplift received in 20/21 will be maintained in 2021/22 however this was still to be confirmed at January 2020. It is expected that this increase will continue to fund sexual health prevention interventions introduced in October 2019, Healthy Early Years and Healthy Schools Programme, Perinatal Mental Health and The National Diabetes Prevention Programme currently funded from the existing PH ringfenced reserves.
- 1.5.56 The Public Health Grant currently funds statutory and non-statutory services such as sexual health, Healthy Child Programme, drug and alcohol, smoking cessation, healthcare public health, resilience school programme targeted to local needs and aimed at improving public health outcomes.
- 1.5.57 Council is asked to note the service is going through a major Public Health emergency and there is a potential knock-on effect that the Covid-19 pandemic will have by placing pressure on the PH Grant in future years to deal with longer-term consequences of obesity, sexually transmitted infections, prevention of suicide, substance misuse prevention and treatment.
- 1.5.58 In recent years, decreases in spend in core Public Health Grant, due to the national grant reduction, have been achieved via efficiencies and contract re-procurement. Furthermore, as part of MTFs, Public Health Grant is supporting preventative services across the Council: an investment in prevention and wellbeing contracts in adult social care (£1.639m in 2020/21) and investment in early help (£1.350m in 2020/21). Future MTFs savings planned beyond 2021 from the Grant will be invested in additional preventative services that will aim demand reduction across the Council.
- 1.5.59 Development of the new Health and Wellbeing Strategy and Barnet Plan Prevention workstream are underway and their guiding principles will seek to maximise the impact on population health outcomes through the use of the Public Health Grant and influencing system wide prevention across the whole Council and local NHS agenda.

1.6 Earmarked Reserves

- 1.6.1 As noted elsewhere in this report, the widespread effects of the Covid-19 pandemic have created additional risks and uncertainties for the council. Earmarked reserves are an effective way to mitigate against these sorts of short-term risks and to manage unbudgeted changes in funding or service demand. The council's underlying financial strategy includes principles that underpin this, including that
- A level of sustainable reserves will be maintained, this will be defined by the Section 151 officer during the budget setting process, considering prevailing risks and opportunities. For 2020, this was identified as £15m for the general fund balance and £30m for earmarked non-ringfenced revenue reserves;
 - The council will seek to build resilience to economic shocks and insulate from the requirement for sudden cuts to vital services;

- The council is happy to use reserves to invest in one-off investment or transformation, including to mitigate for adverse equality impacts, requirements but not to the point of the organisation being in distress;
- The council will ensure there is sufficient funding for on-going transformation and long-term changes;

1.6.2 As at Month 9, the council's forecasted closing level of earmarked revenue reserves is £50.830m. This is in addition to the general balance of £15m. It is expected that there will be no use of earmarked reserves in 2020/21 – in fact, the forecast is for a contribution to reserves to be made.

Table 19: General Fund Reserve Summary and Forecast

	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Breakdown of Reserve	As per 19/20 Statement of Accounts	Based on Current In-Year Estimates	Current Forecast Pending 20/21 Outturn			
Financial Resilience	32,281	33,181	33,181	33,181	33,181	33,181
Transformation	3,044	2,463	1,847	1,232	616	0
Revenue - Service Specific	4,488	5,484	3,484	3,484	2,742	2,742
Non-Ringfenced Revenue Reserves	39,813	41,128	38,512	37,896	36,538	35,922
Dedicated Schools Grant (DSG)	1,808	1,808	1,308	808	308	0
Housing Benefits	4,867	4,867	4,867	4,867	4,867	4,867
Public Health	1,188	1,640	1,640	1,640	1,640	1,640
Special Parking Account	1,386	1,386	1,386	1,386	1,386	1,386
Ring-fenced Revenue Reserves	9,249	9,702	9,202	8,702	8,202	7,894
Total Revenue Reserves	49,062	50,830	47,714	46,598	44,740	43,816
Unapplied Revenue Grants						
Covid-19 Grants 2019/21	8,772	0	0	0	0	0
Covid-19 Grants 2020/21	0	5,875	0	0	0	0
Section 31 Business Rates Related Grants	0	68,371	0	0	0	0
Total Reserves: Revenue and Unapplied Grants	57,834	125,076	47,714	46,598	44,740	43,816
Capital Reserves	9,858	9,728	9,008	8,287	8,287	8,287
Total Reserves	67,692	134,804	56,722	54,886	53,027	52,104

Covid-19 and Section 31 Grants

- 1.6.3 An assessment has been made of the likely level of Covid-19 spending compared to the grant funding received. This is expected to mean that some funding will be carried forward at year end 2020/21 into the new year 2021/22, earmarked to the ongoing cost of the pandemic response.
- 1.6.4 Additionally, as reported to FPCC in December 2020, in 2020/21 there will be a timing difference between the receipt of some grants awarded and their use. This includes c£68m of section 31 grants linked to reliefs granted by the Government to businesses for Business Rates bills.
- 1.6.5 The Reserves and Balances policy attached to this report as Appendix L has been updated for the above to reflect a new type of reserve to categorise Covid-19 and Section 31 grants as "Unapplied Revenue Grants".

Community Infrastructure Levy

- 1.6.6 A separate report was presented to P&R Committee on 8th February 2021 following a review of the charging schedule for the Community Infrastructure Levy. The report sought the Committee's agreement to consult on a new Draft Community Infrastructure Levy (CIL) Charging Schedule to revise the Barnet CIL rate to £300 per square metre for residential development and introduce a flat rate for all other uses of £20 per square metre.
- 1.6.7 The proposed increase to the CIL rate will also increase the portion of CIL available for the Neighbourhood Portion, which is managed by the Area Committee's and is currently capped at £150,000 per area committee per annum. However, regulations allow for 15% of the CIL received per annum to be used to support town centres, area committees and local environmental improvements.
- 1.6.8 It is intended that local CIL will be spent on environment improvements and investment in town centres.

1.7 Robustness of the budget and assurance from Chief Finance Officer

- 1.7.1 In order to comply with Section 25 of the Local Government Act 2003; the Authority's Chief Financial Officer (the Director of Finance) is required to report on the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed reserves.
- 1.7.2 This information enables a longer-term view of the overall position to be taken. It also reports on the Director of Finance's consideration of the affordability and prudence of capital investment proposals. The level of general balances to support the budget and appropriate earmarked reserves maintained by the Council in accordance with the agreed Council Policy on Earmarked Reserves are an integral part of its continued financial resilience. The council's reserves and balance policy is attached at Appendix L. Details of the council's in-year financial performance are reported to the Financial Performance and Contracts Committee on a regular basis.
- 1.7.3 The council is a large, complex organisation with a diversity of assets, interests, liabilities and other responsibilities. These require considerable on-going monitoring and review particularly in light of the challenging financial climate. With this in mind, the council has recognised the on-going need to identify risks and have measures in place to mitigate them should they occur.
- 1.7.4 The council's revenue related risks include:
- Ongoing impact of the pandemic;
 - General operational risks relating to service delivery;
 - risk of non-delivery of savings;
 - funding related risks e.g. Fair Funding;
 - interest rate risk;
 - inflation risk;
 - change in law risk;
 - commercial values risk, e.g. income rental values;
 - contract failure risk and step-in obligations for the council

- 1.7.5 The Council has undertaken a robust process to produce its MTFS in order to address the changing budget pressures and the risks mentioned above (as far as possible). The council's management team have considered regular budget updates, including analysis of the cost impact of the pandemic. Additionally, the Policy and Resources Committee have received regularly refreshed Business Planning reports.
- 1.7.6 While the Council Management Team and the Policy and Resources Committee meets to ensure the over-arching issues are robustly considered, a full schedule of meetings are arranged at various levels within the council to ensure all stakeholders fully understand the MTFS process and their savings proposals. Theme Committee meetings then consider the reports and recommendations produced. These Theme Committee recommendations are then reflected back through Policy and Resources Committee to ensure all aspects are captured.
- 1.7.7 These processes are necessary to ensure all budget proposals are:
- aligned to the Corporate Plan;
 - fully evaluated for any legal, HR equality and procurement issues;
 - assessed thoroughly to ensure if stakeholder consultations are needed and if so to ensure these are completed in time; and
 - appropriately challenged to ensure they are feasible.
- 1.7.8 Risks related to pensions and treasury are specifically addressed and discussed separately in the Pension Funding Strategy and the Treasury Management Strategy Statement.
- 1.7.9 The 2020/21 revenue budget has been prepared on the basis of robust estimates and adequate financial balances and reserves over the medium term. As part of on-going reviews for these, the finance department leads on:
- monthly budget monitoring and financial challenge to ensure budget options are being adhered to and that any other base budget variances, risks and opportunities are being suitably identified and mitigated; and
 - continuing to protect reserves and balances in order to provide an adequate buffer for any series of one-off pressures – or to provide sufficient time to identify on-going mitigations in a systematic way.
- 1.7.10 A summary of selected key, strategic risks / weaknesses and mitigating actions are noted below:

Table 20: Summary of Selected Key Strategic Risks and Mitigations

Risk / Weakness	Implications	Risk	Mitigating actions	Relevance to Services
1. Ongoing financial impact of the Covid-19 pandemic				
<p>The Covid-19 pandemic has required the council to review all activity and ensure a focus on the pandemic response. Financial impacts arising from the pandemic, including reduced income and increased costs, risk creating financial distress for the council.</p>	<p>Key financial impacts of the pandemic may not be identified sufficiently early to allow mitigating actions to be put in place.</p> <p>The council may fail in its legal duty not to spend more than it can afford.</p>		<ol style="list-style-type: none"> 1) The CFO, supported by the finance team, has reported monthly to Chief Officers on the latest cost estimates arising from the pandemic, and the associated funding announced by government. This has allowed regular scrutiny of the overall financial impact of the pandemic. 2) Financial reports have also been shared with councillors via the FPC Committee meetings, and the financial impact of the pandemic has been scrutinised by them. 3) Additionally, the CFO has regularly reported to Chief Officers on the risk of financial distress or crisis which could lead to a 's114' notice being issued. This report reviews various key factors which could lead to financial distress and provides an update on the latest position. The current situation is that the funding received from government to support the pandemic response is sufficient to ensure that a s114 notice is unlikely. 	All
2. Review of Needs and Resources (Fair Funding Review and Spending Review)				
<p>Implementation of Funding Reforms reforms has been further delayed by the pandemic. However, Government continues to plan to carry out a multi-year Spending Review, including a full reset of business rates retention baselines.</p> <p>This review could mean that London Borough of Barnet's share of funding is significantly reduced from 2021/22.</p>	<p>Decisions may be taken which have potentially adverse consequences for the council in later years. Uncertainty of the potential outcome creates difficulty in longer term planning.</p>		<ol style="list-style-type: none"> 1) Finance staff are involved in identifying the likely changes to be made and assessing the potential impact on the council. Likely key indicators such as deprivation, area cost adjustment and population growth are also currently being assessed 2) The council is actively working with other outer London councils to ensure that outer London is fairly considered 	All
3. European Union Referendum result - impact on national economy				

Risk / Weakness	Implications	Risk	Mitigating actions	Relevance to Services
Impact of Brexit on the wider economy	<p>The EU withdrawal has been monitored by officers to consider key risks potentially arising. The confirmation of a deal to support the withdrawal has mitigated some of those risks. The risks could affect both product and services costs and also labour supply, also possible slowdown of the economy which could lead to an increase in unemployment or a delay in business investment.</p> <p>Central government funding to departments could be hit with a consequential impact on local government funding. Expenditure budgets which are sensitive to economic downturns (e.g. welfare services and mental health services) could see increased demand.</p>		<ol style="list-style-type: none"> 1) Organisational financial planning and regular risk review. 2) Council policies to promote local business. 3) Council policies to increase employment. 	
4. Localising Business Rates				
<p>The increased exposure to changes in the level of business rates collected following the implementation of localising business rates will fall on Local Government.</p> <p>The related opportunity is that the council will gain by an increased share where business rates grow.</p>	<p>Potential adverse financial outcome for the council in future years</p> <p>In addition, with the increased level of locally retained income comes the likelihood that future new burdens will be distributed through this methodology. Variations in collection levels may mean that this funding might not cover the cost of implementing the requirements.</p>		<ol style="list-style-type: none"> 1) Continuing efforts to collaborate and interact with MHCLG, Valuation Office, London Councils, etc. 2) Implementation of local initiatives to maximise the identification and collection of business rates within Barnet 3) Robust responses to consultations. 	All
5. Business Rates Appeals				
Reduction in ongoing funding and the impact of backdating of appeals. The localisation of Business Rates will	Adverse financial outcome(s) for the council in future years		1) Review data with Valuation Agency and other relevant stakeholders to reduce number of appeals	All

Risk / Weakness	Implications	Risk	Mitigating actions	Relevance to Services
<p>increase this risk for Local Authorities.</p> <p>The related opportunity is from consultations on dealing with Business Rates appeals process - checking and challenging might reduce the number of live appeals.</p>				
6. Pension Fund Assets / Pension Fund Deficit				
<p>Pension Fund assets failing to deliver returns in line with the anticipated returns underpinning valuation of Pension Fund Liabilities over the long-term.</p>	<p>The council's Pension Fund being under-funded resulting in an increase in the employer contribution rate and deficit funding that the Council pays into the fund.</p>		<ol style="list-style-type: none"> 1) The council has a deficit recovery plan in place to reduce the long-term costs of financing the pension deficit 2) Decisions have been made by the Pension Fund to move away from under performing funds 	All
7. Reliance on Commercial Income				
<p>Exploring alternative sources of income to offset core funding reductions and also ensure value for money for residents</p>	<p>A recession or other unexpected/uncontrollable event could leave the council exposed to under-funding or large losses in income.</p>		<ol style="list-style-type: none"> 1) Rigorous monthly monitoring which scrutinises forecast projections and challenges material movements against budgeted targets. 	Specific Services
8. Inflation				
<p>The council's expenditure (pay and non-pay) is subject to annual inflation based on indexation that is determined by national inflation rates. Inflation can affect agreed suppliers' contracts for other service expenditure</p>	<p>Sharp increases in inflation would result in higher for day to day expenditure and costs related to employment.</p> <p>Each 1% change in inflation adds around £3.0m to the Council's gross cost pressures (£1.8m net).</p>		<ol style="list-style-type: none"> 1) Monitoring actual inflation and forecast projection (e.g. at key milestones such as HM Treasury's Budget announcement) and modelling the impact of incremental increases on the Council's applicable expenditure. 2) Exploring all opportunities during the tendering process for all service contracts to minimise indexation clauses, negotiate for favourable fees etc. 3) Regular refresh of the council's MTFS 	All
9. Delivery of Budgeted Savings				

Risk / Weakness	Implications	Risk	Mitigating actions	Relevance to Services
Agreed MTFS Savings are not fully achieved or slip into future years.	Potential for in-year overspends and funding gaps		1) Robust challenge of all proposed MTFS Savings during the business planning process (e.g. through Council Management Team) 2) In-year monitoring of agreed Savings	All
10. Planned Use of Capital Receipts				
Capital receipts are generated when an asset is disposed of and are source of financing capital expenditure. The council's Capital Programme currently relies on more capital receipts than it holds or that are in the pipeline from asset sales	Shortfalls in financing of capital expenditure, possibly resulting in higher borrowing costs.		1) In-depth analysis and challenge of capital project cash flow projections. 2) Rigorous monthly monitoring which scrutinises forecast projections and challenges material movements against budgeted targets. 3) Scrutiny of the council's capital arrangements at the officer group Capital Strategy Board 4) Funding schemes by borrowing 5) Deletion of schemes from the Capital Programme	Specific Services
11. Interest Rate Changes				
Changes to the Bank Base Rate and the cost of borrowing	The council's Capital Programme relies heavily on borrowing over the next 5 years. Increases in interest rates have a direct impact on the revenue position of the authority.		The council has a number of options available to it to mitigate these risks. These include: 1) maximising the use of interest free sources of capital funding such as CIL and s106 2) ensuring its cash management and forecasting is accurate reducing the need to borrow 3) reducing debtors and therefore maximising the council's cash balances 4) Identification of competitive borrowing options	Specific Service
12. Demographic Changes				
Changing demographics across the borough lead to changes in demand for services.	Demographic changes have led to continuing pressures on budgets in demand areas of the council such as Adult Social Care, Children Social Care and Housing		The council is engaged in long term planning and transformational programmes to mitigate the action of demographic changes on budgets and services.	Specific Services
13. Debtors				
The amount of money the council assesses as income is overstated due to	Should debts owed to the council turn out to be uncollectable, they will be written off against the council's revenue budget. This can create overspends		1) The establishment of a corporate debt board 2) The increased focus on debt by the Financial Performance and Contracts Committee 3) Raising awareness of debt across the council	Specific Services

Risk / Weakness	Implications	Risk	Mitigating actions	Relevance to Services
an increase in bad debt	and also mean the council has to re-evaluate the amount of income it will collect in the future.			

View of Section 151 Officer

Robustness of estimates

- 1.7.11 The council is a going concern and the budget process is part of a continuous service planning and financial cycle. Therefore, knowledge and understanding of the previous and current national and local financial and economic environments are used to make informed assumptions and judgement about the future. This activity seeks to establish a robust budget which is appropriate and realistic having taken a practical assessment of risks.
- 1.7.12 The financial planning process has been managed at senior officer level through the Council Management Team meetings. This Executive level group has overseen the process for financial planning, including medium-term resource projections, the strategic context for the borough, and the quantification of new pressures on resources, and the identification of potential budget savings.
- 1.7.13 Consideration has been given to the known and possible future financial impacts of the pandemic to ensure that changes to the budget are made where this is appropriate.
- 1.7.14 Extensive consultation has taken place in respect of the budget proposals in general, and also in respect of specific planned changes. Consultation feedback has been taken into consideration as final proposals to the council have been formulated.
- 1.7.15 The Capital Programme presents the council with a significant challenge in terms of delivery and affordability. The cost of borrowing is accounted for based on the current plans however any overestimation in spend leads to overestimation of capital financing requirement and any under-achievement of its capital receipts expectations will require either an increase in borrowing, with associated revenue implications, or the deletion of schemes.

Robustness of Budget Setting Process

- 1.7.16 The process that has been undertaken to set the budget has included engagement of officers from service departments throughout the year, regular reporting of financial and service issues to Theme Committees, consultation with the public, along with due consideration of statutory duties, particularly in respect of equalities.
- 1.7.17 Following Policy & Resource's Committee's endorsement of the budget proposals in February 2021 officers have undertaken a readiness assessment of the council's ability to deliver the savings required for the MTFs with particular emphasis on 2021/22. Where there is a risk of non-achievement of savings, adequate mitigations have been put in

place in order to ensure a legal budget is set and that value for money is achieved from public funds.

1.7.18 For these reasons, it can be confirmed that the budget setting process has been robust.

Effectiveness of Budget Management

- 1.7.19 The council has robust arrangements for managing budgets and performance. Close attention will continue to be paid to the net cost arising from the pandemic response, implementation of agreed savings and monitoring of the Council's current position, with regular reporting to the Financial Performance and Contracts Committee.
- 1.7.20 The council has a legal responsibility to set a balanced budget which can include the planned use of its reserves. The council does not anticipate using reserves in order to fund recurrent expenditure in 2021/22. The council, however, maintain reserves for other, non-recurrent purposes such as the ongoing response to the pandemic, transformation work, expenditure linked to previous grant receipts or for unplanned one-off items.
- 1.7.21 The Section 151 Officer considers the current level of reserves sufficient to manage those items and is actively working to replenish some of the previous years' drawdowns.

1.8 **Budget Management 2020/21**

2020/21 Forecast Outturn - Month 9 Budget Monitoring

- 1.8.1 As at Month 9 (December 2020), the council is in a strong financial position despite the immediate impacts of Covid-19. The council is forecasting a likely breakeven position with a contribution to reserves in the region of £4m to deal with known pressures that may arise next year (e.g. higher than anticipated demand in Adults social care).
- 1.8.2 The budget for 2021/22 has been prepared taking account of both expenditure patterns arising during the 2020/21 financial year due to the pandemic, and also expected 'usual' patterns of spending.

Allocations from Contingency

- 1.8.3 The contingency budget is a useful tool in the effective financial management of the council and a means to mitigation some risks in the MTFS. It provides a mechanism to allocate additional funding on a temporary or permanent basis during the financial year. This allows the recognition and funding of costs over and above those included within the council's base budget. It is a more appropriate mechanism than the use of one-off funding from earmarked reserves to fund pressures as it enables the council to 'live within its means' both in the short and longer term. Council financial regulations also should prevent expenditure being incurred for which there is no budget provision. Allocations from contingency ensure that the financial regulations can be adhered to when unexpected items occur. This therefore supports the delivery of the organisation's overall financial strategy.
- 1.8.4 At the start of 2020/21, the council had budgeted for £5.246m of contingency funding towards cost pressures and other occurrences. Based on the posted virements and commitments listed below, a balance of £1.409m is forecasted to remain:

Table 21: Summary of 2020/21 Contingency Position

2020/21 Contingency Budget	£'000
Contingency Budget Brought-Forward	921
MTFS	4,325
Sub-Total: 2020/21 Opening Contingency Budget	5,246
Virements Posted to date	(3,337)
Commitments	(500)
Total 2020/21 Contingency Remaining	1,409

1.8.5 It is the Section 151 Officer's intention to allocate the remaining 2020/21 balance towards service pressures as the full implications and funding from Government in respect of Covid-19 pandemic become known (and subject to future Policy and Resources Committee approval).

1.8.6 In line with the delegation given at Urgency Committee on the 27th April 2020, any virements required directly in response to the Covid-19 pandemic or other related matters will be approved by the Section 151 officer and subsequently reported to Policy and Resources Committee. This includes allocations from contingency.

Budget Virements

1.8.7 The constitution requires that revenue virements from contingency of £250k or above are approved by the Policy & Resources Committee. Furthermore, any virements between services over £250k must also be approved by the Policy & Resources Committee.

1.8.8 Details of virements are discussed by Department rather than Theme Committee as the Scheme of Financial Delegation delegates the authority to expend the council's resources to Executive Directors of Departments.

1.8.9 Since December P&R Committee, there have been no virements from contingency above £250k.

1.8.10 Policy & Resources Committee were asked to note the following virements from contingency that are less than £250k:

Table 21: Summary of Virements for P&R to Note

Service	Description	Total (£'000)
Resources	Pensions Fund – Supporting Costs	101
Resources – Contingency	Pensions Fund – Supporting Costs	(101)

1.8.11 Within Appendix C1, a virement for 2021/22 was proposed for Policy & Resources Committee's approval which relates to the acquisition of the Brent Cross Retail Park in January 2021:

Table 22: Proposed virement for 2021/22

Service	Description	Total (£'000)
Resources – Central Expenses	Brent Cross Retail Park Financing Costs	2,056
Growth & Corporate Services	Brent Cross Retail Park Rental Income	(2,056)

1.9 **Debt Write Off**

1.9.1 The write-off of debts is in line with good accounting practice, which requires that debit balances accurately reflect realisable income and it removes uncollectable debt from the system. All businesses suffer from uncollectable debt and the council maintains a bad debt provision against which to charge any debt write offs. The council's debt management policy is attached to this report as Appendix M. The following were proposed to P&R Committee for approval for write-off in February 2021:

Revenues and Benefits

Council Tax

- 1.9.2 Irrecoverable council tax debts of £52,073.44 were requested for approval by P&R Committee for write off. These are individual debts all over £5,000 and cover the financial years from 2007/08 to 2019/20.
- 1.9.3 All the debts are in respect of closed accounts. Most are in respect of debtors who have absconded, including some who are known to be abroad. The table below provides a breakdown of the age profile of these debts with the total value for each year recommended for write-off.
- 1.9.4 Attempts to trace absconders include searches of the council's internal revenues system, credit reference agencies, enquiry notices to owners, agents and new occupiers of properties and visit reports by our Inspection and Enforcement Agents. With regard to cost effectiveness, the extent of tracing activity will correspond to the amount of the individual debts with a greater intensity of checks being carried out in respect of these larger debts. It should be noted that where a debtor is traced following the write off of the debt then the debt will be reinstated and further attempts made to recover, subject to statutory limitation periods and it being economical to do so
- 1.9.5 The breakdown of the value of the Council Tax debts by year is as follows:

Table 23: Breakdown of Council Tax Debts to be Written Off

Financial Year of Debt	Council Tax Liability	Court Costs Awarded	Total Debt Due
2007	£688.32	£0.00	£688.32
2008	£1,112.00	£97.00	£1,209.00
2009	£882.00	£97.00	£979.00
2010	£2,674.78	£291.00	£2,965.78
2011	£4,543.30	£291.00	£4,834.30
2012	£5,269.92	£194.00	£5,463.92
2013	£5,772.78	£582.00	£6,354.78
2014	£5,196.63	£485.00	£5,681.63
2015	£6,546.96	£485.00	£7,031.96
2016	£7,705.11	£873.00	£8,578.11
2017	£3,203.09	£291.00	£3,494.09
2018	£2,285.07	£97.00	£2,382.07
2019	£2,160.48	£250.00	£2,410.48
Total	£48,040.44	£4,033.00	£52,073.44

1.9.6 A breakdown of the reasons for write off are as follows:

Table 24: Breakdown of Reason for Council Tax Debt Write-Offs

Reason for write off	Total Debt
Deceased	£0.00
Gone Away	£52,073.44
Total	£52,073.44

Business Rates

1.9.7 There were no write offs for Business Rates for P&R Committee to approve. Any agreed Business Rates Write-Offs will be completed at the end of Quarter 4 of 2020/21 due to business support grants.

Housing Benefits Overpayments

1.9.8 Sundry income relating to Housing Benefits Overpayments totalling £398,888.60 were recommended for approval by P&R Committee for write off. The individual debts are all over £5,000 and cover the financial years 2011/12 to 2019/20.

1.9.9 The proposed write off of these debts is in line with good accounting practice, which requires that debit balances accurately reflect realisable income and it removes uncollectable debt from the system. All Overpayments listed have been classified in accordance with Housing Benefit Regulations 2006, Part 13, Regulation 100. All avenues of recovery that were economical and practical have been considered before this course of action. There are no further alternative options where the debtor cannot be traced despite attempts to do so.

Table 25: Breakdown by Financial Year for Housing Benefit Overpayments Debt for Write-Off

Financial Year of Debt	Total Debt
2011	£10,907.87
2012	£0.00
2013	£27,104.90
2014	£26,069.14
2015	£37,538.81
2016	£37,600.58
2017	£62,021.72
2018	£61,701.87
2019	£88,574.84
2020	£47,368.87
Total	£398,888.60

Table 26: Breakdown of Reason for Housing Benefit Overpayment Write-Offs

Reason for Write-Off Totals	Value
Local Authority Error*	£205,438.65
Bankruptcy	£25,206.25
Individual Voluntary Arrangement	£39,516.24
Debt Relief Order	£30,920.22
Deceased	£50,042.34
Appeals	£47,764.90
Total	£398,888.60

*Local Authority Error is made up of overpayments that arose from Local Authority delayed processing or Local Authority error whereby the person whom the payment was made could not have reasonably known they were being overpaid.

Tenant Rents

Tenant Arrears Write Offs – HRA

1.9.10 Tenant Arrears relating to HRA were recommended for write off to P&R Committee. At present there are no debts over £5,000 totalling being submitted for write off. In addition, P&R were asked to note individual debts under £5,000 totalling £181,563.10 covering the financial years 2006-2020 which were being written off.

1.9.11 All the debts detailed below relate to closed accounts and are considered:

- 'statute barred' where the Council is legally unable to recover any monies from the tenants as the time allowed by law for such recovery has passed;
- 'Unrecoverable' – one case which is due to vulnerability

1.9.12 Attempts to recover the monies owed by former tenants including following up on known contact details, referring cases to external expert agencies, such as search and debt

recovery agencies and working with other local authorities/ housing agencies and probate checks.

1.9.13 The table below details the breakdown of the write offs by year for balances less than £5,000 totalling £181,563.10 are:

Table 27: HRA Tenant Write-Offs less than £5k

Years	Total
2020	£1,835.89
2013	£14,618.54
2012	£84,692.05
2011	£33,232.79
2010	£20,587.52
2009	£12,539.60
2008	£9,030.76
2007	£4,514.39
2006	£511.56

Tenant Arrears Write Offs - General Fund

1.9.14 Tenant Arrears relating to the general fund were recommended for write off to P&R Committee. Individual debts over £5,000 totalling £325,971.33 covering the financial years 2011-2014 were recommended for write off. In addition, P&R were asked to note individual debts under £5,000 totalling £956,873.18 covering the financial years 2005-2019 which are being written off.

1.9.15 All the debts relate to closed accounts and are considered either:

- 'statute barred' where the Council is legally unable to recover any monies from the tenants as the time allowed by law for such recovery has passed
- 'deceased without estate' which means that the subject has passed away and there is no estate to recover monies
- 'unable to trace' with no record of where the tenant is now residing
- 'unrecoverable' due to the tenant being homeless and was housed under the Severe Weather Emergency Protocol
- low level debts of £30 or under where the recovery of the monies is deemed uneconomical.
- 'Unsuccessful from Agency'

1.9.16 Attempts to recover the monies owed by former tenants including following up on known contact details, referring cases to external expert agencies, such as search and debt recovery agencies and working with other local authorities/ housing agencies and probate checks. The write-off of these debts is in line with good accounting practice,

which requires that debit balances accurately reflect realisable income and it removes uncollectable debt from the system.

1.9.17 The breakdown of the write offs **less than £5,000 totalling £956,873.18** are as follows:

Table 28: GF Tenant Arrears Write-Offs less than £5k

Debt Category	2005	2008	2009	2010	2011	2012	2013	2014	2016	2017	2018	2019	Total
Deceased without Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.57	0.00	156.57
Statute Barred	1,118.94	0.00	14,755.12	27,870.35	69,908.02	141,262.75	476,915.77	206,112.32	0.00	0.00	0.00	0.00	937,943.27
Unable to Trace	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	196.63	196.63
Uneconomical to Pursue	0.00	0.90	104.82	22.64	10.20	31.80	68.85	0.00	0.00	0.00	50.63	101.79	391.63
Unrecoverable - SWEPP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	323.27	11,979.99	5,493.31	17,796.57
Unsuccessful from Agency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	388.51	0.00	0.00	0.00	388.51
Total	1,118.94	0.90	14,859.94	27,892.99	69,918.22	141,294.55	476,984.62	206,112.32	388.51	323.27	12,187.19	5,791.73	956,873.18

SWEPP - Severe Weather Emergency Protocol

1.9.18 The breakdown of the write offs **greater than £5,000 totalling £325,971.33** are as follows:

Table 29: GF Tenant Arrears Write-offs over £5k

Years	Reason	Total
2011	Statute Barred	£21,816.55
2012	Statute Barred	£40,883.19
2013	Statute Barred	£168,626.01
2014	Statute Barred	£94,645.58
Total		£325,971.33

Sundry Debt

1.9.19 Sundry income totalling £84,998.35 were recommended for write off to P&R Committee. The individual debts are all over £5,000 and cover the financial years 2008/09 to 2018/19.

1.9.20 The collection procedures used for the recovery of these debts have included the issue of an invoice, a reminder and also a final notice. Additionally, and where appropriate, debt collection agencies are used and where legal action was undertaken a Notice before Proceedings would have been issued. Efforts have also been made to contact the debtor where possible and to agree suitable instalment arrangements. All avenues of recovery that where economical and practical have been considered before this course of action

Table 23: Sundry Debt Write-offs over £5k

Financial Year of Debt	Total Debt Due	Reason for Write Off
2008/09	£5,115.16	Recovery action exhausted
2011/12	£9,287.50	Debtor absconded
2012/13	£16,579.61	Uneconomical to pursue
2013/14	£5,152.13	Insufficient funds in estate
2013/14	£7,016.17	Recovery action exhausted
2014/15	£17,095.84	Recovery action exhausted
2017/18	£13,200.00	Recovery action exhausted
2018/19	£5,934.13	Insufficient funds in estate
2019/20	£5,617.81	Liquidation/Bankruptcy

Total	£84,998.35
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1.10 Corporate Risk Register

1.10.1 The council has an established approach to risk management, which is set out in the risk management framework. The strategic and service/joint risks are reviewed on a quarterly basis to ensure risks remain relevant and controls/mitigations in place to manage the risks remain effective.

1.10.2 The strategic and service/joint risks were reviewed earlier in the year and updated to reflect changes, particularly in response to Covid-19 and recovery planning. 24 risks were scored at a 'high-level' (15+), several of these related to strategic risks on the economy, funding uncertainty, sustainability (of finances; the environment; and Voluntary and Community Sector) and pension administration. These are set out in the corporate risk register (Each quarter, the strategic and 'high-level' (15+) service/joint risks are combined to form the corporate risk register. Please refer to the Appendix I for further details.

1.11 Capital Programme and Strategy

1.11.1 The council has a significant capital programme across both the General Fund and the Housing Revenue Account (HRA). Capital projects are considered within the council's overall medium to long term priorities, and the preparation of the capital programme is an integral part of the financial planning process. This includes taking account of the revenue implications of the projects in the revenue budget setting process.

1.11.2 The Capital Programme, incorporating changes approved at this Committee's December 2020 meeting and the changes described in the following sections, would total £1.240bn as summarised in the below table:

Table 31: Summary of Proposed Capital Programme

Theme Committee	2020-21	2021-22	2022-23	2023-24	2024-25	Total
	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	6,289	4,799	4,060	4,130	2,974	22,252
Brent Cross	140,861	131,773	50,302	2,403	0	325,339
Children, Education & Safeguarding	14,347	33,073	3,114	180	0	50,715
Environment	34,527	18,134	7,643	7,483	6,370	74,157
Housing and Growth Committee	116,062	140,126	66,927	61,318	26,673	411,105
Policy & Resources	5,695	23,908	600	600	600	31,403
Total - General Fund	317,781	351,813	132,647	76,114	36,617	914,972
Housing Revenue Account	62,044	98,907	64,952	52,142	46,494	324,538
Total - all services	379,825	450,720	197,598	128,256	83,111	1,239,510

Changes to the Capital Programme

Slippage

1.11.3 Throughout the last quarter, officers have been looking at the reasons that slippage occurs and challenging assumptions on the anticipated delivery profile of the Capital Programme. Over estimating capital expenditure can cause unintended consequences,

such as incurring unnecessary financing costs, reducing service budgets to fund borrowing, or the lapsing of funding opportunities.

1.11.4 As a result of this work it has been identified that a total of £60.712m needs to be slipped out of the 2020/21 financial year into future periods. Whilst this value is significant, it improves the accuracy of the programme and supports stronger financial management.

1.11.5 As the council approaches year end, the process of identifying accruals begins and estimates of slippage and accelerated spend will become more accurate. As such any capital financing adjustments will be undertaken by the Chief Financial Officer at year end in accordance with the financial regulations.

1.11.6 The breakdown of slippage by Committee is shown below:

Table 32: Summary of Net Slippage

Theme Committee	Net Slippage & Accelerated spend £000
Adults and Safeguarding	(560)
Brent Cross	(25,365)
Children, Education & Safeguarding	(438)
Community Leadership and Libraries	(182)
Environment	(1,055)
Housing and Growth Committee	(27,288)
Policy & Resources	(5,822)
Housing Revenue Account	(3)
Total at Month 9	(60,712)

Additions

1.11.7 Burnt Oak Broadway Flats (£1.07m) - Barnet Homes to develop 18 new 1 and 2 bed flats across the 'Burnt Oak Broadway Flats'; Barnet Homes have secured GLA grant towards the project, on the proviso the build contract is signed by March 2021.

1.11.8 Firestopping works at Care Homes (£0.72m) - To deliver recommended essential firestopping and other repair work for the care homes identified. These works are required to maintain the fire integrity of the buildings as required by the FRA and to enable an effective response to be provided in the event of a fire. Funded through Borrowing.

1.11.9 Window Replacement Apthorpe Care Home (£0.52m) - To undertake window replacement and improvement work. These works are required to improve the health and safety and comfort of the residents living in the building. This addition is to be funded through borrowing.

1.11.10 The Burroughs, Hendon (£0.54m) - The Hendon Hub budget was approved at Full Council in March 2020 for the potential scheme. This Capital addition is to cover an increase in fees, the new data management system and additional resources to help the scheme. This will be funded through borrowing.

- 1.11.11 Dollis Valley (£0.245m) - Capital addition in 2021/22 to pay a CPO compensation payment. To note when the Developer takes over the site LBB will be compensated for all CPO payments made for the properties. This will be funded from Capital Receipts.
- 1.11.12 Covid-19 Social Distancing (£0.586m) - A Capital bid related to implementing projects to support social distancing in the public realm and support active travel (cycling and walking), which also supports the adopted Long Transport Strategy. This will be funded through DfT Grant income.
- 1.11.13 Local Implementation Programme (£1.812m) - A Capital addition for the Local Implementation Plan (LIP) containing proposals for implementing the Mayor's Transport Strategy in its area. Barnet's third LIP was approved by TfL in December 2019, to the value of ££3,067,000. It includes Barnet's transport objectives and identifies key local issues, challenges and opportunities to achieving the aim of Barnet and the Mayor's Transport strategy outcomes. Following Covid-19 pandemic, the council received notification from TfL in May 2020 to halt the LIP programme due to funding shortages. At the time, TfL agreed to cover Barnet's financial spend to end of October 2020 (£0.674m). In December 2020, TfL confirmed a revised LIP allocation to be spent between December 2020 to March 2021 (£1.138m).
- 1.11.14 Network Recovery Plan Phase 2 (19.470m): A Capital addition (£0.74m 20/21, £6.12m 21/22, £6.24m 22/23, £6.37m 23/24) related to the delivery of highway carriageways, footways and patching schemes into subsequent years. Work will follow annual independent condition surveys and member consultation exercises, with schemes prioritised on their condition. This will ensure the council meets its duties as a Highways Authority, under the highways act 1980 (as amended). This will be funded through Borrowing.
- 1.11.15 Extra Care – Cheshire House (£0.42m) - A Capital addition of £0.42m to the existing programme to cover a shortfall in project costs. This will be funded through Borrowing.
- 1.11.16 Brent Cross Retail Park (£58.74m) - An addition for the purchase of Brent Cross Retail Park. This was approved at Urgency Committee in January 2021. This will be funded through borrowing, with income generated from the properties on the site covering associated Revenue repayments.
- 1.11.17 Depot Relocation (£5.0m) - A Capital addition in 2021/22 for the Land Assembly works related to the relocation of Street Scene services to allow co-location of all services at Oakleigh Road Depot. This will be funded from CIL.
- 1.11.18 Loft Conversions (£0.54m) - Foster carers financial assistance scheme. Whereby, carers can apply to extend their capacity to offer a wider range or increased number of placements to LBB children in care. This is an investment to save proposition. With each child that remains within or can be placed within LBB foster placements due to the expansion of their home, this generates a saving of £0.022m per year for that child. Funded from borrowing.
- 1.11.19 Placement Demand Transformation (£0.126m) – Capital addition (£0.1m 20/21, £0.025m 21/22) to re-purpose New Park House Children's home into respite provision for children with Autism (£0.025m); convert 68A Meadow Close into a semi-independent

provision for young people transitioning into independent living (£0.036m) and refurbish office space in Woodhouse Road to provide workshops supporting young people to develop independence skills (£0.65m). Financed from borrowing.

1.11.20 Disabled Facilities Grant (£0.343m) – An addition of £0.343m in the Disabled Facilities Grant Programme due to an inflationary increase of 13% in the Disabled Facilities Grant in the 2020/21 financial year.

1.11.21 Park Infrastructure (£1.4m) – An initial Capital addition towards the provision of modern facilities and enhanced outdoor space at West Hendon Playing Fields. This will contribute to council’s strategic commitments for the provision and usage of sports and playing pitches. Funded from CIL.

Total Additions

1.11.22 The profiling of the additions described above is set out in the below summary table:

Table 33: Summary of Proposed Additions

Additions	2020-21	2021-22	2022-23	2023-24	2024-25	Total
	£000	£000	£000	£000	£000	£000
Dollis Valley CPO Payment	0	245	0	0	0	245
Claremont SEN	9	0	0	0	0	9
Loft conversion for Foster Carers	0	180	180	180	0	540
Placement Demand Transformation	101	25	0	0	0	126
Depot relocation	0	5,000	0	0	0	5,000
The Burroughs, Hendon	0	540	0	0	0	540
Firestopping works and other urgent maintenance works at care homes	0	717	0	0	0	717
Window replacement at Apthore care	0	520	0	0	0	520
Brent Cross Retail Park Purchase	58,410	0	0	0	0	58,410
Local Implementation Plan	1,812	0	0	0	0	1,812
Network Recovery Plan (NRP) Phase 2	0	740	6,120	6,240	6,370	19,470
COVID19 Social Distancing Projects	586	0	0	0	0	586
Extra Care- housing (Stag & Cheshire)	0	0	0	420	0	420
Burnt Oak Broadway Flats – addit storey	0	630	439	0	0	1,069
Park Infrastructure	0	1,400	0	0	0	1,400
Disabled Facilities Grants Programme	343	0	0	0	0	343
Total at Month 9	61,261	9,997	6,739	6,840	6,370	91,207

1.11.23 Including the slippage and additions described previously, the changes to be incorporated into the revised Capital Programme are as follows:

Table 34: Summary of Revised Changes to the Capital Programme

Theme Committee	Net Slippage & Accelerated spend	Deletions	Additions
	£000	£000	£000
Adults and Safeguarding	(560)	0	343
Brent Cross	(25,365)	0	0
Children, Education & Safeguarding	(438)	(125)	675
Community Leadership and Libraries	0	0	0
Environment	(1,055)	0	23,268
Housing and Growth Committee	(27,288)	(45,407)	60,187
Policy & Resources	(6,004)	0	5,000
Housing Revenue Account	(3)	(7,520)	1,734
Total at Month 9	(60,712)	(53,052)	91,207

1.11.24 The capital programme shown in paragraph 1.6.2 is funded from the following sources:

Table 35: Summary of Financing for Proposed Capital Programme

Theme Committee	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	16,113	530	90	0	4,440	1,079	22,252
Brent Cross	307,522	0	900	0	0	16,917	325,339
Children, Education & Safeguarding	42,952	2,004	599	0	497	4,663	50,715
Environment	2,953	4,387	2,405	440	12,000	51,973	74,157
Housing and Growth Committee	50,253	11,535	16,125	491	15,746	316,956	411,106
Policy & Resources	50	0	4,269	0	5,000	22,084	31,403
Total - General Fund	419,843	18,456	24,388	931	37,683	413,671	914,972
Housing Revenue Account	20,280	0	5,866	112,628	0	185,764	324,538
Total - all services	440,123	18,456	30,254	113,559	37,683	599,435	1,239,510

Borrowing

1.11.25 £599.435m of the total capital programme will be funded from borrowing of which £204.52m is to be on-lent to Opendoor Homes for the acquisition or delivery of new housing.

1.11.26 Borrowing is typically, Public Works Loan Board loans to support capital expenditure; this type of capital funding has revenue implications (i.e. interest and provision to pay back loan).

1.11.27 Based on the current value of the borrowing requirement, there will be an additional MRP charge of £4.156m in 2020/21. The recommendations for the change in MRP policy shown in the section below may change this.

Capital Receipts

- 1.11.28 The council has previously highlighted a risk in the level of capital receipts that it currently holds or forecasts to receive. Capital Receipts are proceeds of capital sales (land, buildings, etc.) and are re-invested into purchasing other capital assets.
- 1.11.29 £30.254m of the above capital programme is planned to be funded by capital receipts. Current receipts are standing at £32.057m with £17.086m HRA receipts and £14.97m General Fund receipts.
- 1.11.30 Of the £30.254m, £7.552m will be funded from HRA capital receipt (RTB Receipts). HRA funding will also finance Open Door New Build Housing, £7.209m of which is shown in the above table under Housing and Growth Committee. Current HRA capital receipt balances plus future estimates suggest that there will be enough HRA capital receipts to fund the relevant projects.
- 1.11.31 The remaining £17.17m is expected to come from General Fund capital receipts, with £7.042m needed in 2020/21. The council has received £14.21m from General Fund disposals, with £15.069m capital receipts forecast this financial year. The current forecasted Capital Receipt surplus will be £8.027m
- 1.11.32 However, on 20th October 2020, Full Council agreed the use of £10.5m Capital receipts to fund the Barnet House Exit Settlement.
- 1.11.33 This means the deficit of £2.47m Capital Receipts will not be available to fund the Capital programme. Additional borrowing will be required, which will have a revenue cost of £0.089m per annum.

Capital Grants & Contributions

- 1.11.34 The current capital programme shows £440.12m to be funded from Capital Grants. S106 and CIL are standing at £18.46m and £37.68m respectively.
- 1.11.35 Capital grants are mainly received from central government departments (such as the Brent Cross grant from MHCLG) or other partners or funding agencies (such Transport for London, Education Funding Authority).
- 1.11.36 S106 contributions are a developer contribution towards infrastructure; confined to specific area, purpose and to be used within specific timeframe.
- 1.11.37 Community Infrastructure Levy (CIL) funds are developer contribution towards infrastructure as defined by regulations; can be used borough wide but still has time restrictions on use.
- 1.11.38 Current capital programme forecasts plus future estimates suggest that there will be enough S106 contributions to fund the relevant projects.
- 1.11.39 The Brought forward CIL receipts are £7.2m with a surplus of £1.2m forecast in 2020/21. Based on the £6.7m current forecasts for CIL funded projects in 2020/21, there will be £1.7m of CIL receipts carried forward to next financial year. However, there is uncertainty based on future year forecast and CIL receipts are reviewed periodically.

1.12 Minimum Revenue Provision (MRP)

1.12.1 Local Authorities are required by statute to make a charge to General Fund to provide for the repayment of debt resulting from capital expenditure, known as Minimum Revenue Provision (MRP). The council is required to determine a level of MRP it considers to be prudent, whilst having regard [MRP Guidance issued by MHCLG](#).

1.12.2 The key principle of the Guidance is that an authority's debt liability should be repaid over a period, which corresponds to the useful life of the asset(s), that the capital expenditure provided benefit to.

1.12.3 Whilst the Guidance provides options for MRP that MHCLG consider to be prudent, neither the guidance nor legislation defines what is prudent. It is therefore for each Authority to manage this appropriately and to determine prudent repayment based on its own individual circumstances, taking into account medium / long term financial plans, current budgetary pressures, the Authority's current and future capital expenditure plans and funding needs and any longer term transformational plans.

1.12.4 The council's current MRP policy was approved as part of the Treasury Management Strategy by Full Council on 3rd March 2020. During 2020/21, officers commissioned the Link Group to undertake a review of the methodology applied for calculating MRP and has assessed the impact of adopting alternative options.

1.12.5 Following review of the various options, officers are recommending that the MRP policy be revised from 1st April 2020 as below:

- For any capital expenditure incurred prior to 1 April 2008 or financed from supported borrowing, the Authority will be charging MRP over 50 years on an annuity basis.
- For any capital expenditure carried out after 1 April 2008 being financed by unsupported borrowing the Authority will be adopting the asset life method. This is where MRP will be based on the capital expenditure divided by a determined asset life or profile of benefits to give annual instalments. The annual instalment may be calculated by the equal instalment method, annuity method or other methods as justified by the circumstances of the case at the discretion of the s151 Officer. With effect from 1 April 2020 all repayments will be calculated on an annuity basis.

1.12.6 The annuity method has the advantage of linking MRP to the flow of benefits from an asset where the benefits are expected to increase in later years and is particularly relevant in connection with projects promoting regeneration or administrative efficiencies or schemes where revenues will increase over time.

1.12.7 The change in MRP policy to the annuity method is estimated to result in potential supported borrowing savings over the next 5 years of £15.470m as shown below:

Table 36: Summary of MRP Policy Change Impacts

	20/21	21/22 - 24/25
50 years Annuity on Supported Borrowing	(£1,124)	(£3,526)
Annuity on Unsupported Borrowing (post 2017-18)	(£1,419)	(£5,680)
Annuity on Unsupported Borrowing (pre 2017-18)	(£1,025)	(£2,801)
Asset Life Annuity Method for PFI	£167	(£62)
Total	(£3,401)	(£12,069)

1.12.8 The impact of each option has been calculated on a Net Present Value basis using a discount rate of 3.5%. It should be noted that savings may vary with changes in the council's future capital programme in terms of complexity, variability and deliverability.

1.12.9 Against the MRP budget, taking account of savings already included in the MTFS, the phasing of the £15.470m is shown in the table below. It shows that, for the years 20/21-24/25, the revised methodology is estimated to reduce the pressure on MRP from £23.088m to £7.618m:

Table 37: Summary of Reduction of MRP Between 2021/22 to 2024/25

	20/21	21/22	22/23	23/24	24/25	TOTAL
MRP Budget (net of existing MTFS Savings)	£12,447	£12,097	£12,297	£10,797	£9,797	£57,434
MRP cost (current methodology)	£12,410	£14,961	£17,361	£17,742	£18,047	£80,521
(Under)/Overspend - based on current MRP policy	(£36)	£2,865	£5,064	£6,945	£8,251	£23,088
MRP cost (proposed annuity methodology)	£9,009	£12,033	£14,153	£14,703	£15,153	£65,051
(Under)/Overspend - based on revised MRP policy	(£3,437)	(£64)	£1,856	£3,906	£5,357	£7,618

1.12.10 MHCLG Guidance also allows local authorities to choose to charge more MRP than they consider prudent in any given year via a Voluntary Revenue Provision (VRP). If it does so, this will be disclosed in the Authority's Statement of Accounts.

1.12.11 Any VRP made in 2020/21 will strengthen the council's general fund position in future years as the S151 Officer can choose to offset previous years disclosed VRPs against the current year's prudent provision providing the amount charged in-year is not less than zero. For these sums to be reclaimed for use in the budget, this policy must disclose the cumulative overpayment made each year.

1.12.12 The regulations allow the Authority to review its policy every year and set a policy that it considers prudent at that time. The impact of a revised MRP policy will be kept under regular review in order to ensure that the annual provision is prudent.

1.12.13 Subject to Full Council approval of the change in the MRP policy, it is the S151 Officer's intention to make an additional VRP in 2020/21. The exact amount will be reviewed in line with the council's overall outturn position and disclosed in the council's Statement of Accounts.

1.13 Treasury Management Strategy Statement

1.13.1 The Treasury Management Strategy Statement and Mid-Year review is included in Appendix K1 and K2. The key highlights within the TMSS are:

- In the four years from 1 April 2021 gross capital expenditure is forecast at £1240.3m, of which the debt funded element is £605m. The major capital projects are Brent Cross (£325 m of which 90% is grant funded), loans to Open Door Homes (£204m) and various HRA projects (£324m);
- The impact of the capital expenditure (and other adjustments) is to increase forecast gross debt (including leases) from £397m at 1 April 2020 to £1076m at 31 March 2025;
- The authorised borrowing limit for 2021-22 is set at £962m based on forecast CFR. Projected debt 31 March 2022 is £747m;
- During the current year no new debt or loans has been taken out to 31 December 2020. It is likely new borrowing will be taken out by year end. The current 50 yr PWLB rate is 1.5%;

1.14 Housing Revenue Account

1.14.1 The Local Government and Housing Act 1989 requires the Housing Revenue Account (HRA) to be maintained as a ring-fenced account. Any surpluses generated from the HRA can be used to support the account if it fails to break even. Whilst it is acceptable to draw on balances, it is not permissible for an overall HRA budget deficit to be set. It is for the council to determine what level of balances should be maintained and this is set as a part of the HRA Business Plan (see paragraph 1.14.14).

1.14.2 The principal items of expenditure within the HRA are management and maintenance costs, together with charges for capital expenditure (depreciation and interest). This is substantially met by rent and service charge income from dwellings, garages, and commercial premises.

Changes to Rents and Service Charges

1.14.3 The council is required to set council dwelling rents and associated service charges for council tenants on an annual basis. These are set out in a formal rent notice issued to all tenants before the start of the financial year. P&R Committee were recommended to approve to Council, the proposed rent increases in line with Government policy for existing council tenants in social rent dwellings and affordable rent dwellings, and temporary accommodation, and to recommend approval to Council, the proposed service charges increases and garage rents.

Council Dwelling Rents

1.14.4 The Ministry of Housing, Communities, and Local Government's (MHCLG) Policy Statement on Rents for Social Housing 2019 (the 'Rent Policy Statement') permits all registered providers, including local authorities, to apply annual rent increases on social and affordable rent properties of up to CPI (the general index of consumer prices, taken as at September of the previous year) plus one percentage point from 2020, for a period

of at least five years. This limit is a ceiling and providers can apply a lower increase or freeze rent in line with the market in which they operate.

- 1.14.5 It is proposed that social rent is increased by CPI + 1% for 2021/2022 for existing tenants. Based on CPI of 0.5% in September 2020, this would result in a rent increase of 1.5%.
- 1.14.6 New homes being delivered on the council's land will be subject to affordable rents set at 65% of average private sector market rents, or the Local Housing Allowance (LHA); whichever is lower as per the previous year. It is proposed that affordable rent is increased by CPI + 1% for 2021/22 for existing tenants. Based on CPI of 0.5% in September 2020, this would result in a rent increase of 1.5%.

Temporary Accommodation Rents

- 1.14.7 Temporary accommodation is let at Local Housing Allowance (LHA) rates. In March 2020, following a freeze between 2016 and 2020, LHA was increased to equal the 30th percentile of rents in each local area. The Office for Budget Responsibility's Economic and Fiscal Outlook of November 2020 confirmed that LHA rates will be frozen in cash terms from 2021/22 onwards. Temporary accommodation in Barnet is currently let at the rates published in January 2020. It is proposed that temporary accommodation rents for 2021/22 are aligned with the latest published LHA rates for all existing tenants and new lettings.
- 1.14.8 The proposed rent changes are in line with Government policy, the council's Housing Strategy 2019 to 2024, and the proposed 30-year Business Plan assumptions, and will assist the council to generate sufficient income to carry out needed investment works in properties, such as those relating to fire safety, and plan and support the delivery of further affordable homes in the borough through the maintenance of a viable HRA.
- 1.14.9 The maximum permissible rent increase under the Government's policy is recommended to support the aims of the Housing Strategy to deliver more homes that people can afford, promote independence, tackle homelessness and rough sleeping in Barnet, and provide safe and secure homes by investing in planned improvements, day to day repairs, and fire safety measures. The proposed approach will also optimise the council's and Barnet Homes' ability to deliver the HRA Business Plan and implement the objectives and outcomes of the council's Local Plan, Corporate Plan, Homelessness Strategy, and Joint Health and Wellbeing Strategy.
- 1.14.10 The latest HRA Business Plan approved by the Housing and Growth Committee on 27 January 2020, is modelled on the assumption that rents for existing council homes will increase by up to CPI + 1% a year for five years from 2020/21. Income from council rents will help to secure the delivery of new affordable homes built or acquired through the HRA, which will help to reduce costs to the general fund by providing an alternative to short-term temporary accommodation. The delivery of extra care housing and wheelchair-adapted homes will also help the council to meet savings targets for social care budgets by providing a more affordable alternative to residential care whilst also delivering a better outcome for vulnerable residents.

Service Charges and Garage Rents

1.14.11 Service charges usually reflect additional services that may not be provided to every tenant, or that may relate to communal facilities. For properties let at social rents, service charges are subject to separate legal requirements and are limited to covering the cost of providing the services. For affordable rent properties, the rent is inclusive of service charges.

1.14.12 Service charges and garage rents have been reviewed to ensure that costs are being recovered. It is proposed that service charges are increased from 1 April 2021 to reflect the increased costs of providing the services, as outlined in the table below (charges are shown on a 48-week basis, and are rounded to the nearest penny):

Table 38: Proposed Changes to Service Charge and Garage Rent for 2021/22

Service	2020/ 2021	2021/ 2022	Increase	% Increase
Alarm services (Sheltered housing)	£3.05	£3.16	£0.11	3.5%
Caretaking (quarterly)	£1.36	£1.40	£0.04	2.75%
Caretaking (weekly)	£6.10	£6.27	£0.17	2.75%
Digital TV	£1.67	£1.72	£0.05	3%
Door entry systems	£2.52	£2.60	£0.08	3%
Enhanced housing management (Sheltered housing)	£22.25	£22.92	£0.67	3%
Fire safety equipment	1 Bed £4.12	1 Bed £4.12	1 Bed £0.00	0%
	2 Beds £4.83	2 Beds £4.83	2 Beds £0.00	
	3 Beds £5.36	3 Beds £5.36	3 Beds £0.00	
Garages	1.5% increase applied to existing rent			
Grounds Maintenance	£2.97	£3.06	£0.09	2.75%
Heating Grahame Park	1 Bed £12.57	1 Bed £12.83	1 Bed £0.26	2%
	2 Beds £17.43	2 Beds £17.78	2 Beds £0.35	
	3 Beds £18.82	3 Beds £19.20	3 Beds £0.38	
Heating (excluding Grahame Park)	2% increase applied to existing variable charges			
Lighting	£1.35	£1.42	£0.07	5%

1.14.13 The service charges have been reviewed to ensure that the revenue raised covers the cost of providing the services. The proposed increases are affected by labour costs, incidental costs, and in some instances the Building Cost Index inflationary adjustment, and the cost of utilities such as electricity. The first installations of fire safety equipment

relevant to this charge are being completed in 2020/21. As the servicing and maintenance is yet to commence, it is proposed that the service charges for fire safety equipment remain at 2020/21 costs.

HRA Business Plan and Balances

- 1.14.14 An updated HRA Business Plan will be submitted to the Housing and Growth Committee on the 22 March 2021 and this will include plans to improve the HRA's resilience by increasing the reserve balance.
- 1.14.15 The HRA Business Plan will also set out the financial implications of the council's priorities for ensuring the delivery of housing in the borough. In addition, following a review of the accounting policies and the HRA, the current depreciation policy will be revised.

2. REASONS FOR RECOMMENDATIONS

- 2.1 The MTFS sets out the estimated overall financial position of the council over a period of time. This report recommends the proposed MTFS which balances the budget for 2021/22 and estimates further savings required 2022/23 to 2024/25. This ensures that Councillors and the public are informed of this work, supporting good governance.
- 2.2 Ongoing budget maintenance in the form of virements and the allocation of contingency funds support strong financial management.
- 2.3 The revisions to the capital programme ensure that the council's financial planning accurately reflects what is happening with scheme delivery. This ensures that the council can make effective decisions on the deployment of its scarce resources.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The council could consider alternative options to allocate contingency funding however these could result in service delivery problems or fail to address structural budget deficits.
- 3.2 The alternative option to reducing the capital programme would be to make revenue reductions in order to fund the cost of borrowing.

4. POST DECISION IMPLEMENTATION

- 4.1 Following approval of these recommendations, the budget changes will be processed in the financial accounting system and reflected against service areas for 2021/22.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 This supports the council's existing corporate priorities as expressed through the Corporate Plan for 2019-24. Through the new corporate plan (attached Appendix A), a new outcomes framework that supports the new priorities will be developed.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 The report considers strategic financial matters and refreshes the current position of the council's MTFS. Action will now be taking place to identify savings and ensure they go through the appropriate governance process to set a legal budget in March 2021.

5.2.2 The proposed changes to the capital programme reduce the cost of borrowing and therefore support the council's revenue budget.

5.2.3 The council's financial regulations require that virements for allocation from contingency for amounts over £250,000 and capital programme additions must be approved by Policy and Resources Committee.

5.3 Social Value

5.3.1 None are applicable to this report, however the council must take into account the requirements of the Public Services (Social Value) Act 2012 to try to maximise the social and local economic value it derives from its procurement spend. The Barnet living wage is an example of where the council has considered its social value powers.

5.4 Legal and Constitutional References

5.4.1 Section 151 of the Local Government Act 1972 states that: "without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs". Section 111 of the Local Government Act 1972, relates to the subsidiary powers of local authorities.

5.4.2 Under Section 114 of the Local Government Finance Act 1988, the chief finance officer (S151 Officer) of a relevant authority shall make a report under this section if it appears to them that the expenditure of the authority incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure.

5.4.3 Article 7 of the Council's Constitution sets out the terms of reference of the Policy and Resources Committee which include:

- Responsibility for strategic policy finance and corporate risk management including recommending: Capital and Revenue Budget; Medium Term Financial Strategy; and Corporate Plan to Full Council
- To be responsible for the overall strategic direction of the Council including strategic partnerships, Treasury Management Strategy and internal transformation programmes.
- To be responsible for those matters not specifically allocated to any other committee affecting the affairs of the Council.

5.4.4 The council's financial regulations state that amendments to the revenue budget can only be made with approval as per the scheme of virement table below:

Revenue and Capital Virements:

Virements for allocation from contingency for amounts up to £250,000 must be approved by the Section 151 Officer in consultation with appropriate Chief Officer
Virements for allocation from contingency for amounts over £250,000 must be approved by Policy and Resources Committee
Virements within a service that do not alter the bottom line are approved by Service Director
Virements between services (excluding contingency allocations) up to a value of £50,000 must be approved by the relevant Chief Officer
Virements between services (excluding contingency allocations) over £50,000 and up to £250,000 must be approved by Chief Officer and Chief Finance Officer in consultation with the Chairman of the Policy and Resources Committee and reported to the next meeting of the Policy and Resources Committee
Virements between services (excluding contingency allocations) over £250,000 must be approved by Policy and Resources Committee

Policy and Resources Committee approval is required for all capital budget and funding virements and yearly profile changes (slippage or accelerated spend) between approved capital programmes i.e. as per the budget book. The report must show the proposed: i) Budget transfers between projects and by year; ii) Funding transfers between projects and by year; and iii) A summary based on a template approved by the Section 151 Officer
Policy and Resources Committee approval is required for all capital additions to the capital programme. Capital additions should also be included in the quarterly budget monitoring report to Financial Performance and Contracts Committee for noting.
Funding substitutions at year end in order to maximise funding are the responsibility of the Section 151 Officer.

5.4.5 Article 4 sets out the role of Full Council “approving the strategic financing of the council upon recommendations of the Policy and resources committee, determination of financial strategy, approval of the budget, approval of the capital programme”. Council will set the budget and Policy and Resources Committee will work within that set budget subject to the rules on virements contained in the Financial Regulations.

5.5 Risk Management

5.5.1 The Council has taken steps to improve its risk management processes by integrating the management of financial and other risks facing the organisation. The allocation of an amount to contingency is a step to mitigate the pressures that had yet to be quantified during the budget setting process.

5.5.2 The allocation of budgets from contingency seeks to mitigate financial risks which have materialised.

5.6 Equalities and Diversity

5.6.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council.

5.6.2 Decision makers should have due regard to the public-sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Council has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public-sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

5.6.3 A public authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

5.6.4 Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (d) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- (e) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- (f) Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

5.6.5 The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

5.6.6 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- (g) Tackle prejudice, and
- (h) Promote understanding.

5.6.7 Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity

- Race,
- Religion or belief
- Sex
- Sexual orientation
- Marriage and Civil partnership

5.6.8 If deemed appropriate, a project may be subject to future individual committee decision once the budget envelope has been set by Council. The equality impacts will be updated for these decisions. Reserves may be used to avoid adverse equality impacts.

5.6.9 The Equality Act 2010 and The Public Sector Equality Duty impose legal requirements on elected Members to satisfy themselves that equality impact considerations have been fully taken into account in developing the proposals which emerge from the finance and business planning process, together with any mitigating factors. To allow the Council to demonstrate that it has met the Public Sector Equalities Duty as outlined above, each year the Council undertake a planned and consistent approach to business planning. This assesses the equality impact of relevant budget proposals for the current year (affecting staff and/or service delivery) across services and identifies any mitigation to ease any negative impact on particular groups of residents. This process is refined as proposals develop and for the Council meeting it includes the assessment of any cumulative impact on any particular group.

5.6.10 The Council's Annual Equalities Report 2020 reports on how this process was carried out in 2019/20. At this stage of the budget planning process for 2020/21 savings and savings to 2025, the council has conducted a preliminary high-level review of the equalities impact of the initial proposals and these are outlined in the savings templates, which have been approved by the relevant Theme Committees. These are attached at Appendix H to this paper and give detail of analysis to date indicating where further equality analysis may be required. Savings that are continuing from previous years will require on-going analysis and new savings will require initial analysis. The EqlAs for 2021/22 proposals will be kept under review and updated prior to publication with the final budget report to Full Council taking into account the results for the consultation process. Many proposals within the budget will be subject to individual decisions from the relevant committee and separate consultation and updated equality impact assessments.

5.6.11 Similarly, all human resources implications of the budget savings proposals will be managed in accordance with the council's Managing Organisational Change policy that supports the council's Human Resources Strategy and meets statutory equalities duties and current employment legislation.

5.6.12 This is set out in the council's Equalities Policy together with our strategic Equalities Objective - as set out in the Corporate Plan - that citizens will be treated equally with understanding and respect; have equal opportunities and receive quality services provided to best value principles.

5.6.13 Progress against the performance measures we use is published on our website at <https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments-0>

Cumulative Equalities Impact Assessment on the budget

5.6.14 The full Cumulative Equalities Impact Assessment (CEqIA) of the budget savings proposals for 2021/22 is shown at Appendix G.

5.6.15 For the 2021/22 budget, eight saving proposals carried out EqlAs. Overall, all eight EqlAs have forecasted an outcome of a positive or neutral impact. Analysis of the cumulative effect of these EqlAs on residents are summarised below:

- Overall, it has been identified that there will be no cumulative negative impact on residents by different protected characteristics
- In addition to those with protected characteristics, the following groups may be negatively impacted by the 20/21 budget: Carers, people with a low income, and unemployed.
- It also identified some cumulative positive impacts on other groups. These were on older people, those with disabilities and gender being positively impacted by the proposed changes.

5.6.16 The CEqIA underlines that as the council takes some difficult decisions about service provision, we identify and take practical steps to mitigate, wherever possible, any negative impacts of specific proposals for our residents including the protected characteristics and other vulnerable groups.

5.6.17 The council is satisfied that this CEqIA demonstrates how we have paid due regard to equalities, analysed the individual and cumulative impacts of our proposals, taking account of any negative impact from previous years and making every effort to avoid, minimise and mitigate any negative impacts wherever possible (as outlined in the individual EqlAs). However, given the scale of savings the council is obliged to make, change is inevitable.

5.6.18 The EqlA process is an iterative process. As Budget proposals are implemented, they will be kept under review and further equalities analysis will be undertaken and individual EqlAs updated as proposals develop.

5.7 Corporate Parenting

5.7.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. The outcomes and priorities in the refreshed Corporate Plan, Barnet 2024, reflect the council's commitment to the Corporate Parenting duty to ensure the most vulnerable are protected and the needs of children are considered in everything that the council does. To this end, great attention has been paid to the needs of children in care and care leavers when approaching business planning, to ensure decisions are made through the lens of what a reasonable parent would do for their own child.

5.7.2 The Council, in setting its budget, has considered the Corporate Parenting Principles both in terms of savings and investment proposals. The Council proposals have sought to protect front-line social work and services to children in care and care leavers and in some

cases, has invested in them.

5.8 Consultation and Engagement

5.8.1 As a matter of public law, the duty to consult with regards to proposals to vary, reduce or withdraw services will arise in four circumstances:

- where there is a statutory requirement in the relevant legislative framework
- where the practice has been to consult, or, where a policy document states the council will consult, then the council must comply with its own practice or policy
- exceptionally, where the matter is so important that there is a legitimate expectation of consultation
- where consultation is required to complete an equalities impact assessment.

5.8.2 Consultation is also recommended in other circumstances, for example to identify the impact of proposals or to assist with complying with the council's equalities duties

5.8.3 Regardless of whether the council has a duty to consult, if it chooses to consult, such consultation must be carried out fairly. In general, a consultation can only be considered as proper consultation if:

- Comments are genuinely invited at the formative stage;
- The consultation documents include sufficient reasons for the proposal to allow those being consulted to be properly informed and to give an informed response;
- There is adequate time given to the consultees to consider the proposals;
- There is a mechanism for feeding back the comments and those comments are considered by the decision-maker / decision-making body when making a final decision;
- The degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting;
- Where relevant and appropriate, the consultation is clear on the reasons why and extent to which alternatives and discarded options have been discarded. The more intrusive the decision, the more likely it is to attract a higher level of procedural fairness.

General Budget Consultation 2021/22

Overview

5.8.4 The general budget consultation began after Policy and Resources Committee on 8 December 2020 where the committee agreed to consult on the council's budget proposals for 2021/22.

5.8.5 The consultation opened on the 21 December 2020 and concluded on 18 January 2021.

5.8.6 In terms of service-specific consultations the council has a duty to consult with service users where there are proposals to vary, reduce or withdraw services. Where appropriate, separate service-specific consultations have already taken place or will take place in the next few months for the 2021/22 savings. The outcomes of these consultations are being reported into the committee decision making process.

5.8.7 The following paragraphs set out the headline findings from the general budget consultation 2021/22 which is presented to this Committee and subsequently Full Council on 2 March 2020. The detailed findings can be found in Appendix G.

Summary of consultation approach

5.8.8 The 2021/22 general budget consultation asked for views on the:

- Overall budget, and savings and income generation proposals for 2021/22;
- Proposal to increase General Council Tax by 1.99%;
- Proposal to apply an Adult Social Care Precept on Council Tax of 3.00% to help pay for adult social care.

5.8.9 The consultation was published on Engage Barnet together with a summary consultation document and the full Finance and Business Plan.

- Respondent’s views were gathered via an online questionnaire;
- Paper copies and other alternative formats of the consultation were made available on request;
- As part of the council’s statutory duty to consult with National Non-Domestic Rate (NNDR) Payers, letters were sent out to all the council’s NNDR payers inviting them to take part in the consultation;
- The consultation was widely promoted via the council’s residents’ magazine, Barnet First, the council resident’s e newsletter, the council’s website; local press, Twitter, Facebook, and posters in libraries and other public places;
- the consultation was widely promoted via the council’s residents e newsletter magazine, Barnet First; the council’s website; Twitter; Facebook.
- super-users, i.e. users of non-universal services, were also invited to take part in the consultation through Community Barnet, Communities Together Network, Youth Board, Service area newsletters/circulars and super-user mailing lists.

Response to the consultation

5.8.10 A total of 78 questionnaires were completed – all were submitted online.

5.8.11 The table below shows the profile of those who responded to the questionnaire:

Table 39: Summary of Budget Consultation Responses by Profile

Stakeholder	%	Base
Barnet resident	92%	44
Working within the London Borough of Barnet area	0%	0
Barnet business	2%	1
Representing a voluntary/community organisation	0%	0
Representing a public-sector organisation	0%	0
Representing a school	0%	0
Other	2%	1
Prefer not to say	4%	2
Total who answered this question	100%	48
Not Answered		30
Total response to the consultation		78

Calculating and reporting on results

5.8.12 The results for each question are based on “valid responses”, i.e. all those providing an answer (this may or may not be the same as the total sample) unless otherwise specified. The base size may therefore vary from question to question.

5.8.13 Where percentages do not add up to 100, this may be due to rounding.

5.8.14 Due to the small total sample size the findings have been reported on in terms of percentages and numbers.

Summary of key findings

Views on the budget for 2021/22

5.8.15 Respondents were asked to what extent they agree or disagree with the proposed budget for 2021/22:

- 29% of respondents agree (23 out of 78 respondents) with the council’s proposed budget for 2021/22 (5%, 4 out of 78 respondents strongly agree, and 24%, 19 out of 78 respondents tend to agree).
- Around half of respondents disagree 49%, 38 out of 78 respondents) with the council’s proposed budget for 2021/22 (19%, 15 out of 78 respondents tend to disagree, and 29%, 23 out of 78 respondents strongly disagree).
- the remainder were either neutral (18 %, 14 out of 78 respondents) or said they did not know or were not sure (4%, 3 out of 78 respondents).

Views on proposals to increase both general Council Tax by 1.99% and apply a 3.00% Adult Social Care precept to Council Tax in 2021/22

5.8.16 Overall, nearly three fifths of respondents (58%, 28 out of 48 respondents) support a Council Tax increase to help fund the budget gap in 2021/22:

- 29% (14 out of 48 respondents) **support both** the council’s proposals on Council Tax: the proposal to increase general Council Tax by 1.99% and the proposal to apply a further 3.00% Social Care Precept in 2021/22.
- One quarter of respondents (25%, 12 out of 48 respondents) **support only** the proposal to increase general Council Tax by 1.99% in 2021/22.
- A minority of respondents (4%, 2 out of 48 respondents) **support only the proposal** to apply a 3% Adult Social Care Precept to Council Tax in 2021/22.
- Two fifths of respondents (42%, 20 out of 48 respondents) **do not support either** of the council’s proposals to increase Council Tax in 2021/22: the proposal to increase general Council Tax by 1.99% and the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22.

Savings and income proposals for 2021/22

5.8.17 Respondents were asked to what extent they agree or disagree with the savings and income proposals identified for each of the theme committees in 2021/22:

- **Children's, Education and Safeguarding Committee (CES) received the highest level of support**, with just under half of respondents (48%, 24 out of 50 respondents) indicating they agree with the saving and income proposals identified within this committee for 2021/22.
- **Environment Committee (EC) had the second highest level of support**, with just over two fifths of respondents (42%, 21 out of 50 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **Adults and Safeguarding Committee (AS) had the third highest level of support**, with just under two fifths of respondents (39%, 20 out of 51 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **There were similar levels of support for saving and income generation proposals identified by Community Leadership and Libraries Committee (CLL)**, with just under two fifths of respondents (39%, 19 out of 49 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **Public Health (PH) - Health and Wellbeing Board saving and income generation proposals also received similar levels of support to CLL**, with again just nearly two fifths of respondents (38%, 18 out of 48 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **Housing and Growth Committee and Policy and Resources Committee received the least support for their saving and income generation proposals, with 29% of respondents (14 out of 49 respondents) agreeing** with the saving and income generation proposals identified within each of these respective theme committees.
Nearly half of respondents **indicated they disagree (47%, 23 out of 49 respondents)** with the **Housing and Growth Committee**, and just **over two fifths (43%, 21 out of 49 respondents) disagree with Policy and Resources Committee proposals**.

Further comments on theme committee saving and income proposals for 2021/22

5.8.18 Respondents were also asked if they had any comments to make about the saving and income proposals identified for each theme committee for 2021/22. Of those who responded to the consultation, 20 out of 78 gave a response to this question.

5.8.19 The responses to this question were varied and the most common themes, with a response of four comments or more, have been summarised below. Percentages are based on those who answered this question.

- *Do not cut Public Health and Wellbeing services* (Four comments).
- *Do not agree with an increase in Council Tax* (Three comments).

- *Saving and income proposals description are difficult to understand / Would be preferable and understandable if a further break down of what safeguarding for adults means in specific and what cover Links in the saving and income proposals don't work/ too many acronyms for the lay person (Three comments).*

Further comments on the overall budget for 2021/22

5.8.20 Respondents were also asked if they had any further comments to make about the councils proposed budget for 2021/22. Of those who responded to the consultation, 27 out of 78 gave a response to this question.

5.8.21 Again, the responses to this question were varied and the most common themes, with a response of three comments or more have been summarised below:

- *Council Tax increases should not be implemented residents and businesses are already struggling because of the pandemic and Brexit / Pensioners won't be able to afford. (Eight comments).*
- *More money needed for other Committees / I Support a further increase in Council Tax but to pay for other essential services in Public Health and Community Leadership and to provide basic services to the community / More money for the Environment, Community Leadership, and Libraries, Housing and Growth and CAMHS in the Royal Free / Could impose a lower percentage on adult social care precept on Council Tax for instance: 1.5% and the remaining 1.5% could be applied to other services in order to achieve a balanced budget for 2021/22 (Five comments).*
- *Adult Social Care should be funded by Central Government and not through an Adult Social Care Precept Council Tax increase: Do not agree with applying an Adult social care precept of 3% (Three comments).*

Further details of the types of comments received can be found in Appendix G Section 3.

Consideration of the 2021/22 General Budget Consultation

5.8.22 General Council Tax Increase: The council has a difficult balance to make in considering affordability to residents and ensuring it has sufficient resources within which to provide its statutory duties. The recommendation is to go ahead with the 1.99% General Council Tax increase. This recognises that:

- 26 out of 48 respondents to this question (54%) directly responded to support the measure (within this, 25% supported both the increase for the 1.99% increase and also the 3.00% Social Care Precept);
- However, 30 respondents out the total of 78 did not answer this question and so only 22 out of 78 respondents directly opposed the proposed increase of 1.99% to Council Tax;

5.8.23 A number of respondents commented in the in the free text fields in relation to concerns or opposing the proposed increased in Council Tax due to economic hardships, service quality and the Mayor of London's GLA Precept increase. The council maintains a Council Tax Support Scheme, the purpose of which is to ensure that those who cannot afford to pay Council Tax (due to low income levels etc) are supported to pay a reduced amount depending on their circumstances. Furthermore,

in 2021/22, £1m will be set aside in section 13a hardship payments from the Local Council Tax Support Scheme grant to support those households experiencing hardship with Council Tax in 2021/22. The council received 7 comments directly in support of council tax increases in order to support service improvement.

5.8.24 Application of 3.00% Social Care Precept: The council recognises the difficult balance to make in considering affordability to residents and ensuring it has sufficient resources within which to provide its statutory duties, including those demand led services such as for Social Care. The recommendation is to go ahead with the 1.99% General Council Tax increase. This recognises that:

- 16 out of 48 respondents to this question (33%) directly responded to support the measure (within this, 25% supported both the increase for the 1.99% increase and also the 3.00% Social Care Precept);
- However, 30 respondents out the total of 78 did not answer this question and so only 32 out of 78 respondents directly opposed the proposed increase of 3.00% to Council Tax for the Social Care Precept.

5.9 Insight

5.9.1 The proposed MTFs makes use of data and models from different sources and these include Central Government projections e.g. forecasts from the Office of Budget Responsibility on CPI inflation, in-year trend data on changes to Council Tax as a basis for future estimates and models of budget spend e.g. on capital and the resulting impact on financing.

6. BACKGROUND PAPERS

Committee	Item & Agenda	Link
Policy & Resources 8 February 2021	Item 9 Business Planning – Corporate Plan, Budget for 2021/22, and Medium-Term Financial Strategy 2021-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10200
n/a	MHCLG MRP Guidance	Statutory_guidance_on_minimum_revenue_provision.pdf (publishing.service.gov.uk)
Policy & Resources 8 December 2020	Item 7 Business Planning 2021-2025 and Budget Management 2020/21	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10199
Financial Performance and Contracts Committee 7 December 2020	Item 7 Chief Financial Officer Report Forecast Financial Outturn at Month 7 (October 2020)	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=693&MId=10108
Children, Education and Safeguarding Committee 30 November 2020	Item 8 Business Planning 2021-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=697&MId=10095

Environment Committee 25 November 2020	Item 7 Business Planning 2020-25 and Fees & Charges for 2021-22	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=695&MId=10157
Housing and Growth Committee 24 November 2020	Item 8 Business Planning 2020-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=696&MId=10227
Adults and Safeguarding Committee 23 November 2020	Item 7 Business Planning 2020-25	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=698&MId=10204
Policy & Resources 24 September 2020	Item 8 Business Planning 2021 to 2025 and Budget Management 2020/21	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10198
Policy & Resources 17 June 2020	Item 8 Outturn 2019/20; Budget 2020/21 and Business Planning 2021 - 2025	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10197
Urgency Committee 27 April 2020	Item 7 Approval of Emergency Decision and Delegation to Chief Officers	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=716&MId=10375
Full Council 3 March 2020	Item 12.2 Business Planning – Medium Term, Financial Strategy 2020-25, Budget Management 2019/20 and Budget for 2020/21	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&MId=9956&Ver=4
Policy & Resources 19 February 2020	Item 7 Business Planning – Medium Term, Financial Strategy 2020-25, Budget Management 2019/20 and Budget for 2020/21	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=9853&Ver=4
Policy & Resources 6 January 2020	Item 7 Business Planning 2020-25 and Budget Management 2019/20	https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MId=10084&Ver=4



The Barnet Plan

2021-2025





Leader's Foreword

Councillor Daniel Thomas

We have so many services to be proud of in Barnet. Whether that is keeping the streets and environment clean and safe, building new homes for residents, helping older people to live independently or working with children and young people or operating well run back office services, every contribution matters in trying to achieve the best outcomes we can for the people of Barnet.

I am particularly proud of how the council has managed to respond to the COVID-19 pandemic. This has had a profound impact on all us as individuals, the community and as a council. In standing up new services to support the most vulnerable in our community and finding new ways to deliver services we have asked a lot of our staff and their [on going] response has been incredible.

The response demonstrates our values and cultures of caring about Barnet and working together.

No matter what service we work in, as a council, our overall aim is to improve the lives of people who live and work in Barnet. This is in everything we do:

Chief Executive's Foreword

John Hooton

- internal processes of the Council are important but the most important thing is always the people who we serve, that we care about people in Barnet and we care about Barnet as a place.
- we will work together across services for the benefit of our residents, not just in our service silos to achieve the best outcomes we can for our residents. This includes working together with schools and academic institutions, health services, businesses and community organisations.
- the diversity of our borough and our workforce is a huge strength but we can and will do better. Our Council leadership is not sufficiently representative of the diversity of Barnet, and we need to change this, as well as taking more time to engage with diverse communities locally.
- we must be trusted, to deliver excellent customer services and to be open and transparent to people in Barnet.

Finally, we need to constantly learn and improve as people, as services and as an organisation. The world doesn't stand still and neither should we. Our aim is to be an organisation that is known for recruiting, retaining and developing the very best people that deliver really high performing services on behalf of residents and businesses in Barnet.

The Barnet Plan

About Barnet



402,700 residents

Largest population in London

Average age 37

Over 190 languages spoken

in primary school



85.8 Female life expectancy

82.4 Male life expectancy

Above London averages of 84.2 and 80.4

Over 85s = 9,700

8,675 hectares

4th largest in London by size

80.6 crimes per **1,000** people



14 libraries and a **digital library service**

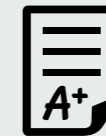
40.3% BAME population

Below London average (42.5%)



£37.7k gross average **Salary**

2nd best secondary schools in the country for Attainment 8



Ofsted rating:

In 2019-20, **96.7%** of our schools were 'good' or 'outstanding' placing Barnet in the **top 10% of the country** (Primary and Secondary schools only)

76.8% employed

Higher than London average

3.9% Unemployed

Below London average (4.7%)

DONATE



1,075 charities



£660,000 average house price



5 leisure centres



24,600 businesses

3rd highest in London

Highest proportion (86%) of micro businesses in London*

Businesses with 1-4 employees

28% of the borough is **green** with over **200 parks** and **greenspaces**

About this plan

Our Vision

We care about the borough and want it to be a great place to live, work and visit. Listening to and working with residents and others, we want people to have opportunities to live healthy and fulfilling lives in safe and thriving communities. Providing good quality customer service in all that we do.

Barnet is a borough with much to be proud of. Our excellent schools, vibrant town centres, green spaces and diverse communities all help make it a great place to live, work and visit. As a borough we want to build on these strengths as we move into the future. We are growing and developing as an organisation to meet the challenges facing our borough, and we are committed to working with partner organisations and residents to make Barnet even better.

We have developed this plan against the backdrop of COVID-19. This has been an unprecedented national challenge and has a profound impact on both the council organisationally and the Barnet community.

The community response has been incredible, and we are grateful to the voluntary, community and faith sector for their help in supporting the vulnerable in our community.

The long-term impacts of the crisis are emerging and will extend beyond the scope of this plan. However, we are already seeing the economic impact with a sharp rise in unemployment across the borough and we know that those in our black and minority ethnic communities have suffered a disproportionate impact from COVID-19.

People and organisations across the borough have had to adapt to new ways of working, living, and providing services in response to the crisis. We will continue to respond to the COVID-19 pandemic and the foundations of that work have been reflected in the plan.

The Barnet Plan sets out the four priorities for the borough. The plan focuses on the key outcomes we are seeking to achieve and how we will work to achieve those outcomes. We have consulted with 500 residents, in addition to seeking feedback from a wide range of stakeholders through forums with the voluntary and community sector, businesses, partner organisations and our Youth Assembly. What we heard supported the priorities identified in the draft Plan.



Our priorities

We pride ourselves on residents' high level of satisfaction with the local area as a place to live (83%)¹ which is higher than the London average. Over half of Barnet's residents agree that the council 'acts on the concerns of residents' and includes them within their decision-making.

Barnet is viewed as a family-friendly place (85%) and a place that supports you to live a healthier life. There is a strong sense of community in Barnet, with 90% of residents feeling that people from different backgrounds get on well together and 85% feeling that they belong to their local area. This is higher than both the national and London averages.

When asked what priorities were important to them, residents told us their top 3 concerns were:

- keeping the borough clean and green
- making neighbourhoods safer
- ensuring services are easy to access and well run

84% of young people feel Barnet is a family friendly place to live and are satisfied (90%) with the local area as a place to live. Young people's top 3 concerns were:

- crime
- litter in the streets
- lack of jobs²



This council and its partners will focus on four priorities over the next 4 years to realise our vision:



Clean, safe and well run

A place where our streets are clean and anti-social behaviour is dealt with so residents feel safe. Providing good quality, customer friendly services in all that we do.



Family Friendly

Creating a Family Friendly Barnet, enabling opportunities for our children and young people to achieve their best.



Healthy

A place with fantastic facilities for all ages, enabling people to live happy and healthy lives.



Thriving

A place fit for the future, where all residents, businesses and visitors benefit from improved sustainable infrastructure & opportunity.

We will deliver our vision using a preventative approach and considering equalities in all that we do:

Prevention

Adopting preventative measures to help people remain healthy, happy and independent in all aspects of life.

Equality

A strong cohesive community, where diversity is celebrated, and everyone has equal opportunity regardless of their background place with fantastic facilities for all ages, enabling people to live happy & healthy lives.

¹ Source: Barnet Council Residents' Perception Survey of c.500 residents 18+, carried out by telephone

²Young Persons Survey (YPS), a bi-annual face-to-face survey of Barnet young residents aged 11-18, was undertaken by an independent research company. 500 Barnet young people were interviewed between 12th November – 20th December 2019

Clean, Safe and Well Run

A place where our streets are clean and anti-social behaviour is dealt with so residents feel safe. Providing good quality, customer friendly services in all that we do by:

- Improving Customer Service
- Better environmental services and a cleaner borough
- Address issues of anti-social behaviour such as frauds, fly-tipping, noise nuisance and parking
- Robust financial management
- Unlocking and optimising the potential of Parks and Open Spaces



People like living in Barnet. Residents like our neighbourhoods, town centres, parks and open spaces and value our diversity and strong sense of community. We will protect these assets as we deliver services to residents and businesses.

We have:

- Invested £600,000 in street cleansing services and additional £100,000 in a fault reporting system to improve customer service
- Invested £6m p.a. in local roads through our Network Recovery Plan
- In 20/21 we invested £323,000 in parks as well as completing a £5.5m refurbishment of Montrose and Silkstream Parks
- Expanded and introduced new services to respond to the COVID pandemic:
 - Supported 5,500 businesses, distributing £68m of grants
 - 28,000 households given Council Tax support
 - Continued safe provision of leisure & play equipment in parks - restrictions permitting

Working in partnership, we will develop fresh approaches to anti-social behaviour and fly tipping. Excellent customer service and strong value for money will underpin all that we do.

Our Street Cleansing team maintain 21 town centres and around 2000 streets

1. Improving Customer Service

Providing excellent customer service remains a key priority for the council. We will build on previous improvements and continue to find new and better ways to achieve that. We will work with residents to design solutions that work for them and use data, research and insight to inform our approach.

We will continue to improve digital access to our services but will also do more to improve our customers' experience across all contacts that they have with the council. To do that, we will ensure that all our staff have the right tools and skills to provide excellent service to our residents, businesses and visitors to the borough.

We will also aim to provide a more seamless experience for customers, by making more real-time service information available directly to them and to front-line staff.

There is an ever-increasing reliance on digital products and services across the board and we want to ensure that no resident is left behind. We will support our residents to get online wherever possible, but we will also make sure they can still access our services when that is not a viable option.

2. Better environmental services and a cleaner borough

Street Scene services directly impact every household within the London Borough of Barnet, the success of businesses operating in the locality and the attraction for visitors to the area.

The look and feel of the local environment within Barnet is a key factor influencing perceptions of the Borough and communities' everyday experiences within it. The introduction of area based operating models with scheduled work programmes and reactive response teams will help keep our streets and town centres clean and our parks and public landscapes well maintained.

The provision of effective and reliable waste collection services is a primary focus and we will regularly review our operations to ensure they are efficient and represent good value for money.

The council will enhance its Street Scene services based on the following priorities:

- Shaping our Street Cleansing service to target issues that customers have told us are important to them for example, littering and fly tipping
- Using customer insight and intelligence to help shape service delivery decisions that better meet our customer's needs. We will build on what we do well and learn from what we can do better.
- Utilising mechanised equipment and new technological developments to help improve productivity
- Working with customers and businesses to maximise recycling and minimise waste.

We will continue to invest in and make improvements to the borough's roads and pavements.



We have over 200 parks and open spaces

Clean, Safe and Well Run

3. Address issues of anti-social behaviour such as frauds, fly-tipping, noise nuisance and illegal parking

Barnet is one of the safest boroughs in London. It has a low level of crime, according to recorded crime figures. But we are determined to reduce this level further. We will work with the Metropolitan Police, and other partners including Barnet Homes, community and voluntary organisations to address the issues that concern residents. Our priorities are tackling youth offending and gangs, grooming, burglaries and other criminal activity such as fraud and environmental crime.

The Council has a number of enforcement powers and responsibilities. Most require professionally trained staff as well as a street-based presence during the working week, in the evenings and at weekends. At the moment, enforcement involves a number of different teams that don't always work seamlessly together. We will align processes and procedures to improve outcomes for residents and visitors and create a 'one team' approach. This will be delivered through a three-phase approach:

- **Advise:** Identifying contraventions, engaging with the offending party and providing advice and assistance with compliance
- **Mediate:** Further engagement to identify possible alternatives and compromises. If these are not found, a formal warning confirming non-compliance will result in enforcement action by the authority
- **Enforce:** Case will be referred to a team of qualified/ specialist investigation and enforcement officers.

4. Robust Financial Management

We will ensure that Barnet is financially fit, efficient and responsive to change, with value for money at the heart of everything we do. We will maintain robust financial planning, scrutinise budgets closely and be prudent in managing risks. We will look to manage our assets effectively and utilise potential avenues for increased and diversified income streams, so that we can invest in services over the long-term.



5. Unlocking the potential of Parks and Open Spaces

Our vision is to make Barnet's parks & open spaces the best in London. Barnet has a great collection of parks and open spaces and these are an important part of what makes Barnet a green and family friendly borough. People who live and work in Barnet enjoy access to:

- formal parks and gardens
- wild landscapes
- extensive areas of greenbelt and
- leafy river valleys

Barnet's parks are places where people can take part in formal sport, visit a park café, take the kids to the playground, or just walk the dog. Access to quality outdoor space is critical for residents' health and wellbeing particularly for families who live in poor housing. Being outdoors and taking regular exercise are particularly important for children, helping them maintain a healthy weight and good mental health.

Our parks and open spaces are the most popular location for exercise, with around half of all exercise taking place there. Green spaces also provide a series of benefits to the ecosystem such as improved biodiversity, flood management, air quality, and tackling urban heat islands.

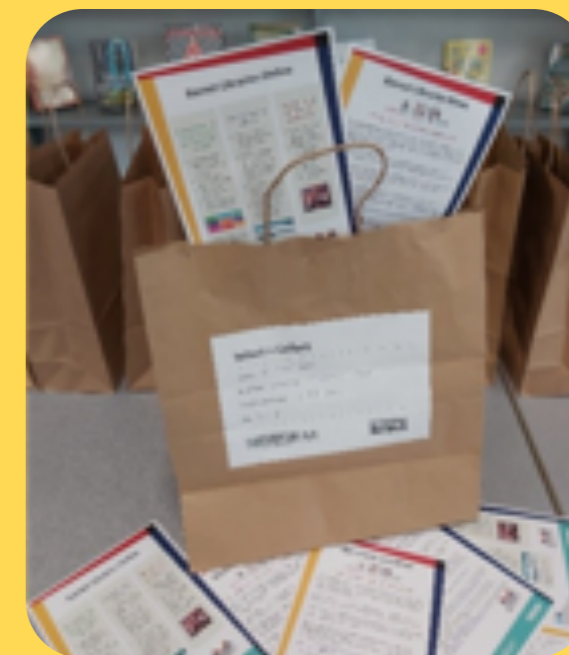
We will continue to work with community groups on local green projects and look to strengthen accessibility to our green spaces. We are committed to planting 4,500 trees across Barnet, either directly or working with others.

Recognising increasing demand as our population grows, it's important to continue to improve and invest in our greenspace facilities. We want to ensure integration of open spaces into the heart of our physical environment through design and planning policies and unlock and secure investment through Community Infrastructure Levy (CIL) and Section 106 to improve facilities.

Select + Collect

Since its launch in June 2020, a total of **54,193 books and other resources have been borrowed by residents in Barnet via the Library Service Select and Collect Service. Circa 53% of these are items supporting the reading and learning of children and young people.**

In a recent survey of Select and Collect users, 83% of respondents said that reading and access to books had been very important to them during the pandemic. For those residents unable to come to the library, the Home and Mobile Library Service has taken their Select and Collect books out to them, with 5,525 items delivered in this way to date.



By 2023 we will have planted 4,500 new trees across the borough

We collect bins from over 150,000 household and business properties, collecting around 320,000 bins every week!

Family Friendly

Creating a Family Friendly Barnet, enabling opportunities for our children and young people to achieve their best through:

- **Family and Belonging** – Families and children can be together and be part of a community that encourages resilience
- **Safe and Secure** – Children and young people are safe protected from harm
- **Education and learning** – Children and young people can learn about the world around them
- **Health and wellbeing** – Children are supported to achieve a healthy start in life, enjoy a healthy lifestyle and to build resilience
- **Life Chances** – Children and young people are able to succeed

Barnet is a great place for families with children, multigenerational families and other families. We have excellent schools achieving some of the best results in the country, with 96.7% of pupils in good or outstanding schools – we aim to increase that to 100%. We have invested in leisure and community facilities to support families live healthy, active lives and we are equipping our children and young people with the tools to take advantage of future opportunities.

We have:

- Ensured that safeguarding children remained a key priority continuing to visit children and family throughout the pandemic
- Supported our children in care and care leavers ensuring we kept in touch and continued to meet their needs
- Maintained high performance in our early years provision and schools, helping them to return safely and when required deliver education at home.
- Continued to ensure that children and young people with Special Education Needs and Disability were assessed and plans put in place to meet their needs
- Expanded specialist provision for children and young people so that increased anxiety and mental health issues could be addressed
- We have supported more than 9,000 vulnerable children through the Covid Winter Grant Scheme
- Over 165 term time and holiday programmes were delivered to young people aged 0-19 across the Borough of Barnet last year. Young people had the chance to engage, learn and develop new skills amongst a variety of activities and courses such as Water Sports, Lego Animation, Nail Art & Skateboarding, start your own business, look after Horses, Steel Pans, Keyboard and Guitar. Plus there were Multisports, Dance, Music, Radio and Recording production sessions on offer to young people.

At the heart of our vision is a focus on the resilience families need, which evidence tells us is pivotal to delivering the best outcomes for children and young people. We have worked on this approach with young residents, including our Youth Board which provides a strong representative voice for young people in the borough. Our vision is part of a partnership plan which has had contributions from a range of partners, including the NHS, Police and voluntary sector.

1. Family and Belonging- Families and children can be together and be part of a community that encourages resilience

Building resilience is pivotal to developing the best outcomes for children and young people.

Our aim is to provide support that encourages and builds this resilience as evidence shows that children and families who respond to hardships with resilience are:

- healthier and live longer
- happier in their relationships
- more successful in school and work

We know that the pandemic has had a heavy impact on young people. More than 800 young people responded to our survey on the impact of COVID-19, which told us that the two biggest impacts of the pandemic for young people were on their mental health and wellbeing (43%) and doing less physical activity (51%). This has led to a 25% increase in demand for online mental health support. Therefore, we will continue to embed the Barnet Integrated Clinical Service (BICS) which provides social, emotional, behavioural and mild to moderate mental health support to children, young people and families. We will also further expand our Resilient Schools programme, which provides a whole school approach to increase mental health awareness, early identification of mental health issues and appropriate access to mental health support.

Having the right home is also an important factor in a family's health and wellbeing. We know that the right home helps families stay healthy, sustain a job, care for the family and contribute to their community. We have an ambitious programme to develop new homes, set out in the Thriving section of this plan.

We will work towards having borough-wide great corporate parenting. Corporate parenting describes the duties and responsibilities of a local authority in respect of the children in care to that authority. We want to improve the outcomes for children

in care by the building of their resilience, aspirations and independence as they move through care into adulthood and work collaboratively across the council to achieve this.

2. Safe and Secure- Children and young people are safe and protected from harm

In order to protect the most vulnerable children and young people, we need to ensure that excellent early help and protection services are provided. We want to prevent young people from being drawn into violence, crime, exploitation and antisocial behaviour through ensuring multi-agency work and targeting support to those who are most vulnerable to being exploited.

We will strengthen engagement with professionals as working together is key to delivering the best outcomes for children and young people. This includes listening and acting to the voice of the child which will enable us to work in a more responsive, collaborate and empowering way. Through this we can ensure high quality needs that meet and reflect their needs. Face to face interviews with more than 500 young people in Barnet before the pandemic told us that 63% of young people do think that the Council listens to their concerns. This is 24% higher than 2017 and something that we aim to continually improve.

Our secondary schools rank second nationally for Attainment 8



Family Friendly

3. Education and Learning- Children and young people can learn about the world around them

Barnet is well known for the excellent quality of its schools and settings and the diversity of its educational offer. These are at the heart of Barnet's continuing success as a desirable place where people want to live, work and study. We want to continue to ensure there are sufficient high-quality school places available and will work closely with partners to do so.

We want all children and young people with special educational needs and disabilities to achieve well, be confident individuals, live fulfilling lives and successfully transition to adulthood. We will ensure the provision of high-quality local specialist and mainstream placements and support for children and young people with special educational needs and disabilities.

Excellent educational outcomes and ensuring children and young people are successful in life and equipped to meet the needs of employers are vital to Barnet's future success. We aim to improve the educational progress and outcomes for all children and young people from early years to post-16. Including progress into Higher Education, apprenticeships, training or employment.

We know that the pandemic has had a negative impact on learning and our priority is to minimise this as much as possible. The School Improvement Team has given considerable support to schools before, during and after the school closure period and will continue to do so.

While education performance, including for disadvantaged pupils, has consistently improved over the last five years, there is still a need to continue reducing the differences in attainment and progress between the most disadvantaged and vulnerable pupils and their peers. We want to accelerate their progress and build resilience.

"Leaders and practitioners from education, health and social care have a deep understanding of the issues that children and young people with SEND and their families have faced. They have changed and adapted important ways of working in recent months. Regular communication and contact with trusted practitioners have been a 'lifeline' for families at a time when they have felt anxious about their children's health and well-being."

Special Education Needs and Disability (SEND) Interim Visit - October 2020



4. Health and Wellbeing - Children are supported to achieve a healthy start in life, enjoy a healthy lifestyle and to build resilience

Our priority is to give every child in Barnet the best possible start to a healthy life. To do this we need to address wider determinants of health and wellbeing.

Through supporting children and young people to adopt healthy lifestyles we look to prevent avoidable illness and improve their social, physical and mental wellbeing. Every child has the right to the best possible physical health, and we know that building emotional resilience will be key to improving their future outcomes.

Ofsted rating: In 2019-20, 96.7% of our schools were 'good' or 'outstanding' which places Barnet in the top 10% of the country

(Primary and Secondary schools only)

5. Life Chances - Children and young people are able to succeed

Barnet remains committed to working to improve young lives and increasing their opportunities to succeed. By improving life chances, we can have a profound effect on poverty and inequality enabling better outcomes for young people in the borough. We are committed to strengthening families and early years as the early years are critical to longer term outcomes and life chances.

We need to ensure that all groups can access opportunities in order to improve life chances for all and so we will target support to those that are most disadvantaged.

Young Persons Survey (YPS)

Young people's opinions are important and help shape our strategic priorities.

The Young Persons Survey (YPS), a bi-annual face-to-face survey of Barnet young residents aged 11-18, was undertaken by an independent research company. 500 Barnet young people were interviewed between 12th November – 20th December 2019. This was the third time the survey had been undertaken and it provided important information on the views of young people in Barnet.

- 84% of young people feel Barnet is a family friendly place to live, which has increased from 81%
- 90% are satisfied with the local area as a place to live
- All measures about the council's image have improved. More young people think the council is: doing a good job (92%, up from 73% in 2017), provides the services young people need (86%, up from 71% in 2017), does enough to keep young people safe (75% - up from 69% in 2017) and involves young people when making decisions (60%, up from 57% in 2017) .
- 96% of young people feel safe at school and 91% feel safe when they are out and about in the area they live.
- Young people's biggest concern is crime (56%), followed by litter in the streets (37%) and lack of jobs (24%).
- Top concerns for personal safety are knife crime (71%), gangs (52%), and people taking drugs in parks and on the street (37%).
- Young people's views on priorities for the council and its partners are that they the top priority should be protecting people from crime (45%, up from 28% in 2017), followed by protecting young people from harm (43%, up from 31% in 2017) and supporting young people with mental health problems (29%, up from 21% in 2017).

Healthy

We aim to be the healthiest borough in London with fantastic facilities for all ages, enabling people to live happy & healthy lives by:

- Bringing health care together
- Supporting residents to maintain their strengths and independence
- Great facilities and opportunities to be physically active
- Focusing on mental health and wellbeing
- Tackling domestic abuse and gender based violence
- Addressing the longer-term impacts of COVID-19 on communities

The Healthy theme is all about how we can use our resources, knowledge and facilities in the Council and work with partners to support people to live happy, healthy lives at all ages.

We have:

- Developed a large-scale support programme for the most vulnerable (befriending, welfare checks, shopping, medication collection), creating the Essential Supplies Hub providing over 14,000 food parcels and supplies to food banks
- Continued to provide all social care services throughout the pandemic without interruption, safeguarding our residents
- Rapidly introduced new services to support the NHS and independent care providers throughout the pandemic (examples include 7-day, 8-8 hospital discharge team; free PPE supply & infection control training; care home clinical support team)
- Invested £125,000 in the Community Response Fund and a further £100,000 to support the VCS in tackling food insecurity
- 5,393 people supported with hospital discharge between April 2020 and Jan 2021
- We have supported care providers with over £10million worth of additional funding since March 2020, through our own budgets and through government grants. This has been to support with the additional costs of infection control, testing, and staffing during the pandemic.
- Invested £44m in developing two brand new leisure facilities at New Barnet Leisure Centre and Barnet Copthall Leisure Centre (opened in Oct 19).
- Invested £1.5m in refurbishment of Finchley Lido Leisure Centre, which re-opened under Covid secure measures in October 2020.
- Worked in partnership with GLL during the pandemic to provide online opportunities to physical activity via the 'Better Hub'.

We will work in a strength-based way, recognising people's goals, aspirations and existing communities to ensure that they can stay well and independent.

We will work towards these goals through providing great leisure and sports facilities, social care and public health provision, in partnership with colleagues in health and the voluntary and community sector. We want to work together to tackle abuse and gender based violence.

We want to address the social and economic impacts of the COVID-19 pandemic in our communities and support individuals, families and communities to recover. For people who may need additional care and support, we will always work with them to maintain their strengths and stay as independent as possible, ensuring people get personalised care and support.

1. Bringing health care together and be part of a community that encourages resilience

The council is playing a leading role in the Barnet Integrated Care Partnership (ICP) which brings together all NHS organisations working in the borough, the council, HealthWatch and VCSF representatives. The goal of the partnership is to provide better health care to Barnet residents, so that they live healthier lives. Over the coming year, our priorities are to expand dementia support in the community, make access to emergency care easier, provide more specialist care through primary care networks, enhance our clinical support to care homes and mainstream our integrated hospital discharge service.

COVID-19 has had a disproportionate impact on people from some minority communities as well as highlighting existing e health inequalities. The Barnet (ICP) are committed to reducing the future impact of COVID-19 and addressing COVID-19 health inequalities. In the COVID-19 community champions programme will continue to support individuals to share evidence based messages with their communities but also get feedback from individuals about the challenges they face in dealing with any COVID-19 restrictions.

The council will also work as part of the north London integrated care system – which is formed from the five integrated care partnerships of Barnet, Enfield, Haringey, Camden and Islington. Over the coming year, we will work with our neighbouring councils on supporting the care sector, developing the social care workforce, and working with providers of learning disability services. We will also work with councils and NHS partners to develop new, north London-wide models of care.



2. Strengths and independence

Barnet has a long track record of providing strengths-based and community-focused social care support. Over the coming year we will develop more extra care housing for residents, expand the availability of enablement and technology to support people to regain independence, and work with people with mental health needs to increase their recovery. We will focus on expanding housing and employment opportunities for people with learning disabilities and autism. We will develop our support for people with dementia, working with our NHS colleagues.

37 people in the Integrated Care Partnership team from across a range of organisations in health and social care

Healthy

3. Being physically active

We will work with our leisure services to bring them back into operation when this is permitted and ensure a safe, accessible COVID-19 secure service for residents. We will continue to work to increase physical activity levels across the borough, including targeted work with under-represented groups. We will increase our health intervention work.

We will build on initiatives such as the Mayor's Golden Kilometre and will work with partners on programmes for people of all ages, such as the London Youth Games and Health Walks. We will further develop our leisure facilities, making regular improvements and developing longer term plans.

4. Mental health and wellbeing

We will continue to work with partners across our ICP and ICS to design, develop and implement a new community model for care and support for adults with Severe Mental Illness (SMI). The new community-based offer will; improve holistic care for residents with SMI including physical health care, employment support, personalised and trauma-informed care, medicines management and support for self-harm and coexisting substance use. The new offer will have prevention embedded throughout, apply a population health management approach and proactively focus on reducing health inequalities. As part of this Core Community Mental Health Teams will be redesigned and expanded to move towards new multidisciplinary services across health and social care aligned with primary care networks to support people who have the most complex needs. In doing this; "people with moderate to severe mental illnesses will access better quality care across primary and community teams, have greater choice and control over the care they receive, and be supported to lead fulfilling lives in their communities". Alongside this we will be improving crisis support for residents, redesigning our accommodation and support offer and developing a new enablement offer for people with mental health needs to help prevent avoidable crises and further promote an individuals' recovery.

In 2020-21 the Adult Social Care Outcomes Framework highlighted that overall satisfaction of people who receive services for care and support, including carers for Barnet (64.4), is above the regional (58.6) and national averages

5. Tackling domestic abuse and gender-based violence

We will invest in providing early help, intervening earlier to ensure people are prevented from becoming victims of domestic abuse, and are protected when it does occur.

We will work with partners to create improved access to mental health support for anyone impacted by domestic abuse.

We will develop outreach to older people, LGBTQ+ residents and refugee communities. We will continue to work in partnership on this issue – including communications, awareness and training for frontline staff.

6. Addressing the longer-term impacts of COVID-19

We will develop a longer-term plan for addressing the social and economic impacts of COVID-19 on our communities. There is a wide range of support available for residents to help them with employment, training, housing, debt, income maximisation and food. We will promote these services widely, ensuring that affected residents know how to access the support available and that services are easy to access. Our services will provide support and help early on, preventing things escalating. Our services will ensure residents are clear on their rights as consumers and are able and supported to maximise their income. We will continue to tackle food insecurity and enable digital inclusion for residents.



Thriving

Building a Barnet fit for the future, where all residents, businesses and visitors benefit from improved Housing, infrastructure & economic opportunity by:

- Helping residents - especially young people - into work
- Implement our growth strategy
- Building a park town for Barnet at Brent Cross Town
- Creating an efficient, convenient and reliable transport network
- Make Barnet a sustainable borough

Barnet is growing, with the population forecast to reach nearly 430,000 by 2025. To accommodate this, we have the largest housing delivery programme in the capital with ambitious schemes to transform areas like Brent Cross.

Our priority is to ensure that all residents benefit from growth, so we will use the dividend from that growth to invest in communities, town centres, digital infrastructure and our transport network.

Covid-19 has created serious economic challenges for residents and local business. We will support residents to improve their skills and get good jobs, taking advantage of new opportunities, and work to create an environment where businesses can recover and thrive. We recognise the importance of tackling climate change and will develop a strategy to ensure a more sustainable Barnet.

Barnet is in many respects a prosperous borough, but some residents face significant challenges and deprivation. Covid-19 has created new, and in some cases dramatic, economic challenges for residents, businesses and town centres. Our priorities are therefore:

- To support residents to improve their skills and get good jobs in the post-COVID economy

- To enable town centres and our regeneration areas to thrive, and create an environment in which businesses can succeed, by implementing our growth strategy
- To accelerate the borough-wide roll out of high-quality digital connectivity



We have:

- Invested £750,000 to deliver an expanded skills and employment offer in response to COVID-19
- enrolled 40 people on the Kickstart programme
- £65m of business grants distributed to over 4,800 businesses
- Continued to support the major growth scheme at Brent Cross with construction of Brent Cross West Station and junction works underway
- Stepped up our support for town centres including a flagship shop local campaign.
- Invested around £500m in the Barnet Group new build and acquisition programme to deliver 1400 new affordable homes for rent.
- Agreed a major programme of investment to improve digital connectivity across 14,000 Barnet Homes properties
- Between April 2019 and March 2020:
 - 684 people signed up to BOOST of whom 246 helped into work. Conversion rate 36% into work
 - 159 16-24-year olds signed up 74 into work 33 helped into Education or Training Conversion rate 47% into work Conversion rate 20% into Education or Training

1. Helping residents - especially young people - into work

Covid-19 saw a dramatic increase in unemployment in Barnet, particularly among young people. At the same time, many “entry level” jobs are disappearing whilst other sectors such as health, care and the green economy are growing fast and creating new opportunities for employment.

We will expand our employment support services and make sure they are effective and accessible to those who need them, providing targeted support to long term unemployed residents who find it harder to get work when there is fierce competition for jobs.

We will provide dedicated help for young people including careers advice, work experience, and access to training, apprenticeships, and education. Finally, we will prioritise working with employers across all sectors to encourage greater use of apprenticeships, internships and other entry points to work at all levels.

14,000 high speed broadband connections to be installed over the next three years



Thriving

2. Implement our Growth Strategy

Our Growth Strategy sets out how we will offer greater local opportunities, create better places, encourage more active lifestyles and over time increase the health and well-being of Barnet's residents.

The Strategy sets out five goals:

- A growing borough – We will deliver more homes that people can afford, ensuring that communities across the borough get a 'growth benefit' from investment. This theme also prioritises creating new jobs for people of all ages, backgrounds and skills levels.
- A connected borough - working with private providers to tackle digitally excluded areas, and with every council home in the borough having access to fast, affordable broadband by 2023. Delivering new and enhanced public transport connections and healthier street design.
- An entrepreneurial borough - we will support businesses, including microbusinesses, to thrive and to adapt to the opportunities of the economy after the pandemic – making Barnet the best place to be a small business in London.
- A borough of thriving town centres - with changes in shopping habits and the impact of COVID, many of our high streets are struggling. We will work to diversify the role of town centres, encouraging a broad mix of uses, delivering new housing and creating an environment in which businesses can succeed. Setting up a town centres fund to invest in local projects funded by the Community Infrastructure Levy.
- A great borough to live in and visit - We will deliver social infrastructure to support growth, getting the best out of the borough's green assets, growing the visitor economy and creating a broader canvas for creative industries



1,400 new affordable homes for rent being delivered by Barnet Homes

3. Building a park town for Barnet at Brent Cross Town

The Brent Cross Town development will create 6,700 homes and workplaces for 25,000 people, set in around 50 acres of green parks and playing fields. Brent Cross Town will achieve net zero carbon by 2030 at the latest.

The existing tube station will be complemented by a new rail station at Brent Cross West, providing access to central London in 12 minutes. Working with our joint venture partners Argent Related, we have created pledges to: Make Brent Cross Town the place in London to participate in sport and play; strengthen connections with transport in and out of central London; make a North London town where all can flourish and; to build a net zero carbon town.

In consultation with residents we will also take forward other regeneration and growth projects across the borough such as the Hendon Hub and at Edgware.

4. Create an efficient, convenient and reliable transport network

The Long Term Transport Strategy adopted in September 2020 sets a vision for transport in the borough:

By 2041, Barnet will have an efficient, convenient and reliable transport network, which enables safe, healthy and inclusive travel, protects the natural environment and supports the borough's growth. The network will have enabled improvements in the way people and goods travel. It will provide strong orbital and radial links which give everyone a choice of transport modes to complete their journey regardless of age, ability or income.

The strategy sets out how we need to support the way that people and goods travel within the borough and we also need to support safe and healthy travel which protects the natural environment and supports the borough's growth. We need to improve orbital journeys across the borough as well as radial transport links. Where possible investigate the opportunities made available by Covid 19 to investigate more active travel modes.

5. Make Barnet a sustainable borough

We will produce a Sustainability Strategy for Barnet which will provide an overarching vision and objectives for the borough and bring together existing strategies, policies and plans that support sustainability as well as additional actions which should be undertaken to support residents and business to reduce emissions. The strategy will also consider policies and targets from central government such as the expected Environment Bill and the Ten Point Plan for a Green Industrial Revolution, and support the council's work in facilitating a green recovery from COVID-19.

Brent Cross Cricklewood Transformation

The Brent Cross Cricklewood regeneration area covers 370 acres and will see a thriving new town centre grow on the south side of the A406 with 10+ million square feet of mixed-use development.

The new town centre alone will provide 6,700 new homes which will be a mix of affordable homes, rentals and homes for sale. 40 acres of playing fields will be enhanced, along with eight public squares and seven new and improved parks.

Three schools will be rebuilt and expanded, and a new primary school will be built, with additional community spaces added to the area.

Three million square feet of offices, new commercial space, an expanded retail offer and construction work will create around 25,000 new jobs.

Brent Cross West Station, and improvements to roads and bus routes in the area, will make sure the area is sustainably connected to the capital and beyond. With up to eight trains an hour, the new station will connect to central London in under 12 minutes.

transformingbx.co.uk

Our Approach

Above, we set out our priorities for the next four years (2021-2025). They are a cohesive package and are consistent with what residents tell us is important to them. To deliver the priorities and achieve the best outcomes for our residents and businesses we will:

Focus on Equalities

Our diverse community is one of our greatest strengths with people of many different ethnic backgrounds, religions and life experiences living side by side. This rich diversity, and the positive impact that it has on the borough and our community, makes Barnet such a great place to live, work and visit.

Supporting all our communities to thrive in an environment that is free of harassment and discrimination is a core strand running through all our priorities and fundamental to how we work as a council. We can only do this by working and listening to our partners and communities. We have recently updated our Equalities, Diversity & Inclusion policy (2020-24) and are committed to making decisions that are informed by diverse points of view and feeding those into the design, commissioning and delivery of services e.g. by building measures within our commissioning procedures so that providers develop and deliver anti-discriminatory services to residents with all protected characteristics.

The council must also become a more inclusive working environment. Our recruitment processes, succession planning and learning and development are being used to address underrepresentation of specific groups at all levels of the organisation so that we can deliver better services for Barnet.

Work in partnership

We are proud of our tradition of partnership working and maintaining this approach is central to how we expect to achieve the best outcomes we can for our residents and businesses and deliver the priorities in this plan.

While much of our partnership work is done through formal partnerships such as the Health & Wellbeing Board and the Safeguarding Partnership, we also do a great deal through more informal relationships. This is particularly true of our work with the Voluntary, Community & Faith sectors (VCFS).

There is a thriving VCFS in Barnet with over 1,075 registered charities operating across the borough and we work closely with them across a range of services. The VCFS has been essential to our response to COVID-19 – we could not have provided the level of support we did to our most vulnerable without them. That has been an incredible effort and we are keen to maintain that level of partnership working as we deliver the priorities in this plan.



We are committed to working in partnership and we will build our approach around:

- Putting people and places at the heart of what we do, breaking out of organisational silos
- Respecting the contributions of every partner, recognising different perspectives, investing in the shared capabilities and removing barriers to delivery where we can.
- Building on the work of each other, sharing opportunities to connect people and ideas, leverage resources, and play complementary roles.
- Supporting Barnet residents to be active participants in their communities and to be our partners in making Barnet a better place to live, work and study.
- Trying to get ahead of problems wherever possible, focusing on prevention and early intervention.
- Experimenting and learning together, sharing insight and experience from what is working and what is not to continue to develop our approach in achieving the best outcomes we can for residents.

Established the Community Response Programme to provide support to vulnerable members of our community. The programme was managed and delivered through a partnership of Barnet Council officers, voluntary and community sector organisations and NHS North Central London CCG

- recruited over 940 volunteers delivering food parcels, essential supplies and medicines
- invested £125,000 in the Community Response Fund and a further £100,000 to support the VCS to tackling food insecurity
- delivered over 14, 000 packages from the Essential Supplies Hub to over 750 households
- answered over 9000 urgent phone calls and emails from
- sent over 19000** and made over 5000 calls to individuals who were shielding”



Focus on Prevention

The best way to ensure that residents can live healthy and fulfilling lives, in safe and thriving communities, is to tackle problems before they arise – a focus on prevention.

To achieve this, we will need to think about and deliver some services and activities in different, or more joined up ways. We are committed to enabling and supporting individuals and communities to be more resilient; to identifying problems early; and to enabling 'self-serve' and other effective solutions.

We have:

- Created an insight function to take a data led approach to problem solving
- Continued to deliver other public health programmes e.g. stop smoking, obesity and sexual health

We will use data better to inform our decision making. Our first tranche of 'Insight' projects will explore how we can improve mental health by developing insight into debt and wider financial vulnerabilities, enabling residents to feel more resilient and better equipped to access opportunities.

We will implement our Health and Wellbeing Strategy to improve health and wellbeing of our residents and address the issues raised by COVID-19 and evident long-term health and social impacts of the virus. We will work with partners to establish the Barnet Community Innovation Fund which will enable innovation in the local VCS that improves health and prevents/reduces demand into health and care services.

We will promote digital inclusion and support residents to become IT literate enabling them to have greater access to information, advice, support, training, employment and social interaction.

We will update our Social Value policy to foster and advocates for a preventive approach throughout service development, procurement and commissioning activity.



Place-based working

Our services are either universal (e.g. maintaining parks and open spaces) or targeted to individuals (e.g. through Children's Services or Adult Social Care package(s)).

We are committed to maintaining high standards in delivering those services. There are some issues, however, where we can think differently about how to deliver effective solutions or services, so we will explore the potential for more place-based working.

In this we will tailor our approach to the unique needs of people in a given location or within a specific community. By working with the people who live and work locally, actions and activities are built by the local perspective.

To do this we will need to work through out partners, our voluntary and community organisations as well as our businesses and other public services. We must coordinate our efforts across the borough to make the best use of the resources we share, and the skills and capabilities different partners can bring.

"Supporting the work of the Colindale Community Trust to implement community developed responses to issues affecting residents of the Grahame Park estate through the Neighbourhood Change Framework. This is driving 4 areas of change: Health & Wellbeing; Economic Inclusion; Community Safety and Influencing Public Spaces."

Grahame Park Neighbourhood Change Framework



Health and Wellbeing: An increase in community led holistic approaches to improve health, social and economic wellbeing



Economic Inclusion: Increase enterprise, employment, education and training opportunities by having more robust inclusive and coordinated platforms that enhance and empower community aspirations



Influencing Public Spaces: Ensuring opportunities for diverse communities to engage and influence public spaces and community facilities and services



Community Safety: Collaborative approaches between the community and agencies in sharing responsibility to identify and deliver community safety solutions

Measuring Success

We will continually review our our activities and progress against need and delivery expectations.

Over the next 6 months the council will work with partners to develop a framework that enables residents and others to see whether we are achieving the outcomes set out in this plan.

Once agreed this measurement framework will be published and our performance against the plan reported at least annually to ensure transparency and accountability.



The Barnet Plan

2021- 2025



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Appendix B: MTFS Summary	2021/22	2022/23	2023/24	2024/25
Resources vs. Expenditure	£m	£m	£m	£m
Expenditure	342.607	351.207	370.267	390.747
Resources	(332.018)	(324.140)	(332.612)	(341.836)
Gross Cumulative Savings Requirement	10.590	27.067	37.655	48.910
Funding from Earmarked Reserves	0.000	0.000	0.000	0.000
Net Cumulative Savings Requirement	10.590	27.067	37.655	48.910
Savings Proposed to Date	(10.590)	(18.488)	(27.334)	(34.802)
Budget Gap	0.000	8.579	10.321	14.108

Forecast Expenditure (Cumulative)				
Base Expenditure Budget	309.534	342.607	351.207	370.267
Inflation - Non Pay	3.272	3.204	3.912	4.413
Inflation - Pay	1.674	2.717	2.771	2.827
North London Waste Authority levy	1.500	1.500	1.500	1.500
Capital Financing	0.659	0.220	(1.479)	(0.479)
Pensions: Employer Contribution and Deficit Recovery	0.500	0.000	0.000	0.000
Statutory / Cost Drivers Sub Total	7.606	7.642	6.704	8.261

Covid-19 Grant: Expenditure	10.225	(10.225)	0.000	0.000
Service Pressures and Investment	9.283	7.169	6.858	6.008
Contingency - general risks	7.090	6.093	5.499	6.211
Council Tax Discretionary Payment	1.000	(1.000)	0.000	0.000
Concessionary Fares (Freedom Pass)	(2.130)	(1.079)	0.000	0.000
Service Expenses sub total	25.467	0.958	12.357	12.219
Total Forecast Expenditure (Before Savings)	342.607	351.207	370.267	390.747

Forecast Resources (Calculated year by year)				
Business Rates (inc. core S31 Grants)	(38.700)	(33.616)	(34.270)	(34.270)
Business Rates Top Up / (Tariff)	(19.731)	(27.271)	(27.795)	(27.795)
Share of Collection Fund Deficit (unfunded)	0.397	0.397	0.397	0.000
Revenue Support Grant	(6.318)	(6.318)	(6.318)	(6.318)
Total Settlement Funding Assessment	(64.352)	(66.809)	(67.986)	(68.383)

Council Tax - General Element	(192.392)	(202.005)	(211.122)	(221.741)
Council Tax - Social Care Precept	(5.659)	(3.961)	(4.140)	(4.348)
Council Tax Income	(198.051)	(205.967)	(215.262)	(226.089)

Public Health Grant	(17.477)	(17.477)	(17.477)	(17.477)
Covid-19 Grant	(10.225)	0.000	0.000	0.000
Improved Better Care Fund Grant	(9.339)	(9.339)	(9.339)	(9.339)
New Homes Bonus Grant	(8.260)	(6.260)	(4.260)	(2.260)
Social Care Grant	(8.606)	(8.606)	(8.606)	(8.606)
Local Council Tax Support Grant	(5.184)	0.000	0.000	0.000
Homelessness Grant	(4.795)	(4.795)	(4.795)	(4.795)
PFI Credit Grant	(2.235)	(2.235)	(2.235)	(2.235)
Housing Benefit and Council Tax Administration Grant	(1.567)	(1.313)	(1.313)	(1.313)
Independent Living Fund Grant	(1.340)	(1.340)	(1.340)	(1.340)
New Lower Tier Services Grant	(0.587)	0.000	0.000	0.000
Other Grants	(69.615)	(51.365)	(49.365)	(47.365)
Total Resources	(332.018)	(324.140)	(332.612)	(341.836)

Gross Cumulative Savings Requirement	10.590	27.067	37.655	48.910
Gross Incremental Savings Requirement	10.590	16.477	10.588	11.255

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Appendix C 2021/22 Council Tax Resolution
Statutory Determination of Council Tax 2021/22 by London Borough of Barnet

The Council is recommended, in accordance with the Local Government Finance Act 1992, to:

1) Note that the Chief Finance Officer, under their delegated powers in accordance with the financial regulations, has calculated **148,093.70** (Band D equivalent) as the amount for the Council Tax Base for the year 2021/22 [item T in the formula in Section 31B (1) of the Local Government Finance Act 1992, as amended (the “Act”)]

2) Recommend to Council for approval, the following amounts, calculated for 2021/22 in accordance with Sections 31A, 31B and 34 to 36 of the Act:

i) **942,318,034** as the aggregate of the amounts that the Council estimates for the items set out in Section 31A (2) (a) to (f) of the Act;

ii) **744,267,886** the aggregate of the amounts that the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act;

iii) **£ 198,050,148** as the Council Tax Requirement in accordance with Section 31A (4) of the Act, being the amount by which the aggregate at 2i) above exceeds the aggregate at 2ii) above. (Item R in the formula section 31B (1) of the Act;

iv) **£1,337.33** as the basic amount of Council Tax for the year, being the Council Tax Requirement at 2iii) above (Item R), divided by the Council Tax Base set out at 1 above (Item T), in accordance with Section 31B (1) of the Act;

3) Recommend to Council, on the advice of the Chief Finance Officer, that it determines that the council’s basic amount of Council Tax for 2021/22 as set out in 2(iv) above is not excessive in accordance with the principles approved under section 52ZB and 52ZC of the Local Government Finance Act 1992, set out in the Referendums relating to Council Tax increases (Principles)(England) Report 2021/22.

4) Note that the table below sets out the amounts of Council Tax for 2021/22 calculated by multiplying the amount at 2 (iv) above by the number which, in the proportion set out in Section 5(1) of the Local Government Finance Act 1992, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Local Government Finance Act 1992, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands:

Council Tax Band	Barnet (£)
A	891.55
B	1,040.15
C	1,188.74
D	1,337.33
E	1,634.51
F	1,931.70
G	2,228.88
H	2,674.66

5) Note that for the year 2021/22, the Greater London Authority has issued precepts to the Council in respect of the functional bodies under its control, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings as shown below:

Council Tax Band	GLA (£)
A	242.44
B	282.85
C	323.25
D	363.66
E	444.47
F	525.29
G	606.10
H	727.32

6) Agree that having calculated the aggregate in each case of the amounts at 4 with the amounts at 5 above, the Council, in accordance with Sections 30(2) and 36 of the Act, hereby sets the following amounts as the amounts of Council Tax for 2021/22 for each of the categories of dwellings as shown below:

Council Tax Band	Total (£)
A	1,133.99
B	1,323.00
C	1,511.99
D	1,700.99
E	2,078.98
F	2,456.99
G	2,834.98
H	3,401.98

Summary General Fund Revenue Budget			
Council Services - Directorate Summary	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Adults and Health	102,257,631	102,418,262	102,579,478
Public Health	17,617,269	17,920,708	17,820,708
Assurance	7,670,265	8,157,654	8,091,249
Children's Family Services	69,378,824	69,676,789	71,248,015
Growth and Corporate Services	39,352,666	43,231,687	41,862,779
Environment	24,879,234	9,573,901	11,370,725
Resources	64,154,322	58,555,938	79,044,266
Total Service Expenditure Budget	325,310,212	309,534,939	332,017,220

Summary General Fund Subjective Analysis by Directorate			
Directorate Breakdown	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Adults and Health:			
Capital Financing	0	(399,000)	(399,000)
Employee Related	18,015,574	18,999,410	18,689,410
Premises Related	93,252	99,860	99,860
Secondary Recharges	(584,551)	(533,439)	(533,439)
Supplies/Services	4,207,943	5,621,249	5,621,249
Third Party Payments	97,839,857	98,081,257	98,030,257
Transfer Payments	15,568,126	15,533,726	15,533,726
Transport Related	212,829	166,918	166,918
Expenditure	135,353,030	137,569,981	137,208,981
Customer & Client Receipts	(14,127,207)	(15,534,207)	(16,465,207)
Government Grants	(224,419)	(224,419)	(224,419)
Other Grants, Reimbursements &	(18,743,773)	(19,393,093)	(19,393,093)
Income	(33,095,399)	(35,151,719)	(36,082,719)
Adults and Health Total	102,257,631	102,418,262	101,126,262
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>1,453,216</i>
Adults and Health - Revised Total (Inc Inflation)	102,257,631	102,418,262	102,579,478

Assurance:			
Capital Financing	153,379	153,379	153,379
Employee Related	5,439,895	5,531,002	5,531,002
Premises Related	742,620	741,920	741,920
Secondary Recharges	(326,363)	(322,043)	(322,043)
Supplies/Services	735,339	1,202,901	1,202,901
Third Party Payments	1,499,198	1,499,198	1,499,198
Transport Related	33,820	34,420	34,420
Expenditure	8,277,888	8,840,777	8,840,777
Customer & Client Receipts	(270,376)	(345,876)	(345,876)
Other Grants, Reimbursements &	(337,247)	(337,247)	(437,247)
Income	(607,623)	(683,123)	(783,123)
Assurance Total	7,670,265	8,157,654	8,057,654
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>33,595</i>
Assurance - Revised Total (Inc Inflation)	7,670,265	8,157,654	8,091,249

Children's Family Services:			
Capital Financing	(500)	(500)	(250,500)
Employee Related	34,758,113	34,939,495	35,554,014
Premises Related	1,016,548	1,074,548	1,074,548
Secondary Recharges	(6,572,080)	(6,849,864)	(6,849,864)
Supplies/Services	14,738,611	15,355,386	15,006,886
Third Party Payments	26,966,130	27,507,283	28,822,283
Transfer Payments	7,997,993	7,997,993	7,997,993
Transport Related	341,102	316,102	316,102
Expenditure	79,245,917	80,340,443	81,671,462
Customer & Client Receipts	(1,174,821)	(1,174,821)	(1,174,821)
Government Grants	(3,733,451)	(4,154,342)	(4,154,342)
Other Grants, Reimbursements &	(4,958,821)	(5,334,491)	(5,830,491)
Income	(9,867,093)	(10,663,654)	(11,159,654)
Children's Family Services	69,378,824	69,676,789	70,511,808
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>736,207</i>
Children's Family Services - Revised Total (Inc Inflation)	69,378,824	69,676,789	71,248,015

Environment:			
Capital Accounting Charges	16,074,781	0	0
Employee Related	23,841,240	23,664,848	23,664,848
Premises Related	1,414,977	1,474,422	1,582,422
Secondary Recharges	(3,456,365)	(3,278,383)	(3,228,383)
Supplies/Services	17,967,591	18,521,324	20,722,324
Third Party Payments	321,050	320,030	320,030
Transport Related	3,621,936	4,229,436	4,229,436
Expenditure	59,785,210	44,931,677	47,290,677
Customer & Client Receipts	(34,865,348)	(35,317,148)	(36,242,148)
Government Grants	(40,628)	(40,628)	(40,628)
Income	(34,905,976)	(35,357,776)	(36,282,776)

Summary General Fund Subjective Analysis by Directorate			
Directorate Breakdown	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Environment Total	24,879,234	9,573,901	11,007,901
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>362,824</i>
Environment - Revised Total (Inc Inflation)	24,879,234	9,573,901	11,370,725
Growth and Corporate Services:			
Capital Financing	(280,000)	(316,000)	(316,000)
Employee Related	5,058,767	5,969,114	6,449,614
Premises Related	5,836,751	6,036,761	4,386,761
Secondary Recharges	(10,192,777)	(9,844,647)	(9,844,647)
Supplies/Services	70,071,905	66,967,354	67,635,604
Third Party Payments	24,053,438	24,491,759	23,819,759
Transfer Payments	0	1,020,000	1,020,000
Transport Related	67,881	67,881	67,881
Expenditure	94,615,965	94,392,222	93,218,972
Customer & Client Receipts	(47,627,561)	(47,933,421)	(48,766,421)
Government Grants	477,170	(950,000)	(950,000)
Interim Budgets	(1,285,325)	(1,285,325)	(1,285,325)
Other Grants, Reimbursements &	(6,827,583)	(991,789)	(991,789)
Income	(55,263,299)	(51,160,535)	(51,993,535)
Growth and Corporate Services Total	39,352,666	43,231,687	41,225,437
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>637,342</i>
Growth and Corporate Services - Revised Total (Inc Inflation)	39,352,666	43,231,687	41,862,779
Public Health:			
Employee Related	2,006,024	2,042,219	1,962,219
Secondary Recharges	3,029,000	2,989,000	2,989,000
Supplies/Services	89,074	87,634	67,634
Third Party Payments	12,561,956	12,870,640	12,870,640
Transport Related	1,215	1,215	1,215
Expenditure	17,687,269	17,990,708	17,890,708
Customer & Client Receipts	(70,000)	(70,000)	(70,000)
Income	(70,000)	(70,000)	(70,000)
Public Health	17,617,269	17,920,708	17,820,708
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>0</i>
Public Health - Revised Total (Inc Inflation)	17,617,269	17,920,708	17,820,708
Resources:			
Capital Financing	22,521,011	20,999,117	45,787,629
Employee Related	9,240,762	9,765,170	9,765,170
Secondary Recharges	(1,101,510)	(2,271,510)	(2,271,510)
Supplies/Services	14,378,740	15,346,011	16,718,011
Third Party Payments	17,728,220	16,911,449	14,531,449
Transfer Payments	234,759,939	217,592,944	217,592,944
Expenditure	297,527,162	278,343,181	302,123,693
Customer & Client Receipts	(2,090,000)	(2,090,000)	(2,159,000)
Government Grants	(228,313,151)	(210,752,670)	(210,752,670)
Interest	(1,198,250)	(2,667,855)	(2,667,855)
Other Grants, Reimbursements &	(1,771,439)	(4,276,718)	(4,276,718)
Income	(233,372,840)	(219,787,243)	(219,856,243)
Resources	64,154,322	58,555,938	82,267,450
<i>Share of Indicative Non-Pay inflation</i>	<i>0</i>	<i>0</i>	<i>49,291</i>
<i>Indicative Non-Pay inflation to Services Funded from Resources</i>	<i>0</i>	<i>0</i>	<i>(3,272,475)</i>
Resources - Revised Total (Inc Inflation)	64,154,322	58,555,938	79,044,266
Total Service Net Expenditure Budget	325,310,212	309,534,939	332,017,220

Revenue Budget - Council Tax Requirement Summary			
Council Tax Requirement Summary	2020/21 Original	2020/21 Current	2021/22 Original
	£	£	£
Total Service Expenditure	309,235,431	309,534,939	332,017,220
Contribution to / (from) Specific Reserves	0	0	0
Net Expenditure	309,235,431	309,534,939	332,017,220
Other Grants	(54,307,927)	(54,607,436)	(69,615,258)
Budget Requirement	254,927,504	254,927,503	262,401,962
Business Rates Retention	(40,553,935)	(40,553,935)	(38,302,644)
Business rates top-up	(19,810,294)	(19,810,294)	(19,731,211)
Business Rates Income	(60,364,229)	(60,364,229)	(58,033,856)
RSG	(6,283,212)	(6,283,212)	(6,317,958)
Barnet's Element of Council Tax Requirement	188,280,063	188,280,062	198,050,148
Greater London Authority – Precept	49,084,263	49,084,263	53,855,755
Total Council Tax Requirement	237,364,326	237,364,325	251,905,903
Components of Band D Council Tax Rate (£)	2020/21	2021/22	Change
Mayors Office for Policing and Crime	252.13	267.13	5.95%
London Fire & Emergency Planning Authority and Mayor, Administration, Transport for London, Olympic Games and Boroughs' Collection Fund balances.	79.94	96.53	20.75%
GLA Precept	332.07	363.66	9.51%
London Borough of Barnet	1,273.77	1,337.33	4.99%
Total Council Tax Rate (£) Band D Equivalent	1,605.84	1,700.99	5.93%

Revenue Budget - Council Tax Summary Information			
Property values (Based on 1 April 1991 valuations)	2020/21 Rate (£)	2021/22 Rate (£)	2021/22 Tax Yield £
Band A: Up to £40,000	1,070.56	1,133.99	2,750,039
Band B: Over £40,000 & Up To £52,000	1,248.99	1,323.00	8,085,581
Band C: Over £52,000 & Up To £68,000	1,427.41	1,511.99	33,362,105
Band D: Over £68,000 & Up To £88,000	1,605.84	1,700.99	51,518,541
Band E: Over £88,000 & Up To £120,000	1,962.69	2,078.98	56,862,993
Band F: Over £120,000 & Up To £160,000	2,319.55	2,456.99	43,532,187
Band G: Over £160,000 & Up To £320,000	2,676.40	2,834.98	42,184,191
Band H: Over £320,000	3,211.68	3,401.98	13,610,267
Total			251,905,903

	2020/21	2021/22	2021/22
Band D Equivalents	Band D Equivalents	Band D Equivalents	Tax Yield £
Total Properties	176,599	179,060	304,578,976
Exemptions, disabled relief, discounts and premiums	(14,896)	(15,448)	(26,277,461)
Ministry of Defence Contributions	9	4	6,294
Council Tax Support Scheme Discount	(13,776)	(14,774)	(25,129,619)
Adjustments (projections):			
New properties	2,371	1,628	2,768,415
Exemptions (Students)	(242)	(120)	(203,268)
Non-collection @ 1.5%	(2,252)	(2,256)	(3,837,433)
Total Council Tax Base and Yield (£)	147,813	148,094	251,905,903

Adults and Health Budget Summary and Forward Plan					
Adults and Health		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		102,257,631	102,579,478	104,302,478	106,519,478
Virements approved in prior period		160,631			
Revised Base Budget		102,418,262	102,579,478	104,302,478	106,519,478
Saving Ref	Saving Description				
A&S13	Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care. Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.	0	(30,000)	(100,000)	(70,000)
A&S14	Plans are in place to develop a third Extra-Care Housing scheme at Cheshir House, with 75 units. Current savings projections are based on conservative assumptions using evidence from the first scheme.	0	0	(50,000)	(210,000)
A&S21	This saving is a continuation and evolution of the previous savings in older adults. We will be continuing to apply a strengths-based approach to care reviews for older adults and people with physical disabilities, ensuring that social care needs are met in a way that maximises independence and utilises people's strengths and assets within their communities. Evidence to date that this reduces the cost of formal care and support. We will be continuing to apply this approach with people in the community, including those recently discharged from hospital.	(160,000)	0	0	0
A&S22	This saving is a continuation and evolution of the previous savings line "R8: Support for Working age adults". The work is based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. There are several strands of work to achieve this saving, which will include work with people known to the adult social care learning disabilities service and those who are due to transition into that service at the age of 25 (from Families Services). These are: - Continuing to review support packages and develop support plans to increase independence, improve wellbeing and reduce costs. Some people will require less support in their current accommodation, while others may move to a different type of accommodation to promote independence and progression. There will also be a focus on supporting individuals to gain and maintain employment. - Expanding the Shared Lives (https://sharedlivesplus.org.uk/) service within LBB and increasing the number of referrals and placements - Working closely with providers to ensure that their models of support promote independence and progression - Utilising technology to promote independence and ensure appropriate levels of care and support. This will include the use of Electronic Call Monitoring (ECM) systems in Supported Living settings	(325,000)	(225,000)	(75,000)	(75,000)
A&S27	As part of the response to the Covid-19 pandemic, the council and NHS colleagues have created an integrated team to ensure that people can be discharged (with the necessary care and support) more quickly from hospital, once they are medically fit to do so. Following on from this, we are now planning to increase the number of these clients (and also those who are referred for social care from their community) who receive enablement services, and ensure that we are maximising the impact of our enablement offer. A saving will be realised when the additional people receiving enablement services become more independent and require less ongoing care and support than they otherwise would have needed. We will also develop enablement services, and increase the use of rehabilitation beds, for those with cognitive or mental health conditions. The full impact of this will be seen in 2022/23.	(200,000)	(100,000)	0	0
A&S31	The saving from 21/22 onwards is based on Prevention Co-ordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised.	(100,000)	0	(200,000)	(200,000)
PH4	Additional savings from 23/24 onwards are based on building and utilising additional capacity in the community to prevent, reduce, or delay people's development of care needs, building on social prescribing and local area co-ordination models. These will be subject to further assessment and evaluation prior to implementation. Sexual Health Services - London-wide sexual health transformation including on line testing offer, channel shift and decreased attendances to clinics outside the contract as well as better focus on prevention . The Delegated Powers Report can be found here: https://barnet.moderngov.co.uk/documents/s51443/Delegated%20Powers%20Report%20-Sexual%20Health%20service.pdf	(310,000)	(250,000)	(100,000)	0
Savings Total		(1,095,000)	(605,000)	(525,000)	(555,000)

Adults and Health		2021/22	2022/23	2023/24	2024/25
		£	£	£	£
Income generation Ref	Description				
A&S8	Working with our leisure services provider to maximise the VAT efficiency of their contract and service, with the Council benefitting from the saving.	(124,000)	(159,000)	(184,000)	0
A&S9	Over-delivery against projected income from the GLL leisure services contract	(747,000)	(373,000)	(258,000)	0
A&S25	Increasing the hourly charge for homecare for those who contribute to the cost of their care, from £17.00 to £18.39. £18.39 is the average cost per hour of homecare that the Council pays to its providers.	(60,000)	0	0	0
Income generation Total		(931,000)	(532,000)	(442,000)	0
Share of Indicative Non-Pay Inflation		1,453,216	0	0	0
Pressures					
Growth1:	Transitions cases from Childrens Services to Adults	484,000	1,304,000	1,194,000	1,460,000
Growth2:	Increasing Complexity and Demographic	250,000	1,556,000	1,990,000	1,990,000
Pressures Total		734,000	2,860,000	3,184,000	3,450,000
Proposed Budget		102,579,478	104,302,478	106,519,478	109,414,478

Adults and Health

Directorate Summary

Adults and Health	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
ASC Prevention Services	2,612,747	2,264,747	2,264,747
A&H Prevention Services	2,612,747	2,264,747	2,264,747
ASC Workforce	15,758,400	16,008,672	16,008,672
A&H Workforce	15,758,400	16,008,672	16,008,672
Integrated Care - Learning Disabilities	32,618,553	33,072,888	33,231,888
Integrated care - Mental Health	9,279,865	9,399,439	9,399,439
Integrated Care - Older Adults	31,814,014	32,375,637	32,105,637
Integrated Care - Physical Disabilities	9,653,533	9,920,001	9,920,001
Adult Social Care	83,365,964	84,767,965	84,656,965
Leisure, Sports and Physical Activity	520,520	(623,122)	(1,804,122)
Leisure, Sports and Physical Activity	520,520	(623,122)	(1,804,122)
Total Adults and Health	102,257,631	102,418,262	101,126,262
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>1,453,216</i>
Revised Adults and Health Total	102,257,631	102,418,262	102,579,478

Subjective Analysis

Adults and Health	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Capital Financing	0	(399,000)	(399,000)
Employee Related	18,015,574	18,999,410	18,689,410
Premises Related	93,252	99,860	99,860
Secondary Recharges	(584,551)	(533,439)	(533,439)
Supplies/Services	4,207,943	5,621,249	5,621,249
Third Party Payments	97,839,857	98,081,257	98,030,257
Transfer Payments	15,568,126	15,533,726	15,533,726
Transport Related	212,829	166,918	166,918
Expenditure	135,353,030	137,569,981	137,208,981
Customer & Client Receipts	(14,127,207)	(15,534,207)	(16,465,207)
Government Grants	(224,419)	(224,419)	(224,419)
Other Grants, Reimbursements &	(18,743,773)	(19,393,093)	(19,393,093)
Income	(33,095,399)	(35,151,719)	(36,082,719)
Total Adults and Health	102,257,631	102,418,262	101,126,262
<i>Indicative Non-Pay inflation Allocation</i>	<i>0</i>	<i>0</i>	<i>1,453,216</i>
Revised Adults and Health Total	102,257,631	102,418,262	102,579,478

Assurance Budget Summary and Forward Plan					
Assurance		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		7,670,265	8,091,249	7,991,249	7,875,249
Virements approved in prior period		487,389			
Revised Base Budget		8,157,654	8,091,249	7,991,249	7,875,249
Savings		0	0	0	0
Income generation Ref	Description				
ASU1	Make CAFT team cost neutral through increase income generation incl expansion of sold service to OLAs	(100,000)	(100,000)	(116,000)	0
Income generation Total		(100,000)	(100,000)	(116,000)	0
Share of Indicative Non-Pay Inflation		33,595	0	0	0
Pressures					
Pressures Total		0	0	0	0
Proposed Budget		8,091,249	7,991,249	7,875,249	7,875,249

Assurance

Directorate Summary			
Assurance	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Assurance & Business Development	606,110	732,838	732,838
Assurance Management	829,000	785,632	785,632
Counter Fraud Operations	346,536	349,446	249,446
Electoral Service	680,399	682,139	682,139
Governance	2,240,329	2,255,527	2,255,527
Internal Audit	383,250	385,460	385,460
Organisational Resilience	841,370	846,400	846,400
Assurance	5,926,993	6,037,442	5,937,442
Community Safety	1,732,590	2,109,530	2,109,530
Community Safety	1,732,590	2,109,530	2,109,530
Legal Advice and Monitoring	10,682	10,682	10,682
Legal Advice and Monitoring	10,682	10,682	10,682
Total Assurance	7,670,265	8,157,654	8,057,654
<i>Indicative Non-Pay Allocation</i>			33,595
Revised AssuranceTotal			8,091,249

Subjective Analysis			
Assurance	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Capital Financing	153,379	153,379	153,379
Employee Related	5,439,895	5,531,002	5,531,002
Premises Related	742,620	741,920	741,920
Secondary Recharges	(326,363)	(322,043)	(322,043)
Supplies/Services	735,339	1,202,901	1,202,901
Third Party Payments	1,499,198	1,499,198	1,499,198
Transport Related	33,820	34,420	34,420
Expenditure	8,277,888	8,840,777	8,840,777
Customer & Client Receipts	(270,376)	(345,876)	(345,876)
Other Grants & Reimbursments	(337,247)	(337,247)	(437,247)
Income	(607,623)	(683,123)	(783,123)
Total Assurance	7,670,265	8,157,654	8,057,654
<i>Indicative Non-Pay Allocation</i>	0	0	33,595
Revised AssuranceTotal	7,670,265	8,157,654	8,091,249

Children's Family Services Budget Summary and Forward Plan					
Children's Family Services		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		69,378,824	71,247,885	70,491,313	70,452,313
Virements approved in prior period		297,965			
Revised Base Budget		69,676,789	71,247,885	70,491,313	70,452,313
Saving Ref	Saving Description				
CES1	Inflationary increases to third party contracts are built into the budget. These savings would be achieved by improving contract management and negotiating better rates across contracts including: secure accommodation, fostering support, and short breaks	(334,000)	(334,000)	(334,000)	(334,000)
CES7	Remodelling of Contact Centre as per Business Case, including staffing model and income generation	0	(150,000)	(200,000)	0
CES8	Remodelling of placements to reduce number of children in high cost placements. Range of measures from increased recruitment of internal foster carers and supported lodgings hosts, developing in-house therapeutic provision to expanding lower cost internal semi-independent options	(405,000)	(550,000)	(725,000)	0
CES9	Creation of a respite unit that is a centre of excellence to support parents/carers and their children with autism. Earlier intervention to avoid significant future growth in high cost packages/placements for young people with high functioning autism with challenging behaviour	0	0	(200,000)	0
CES10	Back office saving through voluntary option for back office staff to work 4 day weeks	0	0	(270,000)	(270,000)
CES14	Savings delivered through reducing the number of agency workers by increasing Newly Qualified Social Work capacity for one year alongside a targeted international recruitment campaign to increase the number of permanent social work staff	(200,000)	0	0	0
CES15	Use of reserves as a one off saving	(250,000)	0	250,000	0
CES16	Reduce commissioning tender budget for Family Group Conferencing.	(55,500)	0	0	0
CES18	Develop an under 5's Parenting Centre, which complements the Children Centre offer, with specialist/intensive parenting interventions aimed at reducing the need for statutory interventions.	0	(300,000)	0	0
CES22	Reduce demand on external residential. through on-going reviews of high cost placements, as well as utilisation of our new forthcoming Woodside Avenue Children's Home and attached Intervention Centre. The new home will allow for earlier step-down from residential, and the Intervention Centre will support specialist foster care provision; an alternative provision to some lower need residential placements.	0	0	(760,000)	(240,000)
CES23	Decrease in usage of Independent Fostering Agencies (IFAs), instead increase usage of internal foster carers. This forms part of our Demand Transformation of Placements.	0	(250,571)	0	0
CES24	As a result of demand management there has been a decrease in the number of families that are homeless or other usage of section 17. This means that the budget for Section 17 placements , where this is utilised, can be decreased to reflect current need.	0	(250,000)	0	0
CES25	Restructure of senior posts within Commissioning & Business Improvement Division including deletion of vacant posts (2xHoS) and creation of a single HoS to achieve greater service integration.	(107,487)	0	0	0
CES26	Restructure of senior posts within Commissioning & Business Improvement Division including deletion of vacant posts (Inspection & Improvement Lead) and integrate activity into Strategy & Insight	(74,642)	0	0	0
CES27	Restructure business support function including deletion of PSA Officer post and managing the PSAs within the operational service to improve integration across they system and support to frontline delivery.	(53,482)	0	0	0
CES28	Further opportunities to integrate business support and back office functions	0	0	0	(79,204)

Children's Family Services		2021/22 £	2022/23 £	2023/24 £	2024/25 £
CES31	Savings on the provision of Passenger Assistants for SEN transport through closer alignment with the SEN team and management efficiencies.	(209,000)	(20,000)	0	0
CES32	Transferring the Education and Skills Service into the Barnet Education and Learning Service (BELS), which delivered management savings. Further savings being delivered by BELS through further efficiencies and income generation.	(250,000)	0	0	0
CES34	Release DSG funding to deliver savings. Specifics on how this saving will be made are subject to an independent review which is currently underway.	(340,000)	0	0	0
Savings Total		(2,279,111)	(1,854,571)	(2,239,000)	(923,204)
Income generation Ref	Description				
CES19	18-25- potential invest to save - Supported living project. Redesigning the commissioning of shared accommodation for young adults with a Learning Disability.	0	0	0	(749,000)
CES20	In 2020-21, the Home Office increased funding for LAs that meet UASC benchmark (future years are yet to be confirmed). Increase the number of UASC that London Borough of Barnet have in our care to above Home Office benchmark figures (this is approx. +5 UASC).	0	(623,000)	0	0
CES21	Increased Continuing Health Care contribution to appropriate placements for 18-25 year olds	(496,000)	0	0	0
Income generation Total		(496,000)	(623,000)	0	(749,000)
Share of Indicative Non-Pay Inflation		736,207	0	0	0
Pressures					
Growth3:	Demographics and complexity (placements and care leavers)	1,420,000	1,486,000	1,900,000	1,900,000
Growth39	School Condition's Survey	325,000	0	0	0
Growth 4	Apprenticeship Levy unachievable saving	130,000	0	0	0
Growth 5	Mental Health	200,000	0	0	0
Growth 7	Elective home education coordinator and Welfare benefit advisors	150,000	0	0	0
Growth 8	18-25 Service Pressures due to increased placement demands	1,000,000	235,000	300,000	300,000
Growth 40	SEND and Ed Psych staffing to meet increased demand (via BELS)	385,000	0	0	0
Pressures Total		3,610,000	1,721,000	2,200,000	2,200,000
Proposed Budget		71,247,885	70,491,313	70,452,313	70,980,109

Children's Family Services

Directorate Summary			
Children's Family Services	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Assessmnt, Intervention & Planning	9,016,681	7,607,954	7,552,454
Children with disabilities	2,873,792	3,159,169	3,159,169
Clinical Services	1,418,131	1,276,121	1,276,121
CSC 18-25	6,368,963	5,018,963	5,522,963
Permanence Trns & CorParenting	4,688,793	4,502,443	4,502,443
Placements	20,871,515	21,704,670	22,719,670
Safeguarding,QA&WorkfrcDvlpmnt	2,630,240	2,893,027	3,023,027
Social Care Management	1,231,203	1,350,126	1,350,126
YOT, Risk and Vulnerability	2,924,404	2,910,345	2,910,345
Children's Social Care Total	52,023,721	50,422,818	52,016,318
Central Education (Commissioning)	(331,609)	(346,236)	(346,236)
Communications, Complaints & Business Support	1,396,193	1,488,846	1,435,364
Commissioning	1,185,204	1,252,414	1,252,414
Early Help 0-19	4,368,481	4,514,169	4,264,169
Libraries	3,734,367	3,775,506	3,775,506
Partnership and Voice of Child	223,467	140,524	140,524
Performance Improvement & Customer Engagement	1,308,962	1,472,216	1,290,217
Early Intervention & Prevention Total	11,885,064	12,297,439	11,811,958
Education Skills	5,832,102	5,882,102	5,793,102
Education and Skills Total	5,832,102	5,882,102	5,793,102
Family Services Management	(362,064)	1,074,430	890,430
Family Services Management Total	(362,064)	1,074,430	890,430
Children's Family Services Total	69,378,824	69,676,789	70,511,808
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>736,207</i>
Revised Children's Family Services Total	69,378,824	69,676,789	71,248,015

Subjective Analysis			
Children's Family Services	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Capital Financing	(500)	(500)	(250,500)
Employee Related	34,758,113	34,939,495	35,554,014
Premises Related	1,016,548	1,074,548	1,074,548
Secondary Recharges	(6,572,080)	(6,849,864)	(6,849,864)
Supplies/Services	14,738,611	15,355,386	15,006,886
Third Party Payments	26,966,130	27,507,283	28,822,283
Transfer Payments	7,997,993	7,997,993	7,997,993
Transport Related	341,102	316,102	316,102
Expenditure	79,245,917	80,340,443	81,671,462
Customer & Client Receipts	(1,174,821)	(1,174,821)	(1,174,821)
Government Grants	(3,733,451)	(4,154,342)	(4,154,342)
Other Grants & Reimbursments	(4,958,821)	(5,334,491)	(5,830,491)
Income	(9,867,093)	(10,663,654)	(11,159,654)
Children's Family Services	69,378,824	69,676,789	70,511,808
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>736,207</i>
Revised Children's Family Services Total	69,378,824	69,676,789	71,248,015

Environment Budget Summary and Forward Plan					
Environment		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		24,879,234	11,370,725	12,186,725	11,187,725
Virements approved in prior period		(15,305,333)			
Revised Base Budget		9,573,901	11,370,725	12,186,725	11,187,725
Saving Ref	Saving Description				
ENV7	Fundamental Service Review of existing waste collection arrangements.	0	0	(1,000,000)	0
ENV8	Highways and Transportation, Post 2023 Service Redesign - The end of the current Highways service arrangement offers an opportunity to redesign a new service which offers to potential to deliver savings and efficiencies. The year 6/7 review will provide an options analysis for the new service which will enable the authority to ascertain which service model best meets the needs of the borough.	0	0	0	(900,000)
ENV10	Street Lighting Service Delivery Proposed Changes - Amending the contractual requirements in respect to the roads that are included within the Post Core Investment Programme (PCIP). This programme includes the replacement of some 2,500 lighting columns over the next 6/7 years. This could be accommodated whilst still complying with recommended lighting standards. Making best use of the new street lighting control systems installed as part of the LED conversion project to optimise lighting levels as appropriate at various times, whilst still ensuring compliance with recommended lighting standards.	(100,000)	0	0	0
ENV27	Improved Management of Skips placed on the Public Highway - Utilise available legislation to better manage the safety impact of skips being placed on the Public Highway, including ensuring that all skips placed have been approved with appropriate Licences and that such licence conditions are fully compliant. Whilst there will be costs involved in increased resources to monitor this activity there are also mechanisms within the legislation to recover costs where non-compliance is evident. Currently a low level of compliance is occurring and this raises safety concerns for all highway users and therefore increased focus in this area will be beneficial for all.	0	(100,000)	0	0
Savings Total		(100,000)	(100,000)	(1,000,000)	(900,000)
Income generation Ref	Description				
ENV4	Smart Cities - Opportunities to positively impact residents and businesses by providing better access to emerging technologies whilst also reviewing opportunities for commercialisation; such as electric vehicle infrastructure and 5G capacity.	(25,000)	(25,000)	(50,000)	0
ENV5	Parking - A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Unlocking under-used potential from Council assets and meeting existing unaddressed needs and demands on the highway.	(750,000)	(750,000)	(750,000)	(750,000)
ENV11	Delivery of West Hendon Playing Fields Masterplan, Progress with Royal Institute of British Architects (RIBA) .The stages will include professional fees required to deliver planning consent; including but not limited to site surveys and investigations, multi disciplinary design team, project management, cost consultancy, civil and structural engineering and planning fees. Potential phased development of proposal would return savings from prioritised facilities. Saving is predicated on securing capital investment to deliver financial benefit. Detail will be presented in the Outline Business Case to be presented to Committee for approval.	0	0	0	(200,000)

Environment		2021/22 £	2022/23 £	2023/24 £	2024/25 £
ENV12	Review of feasibility of installing renewable energy solutions such as batteries at substations and solar farms. Initial investment required to undertake feasibility and undertake planning assessment.	0	0	(75,000)	0
ENV13	Introduction of semi-permanent café buildings at five sites within the Borough, generating revenue through lease arrangements. Purchase and installation of five cafes at £150k each, funded by ten-year loan. First year surplus estimated at £24k for five sites, allowing for loan repayment and interest. Saving is predicated on securing capital investment to deliver financial benefit.	0	0	(24,000)	(24,000)
ENV14	Improvement plan for tennis delivery and facilities within Barnet. Introduction of booking system and programme of investment in facilities, with the intention of establishing sustainable, revenue-generating model. Saving is predicated on securing capital investment to deliver financial benefit, detail will be outlined in the Business Case.	0	(20,000)	(38,000)	(37,000)
ENV16	Consideration as to the possibility of establishing a trading arm for trees service, offering tree management and policy services to neighbouring local authorities as a commercial enterprise. Initial investment required to confirm feasibility and approach to matters including legal, governance and resources required.	0	0	(20,000)	(20,000)
ENV28	Green Waste Cost Recovery - Increase of the original Medium Term Financial Strategy commitment associated with this chargeable service following launch in 2019/20 and the popularity of the service with residents.	(500,000)	0	0	0
Income generation Total		(1,275,000)	(795,000)	(957,000)	(1,031,000)
Share of Indicative Non-Pay Inflation		362,824	0	0	0
Pressures					
Growth10:	Growth due to number of households	108,000	84,000	108,000	108,000
Growth11:	Food Waste Service	0	938,000	0	0
Growth12:	Waste Transfer Site	1,072,000	0	0	0
Growth13:	Winter Gritting	150,000	0	0	0
Growth15:	Street Lighting PFI Contract - re-establish ring-fence reserve	228,000	195,000	250,000	250,000
Growth17:	Highways Emergency Service	110,000	0	0	0
Growth18:	Legal Charges	50,000	0	0	0
Growth19:	Public Rights of Way (PROW) activities	113,000	(12,000)	0	0
Growth20:	Confirm Street Manager	68,000	(41,000)	0	0
Growth26:	Mortuary Service	60,000	0	0	0
Growth27:	Greenspaces	350,000	0	0	0
Growth28:	Tree Management	0	156,000	0	0
Growth9:	Highways decapitalisation	500,000	391,000	600,000	0
Pressures Total		2,809,000	1,711,000	958,000	358,000
Proposed Budget		11,370,725	12,186,725	11,187,725	9,614,725

Environment			
Directorate Summary			
Environment	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Environment Management	1,776,360	1,856,330	1,916,330
Environment Management	1,776,360	1,856,330	1,916,330
Green Spaces & Leisure	1,023,901	1,027,779	1,377,779
Green Spaces & Leisure	1,023,901	1,027,779	1,377,779
Re Managed Budgets	472,022	972,022	1,703,022
RE Managed Budgets	472,022	972,022	1,703,022
Commercial Services Streetscene	(2,138,981)	(2,138,981)	(2,138,981)
Fleet and Transport (CFS)	864,507	960,327	960,327
Ground Maintenance (Front line)	2,659,075	2,631,075	2,631,075
Management and Service Support	2,781,048	1,185,228	2,257,228
Street Cleansing (Front Line)	3,510,390	4,700,390	4,708,390
Street Scene Management	1,153,996	1,193,996	1,193,996
Waste (Front Line)	6,835,291	7,133,291	6,733,291
Streetscene	15,665,326	15,665,326	16,345,326
Advertising	(490,000)	(490,000)	(490,000)
Highway Inspection/Maintenance	498,923	505,973	765,973
Highways and Transport Management	357,768	528,199	528,199
Parking	(730,350)	(730,350)	(730,350)
Smarter Cities	(50,000)	(50,000)	(75,000)
Special Parking Account	0	(16,067,903)	(16,817,903)
Street Lighting	6,355,284	6,356,525	6,484,525
Transportation and Highways	5,941,625	(9,947,556)	(10,334,556)
Environment Total	24,879,234	9,573,901	11,007,901
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>362,824</i>
Revised-Environment Total	24,879,234	9,573,901	11,370,725

Subjective Analysis			
Environment	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Capital Accounting Charges	16,074,781	0	0
Employee Related	23,841,240	23,664,848	23,664,848
Premises Related	1,414,977	1,474,422	1,582,422
Secondary Recharges	(3,456,365)	(3,278,383)	(3,228,383)
Supplies/Services	17,967,591	18,521,324	20,722,324
Third Party Payments	321,050	320,030	320,030
Transport Related	3,621,936	4,229,436	4,229,436
Expenditure	59,785,210	44,931,677	47,290,677
Customer & Client Receipts	(34,865,348)	(35,317,148)	(36,242,148)
Government Grants	(40,628)	(40,628)	(40,628)
Income	(34,905,976)	(35,357,776)	(36,282,776)
Environment Total	24,879,234	9,573,901	11,007,901
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>362,824</i>
Revised-Environment Total	24,879,234	9,573,901	11,370,725

Growth and Corporate Services Budget Summary and Forward Plan					
Growth and Corporate Services		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		39,352,666	41,862,779	39,609,579	36,848,379
Virements approved in prior period		3,879,021			
Revised Base Budget		43,231,687	41,862,779	39,609,579	36,848,379
Saving Ref	Saving Description				
G&CS16	RE Management fee arrangements and Guaranteed Income arrangements to be reviewed	(100,000)	(100,000)	(100,000)	(100,000)
G&CS11	The delivery of 250 homes across 3 schemes. Units will be funded through Housing Revenue Account borrowing and delivered in 2023/24 and 2024/25. Provision of this affordable supply would result in increased temporary accommodation cost avoidance and a general fund benefit.	0	0	(173,359)	(350,263)
G&CS12	The delivery of 40 affordable homes on one or more car park sites. All car parks will remain in operation. Units will be built on podium developments above existing car park facilities. The development is proposed to be privately funded by an investment fund. Units will be leased back to the council and ownership of units reverting to the council at the expiration of a long-term lease. Provision of this affordable supply would result in less cost due to not having to incur costs in providing expensive temporary accommodation.	0	0	(26,505)	(55,870)
G&CS24	Energy cost reductions through contract review	0	(150,000)	0	0
G&CS28	Solar panels on roofs of commercial buildings roofs - either to sell energy back to grid, or opportunity cost on existing council energy bills. Statutory consultation required as for any planning applications.	0	(100,000)	(100,000)	0
G&CS4	500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector.	(120,952)	(115,619)	(146,854)	(101,712)
G&CS5	Savings also enhanced by premium of 1.24% interest on loans made by the council to Open Door Homes. Transfer of 156 properties acquired by Council for use as affordable temporary accommodation to Open Door Homes. Savings achieved by charging premium of 1.24% interest on loans made by the council to Open Door Homes.	(220,234)	34,620	40,116	41,545
G&CS7	Build 87 new council homes for rent on top of existing council housing blocks .Savings achieved as these homes will provide a cheaper alternative to temporary accommodation. Statutory consultation required as for any planning applications.	0	(103,208)	(120,348)	(7,163)
G&CS9	An additional 300 affordable homes acquired in Greater London through a lease and sale back model funded privately and ownership shall revert back to the council at lease expiry. Properties would be let with rents set at Local Housing Allowance rates. Provision of this affordable supply would result in increased temporary accommodation cost avoidance.	(330,814)	(311,584)	(203,446)	(57,303)
G&CS33	Barnet House (a council office) - saving of all running costs once the lease is extinguished on 31 October 2020	(1,500,000)	0	0	0
G&CS34	Saving of the remaining residual budget for North London Business Park building 2 (a former council office) following the exit from the lease	(300,000)	0	0	0
G&CS41	Review of The Barnet Group Contract Change Notices	(120,000)	0	0	0
G&CS13	The Council entered into the Customer & Support Group contract for customer and back office services in the autumn of 2013. This contract will deliver a total £125m saving over a 10 year period. This includes a reduction in the cost of back office services of £70m, or £7m per annum (average across the contract). The contract price has already been reduced and forms part of the Council's existing budget and Medium Term Financial Strategy.	(272,000)	(141,000)	0	0
G&CS14	Reconfigure Commercial, Performance and Executive Support (yr 1 counted in snr mgt line) Year 6/7 of the Customer Service Contract (CSG) review to focus on reduced costs or increased income	(20,000)	(134,200)	(138,200)	0
G&CS15	(generation/recovery) - 10% net budget (CSG management fee is £27m Gross Expenditure budget, so 2.7m saving reduction over 4 years, split over all 4 years). This is a general reduction in the cost of CSG services not necessarily the management fee paid to Capita	(168,750)	(675,000)	(675,000)	(675,000)
G&CS21	Cross-council review of procurement and contract management activity to maximise efficiency of approach.	0	(100,000)	(260,000)	0
G&CS22	Digital, IT and licences review (general digital workplace programme management)- More aggressive stance on Laptops and centralise costs to look at reductions but work required to assess real value. £100k saving out of the deployment of O365 product suite which cuts across laptops, RSA tokens, variable storage, BES server decommission etc. but many budgets held locally so would require budget virement work to centralise before savings can be realised	(50,000)	(100,000)	0	0
G&CS25	IT contract review (procuring IT services taking smaller and more agile approach)	0	(100,000)	0	0
G&CS26	Review/reduction in provided mobiles for either senior staff or non-frontline staff. Focus on Bring Your Own Device (Est £400k contract, 50% reduction)	(100,000)	(100,000)	0	0
Savings Total		(3,302,750)	(2,195,991)	(1,903,597)	(1,305,767)

Growth and Corporate Services		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Income generation Ref		Description			
G&CS17	Registrars income increase, whereby income was over achieved by circa £200k in 2019/20, but 2020/21 has taken a hit as a result of COVID-19 and still meeting budget. 2021/22 will see a £200k increased income target built in, then 2022/23 will require additional investment in the town hall (carpets, paint etc.) and promotion to increase income targets for weddings. Likely will need an invest to save bid in 2021/22 if the spend is going to be substantial but not anticipated at this stage.	(200,000)	(150,000)	0	0
G&CS10	General 2022/23 bid is for both improving facilities and capacities The delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. The council has approved the investment of £1m, of which £0.25m is already committed.	0	0	(30,803)	(32,233)
G&CS2	Provision of this affordable supply would result in increased temporary accommodation cost avoidance.	0	0	0	(1,832,000)
G&CS3	Increased rent from potential development (Hendon Campus)	0	(500,000)	0	0
G&CS6	Commercial property acquisitions which will benefit local communities and help meet other strategic in-borough objectives, resulting in incidental income.	0	(22,209)	(78,800)	0
G&CS35	Additional 72 homes for affordable rent built by Open Door Homes. Savings Achieved as these homes will provide a cheaper alternative to temporary accommodation and Open Door Homes will pay an premium to the council for each property.	0	0	(500,000)	(50,000)
G&CS36	Additional revenue from housing development at Bunns Lane Car Park. Statutory consultation required as for any planning applications.	0	0	(600,000)	(60,000)
G&CS37	Additional revenue from housing development at Northway / Fairway. Statutory consultation required as for any planning applications.	0	0	(93,000)	(20,000)
G&CS38	Additional income from the existing commercial portfolio, including new lettings and rent reviews	(90,000)	(50,000)	0	(10,000)
G&CS39	Income received from renting floor space in Colindale Office	(75,000)	(75,000)	0	0
G&CS40	Income received as dividends on completed affordable homes delivered by Opendoor Homes	(398,000)	(116,000)	(71,000)	0
G&CS19	Web advertising & filming income: Film income took a very substantial hit in 20/21 as a result of COVID but is starting to recover. The implementation of web advertising has been substantially delayed but due to come on-line in 21/22	(20,000)	(20,000)	0	0
G&CS32	Creation of a self-funding external grants and funding manager to generate additional financial benefits across the council.	(50,000)	0	0	0
Income generation Total		(833,000)	(933,209)	(1,373,603)	(2,004,233)
Share of Indicative Non-Pay Inflation		637,342	0	0	0
Pressures					
Growth31:	Housing General Fund - Temporary Accommodation	0	590,000	500,000	0
Growth35:	Unfunded structural estates pressures, principally around Oakleigh Road Depot	1,664,000	0	0	0
Growth36:	Increase in cyclical repairs	150,000	0	0	0
Growth38:	Growth required for Saving G&CS2	0	286,000	16,000	0
Growth37:	Additional staffing for Growth and Corporate Services to support strategic priorities	315,500	0	0	0
Pressures Total		2,129,500	876,000	516,000	0
Proposed Budget		41,862,779	39,609,579	36,848,379	33,538,379
Virement proposed for approval in 2021/22		(2,056,032)			
Revised Total		39,806,747			

Growth and Corporate Services			
Directorate Summary			
Growth and Corporate Services	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Commercial Management	1,008,898	927,023	927,023
Customer Services & Digital Programmes, Performance & Risk	1,004,170	1,010,221	660,221
	654,374	822,069	802,069
Commercial and ICT	2,667,442	2,759,313	2,389,313
CSG Managed Budget (Estates Management)	3,920,329	4,222,070	4,041,070
CSG Management Fee	20,318,229	23,478,082	23,047,332
Customer Support Group	24,238,558	27,700,152	27,088,402
Deputy Chief Executive	515,271	514,090	514,090
Deputy Chief Executive	515,271	514,090	514,090
Employment Skills & Economic Development	750,061	756,132	756,132
Estates Management (LBB)	855,337	841,308	841,308
Growth and Housing	496,726	502,813	502,813
Housing Strategy	7,186,831	7,186,844	5,996,844
Regeneration	0	0	0
Growth and Development	9,288,955	9,287,097	8,097,097
Guaranteed Income	(15,676,882)	(15,818,188)	(15,818,188)
RE Managed Budgets	(15,676,882)	(15,818,188)	(15,818,188)
RE Management Fee	17,299,676	17,345,502	17,245,502
RE Managed Fee	17,299,676	17,345,502	17,245,502
Strategy & Communications	1,097,045	1,700,921	1,966,421
Strategy & Communications	1,097,045	1,700,921	1,966,421
Transformation Programme - DCE	(77,400)	(257,200)	(257,200)
Transformation Programme	(77,400)	(257,200)	(257,200)
Growth and Corporate Services	39,352,666	43,231,687	41,225,437
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>637,342</i>
Revised-Growth and Corporate Services Total	39,352,666	43,231,687	41,862,779
Subjective Analysis			
Growth and Corporate Services	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Capital Financing	(280,000)	(316,000)	(316,000)
Employee Related	5,058,767	6,134,114	6,449,614
Premises Related	5,836,751	6,036,761	4,386,761
Secondary Recharges	(10,192,777)	(9,844,647)	(9,844,647)
Supplies/Services	70,071,905	66,802,354	67,635,604
Third Party Payments	24,053,438	24,491,759	23,819,759
Transfer Payments	0	1,020,000	1,020,000
Transport Related	67,881	67,881	67,881
Expenditure	94,615,965	94,392,222	93,218,972
Customer & Client Receipts	(47,627,561)	(47,933,421)	(48,766,421)
Government Grants	477,170	(950,000)	(950,000)
Interim Budgets	(1,285,325)	(1,285,325)	(1,285,325)
Other Grants & Reimbursments	(6,827,583)	(991,789)	(991,789)
Income	(55,263,299)	(51,160,535)	(51,993,535)
Growth and Corporate Services	39,352,666	43,231,687	41,225,437
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>637,342</i>
Revised-Growth and Corporate Services Total	39,352,666	43,231,687	41,862,779

Resources Budget Summary and Forward Plan					
Resources		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		64,154,322	79,044,266	78,985,266	78,947,266
Virements approved in prior period		(5,598,384)			
Revised Base Budget		58,555,938	79,044,266	78,985,266	78,947,266
Saving Ref	Saving Description				
Fin2	Strategic HR services were previously provided through the CSG contract which contained a reduction in the cost of back office services including Strategic HR. Strategic HR has been returned to the council on the same basis, with savings targets for future years.	(9,000)	(6,000)	(4,000)	0
Savings Total		(9,000)	(6,000)	(4,000)	0
Income generation Ref	Description				
Fin1	Increased recovery of housing benefit overpayments	(69,000)	(53,000)	(34,000)	0
Income generation Total		(69,000)	(53,000)	(34,000)	0
Share of Indicative Non-Pay Inflation					
Funding for Non-Pay inflation		49,291			
Indicative Non-Pay to Services Funded from Resources		(3,272,475)			
Inflation Total		(3,223,184)	0	0	0
Pressures					
Inflation - Non Pay		3,272,475			
Inflation - Pay		1,674,252			
North London Waste Authority levy		1,500,000			
Capital Financing: Minimum Revenue Provision		659,252			
Pension Deficit Recover Costs		500,000			
Covid-19 Grant: Expenditure		10,225,000			
Contingency - general risks		7,088,533			
Section 13A Payments		1,000,000			
Concessionary Fares (Freedom Pass)		(2,130,000)			
Pressures Total		23,789,512	0	0	0
Proposed Budget		79,044,266	78,985,266	78,947,266	78,947,266
Virement proposed for approval in 2021/22	Financing Cost - Brent Cross Retail Park (offset by rental income in G&CS)	2,056,032			
Revised Total		81,100,298			

Resources			
Directorate Summary			
Resources	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Central Expenses	56,314,068	53,432,068	77,489,580
Finance	3,588,743	2,501,481	2,483,481
Grants	29,001	29,001	29,001
Revs & Bens	2,673,692	811,899	492,899
Finance	62,605,504	56,774,449	80,494,961
Human Resources	1,548,819	1,781,489	1,772,489
Human Resources	1,548,819	1,781,489	1,772,489
Resources	64,154,322	58,555,938	82,267,450
<i>Indicative Non-Pay Allocation</i>	0	0	49,291
<i>Indicative Non-Pay to Services Funded from Resources</i>	0	0	(3,272,475)
Revised-Resources Total	64,154,322	58,555,938	79,044,266

Subjective Analysis			
Resources	2020/21 Original Budget	2020/21 Base Budget	2021/22 Proposed Budget
Capital Financing	22,521,011	20,999,117	45,787,629
Employee Related	9,240,762	9,765,170	9,765,170
Secondary Recharges	(1,101,510)	(2,271,510)	(2,271,510)
Supplies/Services	14,378,740	15,346,011	16,718,011
Third Party Payments	17,728,220	16,911,449	14,531,449
Transfer Payments	234,759,939	217,592,944	217,592,944
Expenditure	297,527,162	278,343,181	302,123,693
Customer & Client Receipts	(2,090,000)	(2,090,000)	(2,159,000)
Government Grants	(228,313,151)	(210,752,670)	(210,752,670)
Interest	(1,198,250)	(2,667,855)	(2,667,855)
Other Grants & Reimbursments	(1,771,439)	(4,276,718)	(4,276,718)
Income	(233,372,840)	(219,787,243)	(219,856,243)
Resources	64,154,322	58,555,938	82,267,450
<i>Indicative Non-Pay Allocation</i>	0	0	49,291
<i>Indicative Non-Pay to Services Funded from Resources</i>	0	0	(3,272,475)
Revised-Resources Total	64,154,322	58,555,938	79,044,266

Public Health Budget Summary and Forward Plan

Public Health		2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Budget		17,617,269	17,820,708	17,720,708	17,468,708
Virements approved in prior period		303,439			
Revised Base Budget		17,920,708	17,820,708	17,720,708	17,468,708
Saving Ref	Saving Description				
PH1	Health Improvement - smaller scales initiatives will be replaced by awareness raising campaigns	0	(100,000)	0	0
PH2	Staffing - Proposed restructure to centralise public health functions across the Council and increase resilience and capacity of the team	0	0	(143,000)	0
PH3	Health Checks - Reconfiguration of health checks via GP federation to focus on hub approach will result in management cost reduction	0	0	(50,000)	0
PH5	Healthy Child Programme - redesigning support for teenage parents.	0	0	(59,000)	0
PH10	Sexual Health Services / Insight & Equalities funded by PH Grant	(100,000)	0	0	0
Savings Total		(100,000)	(100,000)	(252,000)	0
Share of Indicative Non-Pay Inflation		0	0	0	0
Pressures Total		0	0	0	0
Proposed Budget		17,820,708	17,720,708	17,468,708	17,468,708

Public Health

Directorate Summary			
Public Health	2020/21 Original Budget	2020/21 Current Budget	21/22 Proposed Budget
Public Health	17,617,269	17,920,708	17,820,708
Public Health Total	17,617,269	17,920,708	17,820,708
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>0</i>
Revised-Public Health Total	17,617,269	17,920,708	17,820,708

Subjective Analysis			
Public Health	2020/21 Original Budget	2020/21 Current Budget	21/22 Proposed Budget
Employee Related	2,006,024	2,042,219	1,962,219
Secondary Recharges	3,029,000	2,989,000	2,989,000
Supplies/Services	89,074	87,634	67,634
Third Party Payments	12,561,956	12,870,640	12,870,640
Transport Related	1,215	1,215	1,215
Expenditure	17,687,269	17,990,708	17,890,708
Customer & Client Receipts	(70,000)	(70,000)	(70,000)
Income	(70,000)	(70,000)	(70,000)
Public Health Total	17,617,269	17,920,708	17,820,708
<i>Indicative Non-Pay Allocation</i>	<i>0</i>	<i>0</i>	<i>0</i>
Revised-Public Health Total	17,617,269	17,920,708	17,820,708

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Summary of Budget Changes by Theme Committee						
Theme Committees	2020/21 Original Estimate	2020/21 Base Budget	Savings	Service Pressures	MTFS Pressures*	2021/22 Proposed Budget
Adults & Safeguarding	102,257,631	102,418,262	(2,026,000)	734,000	0	101,126,262
Children, Education Safeguarding	65,644,457	65,901,283	(2,774,981)	3,610,000	0	66,736,302
Community Leadership Libraries	5,845,473	6,267,479	(200,000)	0	0	6,067,479
Special Parking Account	(16,074,781)	0	0	0	0	0
Environment Committee	32,444,741	16,288,525	(1,475,000)	2,809,000	0	17,622,525
Housing & Growth	7,146,961	7,992,441	(3,155,000)	1,814,000	0	6,651,441
Policy & Resources	94,693,585	93,089,387	(858,750)	315,500	23,789,512	116,335,649
Public Health	17,277,365	17,577,562	(100,000)	0	0	17,477,562
Total Service Expenditure	309,235,431	309,534,939	(10,589,731)	9,282,500	23,789,512	332,017,220

*e.g. inflation, contingency, waste levy, capital financing, one-off Covid-19 spend funded by grant

Summary of Budget Changes with Subjective						
Subjective Analysis by Theme Committee	2020/21 Original Estimate	2020/21 Base Budget	Savings	Service Pressures	MTFS Pressures*	2021/22 Proposed Budget
Adults and Safeguarding						
Capital Financing	0	(399,000)	0	0	0	(399,000)
Customer & Client Receipts	(14,127,207)	(15,534,207)	(931,000)	0	0	(16,465,207)
Employee Related	18,015,574	18,999,410	(310,000)	0	0	18,689,410
Government Grants	(224,419)	(224,419)	0	0	0	(224,419)
Other Grants, Reimbursements &	(18,743,773)	(19,393,093)	0	0	0	(19,393,093)
Premises Related	93,252	99,860	0	0	0	99,860
Secondary Recharges	(584,551)	(533,439)	0	0	0	(533,439)
Supplies/Services	4,207,943	5,621,249	0	0	0	5,621,249
Third Party Payments	97,839,857	98,081,257	(785,000)	734,000	0	98,030,257
Transfer Payments	15,568,126	15,533,726	0	0	0	15,533,726
Transport Related	212,829	166,918	0	0	0	166,918
Adults and Safeguarding Sub-Total	102,257,631	102,418,262	(2,026,000)	734,000	0	101,126,262
Children, Education and Safeguarding						
Capital Accounting Charges	0	(8,813,342)	0	0	0	(8,813,342)
Capital Financing	(1,543,704)	(722,726)	(250,000)	0	0	(972,726)
Customer & Client Receipts	(925,091)	(17,277,580)	0	0	0	(17,277,580)
Employee Related	32,093,826	201,484,590	(435,481)	1,050,000	0	202,099,109
Government Grants	(234,333,451)	(236,590,083)	0	0	0	(236,590,083)
Other Grants, Reimbursements &	(4,957,321)	(10,537,525)	(496,000)	0	0	(11,033,525)
Premises Related	510,657	13,502,633	0	0	0	13,502,633
Secondary Recharges	7,870,416	2,264,048	0	0	0	2,264,048
Supplies/Services	14,685,593	35,940,867	(1,188,500)	840,000	0	35,592,367
Support Services	0	9,833,950	0	0	0	9,833,950
Third Party Payments	64,904,030	66,579,279	(405,000)	1,720,000	0	67,894,279
Transfer Payments	186,554,329	9,357,000	0	0	0	9,357,000
Transport Related	785,172	880,172	0	0	0	880,172
Children, Education and Safeguarding Sub-Total	65,644,457	65,901,283	(2,774,981)	3,610,000	0	66,736,302

Subjective Analysis by Theme Committee	2020/21 Original Estimate	2020/21 Base Budget	Savings	Service Pressures	MTFS Pressures*	2021/22 Proposed Budget
Community Leadership Libraries						
Capital Financing	(15,000)	(15,000)	0	0	0	(15,000)
Customer & Client Receipts	(1,017,576)	(1,093,576)	(200,000)	0	0	(1,293,576)
Employee Related	4,494,461	4,456,924	0	0	0	4,456,924
Other Grants, Reimbursements & Premises Related	(368,000)	(368,000)	0	0	0	(368,000)
Secondary Recharges	527,087	527,087	0	0	0	527,087
Supplies/Services	60,060	60,060	0	0	0	60,060
Third Party Payments	1,148,763	1,684,306	0	0	0	1,684,306
Transport Related	976,248	976,248	0	0	0	976,248
Community Leadership Libraries Sub-Total	5,845,473	6,267,479	(200,000)	0	0	6,067,479
Environment						
Customer & Client Receipts	(16,074,781)	0	0	0	0	0
Sub-Total Special Parking Account	(16,074,781)	0	0	0	0	0
Capital Accounting Charges	16,074,781	0	0	0	0	0
Capital Financing	(130,000)	(130,000)	0	0	0	(130,000)
Customer & Client Receipts	(44,137,147)	(45,344,350)	(1,275,000)	350,000	0	(46,269,350)
Employee Related	23,842,150	23,665,758	0	0	0	23,665,758
Government Grants	(40,628)	(40,628)	0	0	0	(40,628)
Interim Budgets	(1,285,325)	(1,285,325)	0	0	0	(1,285,325)
Premises Related	1,420,787	1,480,232	0	108,000	0	1,588,232
Secondary Recharges	(3,431,665)	(3,253,683)	0	50,000	0	(3,203,683)
Supplies/Services	36,508,832	36,967,085	(200,000)	2,301,000	0	39,068,085
Third Party Payments	1,020	0	0	0	0	0
Transport Related	3,621,936	4,229,436	0	0	0	4,229,436
Environment Sub-Total	32,444,741	16,288,525	(1,475,000)	2,809,000	0	17,622,525

Subjective Analysis by Theme Committee	2020/21 Original Estimate	2020/21 Base Budget	Savings	Service Pressures	MTFS Pressures*	2021/22 Proposed Budget
Housing and Growth						
Capital Financing	51,359	15,359	0	0	0	15,359
Customer & Client Receipts	(33,235,623)	(33,996,080)	(563,000)	0	0	(34,559,080)
Employee Related	1,326,412	2,304,049	0	0	0	2,304,049
Government Grants	900,000	(950,000)	0	0	0	(950,000)
Other Grants, Reimbursements &	(4,993,620)	(846,789)	0	0	0	(846,789)
Premises Related	5,809,745	6,009,755	(1,800,000)	150,000	0	4,359,755
Secondary Recharges	407,103	491,233	0	0	0	491,233
Supplies/Services	12,762,031	9,387,039	(120,000)	1,664,000	0	10,931,039
Third Party Payments	24,053,438	24,491,759	(672,000)	0	0	23,819,759
Transfer Payments	0	1,020,000	0	0	0	1,020,000
Transport Related	66,116	66,116	0	0	0	66,116
Housing and Growth Sub-Total	7,146,961	7,992,441	(3,155,000)	1,814,000	0	6,651,441
Policy and Resources						
Capital Financing	22,488,031	21,335,137	0	0	24,419,512	45,754,649
Customer & Client Receipts	(6,862,669)	(5,652,169)	(139,000)	0	0	(5,791,169)
Employee Related	16,973,803	17,752,882	0	315,500	0	18,068,382
Government Grants	(228,735,981)	(210,752,670)	0	0	0	(210,752,670)
Interest	(1,198,250)	(2,667,855)	0	0	0	(2,667,855)
Other Grants, Reimbursements &	(3,576,149)	(4,392,465)	(100,000)	0	0	(4,492,465)
Premises Related	742,620	741,920	0	0	0	741,920
Secondary Recharges	(12,086,403)	(12,988,083)	0	0	0	(12,988,083)
Supplies/Services	53,574,143	54,571,417	(619,750)	0	1,500,000	55,451,667
Third Party Payments	18,581,200	17,514,429	0	0	(2,130,000)	15,384,429
Transfer Payments	234,759,939	217,592,944	0	0	0	217,592,944
Transport Related	33,300	33,900	0	0	0	33,900
Policy & Resources Sub-Total	94,693,585	93,089,387	(858,750)	315,500	23,789,512	116,335,649

Subjective Analysis by Theme Committee	2020/21 Original Estimate	2020/21 Base Budget	Savings	Service Pressures	MTFS Pressures*	2021/22 Proposed Budget
Public Health						
Employee Related	1,614,149	1,647,102	(80,000)	0	0	1,567,102
Secondary Recharges	3,029,000	2,989,000	0	0	0	2,989,000
Supplies/Services	72,260	70,820	(20,000)	0	0	50,820
Third Party Payments	12,561,956	12,870,640	0	0	0	12,870,640
Public Health Sub-Total	17,277,365	17,577,562	(100,000)	0	0	17,477,562
Total Council	309,235,431	309,534,939	(10,589,731)	9,282,500	23,789,512	332,017,220

*e.g. inflation, contingency, waste levy, capital financing, one-off Covid-19 spend funded by grant

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Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
A&S8	Adults & Health	Adults & Safeguarding	Working with our leisure services provider to maximise the VAT efficiency of their contract and service, with the Council benefitting from the saving.	Service specific consultation not required	No resident or staff impact	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(124)	(159)	(184)	0	(467)
A&S9	Adults & Health	Adults & Safeguarding	Over-delivery against projected income from the GLL leisure services contract	Service specific consultation not required	No resident or staff impact	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(747)	(373)	(258)	0	(1,378)
A&S13	Adults & Health	Adults & Safeguarding	Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care. Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.	Design principles agreed through consultation on Extra Care 1 (Ansell Court) will be applied in extra care 3, e.g. all flats fully wheelchair accessible. Service specific consultation will be undertaken if required.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for users who should live more independent lives.	Equalities impact assessments will be undertaken as the scheme progresses and potential residents are identified.	0	(30)	(100)	(70)	(200)
A&S14	Adults & Health	Adults & Safeguarding	Plans are in place to develop a third Extra-Care Housing scheme at Cheshir House, with 75 units. Current savings projections are based on conservative assumptions using evidence from the first scheme.	Design principles agreed through consultation on Extra Care 1 and 2 will be applied in extra care 3, e.g. all flats fully wheelchair accessible. Service specific consultation will be undertaken if required.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for users who should live more independent lives.	Equalities impact assessments will be undertaken as the scheme progresses and potential residents are identified.	0	0	(50)	(210)	(260)
A&S21	Adults & Health	Adults & Safeguarding	This saving is a continuation and evolution of the previous savings in older adults. We will be continuing to apply a strengths-based approach to care reviews for older adults and people with physical disabilities, ensuring that social care needs are met in a way that maximises independence and utilises people's strengths and assets within their communities. Evidence to date that this reduces the cost of formal care and support. We will be continuing to apply this approach with people in the community, including those recently discharged from hospital.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	Will lead to changes in the way in which the needs of eligible individuals are met but eligible needs will continue to be met.	Moderate - likely to require changes to packages of care. Eligible needs will still be met but some users and their families may prefer alternative care and this could lead to dissatisfaction. Others may be more satisfied given increased levels of independence and meeting personal goals.	The equalities impact assessment has been refreshed and to continue to show positive impact on service users.	(160)	0	0	0	(160)
A&S22	Adults & Health	Adults & Safeguarding	This saving is a continuation and evolution of the previous savings line "R8: Support for Working age adults". The work is based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. There are several strands of work to achieve this saving, which will include work with people known to the adult social care learning disabilities service and those who are due to transition into that service at the age of 25 (from Families Services). These are: - Continuing to review support packages and develop support plans to increase independence, improve wellbeing and reduce costs. Some people will require less support in their current accommodation, while others may move to a different type of accommodation to promote independence and progression. There will also be a focus on supporting individuals to gain and maintain employment. - Expanding the Shared Lives (https://sharedlivesplus.org.uk/) service within LBB and increasing the number of referrals and placements - Working closely with providers to ensure that their models of support promote independence and progression - Utilising technology to promote independence and ensure appropriate levels of care and support. This will include the use of Electronic Call Monitoring (ECM) systems in Supported Living settings	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	Will lead to changes in the way in which the needs of eligible individuals are met but eligible needs will continue to be met.	Moderate - likely to require changes to packages of care. Eligible needs will still be met but some users and their families may prefer alternative care and this could lead to dissatisfaction. Others may be more satisfied given increased levels of independence and meeting personal goals.	The equalities impact assessment has been refreshed and continues to show positive impact	(325)	(225)	(75)	(75)	(700)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	Equalities Impact				
								2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total savings £'000
A&S25	Adults & Health	Adults & Safeguarding	Increasing the hourly charge for homecare for those who contribute to the cost of their care, from £17.00 to £18.39. £18.39 is the average cost per hour of homecare that the Council pays to its providers.	We will be completing a service specific consultation on this change in December, and existing service users will be informed of any changes to fees and charges prior to them starting.	This will not impact service delivery	Some people may be dissatisfied at having to pay increased fees and charges.	An equalities impact assessment has been completed and shows a potential minor negative impact based on the cohort having to pay more. However, this is deemed a fair increase / change, given that it is in line with the national fairer contributions rules and council's policy, and reflects the average costs paid by the Council to providers.	(60)	0	0	0	(60)
A&S27	Adults & Health	Adults & Safeguarding	As part of the response to the Covid-19 pandemic, the council and NHS colleagues have created an integrated team to ensure that people can be discharged (with the necessary care and support) more quickly from hospital, once they are medically fit to do so. Following on from this, we are now planning to increase the number of these clients (and also those who are referred for social care from their community) who receive enablement services, and ensure that we are maximising the impact of our enablement offer. A saving will be realised when the additional people receiving enablement services become more independent and require less ongoing care and support than they otherwise would have needed. We will also develop enablement services, and increase the use of rehabilitation beds, for those with cognitive or mental health conditions. The full impact of this will be seen in 2022/23.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for users who should live more independent lives.	An equalities impact assessment has been undertaken and shows an overall positive impact.	(200)	(100)	0	0	(300)
A&S31	Adults & Health	Adults & Safeguarding	The saving from 21/22 onwards is based on Prevention Co-ordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised. Additional savings from 23/24 onwards are based on building and utilising additional capacity in the community to prevent, reduce, or delay people's development of care needs, building on social prescribing and local area co-ordination models. These will be subject to further assessment and evaluation prior to implementation.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for people, who should live more independent lives. Wherever a person requires or requests a social care needs assessment, these will continue to be carried out in accordance with the Care Act (2014).	An equalities impact assessment has been undertaken and shows an overall positive impact	(100)	0	(200)	(200)	(500)
PH4	Adults & Health	Adults & Safeguarding	Sexual Health Services - London-wide sexual health transformation including on line testing offer, channel shift and decreased attendances to clinics outside the contract as well as better focus on prevention . The Delegated Powers Report can be found here: https://barnet.moderngov.co.uk/documents/s51443/Delegated%20Powers%20Report%20-Sexual%20Health%20service.pdf	London-wide service transformation included service users focus groups that were used to inform service redesign One to one engagement will be conducted on a case by case basis to ensure patients are happy to have online testing.	Sexual health services are demand led services and therefore any savings may be jeopardised by increase in demand	It is not anticipated that this will have an impact on customer satisfaction	Sexual health services are used by all protected characteristics population. One to one engagement will be conducted on a case by case basis to ensure patients are happy to have online testing.	(310)	(250)	(100)	0	(660)
Adults & Safeguarding Total								(2,026)	(1,137)	(967)	(555)	(4,685)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
CES1	Children's and Family Services	Children, Education & Safeguarding	Inflationary increases to third party contracts are built into the budget. These savings would be achieved by improving contract management and negotiating better rates across contracts including: secure accommodation, fostering support, and short breaks	No service specific consultation required	This proposal increases the efficiency of third party contract spending. It is not expected to impact on service delivery	This proposal increases the efficiency of third party contract spending. It is not expected to have a negative impact on customer satisfaction.	Initial analysis indicates that no staff and/or service user Equalities Impact Assessment is required because the proposal does not impact on service delivery or staff.	(334)	(334)	(334)	(334)	(1,336)
CES7	Children's and Family Services	Children, Education & Safeguarding	Remodelling of Contact Centre as per Business Case, including staffing model and income generation	Service specific consultation will be undertaken if required.	Impact on service delivery through greater focus on income generation.	Anticipated that improved efficiency of the model will not have an impact on customer satisfaction	Equalities Impact will be completed for changes to income generation - no impact is expected.	0	(150)	(200)	0	(350)
CES8	Children's and Family Services	Children, Education & Safeguarding	Remodelling of placements to reduce number of children in high cost placements. Range of measures from increased recruitment of internal foster carers and supported lodgings hosts, developing in-house therapeutic provision to expanding lower cost internal semi-independent options	It is not anticipated that this will require formal consultation. Consultations/engagement are taking place with service users and staff were applicable to different strands within the demand transformation, and as part of the Corporate Parenting Strategy	The programme is shifting our demand and having an impact on parts of our service delivery, such as increased provision of floating support, and changes from external providers to in-house provision of services.	Anticipated that earlier intervention and changes will improve outcomes for children	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	(405)	(550)	(725)	0	(1,680)
CES9	Children's and Family Services	Children, Education & Safeguarding	Creation of a respite unit that is a centre of excellence to support parents/carers and their children with autism. Earlier intervention to avoid significant future growth in high cost packages/placements for young people with high functioning autism with challenging behaviour	It is not anticipated that this will require formal consultation but one to one engagement with service users and their families will take place as proposals develop	Likely to impact on service delivery	Anticipated that earlier intervention will improve outcomes for children	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	0	0	(200)	0	(200)
CES10	Children's and Family Services	Children, Education & Safeguarding	Back office saving through voluntary option for back office staff to work 4 day weeks	Staff consultation will be undertaken as part of the project	The impact on service delivery will be assessed as part of the business case	It is not anticipated that this will have an impact on customer satisfaction	An equalities impact assessment will be undertaken to determine whether there is an impact.	0	0	(270)	(270)	(540)
CES14	Children's and Family Services	Children, Education & Safeguarding	Savings delivered through reducing the number of agency workers by increasing Newly Qualified Social Work capacity for one year alongside a targeted international recruitment campaign to increase the number of permanent social work staff	No service specific consultation required	There will be no negative impact on service delivery and potentially a positive impact due to more permanent staff	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this proposal	(200)	0	0	0	(200)
CES15	Children's and Family Services	Children, Education & Safeguarding	Use of reserves as a one off saving	None	None	None	No equalities impact is anticipated as a result of this proposal	(250)	0	250	0	0
CES16	Children's and Family Services	Children, Education & Safeguarding	Reduce commissioning tender budget for Family Group Conferencing.	No service specific consultation required	Any service impact will be mitigated by social workers utilising Family Group Conferences in a more targeted nature	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact expected.	(56)	0	0	0	(56)
CES18	Children's and Family Services	Children, Education & Safeguarding	Develop an under 5's Parenting Centre, which complements the Children Centre offer, with specialist/intensive parenting interventions aimed at reducing the need for statutory interventions.	It is not expected that this will require formal consultation.	Will enhance parenting interventions to children under 5 years as part of the wider 0-19 Early Help model	Early intervention is aimed at improving parent/child attachments and parenting approaches reducing the need for statutory interventions and Care Proceedings	Equalities Impact Assessment will take part as part of service design.	0	(300)	0	0	(300)
CES19	Children's and Family Services	Children, Education & Safeguarding	18-25- potential invest to save - Supported living project. Redesigning the commissioning of shared accommodation for young adults with a Learning Disability.	Consultation with young adults is required.	Likely to impact on service delivery	Anticipated that improved efficiency of the model will not have an impact on customer satisfaction	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of service users.	0	0	0	(749)	(749)
CES20	Children's and Family Services	Children, Education & Safeguarding	In 2020-21, the Home Office increased funding for LAs that meet UASC benchmark (future years are yet to be confirmed). Increase the number of UASC that London Borough of Barnet have in our care to above Home Office benchmark figures (this is approx. +5 UASC).	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this funding change	0	(623)	0	0	(623)
CES21	Children's and Family Services	Children, Education & Safeguarding	Increased Continuing Health Care contribution to appropriate placements for 18-25 year olds	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this funding change	(496)	0	0	0	(496)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
CES22	Children's and Family Services	Children, Education & Safeguarding	Reduce demand on external residential. through on-going reviews of high cost placements, as well as utilisation of our new forthcoming Woodside Avenue Children's Home and attached Intervention Centre. The new home will allow for earlier step-down from residential, and the Intervention Centre will support specialist foster care provision; an alternative provision to some lower need residential placements.	Initial staff consultations are taking place in 2020-21 on changes to Barnet residential homes. It is not anticipated that this will require other formal consultation. Engagement is taking place with service users as part of the development and evaluation of changes.	Likely to impact on service delivery	Anticipated that earlier intervention will improve outcomes for children	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	0	0	(760)	(240)	(1,000)
CES23	Children's and Family Services	Children, Education & Safeguarding	Decrease in usage of Independent Fostering Agencies (IFAs), instead increase usage of internal foster carers. This forms part of our Demand Transformation of Placements.	It is not anticipated that this will require formal consultation, but engagement with internal foster carers is taking place.	Likely to impact on service delivery	Anticipated that more children will be able to stay within local area	Equality implications will be considered on a case by case basis and operational decisions will continue to be made in the best interests of children.	0	(251)	0	0	(251)
CES24	Children's and Family Services	Children, Education & Safeguarding	As a result of demand management there has been a decrease in the number of families that are homeless or other usage of section 17. This means that the budget for Section 17 placements, where this is utilised, can be decreased to reflect current need.	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this change. Decisions will continue to take place on a case by case basis and operational decisions will continue to be made in the best interest of children.	0	(250)	0	0	(250)
CES25	Children's and Family Services	Children, Education & Safeguarding	Restructure of senior posts within Commissioning & Business Improvement Division including deletion of vacant posts (2xHoS) and creation of a single HoS to achieve greater service integration.	A consultation with staff was launched on 11th November	Positive impact-improved alignment of linked functions across the system and integration of teams	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this proposal	(107)	0	0	0	(107)
CES26	Children's and Family Services	Children, Education & Safeguarding	Restructure of senior posts within Commissioning & Business Improvement Division including deletion of vacant posts (Inspection & Improvement Lead) and integrate activity into Strategy & Insight	A consultation with staff was launched on 11th November	Positive impact-inspection activity to be integrated so that it is part of mainstream business	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this proposal	(75)	0	0	0	(75)
CES27	Children's and Family Services	Children, Education & Safeguarding	Restructure business support function including deletion of PSA Officer post and managing the PSAs within the operational service to improve integration across the system and support to frontline delivery.	A consultation with staff was launched on 11th November	Positive impact-increased alignment of practitioner support to the needs of front line practice	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact anticipated as a result of this proposal	(53)	0	0	0	(53)
CES28	Children's and Family Services	Children, Education & Safeguarding	Further opportunities to integrate business support and back office functions	Consultation will be undertaken	The impact on service delivery will be assessed as part of the business case	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact as a result of this proposal	0	0	0	(79)	(79)
CES31	Children's and Family Services	Children, Education & Safeguarding	Savings on the provision of Passenger Assistants for SEN transport through closer alignment with the SEN team and management efficiencies.	It is not anticipated that this will require formal consultation but the usual one to one engagement with service users and their families if any route changes are made.	Positive impact due to closer alignment with SEN service	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact as a result of this proposal	(209)	(20)	0	0	(229)
CES32	Children's and Family Services	Children, Education & Safeguarding	Transferring the Education and Skills Service into the Barnet Education and Learning Service (BELS), which delivered management savings. Further savings being delivered by BELS through further efficiencies and income generation.	The council consulted schools and the parent-carer forum before deciding to transfer the service to BELS. https://barnet.moderngov.co.uk/ieDecisionDetails.aspx?ID=7505	None	It is not anticipated that this will have an impact on customer satisfaction	A full Equalities Impact Assessment was undertaken as part of the decision making https://barnet.moderngov.co.uk/ieDecisionDetails.aspx?ID=7505	(250)	0	0	0	(250)
CES34	Children's and Family Services	Children, Education & Safeguarding	Release DSG funding to deliver savings. Specifics on how this saving will be made are subject to an independent review which is currently underway.	This will require agreement from the Schools Forum	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact as a result of this proposal	(340)	0	0	0	(340)
		Children, Education & Safeguarding Total						(2,775)	(2,478)	(2,239)	(1,672)	(9,164)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS17	Growth and Corporate Services	Community Leadership Libraries	Registrars income increase, whereby income was over achieved by circa £200k in 2019/20, but 2020/21 has taken a hit as a result of COVID-19 and still meeting budget. 2021/22 will see a £200k increased income target built in, then 2022/23 will require additional investment in the town hall (carpets, paint etc.) and promotion to increase income targets for weddings. Likely will need an invest to save bid in 2021/22 if the spend is going to be substantial but not anticipated at this stage. General 2022/23 bid is for both improving facilities and capacities	No need to consult as this proposal should not impact residents or service users.	None	None	Not required as no impact on service delivery or residents.	(200)	(150)	0	0	(350)
		Community Leadership Libraries Total						(200)	(150)	0	0	(350)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
ENV4	Environment	Environment	Smart Cities - Opportunities to positively impact residents and businesses by providing better access to emerging technologies whilst also reviewing opportunities for commercialisation; such as electric vehicle infrastructure and 5G capacity.	Service specific consultation will be undertaken if required; this will be subject to decisions which will be taken back to Environment committee.	This would involve the provision of a new service(s), which is likely to be outsourced.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council is providing a valuable new service and providing value for money.	An initial Equalities Impact Assessment (EqIA) will be produced as the specific proposals are developed in full.	(25)	(25)	(50)	0	(100)
ENV5	Environment	Environment	Parking - A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Unlocking under-used potential from Council assets and meeting existing unaddressed needs and demands on the highway.	Service specific consultation will be undertaken if required; this will be subject to decisions which will be taken back to Environment committee.	This saving requires a change to service delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	The need for an Equality Impact Assessment (EqIA) will be kept under review as the specific proposals develop and carried out if required.	(750)	(750)	(750)	(750)	(3,000)
ENV7	Environment	Environment	Fundamental Service Review of existing waste collection arrangements.	Service specific consultation to be undertaken as part of feasibility / statutory planning consultation will be required as proposals are taken forward. This will be subject to decisions which will be taken back to Environment committee.	This saving requires a change to service delivery.	Potential negative effect on satisfaction in the short term resulting from any change to existing arrangements.	An initial Equalities Impact Assessment (EqIA) will be produced as the specific proposals are developed in full.	0	0	(1,000)	0	(1,000)
ENV8	Environment	Environment	Highways and Transportation, Post 2023 Service Redesign - The end of the current Highways service arrangement offers an opportunity to redesign a new service which offers to potential to deliver savings and efficiencies. The year 6/7 review will provide an options analysis for the new service which will enable the authority to ascertain which service model best meets the needs of the borough.	Service specific consultation will be undertaken if required once a review has been undertaken. This will be subject to decisions which will be taken back to Environment committee.	It is anticipated the service would operate better, more efficient and with some financial savings in the long term.	Part of the aim of this review is to ensure a sound structure is put in place where customers can see the benefits either through better communication network and/or service outcome on the highway network	The need for an Equality Impact Assessment (EqIA) will be kept under review and carried out if required.	0	0	0	(900)	(900)
ENV10	Environment	Environment	Street Lighting Service Delivery Proposed Changes - Amending the contractual requirements in respect to the roads that are included within the Post Core Investment Programme (PCIP). This programme includes the replacement of some 2,500 lighting columns over the next 6/7 years. This could be accommodated whilst still complying with recommended lighting standards. Making best use of the new street lighting control systems installed as part of the LED conversion project to optimise lighting levels as appropriate at various times, whilst still ensuring compliance with recommended lighting standards.	The proposed changes would still ensure compliance with recommended road lighting standards and therefore a service specific consultation is not required.	This would involve taking a different risk based approach to lighting column replacement timescales and changing the profile of when they will be replaced to a later date, whilst ensuring that the structural integrity and hence safety is maintained through an alternative testing programme only taking place following a testing failure. No noticeable impact as road lighting compliance is still achieved. No impact on the public.	Unlikely to be an issue. A general satisfaction service will be conducted in respect to the overall service to determine views.	The need for an Equality Impact Assessment (EqIA) will be kept under review and carried out if required.	(100)	0	0	0	(100)

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							All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
ENV11	Environment	Environment	Delivery of West Hendon Playing Fields Masterplan, Progress with Royal Institute of British Architects (RIBA) .The stages will include professional fees required to deliver planning consent; including but not limited to site surveys and investigations, multi disciplinary design team, project management, cost consultancy, civil and structural engineering and planning fees. Potential phased development of proposal would return savings from prioritised facilities. Saving is predicated on securing capital investment to deliver financial benefit. Detail will be presented in the Outline Business Case to be presented to Committee for approval.	Service specific public consultation undertaken in 2018 and 2019. Report presented to Environment Committee. Key stakeholders including statutory bodies. https://engage.barnet.gov.uk/we-asked-you-said-we-did	It is anticipated that subject to investment and scheme approval, there will be a responsibility for the service to manage contracts/ slas/ partnerships as a result of delivery. This will be reviewed as part of a management options appraisal, detailed within the Outline Business Case.	Investment into West Hendon Playing Fields will transform opportunities for local residents, providing a range of facility mixes and improved environmental benefits.	EqIA and HIA undertaken as part of Environment Committee report (March 2020). https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=695&MId=9910&Ver=4 Further EqIA / HIA to be completed as part of design development / Outline Business Cases.	0	0	0	(200)	(200)
ENV12	Environment	Environment	Review of ability to installing renewable energy solutions such as batteries at substations and solar farms. Initial investment required to undertake feasibility and undertake planning assessment.	Consultation to be undertaken as part of feasibility / statutory planning consultation will be required if proposals are taken forward.	It is anticipated that subject to agreement the there will be a responsibility to manage any contract / service level agreement / lease agreement which is executed. It is also anticipated that any proposal will support the Council in the development of a Sustainability Strategy, producing a range of environmental benefits. This will be subject to further committee decisions.	The opportunity may impact on access to parks and open space sites which are deemed low quality / low value.	A full EqIA will be completed as part of individual proposals and assessment undertaken to progress options.	0	0	(75)	0	(75)
ENV13	Environment	Environment	Introduction of semi-permanent café buildings at five sites within the Borough, generating revenue through lease arrangements. Purchase and installation of five cafes at £150k each, funded by ten-year loan. First year surplus estimated at £24k for five sites, allowing for loan repayment and interest. Saving is predicated on securing capital investment to deliver financial benefit.	Market engagement to review interest in proposal. This proposal will be subject to confirmation via Environment committee.	increase in facilities across the parks and open spaces portfolio. Anticipated that specific lease agreements will be secured with market providers / organisations to deliver offer.	The opportunity is anticipated to improve customer satisfaction, providing venues within parks for the community.	An Equality Impact Assessment (EqIA) will be produced as the specific proposals develop.	0	0	(24)	(24)	(48)
ENV14	Environment	Environment	Improvement plan for tennis delivery and facilities within Barnet. Introduction of booking system and programme of investment in facilities, with the intention of establishing sustainable, revenue-generating model. Saving is predicated on securing capital investment to deliver financial benefit, detail will be outlined in the Business Case.	As proposals are developed, service consultation and engagement will be undertaken as required.	Strategic approach to tennis management and delivery across Barnet, improved operations and efficiency with booking process. Opportunity to generate income which can be reinvested back into creating sustained service.	Potential resident objection in respect of introducing charges for court hire which may have previously been at nil cost. The Outline Business Case will detail a proposed pricing structure to ensure where appropriate concessions are offered in order to co-ordinate a balanced programme.	A full EqIA will be completed as part of the review and evaluation of the Tennis Pilot prior to the implementation of the Tennis Project	0	(20)	(38)	(37)	(95)

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							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
ENV16	Environment	Environment	Consideration as to the possibility of establishing a trading arm for trees service, offering tree management and policy services to neighbouring local authorities as a commercial enterprise. Initial investment required to confirm feasibility and approach to matters including legal, governance and resources required.	Consultation and engagement plan to be drafted. Changes will not impact on Barnet residents so no consultation is required.	Options appraisal to address review of resources / model required for implementation and provide recommendations. To be factored into business model proposed.	The opportunity is not anticipated to have an adverse impact on customer satisfaction.	The need for an equality impact assessment (EqlA) will kept under review as the proposal develops and carried out if required.	0	0	(20)	(20)	(40)
ENV27	Environment	Environment	Improved Management of Skips placed on the Public Highway - Utilise available legislation to better manage the safety impact of skips being placed on the Public Highway, including ensuring that all skips placed have been approved with appropriate Licences and that such licence conditions are fully compliant. Whilst there will be costs involved in increased resources to monitor this activity there are also mechanisms within the legislation to recover costs where non-compliance is evident. Currently a low level of compliance is occurring and this raises safety concerns for all highway users and therefore increased focus in this area will be beneficial for all.	As required by the specific Legislation related to this area of activity.	Improved safety on the Public Highway	Likely to be positive for the majority of Highway users	The need for an equality impact assessment (EqlA) will kept under review as the proposal develops and carried out if required.	0	(100)	0	0	(100)
ENV28	Environment	Environment	Green Waste Cost Recovery - Increase of the original Medium Term Financial Strategy commitment associated with this chargeable service following launch in 2019/20 and the popularity of the service with residents.	Service specific consultation undertaken during the original decision making process to introduce a chargeable service - https://engage.barnet.gov.uk/garden-waste-charging-2019	None	None	No equalities impact assessment required as no changes proposed to current service offer.	(500)	0	0	0	(500)
G&CS16	Growth and Corporate Services	Environment	RE Management fee arrangements and Guaranteed Income arrangements to be reviewed	At this stage, the nature and impact of the proposal on service delivery is not known, so the need for consultation will be assessed as the proposal is developed further	Not yet known	Not yet known	Impact on equalities will be assessed as the proposal is developed.	(100)	(100)	(100)	(100)	(400)
		Environment Total						(1,475)	(995)	(2,057)	(2,031)	(6,558)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total savings £'000
G&CS1	Growth and Corporate Services	Housing & Growth	Regeneration and development schemes across the borough are projecting an increase in Council Tax over the MTF5. This increase is above current baseline projections and can therefore be used to reduce savings targets for other theme committees.	No service specific consultation required	This proposal will generate additional income for the Council and is not expected to impact on service delivery.	This proposal is not expected to have an adverse impact on customer satisfaction.	This proposal is not expected to have an adverse equalities impact.	0	0	0	0	0
G&CS10	Growth and Corporate Services	Housing & Growth	The delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. The council has approved the investment of £1m, of which £0.25m is already committed. Provision of this affordable supply would result in increased temporary accommodation cost avoidance.	Service specific consultation has been undertaken on the scheme as it has been developed. Further service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	0	(31)	(32)	(63)
G&CS11	Growth and Corporate Services	Housing & Growth	The delivery of 250 homes across 3 schemes. Units will be funded through Housing Revenue Account borrowing and delivered in 2023/24 and 2024/25. Provision of this affordable supply would result in increased temporary accommodation cost avoidance and a general fund benefit.	Service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	0	(173)	(350)	(524)
G&CS12	Growth and Corporate Services	Housing & Growth	The delivery of 40 affordable homes on one or more car park sites. All car parks will remain in operation. Units will be built on podium developments above existing car park facilities. The development is proposed to be privately funded by an investment fund. Units will be leased back to the council and ownership of units reverting to the council at the expiration of a long-term lease. Provision of this affordable supply would result in less cost due to not having to incur costs in providing expensive temporary accommodation.	Service specific consultation will be undertaken on the schemes at appropriate times in the design and planning process.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	0	(27)	(56)	(82)
G&CS2	Growth and Corporate Services	Housing & Growth	Increased rent from potential development (Hendon Campus)	Planning consultation will be undertaken by prospective developers	This proposal will generate additional income for the Council and is not expected to impact on service delivery.	This proposal is not expected to have an adverse impact on customer satisfaction.	This proposal is not expected to have an adverse equalities impact.	0	0	0	(1,832)	(1,832)
G&CS24	Growth and Corporate Services	Housing & Growth	Energy cost reductions through contract review	Service specific consultation will be undertaken if required once the proposals have been developed in full.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	0	(150)	0	0	(150)
G&CS28	Growth and Corporate Services	Housing & Growth	Solar panels on roofs of commercial buildings roofs - either to sell energy back to grid, or opportunity cost on existing council energy bills. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken if required once the proposals have been developed in full.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	0	(100)	(100)	0	(200)
G&CS3	Growth and Corporate Services	Housing & Growth	Commercial property acquisitions which will benefit local communities and help meet other strategic in-borough objectives, resulting in incidental income.	Service specific consultation will be undertaken if required and on a case by case basis as properties are purchased and if they have a change of use	This proposal will generate additional income for the Council and is not expected to impact on service delivery.	This proposal is not expected to have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	0	(500)	0	0	(500)

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							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS4	Growth and Corporate Services	Housing & Growth	500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector. Savings also enhanced by premium of 1.24% interest on loans made by the council to Open Door Homes.	No service specific consultation required There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019: https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqlA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	(121)	(116)	(147)	(102)	(485)
G&CS5	Growth and Corporate Services	Housing & Growth	Transfer of 156 properties acquired by Council for use as affordable temporary accommodation to Open Door Homes. Savings achieved by charging premium of 1.24% interest on loans made by the council to Open Door Homes.	No service specific consultation required There was an opportunity to comment on our plans through the Housing and Homelessness Strategy consultations that took place in 2019: https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping .	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqlA) has been completed, which indicated there were no expected negative impacts. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	(220)	35	40	42	(104)
G&CS6	Growth and Corporate Services	Housing & Growth	Additional 72 homes for affordable rent built by Open Door Homes. Savings Achieved as these homes will provide a cheaper alternative to temporary accommodation and Open Door Homes will pay an premium to the council for each property.	Service specific consultation will be undertaken on the scheme at appropriate times in the design, planning and development process. There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping .	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An equality impact assessment HAS be completed. This will kept under review as the specific proposals develop.	0	(22)	(79)	0	(101)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	Equalities Impact					Total savings £'000
								2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	
G&CS7	Growth and Corporate Services	Housing & Growth	Build 87 new council homes for rent on top of existing council housing blocks .Savings achieved as these homes will provide a cheaper alternative to temporary accommodation. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken with residents living on affected estates. There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019 https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping .	This saving is not anticipated to impact on service delivery.	Satisfaction of existing residents living in blocks could be affected, who will be consulted as specific proposals develop.	An equality impact assessment HAS be completed. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	0	(103)	(120)	(7)	(231)	
G&CS9	Growth and Corporate Services	Housing & Growth	An additional 300 affordable homes acquired in Greater London through a lease and sale back model funded privately and ownership shall revert back to the council at lease expiry. Properties would be let with rents set at Local Housing Allowance rates. Provision of this affordable supply would result in increased temporary accommodation cost avoidance.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An equality impact assessment HAS be completed. This will kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments	(331)	(312)	(203)	(57)	(903)	
G&CS33	Growth and Corporate Services	Housing & Growth	Barnet House (a council office) - saving of all running costs once the lease is extinguished on 31 October 2020	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(1,500)	0	0	0	(1,500)	
G&CS34	Growth and Corporate Services	Housing & Growth	Saving of the remaining residual budget for North London Business Park building 2 (a former council office) following the exit from the lease	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(300)	0	0	0	(300)	
G&CS35	Growth and Corporate Services	Housing & Growth	Additional revenue from housing development at Bunns Lane Car Park. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken as part of the design and development of the scheme.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	Satisfaction of existing users of the car park could be affected, who will be consulted as specific proposals develop.	An equalities impact assessment will be prepared as part of the full business case	0	0	(500)	(50)	(550)	
G&CS36	Growth and Corporate Services	Housing & Growth	Additional revenue from housing development at Watling Car Park. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken as part of the design and development of the scheme.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	Satisfaction of existing users of the car park could be affected, who will be consulted as specific proposals develop.	An equalities impact assessment will be prepared as part of the full business case	0	0	(600)	(60)	(660)	
G&CS37	Growth and Corporate Services	Housing & Growth	Additional revenue from housing development at Northway / Fairway. Statutory consultation required as for any planning applications.	Service specific consultation will be undertaken as part of the design and development of the scheme.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	Satisfaction of neighbours of the site could be affected, who will be consulted as specific proposals develop.	An equalities impact assessment will be prepared as part of the full business case	0	0	(93)	(20)	(113)	
G&CS38	Growth and Corporate Services	Housing & Growth	Additional income from the existing commercial portfolio, including new lettings and rent reviews	Service specific consultation will be undertaken as required	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(90)	(50)	0	(10)	(150)	
G&CS39	Growth and Corporate Services	Housing & Growth	Income received from renting floor space in Colindale Office	Service specific consultation will be undertaken as required.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(75)	(75)	0	0	(150)	

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS40	Growth and Corporate Services	Housing & Growth	Income received as dividends on completed affordable homes delivered by Opendoor Homes	Service specific consultation has been undertaken on the schemes as part of the planning process.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(398)	(116)	(71)	0	(585)
G&CS41	Growth and Corporate Services	Housing & Growth	Review of The Barnet Group Contract Change Notices	Service specific consultation will be undertaken as required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqlA is not required.	(120)	0	0	0	(120)
		Housing & Growth Total						(3,155)	(1,509)	(2,104)	(2,535)	(9,303)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	Equalities Impact				
								2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	Total savings £'000
ASU1	Assurance	Policy & Resources	Make CAFT team cost neutral through increase income generation incl expansion of sold service to OLAs	No service specific consultation required	Improvement of quality & resilience	increase through successful quality service	No equalities impact is anticipated as a result of this change	(100)	(100)	(116)	0	(316)
Fin1	Finance	Policy & Resources	Increased recovery of housing benefit overpayments	No service specific consultation required	None	It is not anticipated that this will have an impact on customer satisfaction	No equalities impact is anticipated as a result of this change	(69)	(53)	(34)	0	(156)
Fin2	Finance	Policy & Resources	Strategic HR services were previously provided through the CSG contract which contained a reduction in the cost of back office services including Strategic HR. Strategic HR has been returned to the council on the same basis, with savings targets for future years.	Will require consultation with affected staff and with managers of other council departments	Any reduction in strategic HR capacity at the present time will impact on the council's ability to develop its workforce. There may also be a knock-on affect to service departments which will have to operate with less support and advice	See previous	An assessment will be carried out before any change	(9)	(6)	(4)	0	(19)
G&CS13	Growth and Corporate Services	Policy & Resources	The Council entered into the Customer & Support Group contract for customer and back office services in the autumn of 2013. This contract will deliver a total £125m saving over a 10 year period. This includes a reduction in the cost of back office services of £70m, or £7m per annum (average across the contract). The contract price has already been reduced and forms part of the Council's existing budget and Medium Term Financial Strategy.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment. The full contract is available online.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment. This is a back office saving with no expected impact on service users.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment.	This saving is in respect of the Customer & Support Group contract that has already been subject to consultation and impact assessment. http://barnet.moderngov.co.uk/documents/s6653/Appendix%20B%20-%20Equalities%20Impact%20Assessment%20of%20Capitas%20Final%20Tender.pdf	(272)	(141)	0	0	(413)
G&CS14	Growth and Corporate Services	Policy & Resources	Reconfigure Commercial, Performance and Executive Support (yr 1 counted in snr mgt line)	No service specific consultation required, except with staff where required.	Low risk of impact on service delivery for 2020/21. Any potential to lead to less well-managed contracts will be kept under review in future years.	Low risk of impact on customer satisfaction for 2020/21. Any potential to lead to less well-managed contracts will be kept under review.	No Equalities Impact Assessment required but will be kept under review.	(20)	(134)	(138)	0	(292)
G&CS15	Growth and Corporate Services	Policy & Resources	Year 6/7 of the Customer Service Contract (CSG) review to focus on reduced costs or increased income (generation/recovery) - 10% net budget (CSG management fee is £27m Gross Expenditure budget, so 2.7m saving reduction over 4 years, split over all 4 years). This is a general reduction in the cost of CSG services not necessarily the management fee paid to Capita	Service Specific Consultation and Range is taking place in January 2020		It is not anticipated that this will have an impact on customer satisfaction	No equalities impact are expected	(169)	(675)	(675)	(675)	(2,194)
G&CS19	Growth and Corporate Services	Policy & Resources	Web advertising & filming income: Film income took a very substantial hit in 20/21 as a result of COVID but is starting to recover. The implementation of web advertising has been substantially delayed but due to come on-line in 21/22	No service specific consultation required	This saving is not anticipated to impact on service delivery.	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(20)	(20)	0	0	(40)
G&CS21	Growth and Corporate Services	Policy & Resources	Cross-council review of procurement and contract management activity to maximise efficiency of approach.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	0	(100)	(260)	0	(360)
G&CS22	Growth and Corporate Services	Policy & Resources	Digital, IT and licences review (general digital workplace programme management)- More aggressive stance on Laptops and centralise costs to look at reductions but work required to assess real value. £100k saving out of the deployment of O365 product suite which cuts across laptops, RSA tokens, variable storage, BES server decommission etc. but many budgets held locally so would require budget virement work to centralise before savings can be realised	No service specific consultation required	This saving is not anticipated to impact on service delivery.	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(50)	(100)	0	0	(150)
G&CS25	Growth and Corporate Services	Policy & Resources	IT contract review (procuring IT services taking smaller and more agile approach)	No service specific consultation required	This saving is not anticipated to impact on service delivery.	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	0	(100)	0	0	(100)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact					Total savings £'000
							All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
G&CS26	Growth and Corporate Services	Policy & Resources	Review/reduction in provided mobiles for either senior staff or non-frontline staff. Focus on Bring Your Own Device (Est £400k contract, 50% reduction)	No service specific consultation required	This saving is not anticipated to impact on service delivery.	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(100)	(100)	0	0	(200)
G&CS32	Growth and Corporate Services	Policy & Resources	Creation of a self-funding external grants and funding manager to generate additional financial benefits across the council.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	It is not anticipated that this will have an impact on customer satisfaction	No Equalities Impact Assessment required	(50)	0	0	0	(50)
		Policy & Resources Total						(859)	(1,529)	(1,227)	(675)	(4,290)

Line Ref	Department	Theme Committee	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	Equalities Impact				Total savings £'000
								2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	
PH1	Public Health	Public Health	Health Improvement - smaller scales initiatives will be replaced by awareness raising campaigns	No service specific consultation required	No significant impact	It is not anticipated that this will have an impact on customer satisfaction	No specific impact identified as target population in line with wider PH objectives.	0	(100)	0	0	(100)
PH2	Public Health	Public Health	Staffing - Proposed restructure to centralise public health functions across the Council and increase resilience and capacity of the team	Any proposed restructure affecting staff will be subject to a minimum of 30 days consultation	There maybe a reduced capacity to deliver preventative services	The impact on customer satisfaction will be assessed as part of developing these proposals in full	Equality impact assessment on proposed new structure will be undertaken	0	0	(143)	0	(143)
PH3	Public Health	Public Health	Health Checks - Reconfiguration of health checks via GP federation to focus on hub approach will result in management cost reduction	No service specific consultation required	Potential impact on delivering statutory targets	The impact on customer satisfaction will be assessed as part of developing these proposals in full	People over 50 years of age and those in least deprived areas may see reduction in services.	0	0	(50)	0	(50)
PH5	Public Health	Public Health	Healthy Child Programme - redesigning support for teenage parents.	Redesigning support for teenage parents up to the age of 20, before their child is 2-year-old, resulting in stopping Family Nurse Partnership Programme and replacing it with The Maternal Early Childhood Sustained Home visiting.	Transformational change was project managed to minimise impact on service continuity by both the provider and commissioner. The service has introduced Maternal Early Childhood Sustained Home Visits (MECSH) and also additional health visiting contacts. Service users have been kept fully informed of the changes and have been accepting of the changes. Stakeholders have been informed and alternative referral routes explained.	The impact on customer satisfaction will be assessed as part of developing these proposals in full	An equality impact assessment was carried out in redesign phase and reviewed following consultation. The proposal impacts on women, those under 20 years and those who are pregnant and in receipt of maternity services to a greater extent than other protected groups. The proposal is deemed to be more cost effective and of a lesser intensity, with a more targeted alternative services called MECSH and additional health visitor contact where specific needs are identified. The EqlA is published here: http://admin.barnet.gov.uk/sites/default/files/fnp_equalities_impact_assessment.pdf	0	0	(59)	0	(59)
PH10	Public Health	Public Health	Sexual Health Services / Insight & Equalities funded by PH Gra	No service specific consultation required	There is no expected adverse impact on service delivery	There is no expected adverse impact on customer satisfaction	No equalities impact expected	(100)	0	0	0	(100)
Public Health Total								(100)	(100)	(252)	0	(452)
Total								(10,590)	(7,898)	(8,846)	(7,468)	(34,802)

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Fees and Charges 2021/22

Department: **Adults & Health**
 Area: **Adult Social Care**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2022/23	Change from prior year (actual)	Change from prior year (%)	Comments	Additional detail for new charges / above inflation
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 60+		£142.35	£142.35	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 25-59		£82.75	£82.75	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 18-25		£67.55	£67.55	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Respite Care (All client groups) (2)	Social Care	Residential Respite (per week)		£104.30	£104.30	£0.00	0.00%	Are set at the same time as contribution/allowance updates, Jan/Feb each year	
Adult Social Care	Fairer Contributions charge rate	Community Services	The rate charged for Community Services	Hourly	£17.00	£18.39	£1.39	8.18%	Increase in the maximum charge rate for community services to reflect the higher hourly rate the Council pays for delivery of homecare.	The current average homecare hourly rate is £18.39
Adult Social Care	Charges for arranging care for people above the capital/savings threshold	All Placement Areas	One-off arrangement fee for new care packages / placements	One-off charge	£300.00	£300.00	£0.00	0.00%	Charges for arranging care for people above the capital/savings threshold	
Adult Social Care	Other Community Support Services (4) ** Assessed in accordance with charging policy for community based services	Social Care	Community Support Services		Up to full cost	Up to full cost	n/a	n/a		
Adult Social Care	Clients' access to files	Social Care	Statutory charge		£15.00	£15.00	£0.00	0.00%		
Adult Social Care	Charges for arranging care for people above capital/savings threshold	Social Care	Standard hourly brokerage charge		£23.62	£23.62	£0.00	0.00%		
Adult Social Care		Social Care	Standard hourly administrative charge		£14.74	£14.74	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard hourly administrative and processing charge		£18.82	£18.82	£0.00	0.00%	The interest rate for deferred payments was set at 1% from 1 April 2016. It is proposed that the interest rate charges will be reviewed every three months by Adults and Communities. The power to vary and change interest rates for deferred payments will be delegated to the Council's section 151 officer.	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard legal hourly charge		£52.29	£52.29	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Non- standard legal hourly charge e.g. debt recovery		£71.59	£71.59	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Land Registry Fees		£26.00	£26.00	£0.00	0.00%		
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Property Valuation Fees		£250.00	£250.00	£0.00	0.00%		

Activities	2020/21 (Current)					
	Adult Non Member	FAB Card Adult	FAB Card Adult Concession	Jnr Non Mem	FAB Card Jnr	FAB Card Jnr Concession
Swimming						
Casual Swim - all sessions	£6.85	£4.80	£2.95	£4.20	£2.84	£2.13
Tots Water World	£8.10	£5.55	£4.00			
Health & Fitness						
Fitness Induction - (All Centres)		£33.80	£17.60		£17.65	£12.55
Fitness induction and Programme - (All Centres)		£41.40	£21.60		£20.75	£14.80
Casual Gym (All Centres)		£9.05	£4.60		£4.60	£3.20
Group Exercise Class (All Centres)	£12.55	£8.95	£4.60			
Water Aerobics Class (1 hr) all centres	£10.45	£7.30	£4.45			
Racket Sports						
Table Tennis - per table	£12.35	£8.60	£6.35	£7.90	£6.35	£3.90
Badminton - per court	£18.50	£12.75	£9.80	£9.75	£6.60	£4.80
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£9.50	£6.40	£4.65	£4.80	£3.25	£2.28
Multi Use Games Area						
MUGA - 1 hour (Burnt Oak)	£9.50	£6.40	£4.65	£4.80	£3.25	£2.28
Ball Sports (Sports Hall Hire)						
Football / Full Hall (Hendon & Cophall)	£78.60					
Football / Full Hall (Burnt Oak)	£58.20					
Basketball / Half Hall (Hendon & Cophall)	£31.55					
Basketball / Half Hall (Burnt Oak)	£28.35					
Courses						
Gymnastics 1 hour - Hendon only					£8.10	£5.65
Gymnastics 1 hour					£6.60	£4.95
Football 1 hour					£7.00	£5.05
Badminton 1 hour					£7.00	£5.05
Trampoline 1 hour - Hendon only					£8.10	£5.65
Tennis 1 hour					£8.85	£6.20
Pilates 1 hour		£8.95	£6.85			
Swimming 30 mins		£7.35	£5.15		£7.30	£5.10
Swimming 45 mins		£7.65	£5.35		£7.55	£5.15
Drop In Sessions						
Gymnastics Session - Adults	£14.25	£9.75	£7.10			
Burnt Oak - Floodlit artificial (5-a-side) 1hr		£46.55	£23.30			
Burnt Oak - Floodlit artificial (7-a-side) 1hr		£67.20	£38.80			
Burnt Oak - Grass Pitch (junior) 7-a-side		£29.95				
Burnt Oak - Grass Pitch (junior) 11-a-side		£38.95				
Toddlers' World sibling price at Burnt Oak				£2.34	£2.34	£2.34
Toddlers' World standard price at Burnt Oak (first child)				£6.00	£4.25	£2.95
Toddlers World (Hendon)				£6.15	£4.40	£3.10
Birthday Parties						
Burnt Oak (Soft Play)	£180.00					
Cophall (Soft Play)	£180.00					
Cophall (Pool)	£176.00					
New Barnet (Soft Play)	£180.00					
New Barnet (Pool)	£176.00					
Finchley Lido (Pool)	£176.00					
Badminton Club - Adult						
Burnt Oak	£5.45	£3.55	£1.65			
Creche						
Burnt Oak		£4.30	£3.50			
Sauna						
Finchley Lido	£11.95	£8.25	£4.35			
Barnet Training Scheme						
Seniors	£84.40					
Age Group				£76.10		
Junior Age				£62.70		
Preliminary				£50.75		
Sharks				£46.85		
Senior Club	£46.85					
Masters	£60.10					
Dolphins				£39.80		
Dolphins				£39.40		
Junior Club				£39.80		
Finchley / New Barnet				£32.00		

Activities	2021/22 Proposed																	
	Adult Non Member	£ Increase	% Increase	FAB Card Adult	£ Increase	% Increase	FAB Card Adult Con	£ Increase	% Increase	Jnr Non Mem	£ Increase	% Increase	FAB Card Jnr	£ Increase	% Increase	FAB Card Jnr Con	£ Increase	% Increase
Swimming																		
Casual Swim - all sessions	£6.90	£0.05	0.7%	£4.85	£0.05	1.0%	£2.98	£0.03	1.0%	£4.25	£0.05	1.2%	£2.87	£0.03	1.1%	£2.15	£0.02	0.9%
Tots Water World	£8.20	£0.10	1.2%	£5.60	£0.05	0.9%	£4.05	£0.05	1.3%									
Health & Fitness																		
Fitness Induction - (All Centres)				£34.15	£0.35	1.0%	£17.80	£0.20	1.1%				£17.85	£0.20	1.1%	£12.70	£0.15	1.2%
Fitness induction and Programme - (All Centres)				£41.90	£0.50	1.2%	£21.85	£0.25	1.2%				£21.00	£0.25	1.2%	£14.95	£0.15	1.0%
Casual Gym (All Centres)				£9.15	£0.10	1.1%	£4.65	£0.05	1.1%				£4.65	£0.05	1.1%	£3.24	£0.04	1.3%
Group Exercise Class (All Centres)	£12.70	£0.15	1.2%	£9.05	£0.10	1.1%	£4.65	£0.05	1.1%									
Water Aerobics Class (1 hr) all centres	£10.55	£0.10	1.0%	£7.35	£0.05	0.7%	£4.50	£0.05	1.1%									
Racket Sports																		
Table Tennis - per table	£12.50	£0.15	1.2%	£8.70	£0.10	1.2%	£6.40	£0.05	0.8%	£8.00	£0.10	1.3%	£6.40	£0.05	0.8%	£3.95	£0.05	1.3%
Badminton - per court	£18.70	£0.20	1.1%	£12.90	£0.15	1.2%	£9.90	£0.10	1.0%	£9.85	£0.10	1.0%	£6.65	£0.05	0.8%	£4.85	£0.05	1.0%
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£9.60	£0.10	1.1%	£6.45	£0.05	0.8%	£4.70	£0.05	1.1%	£4.85	£0.05	1.0%	£3.29	£0.04	1.2%	£2.30	£0.02	0.9%
Multi Use Games Area																		
MUGA - 1 hour (Burnt Oak)	£9.60	£0.15	1.1%	£6.45	£0.10	0.8%	£4.65	£0.05	1.1%	£4.80	£0.05	1.1%	£3.29	£0.05	1.2%	£2.28	£0.03	1.3%
Ball Sports (Sports Hall Hire)																		
Football / Full Hall (Hendon & Cophall)	£79.50	£0.90	1.1%															
Football / Full Hall (Burnt Oak)	£58.90	£0.70	1.2%															
Basketball / Half Hall (Hendon & Cophall)	£31.90	£0.35	1.1%															
Basketball / Half Hall (Burnt Oak)	£28.70	£0.35	1.2%															
Courses																		
Gymnastics 1 hour - Hendon only													£8.20	£0.10	1.2%	£5.70	£0.05	0.9%
Gymnastics 1 hour													£6.65	£0.05	0.8%	£5.00	£0.05	1.0%
Football 1 hour													£7.05	£0.05	0.7%	£5.10	£0.05	1.0%
Badminton 1 hour													£7.05	£0.05	0.7%	£5.10	£0.05	1.0%
Trampoline 1 hour - Hendon only													£8.20	£0.10	1.2%	£5.70	£0.05	0.9%
Tennis 1 hour													£8.95	£0.10	1.1%	£6.25	£0.05	0.8%
Pilates 1 hour				£9.05	£0.10	1.1%	£6.90	£0.05	0.7%									
Swimming 30 mins				£7.40	£0.05	0.7%	£5.20	£0.05	1.0%				£7.35	£0.05	0.7%	£5.15	£0.05	1.0%
Swimming 45 mins				£7.70	£0.05	0.7%	£5.40	£0.05	0.9%				£7.65	£0.10	1.3%	£5.20	£0.05	1.0%
Drop In Sessions																		
Gymnastics Session - Adults	£14.40	£0.15	1.1%	£9.85	£0.10	1.0%	£7.15	£0.05	0.7%									
Burnt Oak - Floodlit artificial (5-a-side) 1hr				£47.15	£0.60	1.3%	£23.60	£0.30	1.3%									
Burnt Oak - Floodlit artificial (7-a-side) 1hr				£68.05	£0.85	1.3%	£39.30	£0.50	1.3%									
Burnt Oak - Grass Pitch (junior) 7-a-side				£30.35	£0.40	1.3%												
Burnt Oak - Grass Pitch (junior) 11-a-side				£39.45	£0.50	1.3%												
Toddlers' World sibling price at Burnt Oak										£2.37	£0.03	1.3%	£2.37	£0.03	1.3%	£2.37	£0.03	1.3%
Toddlers' World standard price at Burnt Oak (first child)										£6.05	£0.05	0.8%	£4.30	£0.05	1.2%	£2.98	£0.03	1.0%
Toddlers World (Hendon)										£6.20	£0.05	0.8%	£4.45	£0.05	1.1%	£3.14	£0.04	1.3%
Birthday Parties																		
Burnt Oak (Soft Play)	£182.00	£2.00	1.1%															
Cophall (Soft Play)	£182.00	£2.00	1.1%															
Cophall (Pool)	£178.00	£2.00	1.1%															
New Barnet (Soft Play)	£182.00	£2.00	1.1%															
New Barnet (Pool)	£178.00	£2.00	1.1%															
Finchley Lido (Pool)	£178.00	£2.00	1.1%															
Badminton Club - Adult																		
Burnt Oak	£5.50	£0.05	0.9%	£3.59	£0.04	1.1%	£1.67	£0.02	1.2%									
Creche																		
Burnt Oak				£4.35	£0.05	1.2%	£3.54	£0.04	1.1%									
Sauna																		
Finchley Lido	£12.10	£0.15	1.3%	£8.35	£0.10	1.2%	£4.40	£0.05	1.1%									
Barnet Training Scheme																		
Seniors	£100.00	£15.60	18.5%															
Age Group										£90.00	£13.90	18.3%						
Junior Age										£75.00	£12.30	19.6%						
Preliminary										£62.00	£11.25	22.2%						
Sharks										£56.00	£9.15	19.5%						
Senior Club	£56.00	£9.15	19.5%															
Masters	£68.00	£7.90	13.1%															
Dolphins										£47.00	£7.20	18.1%						
Dolphins										£47.00	£7.60	19.3%						
Junior Club										£47.00	£7.20	18.1%						
Finchley / New Barnet										£36.00	£4.00	12.5%						

Fees and Charges 2021/22

Department: **Re**
 Area: **Land Charges**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Required approval	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)
Re	LC 1 Land Charges	Land Charges	Full Search	Christopher James	Each	£230.00	£232.99	£2.99	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Christopher James	Each	£276.00	£279.59	£3.59	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Christopher James	Each	£74.50	£75.47	£0.97	1.30%	DPR	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%	DPR	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Christopher James	Each	£155.00	£157.02	£2.02	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Christopher James	Each	£97.50	£98.77	£1.27	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Online Search - via NLIS												
Re	LC 8 Land Charges	Land Charges	NLIS full search	Christopher James		£225.00	£227.93	£2.93	1.30%	DPR	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2 Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1976	Statutory Discretionary and Prescribed
Re	LC 9 Land Charges	Land Charges	NLIS LLC1	Christopher James		£73.00	£73.95	£0.95	1.30%	DPR	Rule 14 and Schedule 3 item 6(b)(i) Local Land Charges Rules 1977/986	Statutory Discretionary
Re	LC 10 Land Charges	Land Charges	NLIS CON 29	Christopher James		£152.50	£154.48	£1.98	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary
Re	LC 11 Land Charges	Land Charges	Any one requesting 9 Searches or more at the same time will be entitled to a 10% discount.	Christopher James		-10%	-10%	£0.00	0.00%		1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed
Personal Searches												
One Parcel of Land (view only)												
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)	Christopher James		£28.50	£28.87	£0.37	1.30%	DPR	s.8 Environmental Information Regulations 2004	Statutory Discretionary
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£1.55	£1.57	£0.02	1.30%	DPR	s.8 Environmental Information Regulations 2004	Statutory Discretionary

Copy of Official Documentation														
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Christopher James	Each	£31.75	£32.16	£0.41	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Christopher James	Each	£31.75	£32.16	£0.41	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Christopher James	Each	£31.75	£32.16	£0.41	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Christopher James	Each	£46.00	£46.60	£0.60	1.30%	DPR	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary		
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Christopher James	Each	£42.50	£43.05	£0.55	1.30%	DPR	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	Statutory Discretionary		
Re	LC 19 Land Charges	Land Charges	Repair Notices	Christopher James	Each	£40.75	£41.28	£0.53	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	Statutory Discretionary		
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/986	Statutory Discretionary		
Re	LC 21 Land Charges	Land Charges	Covenants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/987	Statutory Discretionary		
Re	LC 22 Land Charges	Land Charges	Agreements	Christopher James	Each	£55.00	£55.72	£0.71	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/988	Statutory Discretionary		
Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Christopher James	Each	£35.00	£35.46	£0.45	1.30%	DPR	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/989	Statutory Discretionary		
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Christopher James	Each	£52.50	£53.18	£0.68	1.30%	DPR	s93 of the Local Government Act 2003	Discretionary		
CON29R Enquires of local authority (2007)														
Planning and Building Regulations														
1.1. Planning and building decisions and pending applications														
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?														
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *	Christopher James		£18.50	£18.74	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary		
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *	Christopher James										
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *	Christopher James										
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *	Christopher James										
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *	Christopher James										
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval	Christopher James		£18.50	£18.74	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary		
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification	Christopher James										
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	Christopher James										
1.2. Planning designations and proposals														
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary		

Roads												
2.1 Roadways, footways and footpaths												
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:												
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
Re	LC 36 Land Charges	Land Charges	c) to be made up by a local authority who will reclaim the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1978	Discretionary
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.	Christopher James		£18.75	£18.99	£0.24	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
Other Matters												
3.1 Land required for public purposes												
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
3.2 Land to be acquired for road works												
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
3.3 Drainage agreements and consents												
Do either of the following exist in relation to the property?												
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **												
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main												
3.4 Nearby road schemes												
Is the property (or will it be) within 200 metres of any of the following?												
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme	Christopher James		£19.00	£19.25	£0.25	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary

Re	LC 46 Land Charges	Land Charges	c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes.	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1978	Discretionary
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Statutory - discretionary fee
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
3.5. Nearby railway schemes												
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
3.6. Traffic schemes												
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries												
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Statutory - discretionary fee
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1977	Discretionary
Re	LC 53 Land Charges	Land Charges	c) one way driving	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1978	Discretionary
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1979	Discretionary
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1980	Discretionary
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1981	Discretionary
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1982	Discretionary

Re	LC 58 Land Charges	Land Charges	(h) residents parking controls	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1983	Discretionary
Re	LC 59 Land Charges	Land Charges	(i) minor road widening of improvement	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1984	Discretionary
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1985	Discretionary
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1986	Discretionary
Re	LC 62 Land Charges	Land Charges	(l) bridge building	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1987	Discretionary
3.7. Outstanding notices												
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?												
Re	LC 63 Land Charges	Land Charges	(a) building works	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 64 Land Charges	Land Charges	(b) environment	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 65 Land Charges	Land Charges	(c) health and safety	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 66 Land Charges	Land Charges	(d) housing	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 67 Land Charges	Land Charges	(e) highways	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 68 Land Charges	Land Charges	(f) public health	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
3.8. Contravention of building regulations												
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
3.9 Notices, orders, directions and proceedings under Planning Acts												
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?												
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 71 Land Charges	Land Charges	(b) a stop notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
3.10 Community Infrastructure Levy												
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?	Christopher James		£18.00	£18.23	£0.23	1.30%	DPR		

Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:	Christopher James	£18.00	£18.23	£0.23	1.30%	DPR			
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?	Christopher James								
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?	Christopher James								
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?	Christopher James								
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?	Christopher James								
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?	Christopher James								
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?	Christopher James								
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?	Christopher James								
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?	Christopher James								
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?	Christopher James								
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?	Christopher James								
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?	Christopher James								
3.11 Conservation area												
Do the following apply in relation to the property?												
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975		Discretionary
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1975		Discretionary
3.12 Compulsory purchase												
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976		Discretionary
3.13 Contaminated land												
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition)?												
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976		Discretionary
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990	Christopher James	£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976		Discretionary
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry	Christopher James								Discretionary
Re	LC 105 Land Charges	Land Charges	(ii) an entry	Christopher James								Discretionary

Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	Christopher James		£12.50	£12.66	£0.16	1.30%	DPR	S13A (1) Local Land Charges Act 1976	Discretionary
3.14 Radon gas												
Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?												
* Information available free of charge online												
3.15 Assets of Community Value												
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?	Christopher James		£11.75	£11.90	£0.15	1.30%	DPR		
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?	Christopher James								
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?	Christopher James								
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?	Christopher James								
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?	Christopher James								
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed	Christopher James		£11.75	£11.90	£0.15	1.30%	DPR		
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	Christopher James							s93 of the Local Government Act 2003	Discretionary
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?	Christopher James								
Re	LC 116 Land Charges	Land Charges	(iii) Has an community interest group requested to be treated as a bidder?	Christopher James								
CON 290 Optional enquiries of the Local Authority (2007)												
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 118 Land Charges	Land Charges	5. Advertisements	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 119 Land Charges	Land Charges	6. Completion notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 120 Land Charges	Land Charges	7. Parks and Countryside	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 121 Land Charges	Land Charges	8. Pipelines	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 123 Land Charges	Land Charges	10. Noise abatement	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 124 Land Charges	Land Charges	11. Urban development areas	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary

Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 132 Land Charges	Land Charges	19. Food safety notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens	Christopher James		£25.25	£25.58	£0.33	1.30%	DPR	S13A (1) Local Land Charges Act 1975	Discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2021/22

Department: **Growth and Corporate Services**
 Area: **Births Deaths and Marriages**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
	Certificates from archived registers		Standard Birth, Death, Marriage and civil partnership certificate	per certificate	£ 15.00	£ 11.00	£ -4.00	-26.67%	Marriage Act 1949	Prescribed	General Register Office - statutory figures introduced
			Short Birth Certificate	per certificate	£ 15.00	£ 11.00	£ -4.00	-26.67%	Marriage Act 1949	Prescribed	
			Priority service certificate - same day	per certificate	£ 20.00	£ 24.00	£ 4.00	20.00%	Marriage Act 1949	Prescribed	
			Standard Birth Death Marriage or Civil Partnership certificates (at registration)	per certificate	£ 4.00	£ 11.00	£ 7.00	175.00%	Marriage Act 1949	Prescribed	
			Standard Birth Death Marriage or Civil Partnership certificates (after registration)	per certificate	£ 7.00	£ 11.00	£ 4.00	57.14%	Marriage Act 1949	Prescribed	
	Notice of marriage and civil partnership		British and EU national	Per notice	£ 35.00	£ 35.00	£ -	0.00%	Marriage Act 1950	Discretionary	
			If referred for immigration purposes	Per notice	£ 47.00	£ 47.00	£ -	0.00%	Marriage Act 1951	Discretionary	
	Marriage, Renewal of Vows and Civil Partnership Ceremonies at Hendon Town Hall	Heritage Room	Administration fee for change of date or time	Per Ceremony	£ 20.85	£ 20.85	£ -	0.00%	Marriage Act 1952	Discretionary	
			Mondays to Thursdays (before 4pm)	Per Ceremony	£ 165.00	£ 170.00	£ 5.00	3.03%	Marriage Act 1953	Discretionary	
			Friday (before 4pm)	Per Ceremony	£ 195.00	£ 200.00	£ 5.00	2.56%	Marriage Act 1954	Discretionary	
			Saturday (before 4pm)	Per Ceremony	£ 280.00	£ 285.00	£ 5.00	1.79%	Marriage Act 1955	Discretionary	
			Sundays and Public Holidays (before 4pm)	Per Ceremony	£ 359.00	£ 365.00	£ 6.00	1.67%	Marriage Act 1956	Discretionary	
			Special Offer (last Sunday of the month)	Per Ceremony	£ -	£ -	£ -	-	Marriage Act 1957	Discretionary	
			Monday to Thursday (after 4 pm)	Per Ceremony	£ 360.00	£ 365.00	£ 5.00	1.39%	Marriage Act 1958	Discretionary	
			Friday (after 4 pm)	Per Ceremony	£ 360.00	£ 365.00	£ 5.00	1.39%	Marriage Act 1959	Discretionary	
			Saturday – (after 4pm)	Per Ceremony	£ 397.00	£ 400.00	£ 3.00	0.76%	Marriage Act 1960	Discretionary	
			Sundays and Public Holidays – (after 4pm)	Per Ceremony	£ 497.00	£ 500.00	£ 3.00	0.60%	Marriage Act 1961	Discretionary	
	Marriage, Renewal of Vows and Civil Partnership Ceremonies at Hendon Town Hall	Committee Room 1&2	Mondays to Thursdays (before 4pm)	Per Ceremony	£ 220.00	£ 225.00	£ 5.00	2.27%	Marriage Act 1962	Discretionary	
			Friday (before 4pm)	Per Ceremony	£ 249.00	£ 255.00	£ 6.00	2.41%	Marriage Act 1963	Discretionary	
			Saturday (before 4pm)	Per Ceremony	£ 330.00	£ 335.00	£ 5.00	1.52%	Marriage Act 1964	Discretionary	
			Sundays and Public Holidays (before 4pm)	Per Ceremony	£ 420.00	£ 425.00	£ 5.00	1.19%	Marriage Act 1965	Discretionary	
			Monday to Friday (after 4 pm)	Per Ceremony	£ 425.00	£ 430.00	£ 5.00	1.18%	Marriage Act 1966	Discretionary	
			Saturday (after 4pm)	Per Ceremony	£ 522.00	£ 525.00	£ 3.00	0.57%	Marriage Act 1967	Discretionary	
			Sundays and Public Holidays (after 4pm)	Per Ceremony	£ 626.00	£ 630.00	£ 4.00	0.64%	Marriage Act 1968	Discretionary	
	Marriage, Renewal of Vows, Civil Partnership and Baby Naming Ceremonies at an approved premise in the London Borough of Barnet		Non-refundable booking fee	Per Ceremony	£ 51.75	£ 70.00	£ 18.25	35.27%	Marriage and Civil Partnership (Approved Premises) Regulations 2005	Discretionary	More closely aligned to other LA's and increase deterrent for no shows and late cancellations
			Wedding in a registered building (e.g. church)	Per Ceremony	£ 88.00	£ 88.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2006	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Monday to Friday (before 4pm)	Per Ceremony	£ 366.00	£ 366.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2007	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Saturday (before 4pm)	Per Ceremony	£ 400.00	£ 400.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2008	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Sunday and Public Holiday (before 4pm)	Per Ceremony	£ 497.00	£ 497.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2009	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Monday to Friday (after 4pm)	Per Ceremony	£ 447.00	£ 447.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2010	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Saturday (after 4pm)	Per Ceremony	£ 547.00	£ 547.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2011	Discretionary	
			Marriage, renewal of vows, civil partnership and baby naming ceremonies Sunday and Public Holiday (after 4pm)	Per Ceremony	£ 657.00	£ 657.00	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2012	Discretionary	
	Naming Ceremonies – all venues		Administration fee for change of date or time	Per Ceremony	£ 20.75	£ 20.75	£ -	0.00%	Marriage and Civil Partnership (Approved Premises) Regulations 2013	Discretionary	
			Monday to Sunday and including Bank Holidays – normal hours	Per Ceremony	£160.00 (£50 deposit)				Marriage and Civil Partnership (Approved Premises) Regulations 2014	Discretionary	NEED TO BE REMOVED
	Late Arrival Fees		Late arrival fee at the Register Office	Per Ceremony	£ 26.00	£ 30.00	£ 4.00	15.38%	Local Government Act 2003	Discretionary	
			Late arrival fee at an approved premise in Barnet	Per Ceremony	£ 52.00	£ 55.00	£ 3.00	5.77%	Local Government Act 2004	Discretionary	
	Nationality and Settlement Checking Service NCS/SCS		NCS Adult application (Mon -Fri)	Per Adult	£ 60.00	£ -	£ -60.00	-100.00%	Local Government Act 2005	Discretionary	NEED TO BE REMOVED
			NCS Child application (Mon-Fri)	Per Child	£ 40.00	£ -	£ -40.00	-100.00%	Local Government Act 2006	Discretionary	NEED TO BE REMOVED
			NCS Adult application (Sat & Sun)	Per Adult	£ 75.00	£ -	£ -75.00	-100.00%	Local Government Act 2007	Discretionary	NEED TO BE REMOVED
			NCS Child application (Sat & Sun)	Per Child	£ 50.00	£ -	£ -50.00	-100.00%	Local Government Act 2008	Discretionary	NEED TO BE REMOVED
			SCS Adult application (Mon -Fri)	Per Adult	£ 100.00	£ -	£ -100.00	-100.00%	Local Government Act 2009	Discretionary	NEED TO BE REMOVED
			SCS Child application (Mon-Fri)	Per Child	£ 30.00	£ -	£ -30.00	-100.00%	Local Government Act 2010	Discretionary	NEED TO BE REMOVED
			Private citizenship ceremony at Hendon Town Hall Mon - Fri	Per Ceremony	£ 110.00	£ 130.00	£ 20.00	18.18%	Local Government Act 2011	Discretionary	Align to fee charged in neighbouring boroughs
Private citizenship ceremony at Hendon Town Hall Sat	Per Ceremony	£ 110.00	£ 150.00	£ 40.00	36.36%	Local Government Act 2012	Discretionary	Align to fee charged in neighbouring boroughs			
	European Passport Return Service		European Passport Return Service (Permanent Residence & Qualifying Person) including secure postage up to 5kg (Mon-Fri)	Per Package	£ 26.00	£ -	£ -26.00	-100.00%	Local Government Act 2013	Discretionary	NEED TO BE REMOVED
			Saturday	Per Package	£ 36.50	£ -	£ -36.50	-100.00%	Local Government Act 2014	Discretionary	NEED TO BE REMOVED
			Sunday	Per Package	£ 41.75	£ -	£ -41.75	-100.00%	Local Government Act 2015	Discretionary	NEED TO BE REMOVED

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
			Additional Postage fee for supporting documents - 5-10kg	Per Package	£ 28.00	£ -	-£ 28.00	-100.00%	Local Government Act 2016	Discretionary	
			Additional Postage fee for supporting documents - 10-20kg	Per Package	£ 43.50	£ -	-£ 43.50	-100.00%	Local Government Act 2017	Discretionary	
	European Settlement Scheme Mon - Fri		ESS - Passport checking and verification service		£ 14.00	£ 14.00	£ -	0.00%	LGA s93	Discretionary but fees fixed by guidance	Fee introduced part way through year due, fee in line with guidance set by Home Office.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT43	Other Bookings	Greenspaces	Pavilion with event/sports booking per hour (min charge 2 hrs per day)	Per Event	£17.73	£17.96	£0.23	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT44	Other Bookings	Greenspaces	Pavilion - without sport booking per hour (min charge 2 hrs per day)	Per Event	£36.01	£36.48	£0.47	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT45	Other Bookings	Greenspaces	Sports markings - mini soccer pitch, rounders, soft ball or similar (25% discount on additional marking on the same site)	Per Event	£110.05	£111.48	£1.43	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT46	Other Bookings	Greenspaces	Sports markings - 8x100m track similar	Per Event	£110.05	£111.48	£1.43	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT47	Other Bookings	Greenspaces	Postage - per set of keys return and or collection	Per Event	£12.19	£12.34	£0.16	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT48	Other Bookings	Greenspaces	Sports course bookings (no pavilion) 2hrs max per day	Per Event	£25.63	£25.97	£0.33	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT49	Other Bookings	Greenspaces	Sports course bookings (no pavilion) over 2hrs per day	Per Event	£64.60	£65.44	£0.84	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT50	Other Bookings	Greenspaces	Fitness programmes i.e. exercise classes. - Min. 20 session booking	Per Event	£12.73	£12.90	£0.17	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT51	Other Bookings	Greenspaces	Not for profit fitness programmes - i.e. volunteer led programmes	One off fee, every 6 months	£58.18	£58.94	£0.76	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT52	Other Bookings	Greenspaces	Fitness Instructors annual licence	Annual		£300.00	NEW		New Charge	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
GT53	Other Bookings	Greenspaces	Sport markings - 200 m track	Per Event	£206.98	£209.68	£2.69	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT54	Other Bookings	Greenspaces	Sport markings - 400 m track	Per Event	£349.15	£353.69	£4.54	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT55	Other Bookings	Greenspaces	Additional markings (e.g. relay boxes, markers)	Per Event	£25.63	£25.97	£0.33	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT56	Other Bookings	Greenspaces	Over mark for sports markings	Per Event	£38.37	£38.87	£0.50	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT57	Tree Inspection / Survey, Basic	Greenspaces	Inspection of trees already on the system for verification and/or management recommendations.	Per day	£318.36	£322.50	£4.14	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2067	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT58	Tree Inspection / Survey, Basic	Greenspaces	Inspection of trees already on the system for verification and/or management recommendations.	Per hour	£47.58	£48.20	£0.62	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2068	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT59	Tree Inspection / Survey, Intermediate	Greenspaces	Tree Inspection / survey. To include: • Identification • Plotting onto GIS system • Safety and condition assessment • Recommendations and management plans	Per hour	£74.21	£75.17	£0.96	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2069	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT60	Trees - Professional advice	Greenspaces	Assessment of development impact on public trees	Per hour	£97.04	£98.30	£1.26	1.30%	Increased in line with inflation	Local Government Act 2003/Localism Act 2070	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT61	Memorial Tree	Greenspaces	Memorial Tree (Standard 45/65 litre, 12-14cm girth)	Per Tree, Species Varies	Price on application	Price on application	£0.00	0.00%	No change	Local Government Act 2003/Localism Act 2071	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT62	Events	Greenspaces	Events - size 1-100	Per Event (Per Day)	£314.51	£318.60	£4.09	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT63	Events	Greenspaces	Event size 101-1,000	Per Event (Per Day)	£704.71	£713.88	£9.16	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT64	Events	Greenspaces	Event size 1,001-2,500	Per Event (Per Day)	£943.86	£956.13	£12.27	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT65	Events	Greenspaces	Event size 2,501-5,000	Per Event (Per Day)	£1,258.38	£1,274.73	£16.36	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT66	Events	Greenspaces	- Event size 5,000 +	Per Event (Per Day)	Price on application	Price on application	£0.00	0.00%	No change	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT67	Events	Greenspaces	Application Fee (Commercial)	Per Event	£75.00	£75.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT68	Events	Greenspaces	Application Fee (Charity/Not for Profit)	Per Event	£30.00	£30.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT69	Events	Greenspaces	Application Fee (Community Organisation)	Per Event	£0.00	£0.00	£0.00	0.00%	Now change	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT70	Events	Greenspaces	Small Fun Fair (Up to 5 rides)	Per Day	£391.51	£396.60	£5.09	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT71	Events	Greenspaces	Medium Fun Fair (6-12 rides)	Per Day	£704.71	£713.87	£9.16	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT72	Events	Greenspaces	Large Fun Fair (13-19 rides)	Per Event	£1,252.82	£1,269.10	£16.29	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
	Events	Greenspaces	Charity and Community Events	Per Day	80% discount	80% discount	£0.00	0.00%	Discount is applied to the appropriate full day rate based on size of event. Applies to GT62 to GT66	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	updated: "Consider updating the comments in lines 79 and 80 to refer to the earlier charges."
GT73	Events	Greenspaces	Non Trading Day costs for events	Per Day	25% discount	25% discount	£0.00	0.00%	Discount is applied to the appropriate full day rate based on size of event. Applies to GT62 to GT66 and GT76 to GT78	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	updated: "Consider updating the comments in lines 79 and 80 to refer to the earlier charges."
GT74	Events	Greenspaces	Late application fee (Within 4 weeks of a small - medium event)	Per Event	£55.00	£55.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT75	Events	Greenspaces	Late application fee (Within 12 weeks of a medium - large event)	Per Event	£125.00	£125.00	£0.00	0.00%	New fee for 20-21 unused in year due to COVID	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT76	Events	Greenspaces	Banner costs	Per Week	£33.59	£34.03	£0.44	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT77	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 30 mins	Per Visit	£0.00	£0.00	£0.00	0.00%	No change	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT78	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 1 hour	Per Visit	£1.07	£1.10	£0.03	2.80%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT79	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 2 hours	Per Visit	£1.60	£1.65	£0.05	3.12%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT80	Hendon Park Car Park	Greenspaces	Hendon Park Short Stay Bays - Up to 3 hours	Per Visit	£2.13	£2.15	£0.02	0.94%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT81	Hendon Park Car Park	Greenspaces	Hendon Park Long Stay Bays - Up to 4 hours	Per Visit	£5.33	£5.40	£0.07	1.30%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT82	Hendon Park Car Park	Greenspaces	Hendon Park Long Stay Bays - All Day	Per Visit	£6.39	£6.50	£0.11	1.72%	Increased broadly inline with inflation to align to nearest and 5p/10p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT100	Other Bookings	Greenspaces	Site Hire (non sporting/non event use)	Hour	£75.00	£75.98	£0.97	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT101	Other Bookings	Greenspaces	Administration Fee	Hour	£25.00	£25.33	£0.32	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT102	Other Bookings	Greenspaces	Officer Fee	Hour	£30.00	£30.39	£0.39	1.30%	Increased in line with inflation	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) – legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Environment
 Area: Street Lighting, DLO & EV Charging

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SL1	Install a Banner on a Street Light Column	Street Lighting	Charge applicable to attaching a banner with dual bracket arm to a lighting column	Each	£100.00 to £200.00 (Depending on volumes)	£100.00 to £200.00 (Depending on volumes)	£0.00	0.00%	This is outside of the contract that deals with Commercial banner advertising and hence only applies to local Events promotion and Wayfinding	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL2	Install a Banner on a Street Light Column, including design and printing	Street Lighting	Charge applicable to designing, printing and attaching a banner with dual bracket arm to a lighting column	Each	£350.00 to £500.00 (Depending on volumes)	£350.00 to £500.00 (Depending on volumes)	£0.00	0.00%	This is outside of the contract that deals with Commercial banner advertising and hence only applies to local Events promotion and Wayfinding	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL3	Rent of an approved Advertising Banner placed on Street Furniture	Advertising	Weekly Charge applicable to a banner being displayed on street furniture	Weekly Charge per banner	£250.00	£250.00	£0.00	0.00%	This is outside of the contract that deals with Commercial banner advertising and hence only applies to local Events promotion and Wayfinding	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL4	Electric Vehicle Charging	EV Charging	Per Kilowatt Hour charge for using the Electric Vehicle Charging points	Per Kilowatt Hour	34p per kilowatt hour	Between 24p and 34p excl vat (depending on Charger Type)	£0.00	0.00%	Charges are dependent on whether the Charge Point is Slow, Medium or Rapid and related to differential costs of operation	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2021/22

Department: Environment
Area: Street Scene

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS1	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 1100 litre bin including delivery. The bin remains property of the Council	Per Bin	£495.89	£502.34	£6.45	1.30%	Charge adjusted to level appropriate to current service costs.	s45, s46 Environmental Protection Act 1990	Statutory Discretionary			
SS2	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 660 Litre bin including delivery. The bin remains property of the Council	Per Bin	£340.32	£344.75	£4.43	1.30%	Charge adjusted to level appropriate to current service costs.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS3	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr black (refuse) bin including delivery. The bin remains property of the Council	Per Bin	£54.17	£54.87	£0.70	1.29%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS4	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£37.92	£38.41	£0.49	1.28%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS5	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for additional 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£54.17	£54.87	£0.70	1.29%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS6	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr green (garden) bin including delivery. The bin remains property of the Council	Per Bin	£54.17	£54.87	£0.70	1.29%	Bin requirements and entitlements are based on the Environment Committee report from the 05/06/2018. Refurbished bins can be used at anytime.	s45, s46 Environmental Protection Act 1990	Discretionary			
SS7	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Second or more annual garden bin subscription	Per Bin per year	£70.00	£70.91	£0.91	1.30%	To cover additional cost of collection of multiple bins (beyond the first free one).	s45, s46 Environmental Protection Act 1990; Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS8	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Lid for 4 Wheeled bin	Per Lid	£79.44	£80.48	£1.04	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS9	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Lid for 2 Wheeled bin	Per Lid	£15.00	£15.19	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS10	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Wheel for 4 Wheeled bin	Per Wheel	£15.00	£15.19	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS11	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Wheel for 2 Wheeled bin	Per Wheel	£15.00	£15.19	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS12	Bin Maintenance & Repair Works	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per hour / Per unit	£77.75 per hour plus parts	£77.75 per hour plus parts	£0.00	0.00%	Charge for services provided at the customers request. The work required will be defined by the customers needs and priced in line with the costs of the (range of) services involved.	s45-47 Environmental Protection Act 1990; S93 Local Government Act 2003	Discretionary	Not clear what work this refers to but presumably it is for some waste collection		
SS13	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 4 wheeled bins (5 year contract with bin - year 1)	Per annum	£295.65	£299.49	£3.84	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS14	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year new bin contract - years 2 -5)	Per annum	£98.55	£99.83	£1.28	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS15	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year contract - bins previously supplied)	Per annum	£73.00	£73.95	£0.95	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS16	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 2 wheeled bins (5 year contract with bin - year 1)	Per annum	£54.75	£55.46	£0.71	1.30%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS17	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract with bin - years 2 -5)	Per annum	£21.90	£22.18	£0.28	1.28%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS18	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract - bins previously supplied)	Per annum	£18.25	£18.48	£0.23	1.26%	Cost recovery option for bin supply and maintenance. An alternative to the existing bin supply and repair charges.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS19	Commercial Waste - Refuse Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£858.00	£869.15	£11.15	1.30%	Lower charge for customers with lighter bins up to a 70Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS20	Commercial Waste - Refuse Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£423.80	£429.31	£5.51	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS21	Commercial Waste - Refuse Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£533.00	£539.93	£6.93	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS22	Commercial Waste - Refuse Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£780.00	£790.14	£10.14	1.30%	Higher charge for customers with heavy bins who need 660L for access reasons.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS23	Commercial Waste - Refuse Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,032.20	£1,045.62	£13.42	1.30%	Higher charge for customers with heavier bins to 150Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS24	Commercial Waste - Refuse Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£1,021.80	£1,035.08	£13.28	1.30%	Higher charge for customers with heavy bins who need 660L for access reasons.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS25	Commercial Waste - Refuse Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,339.00	£1,356.41	£17.41	1.30%	Higher charge for customers with heavier bins to 150Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS26	Commercial Waste - Recycling Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£642.20	£650.55	£8.35	1.30%	Lower charge for customers with lighter bins up to a 70Kg maximum.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS27	Commercial Waste - Recycling Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£374.40	£379.27	£4.87	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS28	Commercial Waste - Recycling Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£481.00	£487.25	£6.25	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS29	Commercial Waste - Recycling Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£618.80	£626.84	£8.04	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS30	Commercial Waste - Recycling Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£751.40	£761.17	£9.77	1.30%	Higher charge for customers with heavier bins to 150Kg maximum (glass etc).	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS31	Commercial Waste - Recycling Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£751.40	£761.17	£9.77	1.30%	Higher charge for customers with heavy bins who need 660L for access reasons.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS32	Commercial Waste - Recycling Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£912.60	£924.46	£11.86	1.30%	Higher charge for customers with heavier bins to 150Kg maximum (glass etc).	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS33	Commercial Waste - Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£806.00	£816.48	£10.48	1.30%	Service for businesses with gardens.	s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary			
SS34	Commercial Waste - Garden Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£429.00	£434.58	£5.58	1.30%	Service for businesses with gardens.	s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary			
SS35	Collection Only - Recycling & Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS36	Collection Only - Recycling & Waste	Street Scene Service Delivery	360 Litre Bins	Per container	£436.80	£442.48	£5.68	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS37	Collection Only - Recycling & Waste	Street Scene Service Delivery	660 Litre Bins	Per container	£556.40	£563.63	£7.23	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS38	Collection Only - Recycling & Waste	Street Scene Service Delivery	1100 Litre Bins	Per container	£631.80	£640.01	£8.21	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS39	Collection Only Food Waste	Street Scene Service Delivery	140 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS40	Collection Only Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS41	Collection Only Garden waste	Street Scene Service Delivery	240 Litre Bins	Per container	£369.20	£374.00	£4.80	1.30%	Service for non-commercial clients - This is a schedule 2 collection cost i.e for schools (not standard household).	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary		Consultation	Equality Impact Assessment
SS42	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£110.83	£112.28	£1.45	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS43	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£33.06	£33.49	£0.43	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS44	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£97.61	£98.88	£1.27	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS45	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£19.84	£20.09	£0.25	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS46	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£91.00	£92.18	£1.18	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS47	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£13.22	£13.39	£0.17	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS48	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£87.69	£88.83	£1.14	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS49	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£9.92	£10.05	£0.13	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS50	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£102.57	£103.90	£1.33	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS51	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£24.79	£25.11	£0.32	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS52	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£92.65	£93.85	£1.20	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS53	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£14.87	£15.06	£0.19	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS54	Commercial Waste - attend & empty first container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£87.69	£88.83	£1.14	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS55	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£9.92	£10.05	£0.13	1.27%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS56	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£85.21	£86.32	£1.11	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS57	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£8.58	£8.68	£0.10	1.21%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS58	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£88.80	£89.95	£1.15	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS59	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£24.25	£24.56	£0.31	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS60	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£84.39	£85.49	£1.10	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS61	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£14.55	£14.73	£0.18	1.24%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS62	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£82.18	£83.25	£1.07	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS63	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£10.58	£10.71	£0.13	1.25%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS64	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£81.08	£82.14	£1.06	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS65	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£8.16	£8.26	£0.10	1.21%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS66	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 52	£85.80	£86.91	£1.11	1.29%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS67	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 104	£164.32	£166.46	£2.14	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS68	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 208	£312.00	£316.06	£4.06	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS69	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 52	£137.80	£139.59	£1.79	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS70	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 104	£268.32	£271.81	£3.49	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS71	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 208	£520.00	£526.76	£6.76	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS72	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 52	£70.72	£71.64	£0.92	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS73	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 104	£135.20	£136.96	£1.76	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS74	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 208	£257.92	£261.27	£3.35	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS75	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 50	£57.50	£58.25	£0.75	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS76	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 100	£110.00	£111.43	£1.43	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS77	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 200	£210.00	£212.73	£2.73	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS78	Commercial Bin Replacement	Street Scene Service Delivery	1100 Litre Bin - Lost/stolen/broken	Per unit	£335.00	£339.36	£4.36	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS79	Commercial Bin Replacement	Street Scene Service Delivery	660 Litre Bin - Lost/stolen/broken	Per unit	£190.00	£192.47	£2.47	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS80	Commercial Bin Replacement	Street Scene Service Delivery	360 Litre Bin - Lost/stolen/broken	Per unit	£67.00	£67.87	£0.87	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS81	Commercial Bin Replacement	Street Scene Service Delivery	240 Litre Bin - Lost/stolen/broken	Per unit	£41.50	£42.04	£0.54	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS82	Commercial Bin Delivery or Collection	Street Scene Service Delivery	4 wheeled bin	Per bin	£51.75	£52.42	£0.67	1.29%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS83	Commercial Bin Delivery or Collection	Street Scene Service Delivery	2 wheeled bin	Per bin	£25.75	£26.08	£0.33	1.28%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS84	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	6 to 10 bins delivered & collected	Per event	£310.00	£314.03	£4.03	1.30%	Combined delivery & collection charge. After event - bins may be full (additional man is required).	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS85	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	Up to 5 bins delivered & collected	Per event	£207.50	£210.20	£2.70	1.30%	Combined delivery & collection charge. After event - bins may be full (additional man is required).	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS86	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Weekly collection of up to a tonne of waste	Per annum	£15,050.00	£15,245.65	£195.65	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS87	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Overweight - only applied to weight after 1 tonne	Per tonne	£124.50	£126.12	£1.62	1.30%	Required to ensure full cost recovery.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS88	Collection Only - Compactor Skip	Street Scene Service Delivery	Collection only charge for additional collections	Per annum	£13,430.00	£13,604.59	£174.59	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS89	Barnet Allotments 12 Yard Skip	Street Scene Service Delivery	Collection of up to a tonne of green waste	Per skip	£279.50	£283.13	£3.63	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS90	Barnet Allotments 12 Yard Skip	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£72.50	£73.44	£0.94	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS91	Barnet Allotments 12 Yard Skip	Street Scene Service Delivery	Contaminated - applied to complete load	Per tonne	£51.75	£52.42	£0.67	1.29%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS92	Skip Charges - Internal Clients 12 Yard Skip	Street Scene Service Delivery	Single collection - materials up to 1 tonnes	Per skip	£279.50	£283.13	£3.63	1.30%	Required to ensure full cost recovery and offer a competitive service charge.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS93	Skip Charges - Internal Clients	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£83.00	£84.08	£1.08	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS94	16 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - light/medium weights up to 1.5 tonnes	Per skip	£350.00	£354.55	£4.55	1.30%	Required to ensure full cost recovery.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS95	12 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - light/medium weights up to 1.25 tonnes	Per skip	£300.00	£303.90	£3.90	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS96	8 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - medium/heavy materials up to 1 tonnes	Per skip	£240.00	£243.12	£3.12	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS97	6 Yard Skip Charges - External clients	Street Scene Service Delivery	Single collection - medium/heavy materials up to 0.75 tonnes	Per skip	£200.00	£202.60	£2.60	1.30%	Required to ensure full cost recovery.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS98	Skip Charges - External clients	Street Scene Service Delivery	Overweight - applied to skip weights exceeding the prescribed limits	Per tonne	£124.50	£126.12	£1.62	1.30%	Charge calculated to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS99	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Service Charge (minimum booking 3.5 hours)	Per hour	£100.00	£101.30	£1.30	1.30%	No change	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS100	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Disposal costs	Per tonne	£124.50	£126.12	£1.62	1.30%	Required to ensure full cost recovery and offer a competitive service charge.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS101	Additional Commercial Waste Clearance Services	Street Scene Service Delivery	Priced work as required by the client (cost defined by tonnages, time taken and resources used)	Per tonne/ Per hour / Per unit	£124.50 per tonne plus resources	£124.50 plus resources	£0.00	0.00%	Charge for services provided at the customers request. The work required will be defined by the customers needs and priced in line with the costs of the (range of) services involved.	s45-47 Environmental Protection Act 1990; s93 Local Government Act 2003	Discretionary			
SS102	Commercial Agreement Non-Payment	Street Scene Service Delivery	Stopped collections administration charge	Per process	£50.00	£50.65	£0.65	1.30%	There is a significant administrative burden due to customer non-payment and costs need to be recovered.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS103	Commercial Agreement Non-Payment	Street Scene Service Delivery	Bin removal or bin return charge	Per action	£51.85	£52.52	£0.67	1.29%	There is a significant burden due to customer non-payment and costs need to be recovered.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS104	Bin Maintenance - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per annum	£91.25	£92.44	£1.19	1.30%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS105	Bin Maintenance - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per annum	£62.05	£62.85	£0.80	1.29%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS106	Bin Washing Service - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per wash	£20.00	£20.26	£0.26	1.30%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS107	Bin Washing Service - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per wash	£10.00	£10.13	£0.13	1.30%	Cost recovery for the maintenance and replacement of supplied bins.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS108	Clinical waste collection	Street Scene Service Delivery	Individual user in own home (per bag, sharp or box)	Per unit collected	Free	Free	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS109	Clinical waste collection	Street Scene Service Delivery	Residential care homes or similar (per bag, sharps or box)	Per unit collected	£35.22	£35.67	£0.45	1.29%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS110	Removal of dead domestic animals (private dwellings)	Street Scene Service Delivery	Charge for removal	Per animal	£65.67	£66.53	£0.86	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS111	Graffiti removal	Street Scene Service Delivery	Charge for 1st square metre	Per area	£65.67	£66.53	£0.86	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS112	Graffiti removal	Street Scene Service Delivery	Charge for each additional square metre	Per area	£77.24	£78.24	£1.00	1.30%	Charge adjusted to level appropriate to current service costs.	s45-47 Environmental Protection Act 1990; s3 Localism Act 2011	Discretionary			
SS113	Commercial Agreement Administration	Street Scene Service Delivery	Customer initiated activity (account changes)	Per process	£25.00	£25.32	£0.32	1.28%	No Change	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS114	Commercial Agreement Administration	Street Scene Service Delivery	Contract termination charge (un-notified)	Per process	10% of annual service costs	10% of annual service costs	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990	Statutory Discretionary			
SS115	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	Prepaid charge for removal of up to 3 non electrical items of rubbish or furniture (an additional £10 for each subsequent item up to a maximum of 10 items)	Up to 3 items	£35 up to £105	£35 up to £105	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS116	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	An additional item - up to 10	Per additional item	£10.00	£10.00	£0.00	0.00%	No Change	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS117	Commercial Services Administration	Street Scene Service Delivery	Copy of WTN provided	Per Record		£10.00	NEW		Required to ensure full cost recovery	s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	Regularly supply additional paperwork to customers when they lose it. Private companies charge £80.		
SS118	Commercial Services Administration	Street Scene Service Delivery	Delivery of commercial refuse sacks	Per Delivery		£5.00	NEW		Required to ensure full cost recovery	s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	Cost recovery to fund the sack delivery service. Delivery levels now too high to provide service without funding.		
SS119	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Collection Only Band S2	1100 Litre Bins		£780.00	NEW		Bespoke collection from within premises and sites, additional £2.50 added for additional time taken to gain entry / service the property where limited hours of attendance are available	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	New - required to ensure full cost recovery. Cost recovery to fund the sack delivery service. Delivery levels now too high to provide service without funding		
SS120	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band A* (Up to 40Kg)	1100 Litre Bins		£744.64	NEW		Disposal savings based on collecting 30kg less pw = 1560kg less p.a @ £90 per tonne = 90 x 1.56 =£140.4 less p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation	Consultation	Equality Impact Assessment
SS121	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band D (Up to 200Kg)	1100 Litre Bins		£1,614.08	NEW		Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £90 per tonne = 90 x 2.6 = £234 more p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary	Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £90 per tonne = 90 x 2.6 = £234 more p.a.		
SS122	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band A* (Up to 40Kg)	1100 Litre Bins		£553.28	NEW		Disposal savings based on collecting 30kg less pw = 1560kg less p.a @ £70 per tonne = 70 x 1.56 =£109.20 less p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary	Disposal savings based on collecting 30kg less pw = 1560kg less p.a @ £70 per tonne = 70 x 1.56 =£109.20 less p.a.		
SS123	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band D (Up to 200Kg)	1100 Litre Bins		£1,123.20	NEW		Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £70 per tonne = 70 x 2.6 =£182 more p.a.	s45-47 Environmental Protection Act 1990	Statutory Discretionary	Disposal costs based on collecting 50kg more pw = 2600kg more p.a @ £70 per tonne = 70 x 2.6 =£182 more p.a.		
SS124	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licensed to be on the street for up to 2 weeks	Skips		£60.00	NEW		To place skips on the street is charged at £57.46 for up to 2 weeks so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	To place skips on the street is charged at £57.46 for up to 2 weeks so this cost needs to be passed onto customers		
SS125	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licencing Fee	Skips		£120.00	NEW		A licence to place skips on the street is charged at £114.72 for up to 4 weeks so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	A licence to place skips on the street is charged at £114.72 for up to 4 weeks so this cost needs to be passed onto customers		
SS126	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day		£40.00	NEW		A resident parking bay suspension to place skips on the street is charged at £40 per day so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	A resident parking bay suspension to place skips on the street is charged at £40 per day so this cost needs to be passed onto customers		
SS127	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day		£55.00	NEW		A parking bay suspension to place skips on the street is charged at £55 per day so this cost needs to be passed onto customers	s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	A parking bay suspension to place skips on the street is charged at £55 per day so this cost needs to be passed onto customers		
SS128	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin annual charge	Per Container	£70.00	£70.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS129	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin annual charge	Per Container	£50.00	£50.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS130	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin Part Year Charge	Per Container	£40.00	£40.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS131	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin Part Year Charge	Per Container	£30.00	£30.00	£0.00	0.00%	Chargeable collection of garden waste	s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary			
SS132	Garden Waste	Street Scene Service Delivery	Removal of garden waste bin	Per Collection	£10.00	£10.00	£0.00	0.00%	Removal of unwanted garden waste bins for residents who have not signed up for the chargeable garden waste service	s45 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	Charge to remove garden waste bin that is no longer required by resident		

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Environment
Area: Parking

Reference / Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
P1	Surrendered Vehicle Disposal	Parking	End of Life Surrender and disposal	Annual	£60.00	£60.00	£0.00	0.00%		Local Government Act 2003, s93;	Statutory discretionary	
P2	Schools Permit	Parking	Annual	Annual	£190.00	£190.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P3	Key Worker Permits	Parking	Annual	Annual	£190.00	£190.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P4	Essential Service Vouchers	Parking	Full-day essential service vouchers	1 Day	£2.50	£2.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P5	Car Club Permits	Parking	To allow car club permit vehicles to park within the borough	Annual	£1,260.00	£1,260.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P6	Restricted Car Park Permit	Parking	Restricted Off Street Location Annual Car Park Permit	Annual	£350.00	£350.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary	
P7	Resident Car Park Permit	Parking	Resident only bays in off street car parks	Annual	£200.00	£200.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary	
P8	Business Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£200.00	£200.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P9	Business Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£262.50	£262.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P10	Business Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£472.50	£472.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P11	Business Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£525.00	£525.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P12	Business Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£525.00	£525.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P13	Business Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£525.00	£525.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P14	Business Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£577.50	£577.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P15	Business Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£577.50	£577.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P16	Business Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P17	Business Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P18	Business Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P19	Business Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£787.50	£787.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P20	Business Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£787.50	£787.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P21	Business Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£787.50	£787.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P22	Business Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£10.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P23	Business Permit	Parking	Any vehicle	Annual	£1,272.00	£1,272.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P24	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£500.00	£500.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P25	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£656.25	£656.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P26	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£1,181.25	£1,181.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P27	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£1,312.50	£1,312.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P28	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£1,312.50	£1,312.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P29	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£1,312.50	£1,312.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P30	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£1,443.75	£1,443.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P31	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£1,443.75	£1,443.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P32	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£1,640.63	£1,640.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P33	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£1,640.63	£1,640.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P34	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£1,640.63	£1,640.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P35	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£1,968.75	£1,968.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P36	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£1,968.75	£1,968.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P37	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£1,968.75	£1,968.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P38	Contractor Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£10.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P39	Contractor Permit	Parking	Any vehicle	Annual	£3,152.00	£3,152.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P40	Doctors	Parking	Doctors	Annual	£200.00	£200.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P41	Builders	Parking	Specific vehicle	Monthly	£38.00	£38.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P42	Builders	Parking	Specific vehicle	Annual	£310.00	£310.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P43	Builders	Parking	Any vehicle	Monthly	£76.00	£76.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P44	Builders	Parking	Any vehicle	Annual	£620.00	£620.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P45	Carers	Parking	Annual	Annual	Free	Free	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P46	Religious Permit	Parking	First Vehicle	Annual	£40.00	£40.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P47	Religious Permit Surcharge	Parking	2nd or 3rd vehicle	Annual	£30.00	£30.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P48	Members	Parking	Member Permit	Annual	Free	Free	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P49	Admin Fee	Parking	Amendments to existing permit	Each	£0.00	£0.00	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P50	Admin Fee	Parking	Permit refunds	Each	£0.00	£0.00	£0.00			Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P51	Bay Suspensions	Parking	One Bay Suspension for One Day	One Day	See comments	See comments	£0.00	0.00%	£130 Application Fee plus £40 per day per bay for Resident Bays and £55 per day per bay for Pay and Display Bays.	Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P52	Resident Permit	Parking	g/CO2/km: 0	Annual	£15.00	£15.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P53	Resident Permit	Parking	g/CO2/km: 1-50	Annual	£25.00	£25.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P54	Resident Permit	Parking	g/CO2/km: 51-75	Annual	£25.00	£25.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P55	Resident Permit	Parking	g/CO2/km: 76-90	Annual	£50.00	£50.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P56	Resident Permit	Parking	g/CO2/km: 91-100	Annual	£50.00	£50.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P57	Resident Permit	Parking	g/CO2/km: 101-110	Annual	£50.00	£50.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P58	Resident Permit	Parking	g/CO2/km: 111-130	Annual	£65.55	£65.55	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P59	Resident Permit	Parking	g/CO2/km: 131-150	Annual	£71.25	£71.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P60	Resident Permit	Parking	g/CO2/km: 151-170	Annual	£85.50	£85.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P61	Resident Permit	Parking	g/CO2/km: 171-190	Annual	£99.75	£99.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P62	Resident Permit	Parking	g/CO2/km: 191-200	Annual	£114.00	£114.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P63	Resident Permit	Parking	g/CO2/km: 201-225	Annual	£142.50	£142.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P64	Resident Permit	Parking	g/CO2/km: 226-255	Annual	£171.00	£171.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P65	Resident Permit	Parking	g/CO2/km: 256+	Annual	£182.25	£182.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P66	Resident Permit	Parking	g/CO2/km: 0	3 Month	£3.75	£3.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P67	Resident Permit	Parking	g/CO2/km: 1-50	3 Month	£6.25	£6.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P68	Resident Permit	Parking	g/CO2/km: 51-75	3 Month	£6.25	£6.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P69	Resident Permit	Parking	g/CO2/km: 76-90	3 Month	£12.50	£12.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P70	Resident Permit	Parking	g/CO2/km: 91-100	3 Month	£12.50	£12.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P71	Resident Permit	Parking	g/CO2/km: 101-110	3 Month	£12.50	£12.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P72	Resident Permit	Parking	g/CO2/km: 111-130	3 Month	£16.39	£16.39	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P73	Resident Permit	Parking	g/CO2/km: 131-150	3 Month	£17.81	£17.81	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P74	Resident Permit	Parking	g/CO2/km: 151-170	3 Month	£21.38	£21.38	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P75	Resident Permit	Parking	g/CO2/km: 171-190	3 Month	£24.94	£24.94	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P76	Resident Permit	Parking	g/CO2/km: 191-200	3 Month	£28.50	£28.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P77	Resident Permit	Parking	g/CO2/km: 201-225	3 Month	£35.63	£35.63	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P78	Resident Permit	Parking	g/CO2/km: 226-255	3 Month	£42.75	£42.75	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P79	Resident Permit	Parking	g/CO2/km: 256+	3 Month	£45.56	£45.56	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P80	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	Annual	£25.00	£25.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	

Reference / Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
P81	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	3 Month	£6.25	£6.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P82	Resident Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£10.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P83	Resident Permit Diesel Surcharge	Parking	Annual	3 Month	£2.50	£2.50	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P84	Resident Permit 7 seater discount	Parking		Each	See comments	As 2020/21	£0.00	0.00%	50% discount for vehicles with 7 seats or more, or a fixed price of £65	Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P85	Resident Visitor Vouchers - Virtual	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.10	£1.10	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P86	Resident Visitor Vouchers - Printed	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.25	£1.25	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P87	Event Day Visitor Vouchers	Parking	Event Day controlled parking zone visitor vouchers with a maximum per household or workplace of 88 in any 12 month period.	12 Month Period	£1.10	£1.10	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P88	On Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	See comments	As 2020/21	£0.00	0.00%	As per location, local signage and Traffic Management Order 2019-20	Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P89	Off Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	See comments	As 2020/21	£0.00	0.00%	As per location, local signage and Traffic Management Order 2019-20	Road Traffic Regulation Act 1984, s35	Statutory discretionary	
P90	Parking Voucher	Parking	Sold in batches of 4	one hour	£2.56	£2.56	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P91	Parking Voucher	Parking	Sold in batches of 4	half hour	£1.28	£1.28	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary	
P92	Business Permit Charity Discount	Parking	Discount for applicants who receive charitable business rates relief	Each	See comments	50%	£0.00	0.00%	New in March 2020 under notice of variation.	Road Traffic Regulation Act 1984, s46	Statutory discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Re
Area: Highways

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 1 Highways	Highways	Unlicensed Skip found on the highway	Each	£321.31	£325.49	£4.18	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 2 Highways	Highways	Traffic sensitive site inspection charge Skips	Each	£63.84	£64.67	£0.83	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 3 Highways	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each	£192.57	£195.08	£2.50	1.30%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 4 Highways	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each	£192.57	£195.08	£2.50	1.30%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 5 Highways	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£192.57	£195.08	£2.50	1.30%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 6 Highways	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£192.57	£195.08	£2.50	1.30%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 7 Highways	Highways	Vehicle Crossover - Processing and monitoring of Crossover applications and works under possible alternative arrangements where works are arranged by residents rather than the Authority.	Each	£443.67		Delete		Removed. We do not allow residents to construct their own vehicle crossover, works only to be completed by Highways approved term contractor.	The Highways Act 1980 - S184 - Vehicle crossings over footways and verges.	Statutory costs recovery	
Re	HW 8 Highways	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	£153.21	£155.20	£1.99	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 9 Highways	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	£257.48	£260.82	£3.35	1.30%	Review if VXO should be in description	s. 184 and s.278 Highways Act 1980	Statutory Discretionary	
Re	HW 10 Highways	Highways	Vehicle Crossover White Line Re-marking existing faded lines	Each	£126.61		Delete		Remove	Not Statutory	Not Statutory	
Re	HW 11 Highways	Highways	Section 50 Street works licence	Per licence	£554.32	£561.52	£7.21	1.30%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 12 Highways	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	£246.84	£250.05	£3.21	1.30%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 13 Highways	Highways	Memorial Seat/bench, up to 6ft in length, Including on-going care for 10 years.	Each Bench	£152 + £1125 for cost of bench + £144 for cost of plaque if required	£153.98 + £1139.63 for cost of bench + £145.87 for cost of plaque if required	£18.48	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 14 Highways	Highways	Type 1 Bronze Plaque	Each	£198.96	£201.55	£2.59	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 15 Highways	Highways	Type 2 Bronze Plaque	Each	£198.96	£201.55	£2.59	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 16 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	Each	£643.69	£652.06	£8.37	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 17 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate up to Snr Eng.	£138.31	£140.11	£1.80	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 18 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate above Snr Eng.	£214.92	£217.71	£2.79	1.30%		s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 19 Highways	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	£2,151.31	£1,468.85	-£682.46	-31.72%	Split the current charge for into 3 phases: Phase 1 - Alteration of the TMO Phase 2 - Finalisation of the TMO Phase 3 - Review and respond to objections received	reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	NEW HW19b	Highways	Finalisation of the TMO - 1 TMO alteration	Each		£710.43	New		New	reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	NEW HW19c	Highways	Review and respond to any objections received	Each		£212.73	New		New	reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 20 Highways	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	Each	£231.94	£234.96	£3.02	1.30%	Remain	s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	NEW - TBC - HW 20b	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar items or queries over and above those set out in HW20.	Per item		£75.98	New		New	s.93 Local Government Act and Localism Act 2011	Discretionary	
Re	HW 21 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice following initial meeting to discuss proposed developments.	Hourly Rate up to Snr Eng.	£138.31		Delete		Delete	The Highways Act 1980 - and the Town & Country Planning Act 1990	Statutory Discretionary	
Re	HW 22 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice following initial meeting to discuss proposed developments.	Hourly Rate above Snr Eng.	£214.92		Delete		Delete	The Highways Act 1980 - and the Town & Country Planning Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 23 Highways	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption. These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	£0.00	0.00%	Text taken from 2018/19 F&C's, added back into F&C description, highlighted in red.	S. 278 Highways Act 1980	Statutory Discretionary	
Re	HW 24 Highways	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development. Under section 184 of the Highways Act 1980, the charges relate to each access created or closed.	Each	£3,220.58	£3,262.44	£41.87	1.30%	Edit text as highlighted in red	The Highways Act 1980 - S184	Statutory discretionary	
Re	HW 25 Highways	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179; etc.) Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,034.50	£4,086.95	£52.45	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	Highways Act 1980 - Sections 142; 177; 179; s.179 application fee charged under Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary	
Re	HW 26 Highways	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990	Each	£5,266.55	£5,335.02	£68.47	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	s.247 Town and Country Planning Act 1990	Statutory discretionary	
Re	HW 27 Highways	Highways	Processing of Stopping Up Order Under the Highways Act 1980	Each	£8,277.53	£8,385.14	£107.61	1.30%	Remain	Statutory Discretionary - s.177 Highways Act 1980	Statutory discretionary	
Re	HW 28 Highways	Highways	Processing of Notification for Transport for London approval under TMA 2004. Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,034.50	£4,086.95	£52.45	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	s.278 Highways Act 1980	Statutory discretionary	
Re	HW 29 Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	£189.38	£191.85	£2.46	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 30 Highways	Highways	Minimum deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	£586.24	£593.86	£7.62	1.30%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 31 Highways	Highways	Minimum deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	£586.24	£593.86	£7.62	1.30%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 32 Highways	Highways	Minimum deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£586.24	£593.86	£7.62	1.30%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 33 Highways	Highways	Minimum deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£257.42	£260.77	£3.35	1.30%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 34 Highways	Highways	Vehicle Crossover Legal Agreement	Each	£205.34	£208.01	£2.67	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 35 Highways	Highways	Vehicle Crossover White Line - Process Application	Each	£163.85	£165.98	£2.13	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 36 Highways	Highways	Vehicle Crossover White Line Installation	Each	£180.87	£183.22	£2.35	1.30%	Metres over and above 5ms have been previously charged at £20 per every extra metre, this to be captured in a new fee for 2020/21 (HW 36a)	s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	NEW HW 36a	Highways	Vehicle crossover White Line Installation - markings over 5m for every additional metre	Each		£20.26	New		New	s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 37 Highways	Highways	Private Street Name Plate - Supply and Installation	Each	£307.48	£311.48	£4.00	1.30%	to increase charge by 40% to cover Re costs	Not Statutory	Discretionary	
Re	HW 38 Highways	Highways	Licence to place skip on the highway	Each	£28.73	£29.10	£0.37	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 39 Highways	Highways	Renewal for expired skip licence	Each	£28.73	£29.10	£0.37	1.30%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 40 Highways	Highways	Watercourse Consent	Each	£51.90		Delete		to remove as is a regulatory charge	Land Drainage Act	Fixed fee	
Re	HW 41 Highways	Highways	Private Street Name Plate - Quote and Specification Fee	Each	£307.48	£124.60	-£182.88	-59.48%	2019/20 charge was £307.48 however that is for the supply and installation. The quote and specification fee should be a 40% admin fee taken from HW 37. Fee for the 2020/21 period for HW 41 has been amended accordingly.	Not Statutory	Discretionary	
Re	HW 42 Highways	Highways	Temporary Traffic Regulation Order - 14.1 Road Traffic Regulation Act- Extension per month - The additional fee is applied each month between months 4 and 18 of an order period to enable further co-ordination, permitting and network management functions	Each	£200.00	£200.00	£0.00	0.00%		The Road Traffic Regulation Act - S14	Statutory Discretionary	
Re	HW 43 Highways	Highways	Damage to Highways - Recharges Recharge cost of repairs to damage caused to the public highway by building works. S133 Highways Act 1980	Per incident	Cost + 40%	Cost + 40%	£0.00	0.00%		The Highways Act 1980 - S133	Statutory Discretionary	
Re	HW 44 Highways	Highways	Failure to secure lighting or safety markings on a skip. Penalty for no lighting of safety markings on a builders skip deposited on the highway. S139 (4) (a) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 45 Highways	Highways	Failure to clearly mark owners details on a skip. Penalty for not clearly marking the owner of a skip on the public highway. S139 (4) (b) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 46 Highways	Highways	Depositing or storing building materials on the public highway without a licence. Penalty for depositing or storing building materials on the public highway without a licence. S148 (a) & (c) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		Highways Act (1980) S.148(b) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 47 Highways	Highways	Erection of a scaffold or any other structure on the public highway without a licence. Penalty for the erection of a scaffold or any other structure on the public highway without a licence. S169 (5) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 48 Highways	Highways	Affixing a sign or banner upon the public highway without authorisation. Penalty for erecting or fixing a sign on the public highway, tree or highway structure without authorisation. S132 (1) Highways Act 1980	Per incident	£100.00	£100.00	£0.00	0.00%		Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003The Highways Act 1980 - S132 (1)	Statutory prescribed	
Re	HW 49 Highways	Highways	Crane over-sailing licence. The minimum licence period is 3 months and each individual licence costs £1,352.57. Any extension is calculated in weeks after the 3 month period and is charged at an additional cost of £55 per week.	Per incident	£1,352.57	£1,370.15	£17.58	1.30%		s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 50 Rechargeable Works	Rechargeable Works	Provide and place new salt bin, inc. salt	Item	£391.53	£396.62	£5.09	1.30%		Not Statutory	Discretionary	
Re	HW 51 Rechargeable Works	Rechargeable Works	Replace damaged salt bin, inc. salt refill	Item	£391.53	£396.62	£5.09	1.30%		Not Statutory	Discretionary	
Re	HW 52 Rechargeable Works	Rechargeable Works	Salt refill of bin	Item	£156.40	£158.43	£2.03	1.30%		Not Statutory	Discretionary	
Re	HW 53 Rechargeable Works	Rechargeable Works	Recover keys from road gully	Item	£309.61		DELETE		Remove - we do not do this anymore - refer them to CA	Not Statutory	Discretionary	
Re	HW 54 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings. This is a fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs only. The cost of physical construction work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s), Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate – for example Charity events.	Per order	£220.24	£223.10	£2.86	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 55 Rechargeable Works	Rechargeable Works	Approval to carry out a traffic count on borough roads	Each	£345.78	£350.28	£4.50	1.30%		Not Statutory	Discretionary	
Re	HW 56 Rechargeable Works	Rechargeable Works	Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal there of.	Per order	£4,258.99	£4,314.36	£55.37	1.30%	Fee taken from 2018/19 F&C's to be added to main fee description text.	Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 57 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	Per order	£2,173.65	£2,201.91	£28.26	1.30%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 58 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes signs/road markings	Per order	£1,783.18	£1,806.36	£23.18	1.30%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 59 Rechargeable Works	Rechargeable Works	Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£369.19	£373.99	£4.80	1.30%	2019/20 charge stated was for quote and spec however was in fact for the production and installation of the name plate, wording amended to reflect this. 40% admin charge to be applied with new fee HW 59a	Not Statutory	Discretionary	
Re	NEW HW 59a	Rechargeable Works	Consideration, quotation and specification to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign		£149.59	New		New	Not Statutory	Discretionary	40% admin charge in line with HW59. HW59 now covers production and installation of name plate.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 60 Rechargeable Works	Rechargeable Works	Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Each	£452.18	£458.06	£5.88	1.30%		Not Statutory	Discretionary	
Re	HW 61 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major PAA	per permit	£105.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 62 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major	per permit	£240.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 63 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Standard	per permit	£130.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 64 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Minor	per permit	£65.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 65 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Immediate	per permit	£60.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 66 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Permit Variation	per permit	£45.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 67 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major PAA	per permit	£75.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 68 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major	per permit	£150.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 69 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Standard	per permit	£75.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 70 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Minor	per permit	£45.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 71 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Immediate	per permit	£40.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 72 Rechargeable Works	Rechargeable Works	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Permit Variation	per permit	£35.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 73 Rechargeable Works	Rechargeable Works	Permit Scheme Fixed Penalty Notice for failure to apply for a permit before commencing works	Per failure	£300.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 74 Rechargeable Works	Rechargeable Works	Permit Scheme Fixed Penalty Notice for failure to comply with a permit condition	Per failure	£80.00		Delete		Remove from F&Cs as published in the public domain already.			
Re	HW 75 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	£140.32	£140.32	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 76 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 1 layer	Per failure	£181.37	£181.37	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 77 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 2 layers	Per failure	£224.81	£224.81	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 78 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 3 layers	Per failure	£268.24	£268.24	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 79 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 4 layers	Per failure	£311.68	£311.68	£0.00	0.00%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 80 Rechargeable Works	Rechargeable Works	Commutated Sums for Highways	Unit depends on the Assets Adopted	Commutated Sum rates calculated based on ADEPT Guidelines	Commutated Sum rates calculated based on ADEPT Guidelines	£0.00	0.00%	Fee taken from 2018/19 F&C's to be added to main fee description text.	s.278 Highways Act 1980	statutory discretionary	
Re	HW 81 - Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Each	£139.45	£141.26	£1.81	1.30%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 82 - Highways	Highways	Construction cost of residential crossover (per sq. metre)	Per sq. Metre	£139.45	£175.00	£35.55	25.49%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2020/21

Department: Re
Area: Environmental health

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Environmental Health												
Re	EH 1 Completion of Works	Environmental Health	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £88.88 from non compliance visit and charged accordingly	All costs to be recorded on an hourly rate up to £91.33 from non compliance visit and charged accordingly plus reasonable cost of works	£2.45	2.76%	increase in DRS rates	Local Government (Miscellaneous Provisions) Act 1962	Statutory cost recovery	
Re	EH 2 Completion of Works	Environmental Health	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £177.28	£2.28	1.3% on minimum fee	inflation	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 3 Completion of Works	Environmental Health	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £177.28	£2.28	1.3% on minimum fee	inflation	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 4 Home Improvement Agency Environmental Health	Environmental Health	Enquiry including historical data multiple addresses	Each	On enquiry	On enquiry	£0.00	0.00%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 5 Housing Reports	Environmental Health	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£317 plus hourly rate of up to £88 for revisits and/or additional advice	£321.12 plus hourly rate of up to £91.33 for revisits and/or additional advice	£4.12 std hrs £3.33	1.3% and 3.78%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 6 Housing Reports	Environmental Health	Housing Consultation fee	Each	£103 (additional fees charged over two hours at up to £62.61/hour)	£104.34(additional fees charged over two hours at up to £91.33/hour)	£1.34 std hrs £28.72 over two hours	1.3% and 45.87%	inflation on fee plus increase in hourly rate due to DRS rate increase and acknowledgment that a manager may be involved which carries a higher hourly rate.	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 7 Housing Reports	Environmental Health	Rent Repayment Order Support Service	Each	£103 (additional fees charged over two hours at up to £62.61/hour)	£104.34(additional fees charged over two hours at up to £91.33/hour)	£1.34 std hrs £28.72 over two hours	1.3% and 45.87%	inflation on fee plus increase in hourly rate due to DRS rate increase and acknowledgment that a manager may be involved which carries a higher hourly rate.	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 8 Housing Reports	Environmental Health	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£253 plus hourly rate of up to £88.88 for revisits and/or additional advice	£256.29 plus hourly rate of up to £91.33 for revisits and/or additional advice	£3.29 std hrs £2.45 over two hours	1.3% and 2.76%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 9 Housing Reports	Environmental Health	HMO Set Up Advice Service	Each	463 plus hourly rate of up to £88.88 for revisits and/or additional advice	£469.02 plus hourly rate of up to £91.33 for revisits and/or additional advice	£6.02 std hrs £2.45 over two hours	1.3% and 2.76%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 10 Housing Reports	Environmental Health	Fire risk assessment for standard HMO	Each	£617 for a standard HMO plus hourly rate of up to £88.88 for revisits and/or additional advice	£625.02 for a standard HMO plus hourly rate of up to £91.33 for revisits and/or additional advice	£8.02 std hrs £2.45 over two hours	1.3% and 2.76%	inflation on fee plus increase in hourly rate due to DRS rate increase	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 11 Housing Act	Environmental Health	Waiver of fee for notices i.e. Improvement Notice , Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	£0.00	0.00%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 12 Housing Act	Environmental Health	Service of an Improvement Notice	Each	£511.00	£517.64	£6.64	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 13 Housing Act	Environmental Health	Service of a Suspended Improvement Notice	Each	£511.00	£517.64	£6.64	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 14 Housing Act	Environmental Health	Service of a Prohibition Order	Each	£444.00	£449.77	£5.77	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 15 Housing Act	Environmental Health	Service of a Suspended Prohibition Order	Each	£444.00	£449.77	£5.77	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 16 Housing Act	Environmental Health	Service of an Emergency Prohibition Order	Each	£444.00	£449.77	£5.77	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 17 Housing Act	Environmental Health	Service of a Demolition Order	Each	Cost of administration and works up to hourly rate of £88.88	Cost of administration up to hourly rate of £91.33 plus reasonable cost of works	£2.45	2.76%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 18 Housing Act	Environmental Health	Taking Emergency Remedial Action	Each	£446 plus the cost of work	£451.8 plus the reasonable cost of work	£5.80	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 19 Housing Act	Environmental Health	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 20 Housing Act	Environmental Health	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 21 Housing Act	Environmental Health	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22 Housing Act	Environmental Health	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £51.00/hour.	Actual cost plus administration costs up to £52.77/hour.	£1.77	3.47%	increase in DRS rates	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 23 Housing Act	Environmental Health	Copying grant files and postage	Each	10 pence per sheet plus postage costs.	10.13 pence per sheet plus postage costs.	£0.13	1.30%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 24 Housing Act	Environmental Health	Review of Suspended Prohibition Order	Each	£330.00	£334.29	£4.29	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 25 Housing Act	Environmental Health	Review of Suspended Improvement Notice	Each	£325.00	£329.23	£4.23	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 26 Housing Act	Environmental Health	Hazard Awareness Notice	Each	£300.00	£303.90	£3.90	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 27 Housing Act	Environmental Health	Copying enforcement files and postage	Each	10 pence per sheet plus postage costs.	10.13 pence per sheet plus postage costs.	£0.13	1.30%	inflation	section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 28 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,386.00 £640.00 £746.00	£1,404.02 £648.32 £755.70	£18.02 £8.32 £9.70	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 29 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,477.00 £747.00 £730.00	£1,496.20 £756.71 £739.49	£19.20 £9.71 £9.49	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 30 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,247.00 £576.00 £671.00	£1,263.21 £583.49 £679.72	£16.21 £7.49 £8.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 31 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,330.00 £675.00 £655.00	£1,347.29 £683.78 £663.52	£17.29 £8.78 £8.52	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 32 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2) Fee 1 Fee 2	£834.00 £625.00 £209.00	£844.84 £633.13 £211.72	£10.84 £8.13 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 33 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2) Fee 1 Fee 2	£969.00 £760.00 £209.00	£981.60 £769.88 £211.72	£12.60 £9.88 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 34 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2) Fee 1 Fee 2	£772.00 £563.00 £209.00	£782.04 £570.32 £211.72	£10.04 £7.32 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 35 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2) Fee 1 Fee 2	£890.00 £681.00 £209.00	£901.57 £689.85 £211.72	£11.57 £8.85 £2.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 36 Mandatory HMO Licensing	Environmental Health	Discount for accredited landlords	Per HMO	10.00%	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 37 Mandatory HMO Licensing	Environmental Health	Discount for registered charities	Per HMO	10.00%	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 38 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,220.00 £474.00 £746.00	£1,235.86 £480.16 £755.70	£15.86 £6.16 £9.70	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 39 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,266.00 £520.00 £746.00	£1,282.46 £526.76 £755.70	£16.46 £6.76 £9.70	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 40 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,098.00 £427.00 £671.00	£1,112.27 £432.55 £679.72	£14.27 £5.55 £8.72	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 41 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,140.00 £467.00 £673.00	£1,154.82 £473.07 £681.75	£14.82 £6.07 £8.75	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 42 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2) Fee 1 Fee 2	£802.00 £475.00 £327.00	£812.43 £481.18 £331.25	£10.43 £6.18 £4.25	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 43 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2) Fee 1 Fee 2	£850.00 £520.00 £330.00	£861.05 £526.76 £334.29	£11.05 £6.76 £4.29	1.30% 1.30% 1.30%	inflation inflation inflation	section 63 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 44 Mandatory HMO Licensing	Environmental Health	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£637.00	£645.28	£8.28	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£428.00	£433.56	£5.56	1.30%	inflation			
				Fee 2	£209.00	£211.72	£2.72	1.30%	inflation			
Re	EH 45 Mandatory HMO Licensing	Environmental Health	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£676.00	£684.79	£8.79	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£467.00	£473.07	£6.07	1.30%	inflation			
				Fee 2	£209.00	£211.72	£2.72	1.30%	inflation			
Re	EH 46 Mandatory HMO Licensing	Environmental Health	Fee associated with an abortive visit	Per HMO	£77.50	£78.51	£1.01	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 47 Mandatory HMO Licensing	Environmental Health	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.50	£26.84	£0.34	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 48 Mandatory HMO Licensing	Environmental Health	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 49 Mandatory HMO Licensing	Environmental Health	Change in Licence holder	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 50 Mandatory HMO Licensing	Environmental Health	Recovery fee for dishonoured cheque	Each	£53.90	£54.60	£0.70	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 51 Mandatory HMO Licensing	Environmental Health	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence			£0.77	1.31%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 52 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence			£3.67	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 53 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence			£2.21	1.30%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 54 Mandatory HMO Licensing	Environmental Health	Refund clarification for revocations	Each licence			£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 55 Mandatory HMO Licensing	Environmental Health	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.50 on top of Fee 2	£15.70 on top of Fee 2	£0.20	1.29%	inflation	section 63 Housing Act 2004	Statutory Discretionary	
Food, Health & Safety												
Re	EH 56 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Per person	Per person	£72.00	£72.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 57 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering.	Per person	£355.00	£355.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 58 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering, - Block bookings by organisations	Per session	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 59 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Council Services	Per person	£62.00	£62.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 60 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - examination resit	Per person	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 61 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Refresher - Per person	Per person	£55.00	£55.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 62 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Group Courses - Block Bookings)	Per session	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 63 Food Safety Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)	Per person/session as applicable	30% of course fee	30% of course fee	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 64 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety	Per person	£50.00	£50.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 65 Food Safety Courses	Food, Health and Safety	Food Allergen training	Per person	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 66 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety - block bookings	per course	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 67 Food Safety Courses	Food, Health and Safety	Food Allergen training courses - block bookings	per course	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 68 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Per person	£72.00	£72.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 69 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Registered Charities	£72.00	£72.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 70 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Council Services	£62.00	£62.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 71 Health and Safety at Work Courses	Food, Health and Safety	Level 2 Certificate in Health and Safety Group Courses - Block Bookings	Per session	price on request	price on request	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 72 Health and Safety at Work Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)		30% of course fee	30% of course fee	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 73 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Sent by post)	Each	£18.50	£18.50	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 74 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Collected)	Each	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 75 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business diary	Each	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 76 Miscellaneous Food Business Charges	Food, Health and Safety	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspection	£240.00	£243.00	£3.00	1.25%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 77 Miscellaneous Food Business Charges	Food, Health and Safety	Unsound Food (Business and Commercial premises) - collection and disposal	Per seizure/voluntary surrender	Actual cost of disposal + 30% transport and admin fee	Actual cost of disposal + 30% transport and admin fee	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 78 Miscellaneous Food Business Charges	Food, Health and Safety	Food Export Certificates	Per certificate	Actual cost of officer time at officer hourly rate (minimum 1 hour)	Actual cost of officer time at officer hourly rate (minimum 1 hour)	£0.00	0.00%			Discretionary	
Re	EH 79 Miscellaneous Food Business Charges	Food, Health and Safety	Expenses arising from additional official controls	Hourly rate	Actual cost of officer time at officer hourly rate (minimum 1 hour)	Actual cost of officer time at officer hourly rate (minimum 1 hour)	£0.00	0.00%			Discretionary	
Re	EH 80 Miscellaneous Food Business Charges	Food, Health and Safety	Sampling of Private Water Supplies (The Private Water Supplies (England) Regulations 2016)		Actual laboratory analytical fees and sampling visit charges (based on officer hourly rates) up to statutory maximums	Actual laboratory analytical fees and sampling visit charges (based on officer hourly rates) up to statutory maximums	£0.00	0.00%		The Private Water Supplies (England) Regulations 2016 sch.5 para. 1	Statutory Discretionary	
Environmental Health Licensing Fees												
Re	EH 81 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	New	Each	£105 application fee £410 licence fee	£105 application fee £410 licence fee	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 82 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Renewal	Each	£105 application fee £400 licence fee	£105 application fee £400 licence fee	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 83 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Zoo (Zoo Licensing Act 1981)	Each	Costs Occurred including administration costs	Costs Occurred including administration costs	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Band A - Low risk and non-invasive treatments, including manicure, pedicure, ear and nose piercing using a single use piercing gun designed for the purpose, and sun beds												
Re	EH 84 Licence for Massage and Special Treatments (including cosmetic)	piercing)	New licence	Each	£157.5 Application £100 licence	£160 Application £100 licence	£2.50	1.59%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 85 Licence for Massage and Special Treatments (including cosmetic)	piercing)	Renewal licence	Each	£105 Application fee £100 licence	£107 Application fee £100 licence	£2.00	1.90%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B - medium risk non-invasive treatments including some beauty treatments and therapeutic treatments, head, neck and below the knee massage.												
Re	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£245 Application fee £100 licence	£249 Application fee £100 licence	£4.00	1.63%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£195 application £100 licence fee	£198 application £100 licence fee	£3.00	1.54%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C - Higher risk or invasive treatments, including body massage (other than described in Band B), electrolysis, acupuncture, tattooing, saunas and laser/intense pulsed light treatments.												
Re	EH 88 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£355 application £100 licence fee	£360 application £100 licence fee	£5.00	1.41%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 89 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£315 application £100 licence fee	£320 application £100 licence fee	£5.00	1.59%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 90 Transfer and Variation Fee	Environmental Health Licensing Fees	Band A	Each	£65.00	£65.50	£0.50	0.77%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 91 Transfer and Variation Fee	Environmental Health Licensing Fees	Band B	Each	£83.00	£84.00	£1.00	1.20%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 92 Transfer and Variation Fee	Environmental Health Licensing Fees	Band C	Each	£101.00	£102.00	£1.00	0.99%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 93 Transfer and Variation Fee	Environmental Health Licensing Fees	Additional licensing fee for Laser Removal of hair and intense pulsed light treatments	Each	£77.50	£78.00	£0.50	0.65%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 94 Transfer and Variation Fee	Environmental Health Licensing Fees	Administration fee on all aborted licence applications	Each	£0.00	£0.00	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 95 Primary Authority Services	Environmental Health Licensing Fees	Annual fee per subject area	Per annum	Up to £750 each area of regulation	Up to £750 each area of regulation	£0.00	0.00%	Primary Authority is a scheme provided for by the Regulatory Enforcement and Sanctions Act 2008. Under this scheme, businesses can partner with a single LA for the purposes of having a single source of regulatory advice. This advice, once issued, is binding on all other LAs and the Primary Authority can 'block' enforcement action if it is inconsistent with the advice they have issued. Primary Authorities are permitted to recover their costs of providing the service, hence the charges set out below. For further information please refer to the statutory guidance, here: https://www.gov.uk/government/publications/primary-authority-statutory-guidance	Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 96 Primary Authority Services	Environmental Health Licensing Fees	Primary authority work	Per hour	Up to £60 per hour	Up to £60 per hour	£0.00	0.00%	Primary Authority is a scheme provided for by the Regulatory Enforcement and Sanctions Act 2008. Under this scheme, businesses can partner with a single LA for the purposes of having a single source of regulatory advice. This advice, once issued, is binding on all other LAs and the Primary Authority can 'block' enforcement action if it is inconsistent with the advice they have issued. Primary Authorities are permitted to recover their costs of providing the service, hence the charges set out below. For further information please refer to the statutory guidance, here: https://www.gov.uk/government/publications/primary-authority-statutory-guidance	Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 97 Special Treatment Licences	Environmental Health Licensing Fees	EH Special Treatment Licences - Sole trader based at home	each application	£10 discount on licence fee for all new and renewal applications	£10 discount on licence fee for all new and renewal applications	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 98 Animal Welfare	Environmental Health Licensing Fees	Licence application fee under	per application	£129.00	£130.00	£1.00	0.78%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 99 Animal Welfare	Environmental Health Licensing Fees	inspections fee animal boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 100 Animal Welfare	Environmental Health Licensing Fees	inspection fee home boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 101 Animal Welfare	Environmental Health Licensing Fees	inspection fee breeding establishments	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 102 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 103 Animal Welfare	Environmental Health Licensing Fees	inspection fee performing animals	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 104 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 105 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 106 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >15 & <30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 107 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments ,15 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 108 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - New Application	Each	Fee 1 £129 plus inspection fee 2 Annual fee £155	Fee 1 £131 plus inspection fee 2 Annual fee £155	£2.00	1.55%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 109 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Variation of Licence	Each Application	£129 plus inspection fee (if required)	£130 plus inspection fee (if required)	£1.00	0.78%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 110 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Transfer	Each Application	£129.00	£130.00	£1.00	0.78%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 111 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Change of details	Each Application	£20.50	£21.00	£0.50	2.44%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 112 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Duplicate Licence	Each Application	£20.50	£21.00	£0.50	2.44%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 113 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Request revisit	Each Application	£41 plus inspection fee	£41.50 plus inspection fee	£0.50	1.22%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 114 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Annual Fee	On Grant of application and annually on grant date	£155.00	£156.00	£1.00	0.65%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 115 Pest Control	Environmental Health Licensing Fees	Rats	Per treatment	£149.00	£150.94	£1.94	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 116 Pest Control	Environmental Health Licensing Fees	Mice	Per treatment	£149.00	£150.94	£1.94	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 117 Pest Control	Environmental Health Licensing Fees	Cockroaches	Per treatment	£149.00	£150.94	£1.94	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 118 Pest Control	Environmental Health Licensing Fees	Bed Bugs for a 2 bedroom property	Per treatment	£230.00	£232.99	£2.99	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 119 Pest Control	Environmental Health Licensing Fees	Bed Bugs (per additional bedroom)	Per treatment	£50.00	£50.65	£0.65	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 120 Pest Control	Environmental Health Licensing Fees	Fleas	Per treatment	£144.00	£145.87	£1.87	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 121 Pest Control	Environmental Health Licensing Fees	Exotic Ants	Per treatment	£192.00	£194.50	£2.50	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 122 Pest Control	Environmental Health Licensing Fees	Wasps	Per treatment	£70.00	£70.91	£0.91	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 123 Pest Control	Environmental Health Licensing Fees	Domestic crawling insects (Carpet beetles, larder beetles, etc.)	Per treatment	£144.00	£145.87	£1.87	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 124 Pest Control	Environmental Health Licensing Fees	Garden Ants	Per treatment	£144.00	£145.87	£1.87	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 125 Pest Control	Environmental Health Licensing Fees	Squirrels	Per Treatment	£279.00	£282.63	£3.63	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 126 Pest Control	Environmental Health Licensing Fees	Site pest assessment (where treatment not requested)	Per visit	£25.00	£25.33	£0.32	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 127 Pest Control	Environmental Health Licensing Fees	Call out fee for advice (refundable against the full cost of treatment)	Per visit	£30.00	£30.39	£0.39	1.30%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 128 Pest Control	Environmental Health Licensing Fees	Discount for Barnet residents (homeowners) receiving Means Tested Benefits	Per treatment	35% off list price	35% off list price	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 129 Pest Control	Environmental Health Licensing Fees	Commercial Premises and monitoring contracts	Per annual contract	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 130 Pest Control	Environmental Health Licensing Fees	Discounted charges on any pest control treatment when booked concurrently for more than one premises	Per block treatment	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Pollution Prevention and Control Act 1999												
Re	EH 131 Environmental Permit	Pollution Prevention and Control Act 1999	Application Standard	each	£1,650.00	£1,650.00	£0.00	0.00%	Set by DEFRA no change			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 132 Environmental Permit	Pollution Prevention and Control Act 1999	Application Reduced fee	each	£155.00	£155.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 133 Environmental Permit	Pollution Prevention and Control Act 1999	Application Petrol vapour I&II	each	£257.00	£257.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 134 Environmental Permit	Pollution Prevention and Control Act 1999	Application Vehicle refinshers	each	£362.00	£362.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 135 Environmental Permit	Pollution Prevention and Control Act 1999	Application Mobile screening and crushing plant for 1st and 2nd permits	1st & 2nd applications	£1,650 (985 3rd to 7th, 485 subsequent applications)	£1,650 (985 3rd to 7th, 485 subsequent applications)	£0.00	0.00%	Set by DEFRA no change			
Re	EH 136 Environmental Permit	Pollution Prevention and Control Act 1999	Fee operating without a permit	each	£1,188.00	£1,188.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 137 Environmental Permit	Pollution Prevention and Control Act 1999	Late payment fee	each	£52.00	£52.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 138 Environmental Permit	Pollution Prevention and Control Act 1999	Annual subsistence charge		Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	Set by DEFRA no change			
Re	EH 139 Environmental Permit	Pollution Prevention and Control Act 1999	Standard	each	Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	Set by DEFRA no change			
Re	EH 140 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee	each	Low = £79 / Medium = £158 / High = £237	Low = £79 / Medium = £158 / High = £237	£0.00	0.00%	Set by DEFRA no change			
Re	EH 141 Environmental Permit	Pollution Prevention and Control Act 1999	Petrol vapour I&II	each	Low = £113 / Medium = £226 / High = £341	Low = £113 / Medium = £226 / High = £341	£0.00	0.00%	Set by DEFRA no change			
Re	EH 142 Environmental Permit	Pollution Prevention and Control Act 1999	Vehicle refinshers	each	Low = £228 / Medium = £365 / High = £548	Low = £228 / Medium = £365 / High = £548	£0.00	0.00%	Set by DEFRA no change			
Re	EH 143 Environmental Permit	Pollution Prevention and Control Act 1999	Mobile screening and crushing plant for 1st and 2nd permits	each	Low = £626 / Medium = £1034/ High = £1,551	Low = £626 / Medium = £1034/ High = £1,551	£0.00	0.00%	Set by DEFRA no change			
Re	EH 144 Environmental Permit	Pollution Prevention and Control Act 1999	Standard Transfer and substantial change	each	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	£0.00	0.00%	Set by DEFRA no change			
Re	EH 145 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee Transfer and substantial change	each	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	£0.00	0.00%	Set by DEFRA no change			
Re	EH 146 Environmental Permit	Pollution Prevention and Control Act 1999	Adopt a tube scheme p/a		£139.00	£139.00	£0.00	0.00%	Set by DEFRA no change			
Re	EH 147 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 148 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per Day	Up to £600 plus expenses	Up to £600 plus expenses	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Charges made for the seizure, removal and detention of equipment.												
Re	EH 149 Noise Act 1996	Pollution Prevention and Control Act 1999	Seizure, removal and storage of seized equipment	Each	£173.00	£175.25	£2.25	1.30%		Sch. 1 Noise Act 1996	Statutory Discretionary	
Re	EH 150 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Basic Enquiry	Each	£52.00	£52.67	£0.67	1.29%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 151 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Enquiry including historical data multiple addresses	Each	£117.00	£118.53	£1.53	1.31%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Home Improvement Agency												

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	£0.00	0.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	£0.00	0.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Online Training												
Re	EH 154 Online Training	Environmental Health	Food Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 155 Online Training	Environmental Health	Food Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 156 Online Training	Environmental Health	Food Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 157 Online Training	Environmental Health	Food Safety Level 2 Manufacturing	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 158 Online Training	Environmental Health	Introduction to Allergens	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 159 Online Training	Environmental Health	Health and Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 160 Online Training	Environmental Health	Health and Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 161 Online Training	Environmental Health	Health and Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 162 Online Training	Environmental Health	Manual Handling	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 163 Online Training	Environmental Health	Level 2 Award for Personal Licence Holders	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 164 Online Training	Environmental Health	Level 2 Fire Safety	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 165 Online Training	Environmental Health	Level 2 Customer Service	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 166 Online Training	Environmental Health	Level 2 Understanding Stewarding at Spectator Events	Per Course	£95.00	£95.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 167 Online Training	Environmental Health	Level 2 Spectator Safety	Per Course	£115.00	£115.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 168 Online Training	Environmental Health	Level 2 Warehousing and Storage	Per Course	£80.00	£80.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 169 Online Training	Environmental Health	Care Certificate	Per Course	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 170 Online Training	Environmental Health	Emergency First Aid at Work	Per Course	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 171 Online Training	Environmental Health	First Aid at Work	Per Course	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 172 Online Training	Environmental Health	An Introduction to Fire Safety in the Workplace	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 173 Online Training	Environmental Health	Communication	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 174 Online Training	Environmental Health	Equality and Diversity	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 175 Online Training	Environmental Health	Managing Conflict	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 176 Online Training	Environmental Health	Self-Awareness and Personal Development	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 177 Online Training	Environmental Health	Teamworking	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 178 Online Training	Environmental Health	Environmental awareness	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 179 Online Training	Environmental Health	GDPR	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 180 Online Training	Environmental Health	Fraud and Fraud Awareness	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 181 Online Training	Environmental Health	An Introduction to the Bribery Act	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 182 Online Training	Environmental Health	Stress management	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 183 Online Training	Environmental Health	Money Laundering	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 184 Online Training	Environmental Health	Safe use and control of Anaphylaxis and Autoinjectors	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 185 Online Training	Environmental Health	Display screen equipment (DSE)	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Fees and Charges 2020/21

Department: Re
Area: Cem and Crem

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
A. Grave purchase for LBB Residents:												
Re	C&C 1 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") - grave pre-purchase only - LBB Residents	Each	£7,540.00	£7,630.00	£90.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 2 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - LBB Residents	Each	£5,390.00	£5,460.00	£70.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 3 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - LBB Residents	Each	£3,770.00	£3,815.00	£45.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 4 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (6'6" x 2' 6") for immediate use - LBB Residents	Each	£2,690.00	£2,725.00	£35.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 5 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - LBB Residents	Each	£3,770.00	£3,815.00	£45.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 6 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (3'6" x 3'6") half grave for immediate use - LBB Residents	Each	£2,690.00	£2,725.00	£35.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 7 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - LBB Residents	Each	£1,865.00	£1,888.00	£23.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 8 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (3'0" x 2' 6") half grave for immediate use - LBB Residents	Each	£1,320.00	£1,336.00	£16.00	1.21%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
B. Grave purchase for Non-LBB Residents:												
Re	C&C 9 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") grave pre-purchase only - Non LBB Residents	Each	£16,250.00	£16,450.00	£200.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 10 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - Non LBB Residents	Each	£10,150.00	£10,275.00	£125.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 11 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - Non LBB Residents	Each	£8,600.00	£8,710.00	£110.00	1.28%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 12 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") for immediate use - Non LBB Residents	Each	£5,440.00	£5,510.00	£70.00	1.29%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 13 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - Non LBB Residents	Each	£7,430.00	£7,520.00	£90.00	1.21%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 14 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3' 6") half grave for immediate use - Non LBB Residents	Each	£4,600.00	£4,660.00	£60.00	1.30%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 15 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - Non LBB Residents	Each	£3,610.00	£3,655.00	£45.00	1.25%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 16 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") half grave for immediate use - Non LBB Residents	Each	£2,250.00	£2,275.00	£25.00	1.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
C. Mausoleums (Single price for LBB residents and non-residents)												
Re	C&C 17 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum pre-purchase	Each	£22,750.00	£22,750.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
Re	C&C 18 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum space for immediate use	Each	£16,500.00	£16,500.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
Re	C&C 19 Cemetery and Crematorium	Cemetery and Crematorium	Construction of Mausoleum	Each	£13,300.00	£13,300.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 20 Cemetery and Crematorium	Cemetery and Crematorium	Community Mausoleum	Each	£10,000.00	£10,000.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
D. Burial Vaults												
Re	C&C 21 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Resident)	Each	£12,000.00	£12,000.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
Re	C&C 22 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Non resident)	Each	£18,000.00	£18,000.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	Relatively new service, wish to establish a market rather than increase price
E. Interments (Single price for LBB Residents and non-Residents)												
Re	C&C 23 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Persons over 16 years of age (single depth)	Each	£900.00	£910.00	£10.00	1.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 24 Cemetery and Crematorium	Cemetery and Crematorium	Interment - pre-dug grave	Each	£670.00	£678.00	£8.00	1.19%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 25 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Children under 16 years of age including those still born (single depth)	Each	£500.00	£506.00	£6.00	1.20%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 26 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Additional charge for each additional coffin depth (up to maximum of 4)	Each	£255.00	£258.00	£3.00	1.18%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 27 Cemetery and Crematorium	Cemetery and Crematorium	Burial of Ashes into a private grave at minimum depth without movement of memorial/landing (see separate change for removal of memorial)	Each	£475.00	£480.00	£5.00	1.05%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 28 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Persons over 16 years of age	Each	£555.00	£562.00	£7.00	1.26%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 29 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Children under 16 years of age	Each	£180.00	£182.00	£2.00	1.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 30 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Stillborn children	Each	£115.00	£115.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
F. General Burial Fees												
Re	C&C 31 Cemetery and Crematorium	Cemetery and Crematorium	Exhumation of Deceased	Each	£1,460.00	£1,478.00	£18.00	1.23%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 32 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) kerbs and landing unto 4ft 6	Each	£300.00	£303.00	£3.00	1.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 33 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) over 4ft 6	Each	Price on application	Price on application	£0.00	0.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 34 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or Bank Holiday Burial.	Each	£255.00	£258.00	£3.00	1.18%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 35 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or bank Holiday Burial for cremated remains	Each	£134.00	£135.00	£1.00	0.75%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 36 Cemetery and Crematorium	Cemetery and Crematorium	Shroud Burials	Each	£220.00	£222.00	£2.00	0.91%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 37 Cemetery and Crematorium	Cemetery and Crematorium	Casket Burial	Each	£310.00	£314.00	£4.00	1.29%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 38 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Resident 'B' class per year (minimum of 5 years)	Each	£25.00	£25.00	£0.00	0.00%	No change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 39 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'A' Class per year (minimum of 5 years)	Each	£98.00	£99.00	£1.00	1.02%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 40 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'B' Class per year (minimum of 5 years)	Each	£49.00	£49.00	£0.00	0.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 41 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround standard 'A' Class grave (7'6" x 3' 6")	Each	£175.00	£177.00	£2.00	1.14%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 42 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class grave (6'6" x 2' 6")	Each	£145.00	£146.00	£1.00	0.69%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 43 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'A' Class - Ash Grave (3'6" x 3'6")	Each	£96.00	£97.00	£1.00	1.04%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 44 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class - Ash Grave (3'0" x 2' 6")	Each	£85.00	£86.00	£1.00	1.18%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 45 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Half size Kerb and Landing and Headstone only	Each	£67.00	£67.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 46 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Full Size Kerb and Landing Memorial including Headstone	Each	£112.00	£113.00	£1.00	0.89%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 47 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Half Size kerb and Landing	Each	£82.00	£83.00	£1.00	1.22%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 48 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Full size Kerb and Landing	Each	£112.00	£113.00	£1.00	0.89%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 49 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Seat, 6ft, inclusive of plaque up to 60 letters maximum inscription, (no on-going care) for placement on a pre-owned grave subject to payment of additional permit fee.	Each	£1,420.00	£1,437.00	£17.00	1.20%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
G. Permits												We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Permit for erecting new monuments, memorials, grave stones and tablets for the right to erect or place on private graves (including first inscription)												
Re	C&C 50 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone with kerbs	Each	£330.00	£334.00	£4.00	1.21%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 51 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone only	Each	£255.00	£258.00	£3.00	1.18%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 52 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Conversion of existing Headstone to include kerbs	Each	£108.00	£109.00	£1.00	0.93%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 53 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Memorial in the form of a vase, tablet, seat or bench or wooden cross etc.	Each	£88.00	£89.00	£1.00	1.14%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 54 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Renovation or additional inscription	Each	£108.00	£109.00	£1.00	0.93%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 55 Cemetery and Crematorium	Cemetery and Crematorium	Retrospective permit application	Each	2 x permit normal fee	2 x permit normal fee	£0.00	0.00%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
H. Annual Planting etc. and General Attention of Private Graves (per single grave space)												

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 56 Cemetery and Crematorium	Cemetery and Crematorium	Planting Evergreen shrubs only	Each	£215.00	£217.00	£2.00	0.93%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 57 Cemetery and Crematorium	Cemetery and Crematorium	Turfing only	Each	£155.00	£157.00	£2.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 58 Cemetery and Crematorium	Cemetery and Crematorium	Planting - Seasonal Bedding	Each	£320.00	£324.00	£4.00	1.25%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 59 Cemetery and Crematorium	Cemetery and Crematorium	Turfing or Moulding (No maintenance)	Each	£88.00	£89.00	£1.00	1.14%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 60 Cemetery and Crematorium	Cemetery and Crematorium	Provision of a wooden cross including brass plaque	Each	£170.00	£172.00	£2.00	1.18%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 61 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of headstone.	Each	£365.00	£369.00	£4.00	1.10%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 62 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of full size kerb and landing.	Each	£410.00	£415.00	£5.00	1.22%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
I. Transfer of Grave Ownership												
Re	C&C 63 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Probate, Letters of Administration, or Private Statutory Declaration	Each	£78.00	£79.00	£1.00	1.28%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 64 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£129.00	£130.00	£1.00	0.78%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 65 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£190.00	£192.00	£2.00	1.05%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 66 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Deed of Ownership	Each	£26.00	£26.00	£0.00	0.00%	No Change	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 67 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Cremation Certificate	Each	£15.00	£15.00	£0.00	0.00%	No Change	s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
J. Cremation Fees												
Re	C&C 68 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors Not holding an account)	Each	£725.00	£734.00	£9.00	1.24%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 69 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekend and bank Holidays (Funeral Directors Not holding an account)	Each	£840.00	£850.00	£10.00	1.19%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 70 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors holding an account)	Each	£650.00	£655.00	£5.00	0.77%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 71 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays (Funeral Directors holding an account)	Each	£765.00	£774.00	£9.00	1.18%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 72 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays + 2 hours in North chapel	Each	£1,370.00	£1,385.00	£15.00	1.09%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 73 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday between 09:00-09:45	Each	£385.00	£390.00	£5.00	1.30%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 74 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Children over 1 month to under 16 years of age	Each	£58.00	£58.00	£0.00	0.00%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding

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Re	C&C 75 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Children still born - 1 month	Each	no charge	No Charge	£0.00	0.00%	No Change	s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 76 Cemetery and Crematorium	Cemetery and Crematorium	Public Health Cremations	Each	£220.00	£222.00	£2.00	0.91%		s9 Cremation Act 1902	Statutory Discretionary	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
K. Memorials - memorial gardens												
Re	C&C 77 Cemetery and Crematorium	Cemetery and Crematorium	Standard Rose Bush 3 yr. lease	Each	£240.00	£243.00	£3.00	1.25%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 78 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush and Plaque 3 yr. lease	each	£185.00	£187.00	£2.00	1.08%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 79 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush renewable 3 yr. lease	each	£310.00	£314.00	£4.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 80 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Standard and Plaque 3 yr. lease	each	£375.00	£379.00	£4.00	1.07%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 81 Cemetery and Crematorium	Cemetery and Crematorium	Rose Plaque	each	£140.00	£141.00	£1.00	0.71%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 82 Cemetery and Crematorium	Cemetery and Crematorium	Columbarium Niche (10 year lease)	Each	£1,700.00	£1,722.00	£22.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 83 Cemetery and Crematorium	Cemetery and Crematorium	Placing additional urn in same niche	Each	£168.00	£170.00	£2.00	1.19%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 84 Cemetery and Crematorium	Cemetery and Crematorium	Lily Pond tablet (10 year lease)	Each	£650.00	£657.00	£7.00	1.08%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 85 Cemetery and Crematorium	Cemetery and Crematorium	Cleaning of Lily Pond tablet	Each	£65.00	£65.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 86 Cemetery and Crematorium	Cemetery and Crematorium	Leather Panel Scheme (10 year lease, Max 60 letters)	Each	£180.00	£182.00	£2.00	1.11%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 87 Cemetery and Crematorium	Cemetery and Crematorium	Wall tablet in Book of Remembrance Hall (10 Yr lease)	Each	£1,060.00	£1,073.00	£13.00	1.23%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 88 Cemetery and Crematorium	Cemetery and Crematorium	Old Memorial - Inscriptions	Each	£3.80	£3.84	£0.04	1.05%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 89 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 2 lines	Each	£165.00	£167.00	£2.00	1.21%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 90 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 5 lines	Each	£235.00	£238.00	£3.00	1.28%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 91 Cemetery and Crematorium	Cemetery and Crematorium	Copy of Book of Remembrance - 2 lines	Each	£78.00	£79.00	£1.00	1.28%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 92 Cemetery and Crematorium	Cemetery and Crematorium	Book of Remembrance copy 5 lines	Each	£128.00	£129.00	£1.00	0.78%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 93 Cemetery and Crematorium	Cemetery and Crematorium	Armorial bearing or badges (these may be engrossed in the Book of Remembrance only if accompanied by an inscription of at least 5 lines	Each	£320.00	£324.00	£4.00	1.25%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding

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Re	C&C 94 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Jewellery	Each	£43.00	£43.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
L. Urns and Caskets												
M. Ashes strewing and storage												
Re	C&C 95 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when returned to Hendon after 12 month of cremation	Each	£119.00	£120.00	£1.00	0.84%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 96 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when cremated elsewhere	Each	£155.00	£157.00	£2.00	1.29%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 97 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per month	Each	£26.50	£26.50	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 98 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per year	Each	£260.00	£263.00	£3.00	1.15%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
N. Chapel Hire and Organist Fees												
Re	C&C 99 Cemetery and Crematorium	Cemetery and Crematorium	Fee for Organ Music and Services of Organist	Each	£64.00	£64.00	£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 100 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel for additional ½ hour Service	Each	£120.00	£121.00	£1.00	0.83%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
Re	C&C 101 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel plus Organist for additional ½ hour Service	Each	£185.00	£187.00	£2.00	1.08%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
O. Web access to services												
Re	C&C 102 Cemetery and Crematorium	Cemetery and Crematorium	Live video streaming of funeral services and provision of DVD	Each	£250.00	£253.00	£3.00	1.20%		s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	We have adopted the inflation rise of 1.3% where this is less it id due to rounding
P. Anniversary Services												
Re	C&C 103 Cemetery and Crematorium	Cemetery and Crematorium	Placing of flowers etc. at key anniversary dates for the client. Take photograph and e mail client picture of placed memorial (excludes cost of flowers)	Each	£100.00	£100.00	£0.00	0.00%	No change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Q. Memorial Bird Boxes												
Re	C&C 104 Cemetery and Crematorium	Cemetery and Crematorium	Bird	Each	£15.00	£15.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 105 Cemetery and Crematorium	Cemetery and Crematorium	Bat	Each	£35.00	£35.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 106 Cemetery and Crematorium	Cemetery and Crematorium	Owl	Each	£60.00	£60.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 107 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl	Each	£120.00	£120.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 108 Cemetery and Crematorium	Cemetery and Crematorium	Bird (with memorial plaque)	Each	£25.00	£25.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 109 Cemetery and Crematorium	Cemetery and Crematorium	Bat (with memorial plaque)	Each	£45.00	£45.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 110 Cemetery and Crematorium	Cemetery and Crematorium	Owl (with memorial plaque)	Each	£70.00	£70.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 111 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl (with memorial plaque)	Each	£130.00	£130.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
R. New Memorials												
Re	C&C 114 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (5 year lease) (includes 1st standard inscription)	Each	£833.00	£833.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 115 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,080.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price

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Re	C&C 144 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.80	£2.80	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 145 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£375.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 146 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (15 Year lease) (includes 1 standard inscription)	Each	£465.00	£465.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 147 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (20 Year lease) (includes 1 standard inscription)	Each	£555.00	£555.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 148 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (30 Year lease) (includes 1 standard inscription)	Each	£740.00	£740.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 149 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (50 Year lease) (includes 1 standard inscription)	Each	£1,075.00	£1,075.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 150 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbican plaque (75 Year lease) (includes 1 standard inscription)	Each	£1,540.00	£1,540.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 151 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£75.00	£75.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 152 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.35	£2.35	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 153 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (5 year lease) (includes 1st standard inscription)	Each	£1,750.00	£1,750.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 154 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (10 year lease) (includes 1st standard inscription)	Each	£2,275.00	£2,275.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 155 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (15 year lease) (includes 1st standard inscription)	Each	£2,625.00	£2,625.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 156 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (20 year lease) (includes 1st standard inscription)	Each	£3,150.00	£3,150.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 157 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (30 year lease) (includes 1st standard inscription)	Each	£4,200.00	£4,200.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 158 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (50 year lease) (includes 1st standard inscription)	Each	£6,125.00	£6,125.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 159 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (75 year lease) (includes 1st standard inscription)	Each	£8,750.00	£8,750.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 160 Cemetery and Crematorium	Cemetery and Crematorium	Additional memorials from catalogue	Each	Price on application	Price on application	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 161 Cemetery and Crematorium	Cemetery and Crematorium	Lease renewal	Each	75% of the current new lease price	75% of the current new lease price	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
S. Spring bulbs to be planted by cemetery staff												
Re	C&C 162 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (15 bulbs)	Each	£8.33	£8.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 163 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (50 bulbs)	Each	£25.00	£25.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 164 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (100 bulbs)	Each	£41.66	£41.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 165 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (200 bulbs)	Each	£66.66	£66.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 166 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (15 bulbs)	Each	£12.50	£12.50	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 167 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (50 bulbs)	Each	£33.33	£33.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 168 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (100 bulbs)	Each	£58.33	£58.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 169 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (200 bulbs)	Each	£100.00	£100.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price

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Re	C&C 170 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (15 bulbs)	Each	£8.33	£8.33	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 171 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (50 bulbs)	Each	£25.00	£25.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 172 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (100 bulbs)	Each	£41.66	£41.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 173 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (200 bulbs)	Each	£66.66	£66.66	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Re	C&C 174 Cemetery and Crematorium	Cemetery and Crematorium	Other varieties can be purchased	Each	Price on application	Price on application	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Traffic Control												
Re	C&C 175 Cemetery and Crematorium	Cemetery and Crematorium	Traffic Management	Per funeral	£250.00	£250.00	£0.00	0.00%	No Change	s3 Localism Act 2011 / s93 Local Government Act 2013	Commerical	Relatively new service, wish to establish a market rather than increase price
Milespit New Cemetery												
All fees and charges currently charged at Hendon Cemetery & Crematorium will be replicated at Milespit New Cemetery as applicable.												

Fees and Charges 2020/21

Department: Re
 Area: Trading Standards and Licensing

Reference/ Area Weights and Meas	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 166 Trading Standards and Licensing	Trading Standards and Licensing	Verification or calibration of weights and measures equipment	Per officer hour		£97.00	£97.00		Replacing fees and charges TSL 1-35 with a simple hourly fee	Weights and Measures Act - s.11 Weights and Measures Act 1985	Statutory Discretionary	New hourly rate charge to replace itemised W&M charges above.
Re	TSL 1 Trading Standards and Licensing	Trading Standards and Licensing	Linear Measure not exceeding 3m for each scale	Each	£14.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 2 Trading Standards and Licensing	Trading Standards and Licensing	Capacity measures (without divisions or sub divisions) (not exceeding 1 L)	Each	£14.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 3 Trading Standards and Licensing	Trading Standards and Licensing	Cubic Ballast measures (other than brim measures)	Each	£205.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Petrol Pumps												
Re	TSL 4 Trading Standards and Licensing	Trading Standards and Licensing	1 meter test	Each	£158.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 5 Trading Standards and Licensing	Trading Standards and Licensing	2 meter tests	Each	£261.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 6 Trading Standards and Licensing	Trading Standards and Licensing	3 meter tests	Each	£325.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 7 Trading Standards and Licensing	Trading Standards and Licensing	4 meter tests	Each	£405.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 8 Trading Standards and Licensing	Trading Standards and Licensing	5 meter tests	Each	£500.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 9 Trading Standards and Licensing	Trading Standards and Licensing	6 meter tests	Each	£580.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 10 Trading Standards and Licensing	Trading Standards and Licensing	7 meter tests	Each	£670.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 11 Trading Standards and Licensing	Trading Standards and Licensing	8 meter tests	Each	£130.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 12 Trading Standards and Licensing	Trading Standards and Licensing	Multigrade type (price computing) single outlet	Each	£130.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 13 Trading Standards and Licensing	Trading Standards and Licensing	Other types (price computing) single outlet	Each	£130.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 14 Trading Standards and Licensing	Trading Standards and Licensing	Container type unsubdivided	Each	£89.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Other types												
Re	TSL 15 Trading Standards and Licensing	Trading Standards and Licensing	Additional costs involved in testing ancillary equipment which require additional testing on site such as credit card acceptors	Per extra officer hour	£128.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Measuring equipment												
Re	TSL 16 Trading Standards and Licensing	Trading Standards and Licensing	Not exceeding 150ml	Each	£21.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 17 Trading Standards and Licensing	Trading Standards and Licensing	Other	Each	£39.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 18 Trading Standards and Licensing	Trading Standards and Licensing	Weights	per Officer Hour	£127.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Weighing instruments												
Re	TSL 19 Trading Standards and Licensing	Trading Standards and Licensing	<15kg	Each	£48.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 20 Trading Standards and Licensing	Trading Standards and Licensing	15 - <100kg	Each	£66.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 21 Trading Standards and Licensing	Trading Standards and Licensing	100kg - ,250kg	Each	£93.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 22 Trading Standards and Licensing	Trading Standards and Licensing	250 -< 1 tonne	Each	£150.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 23 Trading Standards and Licensing	Trading Standards and Licensing	1 tonne - < 10 tonne	Each	£200.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 24 Trading Standards and Licensing	Trading Standards and Licensing	10 tonne - < 30 tonne	Each	£420.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 25 Trading Standards and Licensing	Trading Standards and Licensing	30 tonne - < 60 tonne	Each	£640.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 26 Trading Standards and Licensing	Trading Standards and Licensing	Additional costs involved in testing instruments calibrated to weigh	Per additional hour	£127.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Measuring equipment												
Re	TSL 27 Trading Standards and Licensing	Trading Standards and Licensing	Wet hose type, based on 2 liquids being used for testing	Each	£215.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 28 Trading Standards and Licensing	Trading Standards and Licensing	Dry hose type, based on 2 liquids being used for testing	Each	£230.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Dipstick measuring												
Re	TSL 29 Trading Standards and Licensing	Trading Standards and Licensing	2.1 up to and including 7600 L	Each	£200.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 30 Trading Standards and Licensing	Trading Standards and Licensing	Replacement dipsticks (including examination of compartment)	Each	£51.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 31 Trading Standards and Licensing	Trading Standards and Licensing	> 7600L	Each	190 plus up to £125		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 32 Trading Standards and Licensing	Trading Standards and Licensing	Initial dipstick	Each	£24.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 33 Trading Standards and Licensing	Trading Standards and Licensing	Spare dipstick	Each	£24.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Other weighing or r												
Re	TSL 34 Trading Standards and Licensing	Trading Standards and Licensing	For examining, adjusting, testing, stamping, authorising, waiting/downtime (at the cause of the customer) during normal office hours	Per Officer Hour	£97.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Re	TSL 35 Trading Standards and Licensing	Trading Standards and Licensing	For examining, adjusting, testing, stamping, authorising, waiting/downtime (at the cause of the customer) outside of office hours	Per officer hour	£192.00		Delete		delete fee	Weights and Measures Act	Statutory Discretionary	
Fireworks												
Re	TSL 36 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Per application (1-5 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 37 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed	Per application (1-5 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 38 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	Per application (1-5 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 39 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	Per application (15 years)	statutory maximum for each type (1-5 years)as set by HSE	statutory maximum for each type (1-5 years)as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 40 Trading Standards and Licensing	Trading Standards and Licensing	Varying the name of licensee or address of site	Per application	statutory maximum as set by HSE	statutory maximum as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 41 Trading Standards and Licensing	Trading Standards and Licensing	Transfer of licence	Per application	statutory maximum as set by HSE	statutory maximum as set by HSE	£0.00			Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 42 Trading Standards and Licensing	Trading Standards and Licensing	Replacement of licence if lost	Per application	statutory maximum as set by HSE	statutory maximum as set by HSE	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory prescribed	
Re	TSL 43 Trading Standards and Licensing	Trading Standards and Licensing	Any other kind of variation	Per application	£37.00	£37.00	£0.00	0.00%		Health and safety and Nuclear Fees Regulations 2016 - Sch.7 Pt.2 Health and Safety and Nuclear Fees Regulations 2016	Statutory Discretionary	
Sex Establishments												
Re	TSL 44 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - new	Per application	2250 Fee 1. £1050 Fee 2 £1200	2279 Fee 1. £1050 Fee 2 £1229	£0.00	0.00%		Local Governemnt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 45 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - renewal	Per application	2250 Fee 1. £1050 Fee 2 £1200	2279 Fee 1. £1050 Fee 2 £1229	£0.00	0.00%		Local Governemnt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Hypnotism												
Re	TSL 46 Trading Standards and Licensing	Trading Standards and Licensing	Hypnotism	Per Event	£21.50	£21.50	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Statutory Discretionary	
Street Trading												
Re	TSL 47 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	£550 per annum Fee 1. £100 Fee 2 £450	£550 per annum Fee 1. £100 Fee 2 £450	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 48 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences	Per application	£400 per 6 months Fee1. £100 Fee2. £300 £180 up to 2 months Fee 1. £100 Fee2. £80	£400 per 6 months Fee1. £100 Fee2. £300 £180 up to 2 months Fee 1. £100 Fee2. £80	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Street Markets												
Re	TSL 51 Trading Standards and Licensing	Trading Standards and Licensing	Permanent Street Market Traders Licence	Per month	£15.00	£15.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 52 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. Per event up to 7 days	Per trader, per event	£18.00	£18.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 53 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. One day event	Per trader	£15.00	£15.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 54 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. Per event up to 7 days	Per trader, Per event	£12.00	£12.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 55 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. One Day event	Per trader	£10.00	£10.00	£0.00	0.00%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Advertising board li												
Re	TSL 56 Trading Standards and Licensing	Trading Standards and Licensing	Licence to place an Advertising or 'A' Board on the public highway	Per application	140 Fee 1 £100 Fee 2 £40	140 Fee 1 £100 Fee 2 £40	£0.00	0.00%		s.115F(1) Highways Act 1980	Statutory Discretionary	
Demarcation of Str												
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£21.50	£22.00	£0.50	2.33%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Scrap Metal												
Re	TSL 58 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence New	Per application	£595 Fee 1 £105 Fee 2 £490	£600 Fee 1 £105 Fee 2 £495	£5 Fee 1 £0 Fee 2 £5	0.84%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 59 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence variation	Per application	£235 Fee 1 £105 Fee 2 £130	£238 Fee 1 £105 Fee 2 £133	£3 Fee 1 £0 Fee 2 £3	1.28%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 60 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Renewal	Per application	£465 Fee 1 £105 Fee 2 £360	£470 Fee 1 £105 Fee 2 £365	£5 Fee 1 £0 Fee 2 £5	1.08%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 61 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	£20.50	£20.75	£0.25	1.22%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 62 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence - Change of details	Per application	£31.00	£31.40	£0.40	1.29%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 63 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence New	Per application	£275 Fee 1 £105 Fee 2 £170	£278 Fee 1 £105 Fee 2 £173	£3 Fee 1 £0 Fee 2 £3	1.09%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 64 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence Variation	Per application	£134 Fee 1 £105 Fee 2 £29	£135 Fee 1 £105 Fee 2 £30	£1 Fee 1 £0 Fee 2 £1	0.75%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 65 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence renewal	Per application	£207.50 Fee 1 £105 Fee 2 £102.50	£210 Fee 1 £105 Fee 2 £105	£2.50 Fee 1 £0 Fee 2 £2.50	1.20%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 66 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence duplicate	Per application	£20.50	£20.75	£0.25	1.22%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Re	TSL 67 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence - Change of details	Per application	£31.00	£31.40	£0.40	1.29%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Cost Recovery	
Sports Grounds												
Re	TSL 68 Trading Standards and Licensing	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	£3,280.00	£3,322.00	£42.00	1.28%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 69 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 500-999	Per application	£885.00	£896.00	£11.00	1.24%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 70 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 1000-4999	Per application	£1,600.00	£1,620.00	£20.00	1.25%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 71 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 5000-9999	Per application	£3,275.00	£3,317.00	£42.00	1.28%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 72 Trading Standards and Licensing	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	£1,110.00	£1,114.00	£4.00	0.36%		Safety at Sports Ground Act 1975.	Cost Recovery	
Re	TSL 73 Trading Standards and Licensing	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	£53.50	£54.00	£0.50	0.93%		Safety at Sports Ground Act 1975.	Cost Recovery	
Film classification												
Re	TSL 74 Trading Standards and Licensing	Trading Standards and Licensing	Fee for classification of a film	per film	£100.00	£101.00	£1.00	1.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 116 Trading Standards and Licensing	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	£50.00	£50.00	£0.00	0.00%		Reg 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 117 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 118 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 120 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 121 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Cost Recovery	
Re	TSL 122 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	£200.00	£100.00	£-100.00	-50.00%		Regulation 15 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 123 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 124 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 125 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 126 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 127 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 128 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 129 Trading Standards and Licensing	Trading Standards and Licensing	Copy of All Permits	Per application	£15.00	£15.00	£0.00	0.00%		Gambling Act 2005 - Regulation 6 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 130 Trading Standards and Licensing	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	£40.00	£40.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	
Re	TSL 131 Trading Standards and Licensing	Trading Standards and Licensing	Small society Lottery - Renewal	each	£20.00	£20.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	
Licensing Act 2003 Fees												
Re	TSL 132 Trading Standards and Licensing	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 133 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	315	315	£0.00	0.00%		Schedule 6 The Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 134 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 135 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	5,000 - 9999 people: £1,000 10,000-14999 people: £2,000 15000 - 19000 people: £4,000 20000 - 29999 people: £8,000 30000 - 39999 people: £16,000 40000 - 49999 people: £24,000 50000 - 59999 people: £32,000 60999 - 69999 people: £40,000 70000 - 79999 people: £48,000 80000 - 89999 people: £56,000 90000 and over people: £64,000	5,000 - 9999 people: £1,000 10,000-14999 people: £2,000 15000 - 19000 people: £4,000 20000 - 29999 people: £8,000 30000 - 39999 people: £16,000 40000 - 49999 people: £24,000 50000 - 59999 people: £32,000 60999 - 69999 people: £40,000 70000 - 79999 people: £48,000 80000 - 89999 people: £56,000 90000 and over people: £64,000	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 136 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £351	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £351	£0.00	0.00%		Licensing Act 2003 - Reg 5. and Sch. 5 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 137 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19000 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £48000 80000 - 89999 people: £56,000 90000 and over people -£64,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19000 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £48000 80000 - 89999 people: £56,000 90000 and over people -£64,000	£0.00	0.00%		Licensing Act 2003 - Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 138 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - Transfer	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 139 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 140 Trading Standards and Licensing	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 141 Trading Standards and Licensing	Trading Standards and Licensing	Personal Licence Application - New & Renewal	Per application	£37.00	£37.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 142 Trading Standards and Licensing	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 143 Trading Standards and Licensing	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 144 Trading Standards and Licensing	Trading Standards and Licensing	Notification of Interest	per notification	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 145 Trading Standards and Licensing	Trading Standards and Licensing	Interim Authority Notice	per notification	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 146 Trading Standards and Licensing	Trading Standards and Licensing	Minor Variation Application	Per application	£89.00	£89.00	£0.00	0.00%		Reg 4A The Licensing Act 2003 (Fees) Regulations 2004	Statutory Prescribed	
Assisted Licensing												
Re	TSL 148 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with scrap metal application	Per application	Checking Service £40 Assisted service £110	Checking Service £40 Assisted service £110	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 149 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with street trading application	Per application	Checking Service £40 Assisted service £110	Checking Service £40 Assisted service £110	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 150 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with temporary event notice application	Per application	Checking Service £15 Assisted service £50	Checking Service £15 Assisted service £50	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 151 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with transfer application	Per application	Checking Service £30 Assisted service £80	Checking Service £30 Assisted service £80	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 152 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with full variation application	Per application	Checking Service £80 Assisted service £300	Checking Service £80 Assisted service £300	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 153 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with DPS variation application	Per application	Checking Service £30 Assisted service £80	Checking Service £30 Assisted service £80	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 154 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with minor variation application	Per application	Checking Service £15 Assisted service £50	Checking Service £15 Assisted service £50	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 155 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with new premises licence application	Per application	Checking Service £80 Assisted service £300	Checking Service £80 Assisted service £300	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
General Consultancy												
Re	TSL 156 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 157 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per Day	Up to £120	Up to £120	£0.00	0.00%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Primary authority work												
Re	TSL 158 Trading Standards and Licensing	Trading Standards and Licensing	Primary authority work	Per hour	Up to £60 per hour	Up to £60 per hour	£0.00	0.00%		Regulatory Enforcement and Sanctions ACT 2008	Statutory Discretionary	
Fixed penalty notices												
Re	TSL 159 Trading Standards and Licensing	Trading Standards and Licensing	Penalty Charges Under the Energy Performance of Buildings (England and Wales) Regulations 2012	Per offence	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	£0.00	0.00%		s.38 Energy Performance of Buildings (England and Wales) Regulations 2012/3118	Statutory Prescribed	
Re	TSL 160 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notice under Section 52 Anti-social Behaviour, Crime and Policing Act 2014	Per offence	100	100	£0.00	0.00%		s.52 Anti-Social Behaviour, Crime and Policing Act 2014	Statutory Prescribed	
Re	TSL 161 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notices under the London Local Authorities Act 2003 in relation to abatement notices served under Section 80 of the Environmental Protection Act 1990	per offence	Residential £100 Business/Trade/Industrial £400 If paid with 14 days: Residential £60 Business/Trade/Industrial £240	Residential £150 Business/Trade/Industrial £400	£0.00	0.00%		s.80ZA Environmental Protection Act 1990		
Re	TSL 162 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Redress Schemes for Lettings Agency Work and Property Management Work Requirement to Belong to a Scheme etc) (England) Order 2014	per offence	Up to £5000	Up to £5000	£0.00	0.00%		Article 8 Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Discretionary	
Re	TSL 163 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Part 3 Chapter 3 of the Consumer Rights Act 2015 (Letting Agent	per offence	Up to £5000	Up to £5000	£0.00	0.00%		s.87 Consumer Rights Act 2015	Statutory Discretionary	
Re	TSL 164 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Charging unlawful fees)	per offence	First Offence - up to £5000 fine Further breach within 5 years Financial Penalties of up to £30000	First Offence - up to £5000 fine Further breach within 5 years Financial Penalties of up to £30000	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	
Re	TSL 165 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Unlawfully retaining the holding deposit)	per offence	up to £5000 fine	up to £5000 fine	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

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Fees and Charges 2020/21

Department: **Re**
 Area: **Planning**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 1 Planning Policy Publications	Planning	Planning Briefs & Supplementary Planning Guidance	Fabien Gaudin	Each	£45.00	£45.00	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 2 Planning Policy Publications	Planning	(for residents only)	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 3 Planning Conservation Publications	Planning	Conservation Area Character Appraisals	Fabien Gaudin	Each (sub areas within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document)	£37.50	£37.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 4 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each. Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	£18.50	£18.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 5 Planning Conservation Publications	Planning	Statutory List of Buildings of special architectural or historic interest	Fabien Gaudin	Each	£46.00	£46.00	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 6 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each	£24.50	£24.50	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 7 Planning Conservation Publications	Planning	Schedule of Building of local or historic interest	Fabien Gaudin	Each	£38.50	£38.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 8 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 9 Planning Conservation Publications	Planning	Statutory List extracts	Fabien Gaudin	Each	£24.00	£24.00	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 10 Planning Conservation Publications	Planning	One building per extra copy	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		Statutory	s93 of the Local Government Act 2003	
Re	PL 11 Planning Conservation Publications	Planning	Article 4 Directions per area	Fabien Gaudin	Each	£35.50	£36.00	£0.50	1.41%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 12 Planning Conservation Publications	Planning	Conservation Area Maps	Fabien Gaudin	Each	£45.00	£45.00	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 13 Planning Conservation Publications	Planning	(for residents only)	Fabien Gaudin	Each	£25.00	£25.00	£0.00	0.00%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 14 Planning Development Control Documents	Planning	Copies of Planning Decisions	Fabien Gaudin	Each	£32.50	£33.00	£0.50	1.54%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 15 Planning Development Control Documents	Planning	Copies of Enforcement Notices	Fabien Gaudin	Each	£32.00	£33.00	£1.00	3.13%		Discretionary	s93 of the Local Government Act 2003	
Re	PL 16 Planning Development Control Documents	Planning	Weekly list of Planning applications per area by email	Fabien Gaudin	Each	Free	Free	N/A	N/A		Discretionary	s93 of the Local Government Act 2003	
Re	PL 17 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Fabien Gaudin	Each	£31.00	£31.50	£0.50	1.61%		Statutory	Town and Country Planning (Tree Preservation)(England) Regulations 2012/605 Article 8	
Re	PL 18 Planning Development Control Documents	Planning	Tree Preservation Order Extract	Fabien Gaudin	Each	£16.00	£16.25	£0.25	1.56%		Statutory	Town and Country Planning (Tree Preservation)(England) Regulations 2012/605 Article 8	
Re	PL 19 All Planning and Building Control Services	Planning	Photocopying per A3 copy	Fabien Gaudin	Each	£1.50	£1.50	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	
Re	PL 20 All Planning and Building Control Services	Planning	Photocopying per A4 copy	Fabien Gaudin	Each	£1.00	£1.00	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	
Re	PL 21 Reproduction of maps/drawings	Planning	Photocopy A1-A0	Fabien Gaudin	Each	£23.50	£24.25	£0.75	3.19%		discretionary	s93 of the Local Government Act 2003	
Re	PL 22 Reproduction of maps/drawings	Planning	Photocopy A2	Fabien Gaudin	Each	£18.00	£18.57	£0.57	3.17%		discretionary	s93 of the Local Government Act 2003	
Re	PL 25 Cancellation of application / Withdrawal	Planning	Charge made for withdrawal of application post registration prior to consideration by a planning officer	Fabien Gaudin	Each	25% of application fee	25% of application fee	N/A	N/A		discretionary	s93 of the Local Government Act 2003	
Re	PL 26 Electronic copies of applications	Planning	Per CD / USB Stick	Fabien Gaudin	Each	£37.50	£37.50	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003	
Re	PL 27 Electronic copies of applications	Planning	Either of the above (for residents only)	Fabien Gaudin	Each	£18.50	£18.50	£0.00	0.00%		discretionary	s93 of the Local Government Act 2003	
Re	PL 28 Historic Planning Information	Planning	File retrieval from archive	Fabien Gaudin	Each	£18.50	£18.75	£0.25	1.35%		discretionary	s93 of the Local Government Act 2003	
Re	PL 29 Historic Planning Information	Planning	(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	Fabien Gaudin	Each	£12.50	£12.75	£0.25	2.00%		discretionary	s93 of the Local Government Act 2003	
Re	PL 30 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice	Fabien Gaudin	Each	£470.50	£476.50	£6.00	1.28%		discretionary	s93 of the Local Government Act 2003	
Re	PL 31 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice – one hour meeting included	Fabien Gaudin	Each	£545.00	£552.00	£7.00	1.28%		discretionary	s93 of the Local Government Act 2003	
Re	PL 32 Enforcement Specific Charges	Planning	Consideration of clauses in a S106 obligation	Fabien Gaudin	per hour	£370.00	£0.00	£-370.00	-100.00%		Delete discretionary	s93 of the Local Government Act 2003	
Re	PL 33 Enforcement Specific Charges	Planning	Enforcement meeting (at the Head of Development Management's discretion)	Fabien Gaudin	per hour	£87.00	£88.00	£1.00	1.15%		discretionary	s93 of the Local Government Act 2003	
Re	PL 34 Correspondence requiring research to answer	Planning	Correspondence requiring research to answer	Fabien Gaudin	per hour	£25.00	£25.50	£0.50	2.00%		discretionary (although could be argued as statutory depending on circumstances)	s93 of the Local Government Act 2003	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 35 Correspondence requiring research to answer	Planning	Enforcement Enquiry per question per address	Fabien Gaudin	per hour	£25.00	£25.50	£0.50	2.00%		discretionary (although could be argued as statutory depending on circumstances)	s93 of the Local Government Act 2003	
Re	PL 36 High Hedge Complaints	Planning	High Hedge Complaint Investigation (50% discount for income support)	Fabien Gaudin	Per address	£675.50	£685.00	£9.50	1.41%		Discretionary (charging is optional and dependent on LA)	Anti-social Behaviour Act 2003 s68(1)(b)	
Re	PL 37 Postage	Planning	Postage A5 letter	Fabien Gaudin	Each	£2.20	£2.23	£0.03	1.36%		This will depend on the fee/charges applied by the Postal Service Provider	N/A	
Re	PL 38 Postage	Planning	Postage A4 package	Fabien Gaudin	Each	£6.70	£6.78	£0.08	1.19%		This will depend on the fee/charges applied by the Postal Service Provider	N/A	
Re	PL 39 Postage	Planning	Postage A4 letter	Fabien Gaudin	Each	£4.50	£4.55	£0.05	1.11%		This will depend on the fee/charges applied by the Postal Service Provider	N/A	
Re	PL 40 Planning Advice Charges (Pre-Application Advice)	Planning	Category A (Complex - 150+ residential units or 4000m2+ of commercial floor space)	Fabien Gaudin	Initial meeting	£10,516.00	£10,653.00	£137.00	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 41 Planning Advice Charges (Pre-Application Advice)	Planning	Category B (Complex - 100+ residential units or 4000m2+ of commercial floor space)	Fabien Gaudin	Initial meeting	£8,178.00	£8,284.00	£106.00	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 42 Planning Advice Charges (Pre-Application Advice)	Planning	Category C (Major 10 - 99 residential units or 1000m2 - 3999m2 of commercial floor space)	Fabien Gaudin	Initial meeting	£5,850.00	£5,926.00	£76.00	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 44 Planning Advice Charges (Pre-Application Advice)	Planning	Category D (Minor - 2-9 residential units, 100m2-900m2 commercial floor space) HMO's (100m2 - 999m2)	Fabien Gaudin	Initial meeting	£1,793.00	£1,816.00	£23.00	1.28%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 45 Planning Advice Charges (Pre-Application Advice)	Planning	Category E (Minor - 2-4 residential units, 100m2-999m2 commercial floor space) HMO above 100m2	Fabien Gaudin	Written Advice only, no meeting	£959.00	£971.00	£12.00	1.25%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 46 Planning Advice Charges (Pre-Application Advice)	Planning	Category F (Creation of one residential unit; creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units, including demolition and rebuild not within a conservation area)	Fabien Gaudin	Written Advice only, no meeting	£318.00	£322.00	£4.00	1.26%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 47 Planning Advice Charges (Pre-Application Advice)	Planning	Category G Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues with meeting including Heritage Officer	Fabien Gaudin	Initial meeting	£965.00	£977.50	£12.50	1.30%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 48 Planning Advice Charges (Pre-Application Advice)	Planning	Category H Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues	Fabien Gaudin	Written Advice only, no meeting	£682.00	£690.00	£8.00	1.17%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 49 Planning Advice Charges (Pre-Application Advice)	Planning	Category I Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category G; Small changes of use to such premises below the threshold of category G Other small scale developments below the threshold of category G HMO below 100m2	Fabien Gaudin	Written Advice only, no meeting	£228.00	£230.50	£2.50	1.10%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 50 Planning Advice Charges (Pre-Application Advice)	Planning	Category J Householder development: Extensions or alterations to a single residential unit	Fabien Gaudin	Written Advice only, no meeting	£126.00	£127.50	£1.50	1.19%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 51 Planning Advice Charges (Pre-Application Advice)	Planning	Category K Householder development: Extensions or alterations to a single residential unit with heritage issues	Fabien Gaudin	Written Advice only, no meeting	£189.00	£191.25	£2.25	1.19%		discretionary (although could be argued as statutory)	s93 of the Local Government Act 2003	
Re	PL 52 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Case Officer up to Principal Planner	Fabien Gaudin	Per hour	£250.00	£253.25	£3.25	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 53 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Team Leader/Manager	Fabien Gaudin	Per hour	£312.00	£316.00	£4.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 54 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Service Heads and Directors	Fabien Gaudin	Per hour	£375.00	£379.50	£4.50	1.20%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 55 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Specialist Advice (egg: Trees, Conservation & Design, Highways) Additional specialist advice available	Fabien Gaudin	Per hour	£312.00	£316.00	£4.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 56 Additional Services	Planning	Choice of case officer (up to senior only) 10% on category charge - minimum charge listed	Fabien Gaudin	Per application	£56.00	£56.70	£0.70	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 57 Additional Services	Planning	Choice of case officer (Principal or above) 20% on category charge - minimum charge listed	Fabien Gaudin	Per application	£57.00	£57.70	£0.70	1.23%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 58 Additional Services	Planning	Consultation/meeting in relation to proposed tree work, with written notes	Fabien Gaudin	Base fee	£467.00	£473.00	£6.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 59 Additional Services	Planning	cost per additional tree with the above service	Fabien Gaudin	Per tree	£52.00	£52.70	£0.70	1.35%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 60 Fast Track - householder applications	Planning	Service 1 a - Registration of application within 24 hours b - Consultation of neighbouring properties within 24 hours. c - Provision of an officer's recommendation within 5 weeks of validation	Fabien Gaudin	Per application	£391.00	£396.00	£5.00	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 61 Fast Track - householder applications	Planning	Service 2 Visit to site within 5 working days of registration - only where Service 1 is taken	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 62 Fast Track - householder applications	Planning	Service 3 a - Registration of application within 1 day b - Review of the information submitted with the application within 2 working days of the site visit, if Service 2 accepted, or 7 working days from validation (if Service 2 not accepted) c - Provision of an email setting out any required changes to the application or confirming support/refusal of the application	Fabien Gaudin	Per application	£320.00	£324.00	£4.00	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 63 Fast Track - householder applications	Planning	Service 4 a - Registration of application within 1 day b - Consultation of neighbours within 1 working day c - Provision of an officers recommendation within 1 working day following on from the end of the consultation period (28 days)	Fabien Gaudin	Per application	£682.00	£690.75	£8.75	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 64 Fast Track - householder applications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 65 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 5 1- Registration of valid application within 1 working day of receipt 2- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 15 working days of registration. 3- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 66 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 6 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 10 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£283.00	£286.50	£3.50	1.24%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 67 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 7 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 5 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£336.00	£340.25	£4.25	1.26%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 68 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 8 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 2 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£446.00	£451.75	£5.75	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 69 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 9 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 1 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Fabien Gaudin	Per application	£671.00	£679.50	£8.50	1.27%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 70 Fast Track - conditions and certificate of lawfulness applications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 71 Fast Track - Office to Residential Prior Notifications	Planning	Service 10 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 4 weeks of validation	Fabien Gaudin	Per application	£386.00	£391.00	£5.00	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 72 Fast Track - Office to Residential Prior Notifications	Planning	Service 11 Subject to a prior notification application is approved, provision of letter confirming compliance with relevant legislation.	Fabien Gaudin	Per application	£83.00	£84.00	£1.00	1.20%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 73 Fast Track - Office to Residential Prior Notifications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 74 Fast Track - Larger Home Extensions Prior Notifications	Planning	Service 12 - Larger homes a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 5 weeks of validation	Fabien Gaudin	Per application	£210.00	£212.50	£2.50	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 75 Fast Track - Larger Home Extensions Prior Notifications	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 76 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 13 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Fabien Gaudin	Per application	£215.00	£217.75	£2.75	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 77 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 14 - only available if service 13 is taken a - Review of the information submitted within 5 working days from the validation of the application b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Fabien Gaudin	Per application	£322.00	£326.00	£4.00	1.24%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 78 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 15 Provision of an officer's recommendation within 5 weeks of validation. 1 - 4 residential units / 100m2 - 999m2	Fabien Gaudin	Per application	£215.00	£217.75	£2.75	1.28%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 79 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 16 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Fabien Gaudin	Per application	£320.00	£324.00	£4.00	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 80 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 17 - only available if service 16 is taken a - Review of the information submitted within 5 working days from the validation of the application b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Fabien Gaudin	Per application	£446.00	£451.75	£5.75	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 81 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 18 Provision of an officer's recommendation within 5 weeks of validation.	Fabien Gaudin	Per application	£320.00	£324.00	£4.00	1.25%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 82 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Additional and faster services	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 83 Fast Track - Pre-Application advice Category A and B	Planning	Tailored service - Quote provided on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 85 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 19 1- Accelerated offer of meeting at our offices (or on site) within 10 working days 2- Provision of meeting notes within 3 working days of meeting	Fabien Gaudin	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 86 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 20 1- Accelerated offer of meeting at our offices (or on site) within 5 working days 2- Provision of meeting notes within 3 working days of meeting	Fabien Gaudin	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	PL 87 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 21 1- Accelerated offer of meeting at our offices (or on site) within 2 working days 2- Provision of meeting notes within 3 working days of meeting	Fabien Gaudin	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 88 Fast Track - Pre-Application advice Category D, E and F	Planning	Additional and faster services on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 89 Fast Track - Pre-Application advice Categories G and J	Planning	Service 22 Accelerated offer of meeting at our offices (or on site) within 10 working days	Fabien Gaudin	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 90 Fast Track - Pre-Application advice Categories G and J	Planning	Service 23 Accelerated offer of meeting at our offices (or on site) within 5 working days	Fabien Gaudin	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 91 Fast Track - Pre-Application advice Categories G and J	Planning	Service 24 Accelerated offer of meeting at our offices (or on site) within 2 working days	Fabien Gaudin	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 92 Fast Track - Pre-Application advice Categories G and J	Planning	Service 25 Provision of written notes within 6 working days of meeting	Fabien Gaudin	Per application	£58.00	£58.75	£0.75	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 93 Fast Track - Pre-Application advice Categories G and J	Planning	Service 26 Provision of written notes within 3 working days of meeting	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 94 Fast Track - Pre-Application advice Categories G and J	Planning	Service 27 Provision of written notes within 6 working days of request (when no meeting is required)	Fabien Gaudin	Per application	£112.00	£113.25	£1.25	1.12%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 95 Fast Track - Pre-Application advice Categories G and J	Planning	Service 28 Provision of written notes within 3 working days of request (when no meeting is required)	Fabien Gaudin	Per application	£218.00	£220.75	£2.75	1.26%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 96 Fast Track - Pre-Application advice Categories G and J	Planning	Additional and faster services on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 97 Fast Track - Category K	Planning	Service 29 Accelerated offer of meeting at our offices (or on site) within 6 working days	Fabien Gaudin	Per application	£168.00	£170.00	£2.00	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 98 Fast Track - Category K	Planning	Service 30 Accelerated offer of meeting at our offices (or on site) within 3 working days	Fabien Gaudin	Per application	£336.00	£340.25	£4.25	1.26%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 99 Fast Track - Category K	Planning	Service 31 Accelerated offer of meeting at our offices (or on site) within 1 working days	Fabien Gaudin	Per application	£561.00	£568.25	£7.25	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 100 Fast Track - Category K	Planning	Service 32 Provision of written notes within 6 working days of meeting	Fabien Gaudin	Per application	£22.00	£22.25	£0.25	1.14%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 101 0 Fast Track - Category K	Planning	Service 33 Provision of written notes within 3 working days of meeting	Fabien Gaudin	Per application	£84.00	£85.00	£1.00	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 102 1 Fast Track - Category K	Planning	Service 34 Provision of written notes within 1 working days of meeting	Fabien Gaudin	Per application	£168.00	£170.00	£2.00	1.19%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 103 2 Fast Track - Category K	Planning	Service 35 Provision of written notes within 6 working days (when no meeting is required)	Fabien Gaudin	Per application	£83.00	£84.00	£1.00	1.20%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 104 3 Fast Track - Category K	Planning	Service 36 Provision of written notes within 3 working days (when no meeting is required)	Fabien Gaudin	Per application	£164.00	£166.00	£2.00	1.22%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 105 4 Fast Track - Category K	Planning	Service 37 Provision of written notes within 1 working day (when no meeting is required)	Fabien Gaudin	Per application	£329.00	£333.25	£4.25	1.29%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 106 5 Fast Track - Category K	Planning	Additional and faster services on request	Fabien Gaudin	Per application	On request	On request	N/A	N/A		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 107 6 Fast Track - Additional Services	Planning	Service 38 10 to 24 residential units or 1000-1999 m2 commercial floorspace	Fabien Gaudin	Per application	£6,816.00	£6,904.50	£88.50	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	
Re	PL 108 7 Fast Track - Additional Services	Planning	Service 39 25 to 49 residential units or 2000-3999m2 commercial floorspace	Fabien Gaudin	Per application	£10,171.00	£10,303.00	£132.00	1.30%		discretionary	s93 Local Govt Act 2003/s3 Localism Act 2011	

Fees and Charges 2020/21

Department: Re
 Area: Building Control

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Hourly Rate													
Re	BC 4 Building Control	Building Control	Any chargeable function	Michael Keown	Per chargeable hour	£72.50	£72.50	£0.00	0.00%	VAT applicable	Discretionary	Schedule 1 of the Building Control Act 1984 and regulations 3, 5 (2) and 6 (3) of the Building (Local Authority Charges) Regulations 2010/404: "A local authority are authorised by means of a charging scheme, to make a charge in relation to a request for advice as regards any particular case (in these Regulations called "chargeable advice") where such a charge is made in anticipation of the future exercise of their chargeable functions in relation to that case; but no charge may be made for the first hour of time spent by an officer of the authority in providing chargeable advice."	
Table A(1)													
Building Notice and Full Plans													
Re	BC 5 Building Control	Building Control	Single storey dwelling	Michael Keown	Fixed Fee	£1,051.25	£1,051.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 6 Building Control	Building Control	Each additional dwelling (single storey)	Michael Keown	Fixed Fee	£253.75	£253.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 7 Building Control	Building Control	Two storey dwelling	Michael Keown	Fixed Fee	£1,087.50	£1,087.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 8 Building Control	Building Control	Each additional dwelling (two storey)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 9 Building Control	Building Control	Two storey dwelling* (incorporating a basement storey)	Michael Keown	Fixed Fee	£1,377.50	£1,377.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 10 Building Control	Building Control	Three storey dwelling	Michael Keown	Fixed Fee	£1,305.00	£1,305.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 11 Building Control	Building Control	Each additional dwelling (three storey)	Michael Keown	Fixed Fee	£398.75	£398.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 12 Building Control	Building Control	Three storey dwelling* (incorporating a basement storey)	Michael Keown	Fixed Fee	£1,486.25	£1,486.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 13 Building Control	Building Control	Block of flats (up to 6 units/3 storeys)	Michael Keown	Fixed Fee	£2,501.25	£2,501.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table A(2)													
Building Notice and Full Plans													
Re	BC 14 Building Control	Building Control	Conversion into 1 dwelling/flat	Michael Keown	Fixed Fee	£761.25	£761.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 15 Building Control	Building Control	Each additional dwelling/flat	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table B(1)													
Building Notice and Full Plans													
Re	BC 16 Building Control	Building Control	Single storey extension (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£471.25	£471.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 17 Building Control	Building Control	Single storey extension (total floor area 60m ² to 60m ²)	Michael Keown	Fixed Fee	£652.50	£652.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 18 Building Control	Building Control	Two storey extension (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£797.50	£797.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 19 Building Control	Building Control	Loft conversion (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£652.50	£652.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 20 Building Control	Building Control	Each additional 20m ² over 60m ² total floor area (above)	Michael Keown	Fixed Fee	£181.25	£181.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 21 Building Control	Building Control	Single storey basement (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£1,051.25	£1,051.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 22 Building Control	Building Control	Garage conversion	Michael Keown	Fixed Fee	£398.75	£398.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 23 Building Control	Building Control	Basement conversion	Michael Keown	Fixed Fee	£435.00	£435.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 24 Building Control	Building Control	Single storey (attached or detached) garage/outbuilding (total floor area less than 60m ²)	Michael Keown	Fixed Fee	£616.25	£616.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 25 Building Control	Building Control	Construction of enclosed carport	Michael Keown	Fixed Fee	£181.25	£181.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table B(2)													
Building Notice and Full Plans													
Re	BC 26 Building Control	Building Control	Underpinning (up to 20 linear meters)	Michael Keown	Fixed Fee	£580.00	£580.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 27 Building Control	Building Control	Window and door replacement(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 28 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 29 Building Control	Building Control	Load bearing wall removal(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 30 Building Control	Building Control	Chimney breast removal(s)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 31 Building Control	Building Control	Installation of WC/bathroom/en suite	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 32 Building Control	Building Control	Drainage connection to foul system (porch / conservatory / outbuilding)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 33 Building Control	Building Control	Electrical work (non-competent person)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 34 Building Control	Building Control	Alterations (total cost of works £1-£5,000)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT applicable	Discretionary	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984 and The	
Re	BC 35 Building Control	Building Control	Alterations (total cost of works £5,001-£10,000)	Michael Keown	Fixed Fee	£362.50	£362.50	£0.00	0.00%	VAT applicable	Discretionary		
Re	BC 36 Building Control	Building Control	Alterations (total cost of works £10,001-£15,000)	Michael Keown	Fixed Fee	£471.25	£471.25	£0.00	0.00%	VAT applicable	Discretionary		
Re	BC 37 Building Control	Building Control	Alterations (total cost of works £15,001-£20,000)	Michael Keown	Fixed Fee	£543.75	£543.75	£0.00	0.00%	VAT applicable	Discretionary		
Table C(1)													
Building Notice and Full Plans													
Re	BC 38 Building Control	Building Control	Single storey office (total floor area less than 100m²)	Michael Keown	Fixed Fee	£2,211.25	£2,211.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 39 Building Control	Building Control	Single storey shop/commercial unit (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,957.50	£1,957.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 40 Building Control	Building Control	Single storey assembly/recreation building (total floor area less than 100m²)	Michael Keown	Fixed Fee	£2,465.00	£2,465.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 41 Building Control	Building Control	Single storey industrial unit (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,776.25	£1,776.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table C(2)													
Building Notice and Full Plans													
Re	BC 42 Building Control	Building Control	Conversion into a hotel or boarding house (up to 5 rooms)	Michael Keown	Fixed Fee	£2,030.00	£2,030.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 43 Building Control	Building Control	Conversion into a shop	Michael Keown	Fixed Fee	£1,051.25	£1,051.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table D(1)													
Building Notice and Full Plans													
Re	BC 44 Building Control	Building Control	Office extension (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,631.25	£1,631.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 45 Building Control	Building Control	Shop/commercial unit extension (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,522.50	£1,522.50	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 46 Building Control	Building Control	Assembly/recreational building extension (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,740.00	£1,740.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 47 Building Control	Building Control	Industrial unit extension* (total floor area less than 100m²)	Michael Keown	Fixed Fee	£1,486.25	£1,486.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Table D(2)													
Building Notice and Full Plans													
Re	BC 48 Building Control	Building Control	Shop/commercial unit fit-out (shell only)	Michael Keown	Fixed Fee	£688.75	£688.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 49 Building Control	Building Control	Shop/commercial unit fit-out (shell and core)	Michael Keown	Fixed Fee	£906.25	£906.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 50 Building Control	Building Control	Replacement shop front	Michael Keown	Fixed Fee	£580.00	£580.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 51 Building Control	Building Control	Installation of a shopping centre kiosk (total floor area under 9m²)	Michael Keown	Fixed Fee	£761.25	£761.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 52 Building Control	Building Control	Installation of a mezzanine floor (total floor area less than 500m²)	Michael Keown	Fixed Fee	£1,160.00	£1,160.00	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 53 Building Control	Building Control	Window and door replacement(s)	Michael Keown	Fixed Fee	£471.25	£471.25	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Re	BC 54 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Michael Keown	Fixed Fee	£543.75	£543.75	£0.00	0.00%	VAT applicable	Statutory	Prescribed fees regulations 2010	
Regularisation Charge													
Re	BC 55 Building Control	Building Control	Retrospective application charge	Michael Keown	Per chargeable hour plus 50% risk factor	50%	50%	£0.00	0.00%	VAT not applicable	Statutory	Prescribed fees regulations 2010	
Table E(1)													
Demolition and Dangerous Structures													
Re	BC 56 Building Control	Building Control	Demolition of a single building (total floor area less than 100m²)	Michael Keown	Fixed Fee	£290.00	£290.00	£0.00	0.00%	VAT not applicable	Discretionary	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	
Re	BC 57 Building Control	Building Control	Demolition of building(s) (total floor area(s) less than 1000m²)	Michael Keown	Fixed Fee	£580.00	£580.00	£0.00	0.00%	VAT not applicable	Discretionary		
Re	BC 58 Building Control	Building Control	Surveying a dangerous structure during normal working hours	Michael Keown	Fixed Fee	£253.75	£253.75	£0.00	0.00%	VAT not applicable	Discretionary	S66 The London Building Acts (Amendment) Act 1939: All expenses incurred by [the local authority] in respect of any dangerous structure shall be paid by the owner of the structure but without prejudice to his right to recover the amount of the said expenses from any person liable to pay the expenses of the repair of the structure.	
Re	BC 59 Building Control	Building Control	Surveying a dangerous structure out of working hours	Michael Keown	Fixed Fee	£362.50	£362.50	£0.00	0.00%	VAT not applicable	Discretionary	S66 The London Building Acts (Amendment) Act 1940 - As above	
Re	BC 60 Building Control	Building Control	Making safe or removing an immediate danger	Michael Keown	Cost recovery	Cost recovery	Cost recovery	N/A	0.00%	VAT not applicable	Discretionary		
Table E(2)													
Business Support													
Re	BC 61 Building Control	Building Control	Reproduction of archived documentation	Michael Keown	Per chargeable hour	£72.50	£72.50	£0.00	0.00%	VAT applicable	discretionary	s93 of the Local Government Act 2003	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 62 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A4	£1.00	£1.00	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 63 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A3	£1.50	£1.50	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 64 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A2	£18.00	£18.00	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 65 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	Michael Keown	A0 - A1	£23.50	£23.50	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 66 Building Control	Building Control	Postage A5 letter	Michael Keown	Each	£2.20	£2.20	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 67 Building Control	Building Control	Postage A4 package	Michael Keown	Each	£6.70	£6.70	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 68 Building Control	Building Control	Postage A4 letter	Michael Keown	Each	£4.50	£4.50	£0.00	0.00%	These fees were always in a shared table with planning, but have been separated out now	discretionary	s93 of the Local Government Act 2003	
Re	BC 69 Building Control	Building Control	Cancellation of application (after validation)	Michael Keown	Fixed Fee	£72.50	£72.50	£0.00	0.00%		Discretionary	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984; and The Building (Local Authority Charges) Regulations 2010/404. The latter regulations allow a local authority to come up with a charging scheme (regulation 3) which must meet the overriding objective (regulation 6(3))	
Re	BC 70 Building Control	Building Control	Cancellation of application (after plan assessment)	Michael Keown	Fixed Fee	£435.00	£435.00	£0.00	0.00%		Discretionary		
Re	BC 71 Building Control	Building Control	Reactivation of application (per application)	Michael Keown	Fixed Fee	£108.75	£108.75	£0.00	0.00%		Discretionary		
Re	BC 72 Building Control	Building Control	Administration (per hour)	Michael Keown	Per chargeable hour	£72.50	£72.50	£0.00	0.00%		discretionary		
Table F(1)													
Premium Services													
Re	BC 73 Building Control	Building Control	Gold rate	Michael Keown	A quote will be provided in line with published charges	A quote will be provided in line with published charges	A quote will be provided in line with published charges	N/A	N/A		Discretionary	Section 93 of the Local Government Act 2003	
Re	BC 74 Building Control	Building Control	Silver rate	Michael Keown	A quote will be provided in line with published charges	A quote will be provided in line with published charges	A quote will be provided in line with published charges	N/A	N/A		Discretionary	Section 93 of the Local Government Act 2003	
Re	BC 75 Building Control	Building Control	Bronze rate	Michael Keown	A quote will be provided in line with published charges	A quote will be provided in line with published charges	A quote will be provided in line with published charges	N/A	N/A		Discretionary	Section 93 of the Local Government Act 2003	
Re	BC 76 Building Control	Building Control	Pre-application advice over 1 hour	Michael Keown	Per chargeable hour	£145.00	£145.00	£0.00	0.00%		Discretionary	Schedule 1 of the Building Control Act 1984 and regulations 3, 5 (2) and 6 (3) of the Building (Local Authority Charges) Regulations 2010/404:	

Fees and Charges 2020/21

Department: Re
 Area: Re (Other)

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Street Naming and Numbering													
Re	SNN 1 Street Naming and Numbering	Street Naming and Numbering	Application for numbering a property - new development or conversion	Jessica Ferrie	Per property	£104.60	£105.95	£1.35	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 2 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Authority choice of name)	Jessica Ferrie	Per Street	£273.80	£277.35	£3.55	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 3 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Applicants choice of name adhering to SNN Policy)	Jessica Ferrie	Per Street	£327.80	£332.06	£4.26	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 4 Street Naming and Numbering	Street Naming and Numbering	Renaming existing street	Jessica Ferrie	Base fee per street	£400.00	£405.20	£5.20	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 5 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	Per property for street name change	£30.00	£30.39	£0.39	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 6 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Authority choice of name)	Jessica Ferrie	Per block/house	£181.20	£183.55	£2.35	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 7 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Applicants choice of name, adhering to SNN Policy)	Jessica Ferrie	Per block/house	£217.44	£220.26	£2.82	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 8 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of Parks and Open Spaces	Jessica Ferrie	Per name	£181.20	£183.55	£2.35	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 11 Street Naming and Numbering	Street Naming and Numbering	Retrospective application for street naming / building naming / building numbering	Jessica Ferrie	per unit/street	As per schedule plus 30%	As per schedule plus 30%	N/A	N/A		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 12 Street Naming and Numbering	Street Naming and Numbering	Officer hourly rate	Jessica Ferrie	per hour	£50.35	£51.00	£0.65	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 13 Street Naming and Numbering	Street Naming and Numbering	Confirmation of Address	Jessica Ferrie	per unit	£100.70	£102.00	£1.30	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 14 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	5 to 19 units - base fee	£508.49	£515.10	£6.61	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 15 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per unit	£40.11	£40.63	£0.52	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 16 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	20 to 49 units - base fee	£1,116.70	£1,131.20	£14.50	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 17 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per unit	£28.71	£29.08	£0.37	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 18 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	50 to 100 units - base fee	£1,922.49	£1,947.40	£24.91	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 19 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per unit	£20.96	£21.23	£0.27	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 20 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	100 plus units - base fee	£2,156.12	£2,184.10	£27.98	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 21 Street Naming and Numbering	Street Naming and Numbering		Jessica Ferrie	per additional unit	£13.98	£14.15	£0.17	1.24%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 22 Street Naming and Numbering	Street Naming and Numbering	Application for Renumbering existing property	Jessica Ferrie	Per Unit	£125.52	£127.10	£1.58	1.26%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 23 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Jessica Ferrie	Above 50	£508.49	£515.10	£6.61	1.30%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 24 Street Naming and Numbering	Street Naming and Numbering	Written (letter or email) confirmation of official address or additional copies of official notification letter	Jessica Ferrie	Per application reference	£31.56	£31.90	£0.34	1.08%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 25 Street Naming and Numbering	Street Naming and Numbering	Amendment to officially agreed addresses due to change in plot numbers, plot positions, building number - only available within 6 months of decision	Jessica Ferrie		£60 plus £6 per unit	£60.50 plus £6 per unit	£0.50	0.83%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 26 Street Naming and Numbering	Street Naming and Numbering	Site visit	Jessica Ferrie	per visit	£151.05	£153.00	£1.95	1.29%		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	
Re	SNN 27 Street Naming and Numbering	Street Naming and Numbering	Direct action	Jessica Ferrie	Cost of any direct action to be recovered including	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	N/A	N/A		Discretionary	London Buildings Acts (Amendment) Act 1939 and s93 Local Government Act 2003	

Fees and Charges 2020/21

Department: Re
 Area: Land Charges

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 1 Land Charges	Land Charges	Full Search	Christopher James	Each	£230.00	£232.99	£2.99	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Christopher James	Each	£276.00	£279.59	£3.59	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Christopher James	Each	£74.50	£75.47	£0.97	1.30%		Statutory Prescribed	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%		Statutory Prescribed	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£50.75	£51.41	£0.66	1.30%		Statutory Prescribed	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Christopher James	Each	£155.00	£157.02	£2.02	1.30%		Statutory Discretionary	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Christopher James	Each	£97.50	£98.77	£1.27	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Online Search - via NLIS													
Re	LC 8 Land Charges	Land Charges	NLIS full search	Christopher James		£225.00	£227.93	£2.93	1.30%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2 Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Re	LC 9 Land Charges	Land Charges	NLIS LLC1	Christopher James		£73.00	£73.95	£0.95	1.30%		Statutory Prescribed	Rule 14 and Schedule 3 item 6(b)(i) Local Land Charges Rules 1977/985	
Re	LC 10 Land Charges	Land Charges	NLIS CON 29	Christopher James		£152.50	£154.48	£1.98	1.30%		Statutory Discretionary	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	
Re	LC 11 Land Charges	Land Charges	Any one requesting 9 Searches or more at the same time will be entitled to a 10% discount.	Christopher James		-10%	-10%	£0.00	0.00%		Statutory Discretionary and Prescribed	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	
Personal Searches													
One Parcel of Land (view only)													
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)	Christopher James		£28.50	£28.87	£0.37	1.30%		Statutory Discretionary	s.8 Environmental Information Regulations 2004	
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Christopher James	Each	£1.55	£1.57	£0.02	1.30%		Statutory Discretionary	s.8 Environmental Information Regulations 2004	
Copy of Official Documentation													
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Christopher James	Each	£31.75	£32.16	£0.41	1.30%		Discretionary	s93 of the Local Government Act 2003	
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Christopher James	Each	£31.75	£32.16	£0.41	1.30%		Statutory	Town and Country Planning Act 1990 s.188	
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Christopher James	Each	£31.75	£32.16	£0.41	1.30%		Statutory	Town and Country Planning (Tree Preservation)(England) Regulations 2012/605 Article 8	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Christopher James	Each	£46.00	£46.60	£0.60	1.30%		Statutory	Planning (Listed Buildings and Conservation Areas) Act 1990 s.2	
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Christopher James	Each	£42.50	£43.05	£0.55	1.30%		Statutory Prescribed	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	
Re	LC 19 Land Charges	Land Charges	Repair Notices	Christopher James	Each	£40.75	£41.28	£0.53	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 21 Land Charges	Land Charges	Covenants	Christopher James	Each	£40.50	£41.03	£0.53	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 22 Land Charges	Land Charges	Agreements	Christopher James	Each	£55.00	£55.72	£0.71	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Christopher James	Each	£35.00	£35.46	£0.45	1.30%		Statutory Discretionary	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Christopher James	Each	£52.50	£53.18	£0.68	1.30%				
CON29R Enquires of local authority (2007)													
Planning and Building Regulations													
1.1. Planning and building decisions and pending applications													
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?													
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *	Christopher James		£18.50	£18.74	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *	Christopher James									
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *	Christopher James									
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *	Christopher James									
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *	Christopher James									
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval	Christopher James		£18.50	£18.74	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification	Christopher James									
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	Christopher James									
1.2. Planning designations and proposals													
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Roads													
2.1 Roadways, footways and footpaths													
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:													
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 36 Land Charges	Land Charges	(c) to be made up by a local authority who will reclaim the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1976	
Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1977	
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1978	
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.	Christopher James		£18.75	£18.99	£0.24	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1979	
Other Matters													
3.1 Land required for public purposes													
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.2 Land to be acquired for road works													

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.3 Drainage agreements and consents													
Do either of the following exist in relation to the property?													
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **													
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **													
3.4 Nearby road schemes													
Is the property (or will it be) within 200 metres of any of the following?													
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme	Christopher James		£19.00	£19.25	£0.25	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 46 Land Charges	Land Charges	(c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction or one or more additional traffic lanes.	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee		
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.5. Nearby railway schemes													
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.6. Traffic schemes													
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?													
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 53 Land Charges	Land Charges	(c) one way driving	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 58 Land Charges	Land Charges	(h) residents parking controls	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 59 Land Charges	Land Charges	(i) minor road widening or improvement	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 62 Land Charges	Land Charges	(l) bridge building	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.7. Outstanding notices													
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?													
Re	LC 63 Land Charges	Land Charges	(a) building works	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 64 Land Charges	Land Charges	(b) environment	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	LC 65 Land Charges	Land Charges	c) health and safety	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 66 Land Charges	Land Charges	(d) housing	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 67 Land Charges	Land Charges	(e) highways	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 68 Land Charges	Land Charges	(f) public health	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.8. Contravention of building regulations													
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.9 Notices, orders, directions and proceedings under Planning Acts													
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?													
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 71 Land Charges	Land Charges	(b) a stop notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.10 Community Infrastructure Levy													
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?	Christopher James		£18.00	£18.23	£0.23	1.30%				
Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule	Christopher James									
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:	Christopher James		£18.00	£18.23	£0.23	1.30%				
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?	Christopher James									
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?	Christopher James									
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?	Christopher James									
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?	Christopher James									
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?	Christopher James									
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?	Christopher James									
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?	Christopher James									
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?	Christopher James									
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?	Christopher James									
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?	Christopher James									
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?	Christopher James									
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?	Christopher James									
3.11 Conservation area													
Do the following apply in relation to the property?													
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.12 Compulsory purchase													
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
3.13 Contaminated land													
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?													
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry	Christopher James									
Re	LC 105 Land Charges	Land Charges	(ii) an entry	Christopher James									
Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	Christopher James		£12.50	£12.66	£0.16	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
3.14 Radon gas													
Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?													
* Information available free of charge online													
3.15 Assets of Community Value													
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?	Christopher James		£11.75	£11.90	£0.15	1.30%				
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?	Christopher James									
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?	Christopher James									
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?	Christopher James									
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?	Christopher James									
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?	Christopher James									
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed	Christopher James		£11.75	£11.90	£0.15	1.30%				
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	Christopher James									
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?	Christopher James									
Re	LC 116 Land Charges	Land Charges	(iii) Has an community interest group requested to be treated as a bidder?	Christopher James									
CON 290 Optional enquiries of the Local Authority (2007)													
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 118 Land Charges	Land Charges	5. Advertisements	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 119 Land Charges	Land Charges	6. Completion notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 120 Land Charges	Land Charges	7 Parks and Countryside	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 121 Land Charges	Land Charges	8. Pipelines	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 123 Land Charges	Land Charges	10. Noise abatement	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 124 Land Charges	Land Charges	11. Urban development areas	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 132 Land Charges	Land Charges	19. Food safety notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens	Christopher James		£25.25	£25.58	£0.33	1.30%		Statutory - discretionary fee	S13A (1) Local Land Charges Act 1975	

Fees and Charges 2021/22

Department:

Resources

Area:

Court Costs

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Additional detail for new charges / above inflation
Finance	Council Tax Summons	Revs and Bens	Cost of issuing a summons on behalf of magistrates court	Each	£100.00	£100.00	£0.00	0.00%	No increase applied	
Finance	Council Tax Liability Order	Revs and Bens	Cost of obtaining a liability order from magistrates court	Each	£25.00	£25.00	£0.00	0.00%	No increase applied	
Finance	Business Rates Summons	Revs and Bens	Cost of issuing a summons on behalf of magistrates court	Each	£130.00	£130.00	£0.00	0.00%	No increase applied	
Finance	Business Rates Liability Order	Revs and Bens	Cost of obtaining a liability order from magistrates court	Each	£40.00	£40.00	£0.00	0.00%	No increase applied	

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Fees and Charges 2021/22

Department: **Environment**
 Area: **Greenspaces and Leisure**

Reference/ Area	Fee/Charge Title	Area	Description	Service Lead (person submitting charge)	Unit of Measure	Charges 2020/21	Charges 2021/22	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
	Mill Hill Park Car Parks	Greenspaces	Mill Hill Short Stay Bays - Up to 2 hours	Matthew Guryon	Per Visit	£0.00	£0.00	£0.00		New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2094	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Mill Hill Park Car Parks	Greenspaces	Mill Hill Short Stay Bays - Up to 3 hours	Matthew Guryon	Per Visit	£2.00	£2.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2095	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Mill Hill Park Car Parks	Greenspaces	Mill Hill Short Stay Bays - Up to 4 hours	Matthew Guryon	Per Visit	£3.00	£3.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2096	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Mill Hill Park Car Parks	Greenspaces	Mill Hill Long Stay Bays - All Day	Matthew Guryon	Per Visit	£6.00	£6.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2097	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Old Courthouse Recreation Grounds Car Park	Greenspaces	Old Courthouse Rec Car Park - Up to 30 mins	Matthew Guryon	Per Visit	£0.00	£0.00	£0.00		New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2098	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Old Courthouse Recreation Grounds Car Park	Greenspaces	Old Courthouse Rec Car Park - Up to 1 hour	Matthew Guryon	Per Visit	£1.00	£1.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2099	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Old Courthouse Recreation Grounds Car Park	Greenspaces	Old Courthouse Rec Car Park - Up to 2 hour	Matthew Guryon	Per Visit	£1.50	£1.50	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2100	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Old Courthouse Recreation Grounds Car Park	Greenspaces	Old Courthouse Rec Car Park - Up to 3 hour	Matthew Guryon	Per Visit	£2.00	£2.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2101	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Scratchwood Open Space Car Park	Greenspaces	Scratchwood Open Space - Up to 1 hour	Matthew Guryon	Per Visit	£0.50	£0.50	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2102	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Scratchwood Open Space Car Park	Greenspaces	Scratchwood Open Space - Up to 2 hour	Matthew Guryon	Per Visit	£1.00	£1.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2103	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Scratchwood Open Space Car Park	Greenspaces	Scratchwood Open Space - Up to 3 hour	Matthew Guryon	Per Visit	£2.00	£2.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2104	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Scratchwood Open Space Car Park	Greenspaces	Scratchwood Open Space - Up to 4 hour	Matthew Guryon	Per Visit	£3.00	£3.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2105	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	Scratchwood Open Space Car Park	Greenspaces	Scratchwood Open Space - All Day	Matthew Guryon	Per Visit	£6.00	£6.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2106	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	West Hendon Playing Fields Car Park	Greenspaces	West Hendon PF Short Stay Bays - Up to 2 hours	Matthew Guryon	Per Visit	£0.00	£0.00	£0.00		New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2107	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	West Hendon Playing Fields Car Park	Greenspaces	West Hendon PF Short Stay Bays - Up to 3 hours	Matthew Guryon	Per Visit	£2.00	£2.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2108	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	West Hendon Playing Fields Car Park	Greenspaces	West Hendon PF Short Stay Bays - Up to 4 hours	Matthew Guryon	Per Visit	£3.00	£3.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2109	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
	West Hendon Playing Fields Car Park	Greenspaces	West Hendon PF Long Stay Bays - All Day	Matthew Guryon	Per Visit	£6.00	£6.00	£0.00	0.00%	New fee for 20-21 unused in year as awaiting committee decision	Local Government Act 2003/Localism Act 2110	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	

* The fees and charges outlined above are yet to be implemented and are subject to decision at Environment Committee.

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Appendix F7: Fees and Charges Consultation Adult Social Care

Fairer Contribution Consultation Report (January 2021)

1. Introduction

- 1.1 Barnet Council has completed a four-week consultation with residents about changes to our fairer contribution rates for those that contribute to the cost of their care, to order to inform the recommendation on this proposal to the Policy and Resources committee on 8th February 2021.
- 1.2 The proposal was to increase the hourly charge of homecare services from £17.00 to £18.39 to reflect the average rate paid by Barnet Council under its new contract with homecare providers.

2. Methodology

- 2.1 The questionnaires asked respondents how much they supported or opposed the proposal and in what ways, and to what extent these policies would affect them.
- 2.2 There were also open-ended, free text boxes which allowed respondents to include any suggestions they had on the charges policy more generally.
- 2.3 The Fairer Contribution policy was consulted on from 23rd December 2020 to 19 January 2021.
- 2.4 The questionnaire was uploaded onto Engage Barnet and paper questionnaires were sent out to the 114 residents who would be directly affected by this proposal.
- 2.5 A total of 22 responses were received during the period of consultation, all of which were paper copies of the questionnaire that were completed and returned.

3. Demographics of respondents

- 3.1 The majority of responses were from those who contribute to the cost of their council-arranged care (15 respondents). There were also two of responses from residents who have council-funded social care as well as two from carers of someone who contributes to the cost of their council-arranged care. The final response was from a carer of someone who uses council-funded care.
- 3.2 The council is also required by the Equality Act 2010 to have due regard in ensuring people are treated fairly, particularly in relation to those with protected characteristics: age, disability, ethnicity, gender, gender reassignment, marriage/civil partnership, pregnancy, maternity, religion/belief and sexual orientation.
- 3.3 The majority of respondents were older people, with the largest group being 75+ year olds (14 respondents) and the second largest group 65-74-year olds

(three respondents). The smallest group within the cohort was that of the 25-34 age group (one respondent). This is reflective of the overall cohort who access social care services.

- 3.4 The gender profile of the respondent cohort was also uneven, with slightly more female respondents (ten) than males (nine). However, the respondent who chose not to disclose this information could either render this cohort entirely equal, or further weighted towards female respondents.
- 3.5 Most respondents were heterosexual (12), with seven preferring not to say.
- 3.6 17 respondents identified as having a disability, with 14 of the cohort reporting related mobility challenges.
- 3.7 The majority of respondents identified as White British (11), with some representation among other ethnic groups: Asian/Chinese, Black/Caribbean and White Irish comprising 1 respondent each respectively.
- 3.8 The main religious group of respondents was Christian (nine), whilst many respondents selected Jewish (four), and the same amount chose not to disclose this information.
- 3.9 There was a relatively even distribution of respondents according to marital status as seven respondents were married, five were divorced, four were widowed, two were single, and two preferred not to say.

4. Results

4.1 Proposal: To increase the hourly cost of social care from £17.00 to £18.39, to more closely reflect the actual cost of care, which is on average, £18.39 an hour.

4.1.1 A total of 22 respondents answered the first question: 'To what extent do you support or oppose the proposal?', the results of which are below:

To what extent do you support or oppose the proposal?	Percentage of respondents	No. of respondents
Strongly support	0%	0
Tend to support	36%	8
Neither support nor oppose	23%	5
Tend to oppose	14%	3
Strongly oppose	27%	6
Don't know/Not sure	0%	0
	Total: 100%	Total: 22

4.1.2 A total of 22 respondents answered the second question: ‘What impact do you think this proposal would have on you or your family?’, the results of which are below:

What impact do you think this proposal would have on you or your family?	Percentage of respondents	No. of respondents
Very positive	14%	3
Quite positive	14%	3
No change	45%	10
Quite negative	14%	3
Very negative	0%	0
Don't know/ Not sure	14%	3
	Total: 100%	Total: 22

4.1.3 Those who supported the proposal thought that the impact would have no change or even a positive impact on them or their families’ circumstances, with 100% of those who supported the proposal to some degree selecting one of these three options in the second question.

4.1.4 Seven of those who opposed the first proposal thought it would have a quite negative impact on their circumstances, with the remaining respondents in this category expressing that they either anticipated no change due to the impact of the proposal, or that they were unsure of the impact, if any. This suggests there is some correlation between support for the proposal and impact on circumstances, as well as perhaps an underlying uncertainty of the proposal’s impact.

4.1.5 The additional responses to the free-text option of why people responded the way they did included:

- It is a short period of time since the last increase, and my income has not increased.
- Carers whom I depend on for assistance have a right to a wage in keeping with the ever-rising cost of living.
- I have a fixed income which I cannot increase because I am retired.
- The carers do an amazing, respected job. Just hope their wages are increased accordingly and that the increase is not only seen in council wages.
- I thought that recently, the government had given millions of extra funding to social care.

- I would like to know how much of this increase will be given to actual carers, many of whom have to actually use time consuming public transport to reach their clients.
- People should be paid at the appropriate rate.
- You raised your charges on 1st August 2020.
- To enable carers to be paid fairly.
- Wages and expenses for companies providing care have increased.
- I think this is a fair proposal.

5. Conclusion

- 5.1 Slightly more people who responded to this consultation opposed this proposal than supported it, and those who opposed it felt more strongly. However, more people thought that the proposal would have a positive impact on their circumstances than a negative one.

Appendix G

Business Planning 2021/22-2024/2025

General budget consultation 2021/22

21 December 2020 – 18 January 2021

Consultation Team, Strategy

1. EXECUTIVE SUMMARY

This report sets out the consultation findings from the General Budget Consultation 2021/22 which will be presented as part of the budget paper at Policy and Resources on 8 February 2021 and Full Council on 2 March 2020.

1.1 Response to the consultation

- a total of 78 questionnaires were completed
- the majority of responses were from residents
- three written responses were also received, two via email and one letter.

1.2 Summary of consultation approach

- the consultation ran from 21 December 2020 to 18 January 2021
- the consultation consisted of an online questionnaire and summary consultation document which was published on engage.barnet.gov.uk
- paper copies and an easy-read version of the consultation were also made available on request
- as part of the council's statutory duty to consult with National Non-Domestic Rate (NNDR) payers, letters were sent out to all the council's NNDR payers inviting them to take part in the consultation
- the consultation was widely promoted via the council's residents e newsletter magazine, Barnet First; the council's website; Twitter; Facebook.
- super-users, i.e. users of non-universal services, were also invited to take part in the consultation through Community Barnet, Communities Together Network, Youth Board, Service area newsletters/circulars and super-user mailing lists.

1.2 Summary of key findings

1.2.1 Views on the overall budget for 2021/22

- 29% of respondents agree (23 out of 78 respondents) with the council's proposed budget for 2021/22 (5%, 4 out of 78 respondents strongly agree, and 24%, 19 out of 78 respondents tend to agree).
- just under half of respondents disagree (49%, 38 out of 78 respondents) with the council's proposed budget for 2021/22 (19%, 15 out of 78 respondents tend to disagree, and 29%, 23 out of 78 respondents strongly disagree).
- the remainder were either neutral (18 %, 14 out of 78 respondents) or said they did not know or were not sure (4%, 3 out of 78 respondents).

1.2.2 Views on the council's Council Tax proposals for 2021/22

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Overall, nearly three fifths of respondents (58%, 28 out of 48 respondents) **support a Council Tax increase to help fund the budget gap in 2021/22**. Table 4 below shows that:

- 29% of respondents support both the council's proposals on Council Tax: the proposal to increase general Council Tax by 1.99% and the proposal to apply a further 3% Social Care Precept in 2021/22.
- One quarter of respondents (25%, 12 out of 48 respondents) support only the proposal to increase general Council Tax by 1.99% in 2021/22.
- A minority of respondents (4%, 2 out of 48 respondents) support only the proposal to apply a 3% Adult Social Care Precept to Council Tax in 2021/22.
- Just over two fifths of respondents (42%, 20 out of 48 respondents) do not support either of the council's proposals to increase Council Tax in 2021/22: the proposal to increase general Council Tax by 1.99% and the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22.

1.2.3 Views on theme committee saving and income proposals for 2021/22

- **Children's, Education and Safeguarding Committee (CES) received the highest level of support**, with just under half of respondents (48%, 24 out of 50 respondents) indicating they agree with the saving and income proposals identified within this committee for 2021/22.
- **Environment Committee (EC) had the second highest level of support**, with just over two fifths of respondents (42%, 21 out of 50 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **Adults and Safeguarding Committee (AS) had the third highest level of support**, with just under two fifths of respondents (39%, 20 out of 51 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **There were similar levels of support for saving and income generation proposals identified by Community Leadership and Libraries Committee (CLL)**, with just under two fifths of respondents (39%, 19 out of 49 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **Public Health (PH) - Health and Wellbeing Board saving and income generation proposals also received similar levels of support to CLL**, with again just nearly two fifths of respondents (38%, 18 out of 48 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- **Housing and Growth Committee and Policy and Resources Committee received the least support for their saving and income generation proposals, with 29% of respondents (14 out of 49 respondents) agreeing** with the saving and income generation proposals identified within each of these respective theme committees.

Nearly half of respondents indicated they disagree (47%, 23 out of 49 respondents) with the **Housing and Growth Committee**, and just over two fifths (43%, 21 out of 49 respondents) disagree with **Policy and Resources Committee proposals**.

1.2.4 Further comments on Theme Committee saving and income proposals for 2021/22

Respondents were also asked if they had any comments to make about the saving and income proposals identified for each theme committee for 2021/22. Of those who responded to the consultation, 20 out of 78 gave a response to this question.

The responses to this question were varied and a summary of the most common themes, with a response of three comments or more, have been summarised below:

- *Do not cut Public Health and Wellbeing services.* (Four comments).
- *Do not agree with an increase in Council Tax.* (Three comments).
- *Saving and income proposals description are difficult to understand / Would be preferable and understandable if a further break down of what safeguarding for adults means in specific and what cover Links in the saving and income proposals don't work/ too many acronyms for the lay person.* (Three comments).

1.2.5 Further comments on the proposed budget for 2021/22

Respondents were also asked if they had any further comments to make about the council's proposed budget for 2021/22. Of those who responded to the consultation, 27 out of 78 gave a response to this question.

Again, the responses to this question were varied and the most common themes, with a response of three comments or more have been summarised below:

- *Council Tax increases should not be implemented - residents and businesses are already struggling because of the pandemic and Brexit / Pensioners won't be able to afford.* (Eight comments).
- *More money needed for other Committees / I Support a further increase in Council Tax but to pay for other essential services in Public Health and Community Leadership and to provide basic services to the community / More money for the Environment, Community Leadership, and Libraries, Housing and Growth and CAMHS in the Royal Free / Could be imposed a lower percentage on adult social care precept on council tax for instance: 1.5% and the remaining 1.5% could be applied to other services in order to achieve a balanced budget for 2021/22.* (Five comments).
- *Adult Social Care should be funded by Central Government and not through an Adult Social Care Precept Council Tax increase: Do not agree with applying an Adult social care precept of 3%.* (Three comments).

Further details of the types of comments received can be found in section two of this report.

2. DETAILED FINDINGS

2.1 Introduction

The budget proposals for 2021/22 have been subject to a formal public consultation.

This report sets out the full findings from the council's consultation on its Business Plan 2021/22. The findings will be considered by Full Council on 2 March 2021, where the final decision on the council's budget for 2021/22 will be taken.

2.2 Summary of consultation approach

The 2021/22 General Budget Consultation began after Policy and Resources Committee on 21 December 2020 and concluded on 18 January 2021.

In terms of service-specific consultations, the council has a duty to consult with service users where there are proposals to vary, reduce or withdraw services. Where appropriate, separate service-specific consultations have already taken place or will take place in the next few months for the 2021/22 savings. The outcomes of these consultations are being reported into committee decision-making processes.

2.3 Technical details and method

2.3.1 In summary, the consultation was administered as follows:

- the general consultation consisted of an online questionnaire published on <http://engage.barnet.gov.uk> together with a summary consultation document which provided background information about the council's budget setting process and the financial challenges the council faces. Paper copies and an easy-read version of the consultation were also made available on request.
- as part of the council's statutory duty to consult with National Non-Domestic Rate (NNDR) payers, letters were sent out to all the council's NNDR payers inviting them to take part in the consultation.
- the consultation was widely promoted via the council's residents e newsletter magazine, Barnet First; the council's website; Twitter; Facebook.
- super-users, i.e. users of non-universal services, were also invited to take part in the consultation through Community Barnet, Communities Together Network, Youth Board, Service area newsletters/circulars and super-user mailing lists.

2.3.2 Questionnaire design

The questionnaire was developed to ascertain residents' views on the overall size and individual components of the proposed 2021/22 budget. In particular the consultation invited views on the:

- overall budget, and saving and income generation proposals for 2021/22;
- proposal to increase General Council Tax by 1.99%
- proposal to apply an Adult Social Care Precept on Council Tax of 3% to help pay for adult social care.

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Throughout the questionnaire and where applicable, hyperlinks were provided to the relevant sections of the consultation document and to the detailed savings and/or income proposals for each committee. Links to further information on each of the Theme Committee's portfolio was also provided.

Those respondents who elected to receive a paper copy were also sent the consultation document and a copy of the 2021/22 saving and/or income proposals.

2.4 Response to the consultation

A total of 78 questionnaires have been completed - all these were completed online.

2.4.1 Response profile

The table below shows the profile of those who responded to the questionnaire.

Table 1: Profile of those who responded to the General Budget Consultation

Stakeholder	%	Base
Barnet resident	92%	44
Working within the London Borough of Barnet area	0%	0
Barnet business	2%	1
Representing a voluntary/community organisation	0%	0
Representing a public-sector organisation	0%	0
Representing a school	0%	0
Other	2%	1
Prefer not to say	4%	2
Total who answered this question	100%	48
Not Answered		30
Total response to the consultation		78

There were also three written responses two via e-mail and one by letter. These responses have been incorporated into the findings and further details are provided in section 4.4 of this report.

2.4.2 Profile of protected characteristics

The council is required by law (the Equality Act 2010) to pay due regard to equalities in eliminating unlawful discrimination, advancing equality of opportunity, and fostering good relations between people from different groups.

The protected characteristics identified in the Equality Act 2010 are age, disability, ethnicity, gender, gender reassignment, marriage and civil partnership, pregnancy, maternity, religion or belief and sexual orientation.

To assist us in complying with the duty under the Equality Act 2010 we asked the respondents to provide equalities monitoring data and explained that collecting this information will help us understand the needs of our different communities and that all the information provided will be treated in the strictest confidence and will be stored securely in accordance with our responsibilities under data protection legislation (such as the General Data Protection Regulation or the Data Protection Act 2018).

Table 2 below shows the profile of these who answered these questions. However, due to the low completion of these questions (40% -76%), it has not been possible to do any demographic analysis on the consultation findings.

Table 2: Protected Characteristic, profile of those that completed the questionnaire

Protected Characteristic	Response	
	Number	%
Age		
16-17	0	0%
18-24	1	2%
25-34	4	9%
35-44	15	32%
45-54	6	13%
55-64	10	21%
65-74	7	15%
75+	0	0%
Prefer not to say	4	9%
Not answered	31	40%
Total	78	100%

Gender		
Female	16	21%
Male	25	32%
If you prefer your own term	5	6%
Prefer not to say	0	0%
Not answered	32	41%
Total	78	100%

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Protected Characteristic	Response	
	Number	%

Is the gender you identify with the same as your sex registered at birth?		
Yes, it's the same	41	53%
No, it's different	0	0%
Prefer not to say	3	4%
Not answered	34	44%
Total	78	100%

Disability		
Yes	3	4%
No	39	50%
Prefer not to say	2	3%
Not answered	34	44%
Total	78	100%

Ethnicity		
Black	3	4%
Asian	5	6%
White	28	36%
Mixed	3	4%
Other	2	3%
Prefer not to say	3	4%
Not answered	34	44%
Total	78	100%

Faith		
Baha'i	0	0%
Buddhist	0	0%
Christian	18	23%
Hindu	1	1%
Humanist	0	0%
Jain	1	1%
Jewish	3	4%
Muslim	0	0%
Sikh	1	1%
No religion	10	13%
Other Faith	0	0%
Prefer not to say	8	10%

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Protected Characteristic	Response	
	Number	%
Not answered	36	46%
Total	78	100%

Pregnancy		
Pregnant	1	1%
On maternity leave	0	0%
Neither	17	22%
Prefer not to say	3	4%
Not answered	57	73%
Total	78	100%

Sexuality		
Bisexual	0	0%
Gay or Lesbian	0	0%
Straight or heterosexual	35	45%
Other sexual orientation	0	0%
Prefer not to say	7	9%
Not answered	36	46%
Total	78	100%

Marital Status		
Single	6	8%
Co-habiting	6	8%
Married	21	27%
Divorced	2	3%
Widowed	0	0%
In a same sex civil partnership	0	0%
Prefer not to say	7	9%
Not answered	36	46%
Total	78	101%

2.5 Calculating and reporting on results

- The results for each question are based on “valid responses”, i.e. all those providing an answer (this may or may not be the same as the total sample) unless otherwise specified. The base size may therefore vary from question to question.
- Where percentages do not add up to 100, this may be due to rounding, or the question is multi-coded - i.e. respondents could give more than one answer. The open-ended questions are multi-coded, as respondents could write in more than one comment, and therefore the tables on verbatim comments add up to more than 100%.

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- Due to the small total sample size the findings have been reported on in terms of percentages and numbers.
- All open-ended responses have been classified based on the main themes arising from the comments, so that they can be summarised. It should also be noted that the responses were very varied, however there were a number of common themes that were evident, and the most common themes have been summarised in this report.

3. Results in detail:

3.1 Views on the budget for 2021/22

Respondents were asked to what extent they agree or disagree with the proposed budget for 2021/22. Table 3 below shows that:

- 29% of respondents agree (23 out of 78 respondents) with the council's proposed budget for 2021/22 (5%, 4 out of 78 respondents strongly agree, and 24%, 19 out of 78 respondents tend to agree).
- just under half of respondents disagree (49%, 38 out of 78 respondents) with the council's proposed budget for 2021/22 (19%, 15 out of 78 respondents tend to disagree, and 30%, 23 out of 78 respondents strongly disagree).
- the remainder were either neutral (18%, 14 out of 78 respondents) or said they did not know or were not sure (4%, 3 out of 78 respondents).

Table 3: Respondents' level of support for the proposed budget for 2021/22

To what extent do you agree or disagree with our proposed budget for 2021/22?	%	Base
Strongly agree	5%	4
Tend to agree	24%	19
Neither agree nor disagree	18%	14
Tend to disagree	19%	15
Strongly disagree	30%	23
Don't know / not sure	4%	3
Total	Total base	78

3.2 Views on proposals to increase general Council Tax and to apply an Adult Social Care precept on Council Tax in 2021/22

Respondents were asked to indicate which of the following statements most closely aligns to their opinion in terms of the Council Tax proposals for 2021/22:

- I support the proposal to increase general Council Tax by 1.99% in 2021/22 and I also support the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22
- I support the proposal to increase general Council Tax by 1.99% in 2021/22 only

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- I support the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22 only
- I do not support the proposal to increase general Council Tax by 1.99%, and I do not support the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22.

Overall, nearly three fifths of respondents (58%, 28 out of 48 respondents) **support a Council Tax increase to help fund the budget gap in 2021/22**. Table 4 below shows that:

- 29% of respondents support both the council's proposals on Council Tax: the proposal to increase general Council Tax by 1.99% and the proposal to apply a further 3 % Social Care Precept in 2021/22
- One quarter of respondents (25%, 12 out of 48 respondents) support only the proposal to increase general Council Tax by 1.99% in 2021/22
- A minority of respondents (4%, 2 out of 48 respondents) support only the proposal to apply a 3% Adult Social Care Precept to Council Tax in 2021/22
- Just over two fifths of respondents (42%, 20 out of 48 respondents) do not support either of the council's proposals to increase Council Tax in 2021/22: the proposal to increase general Council Tax by 1.99% and the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22.

Table 4: Respondents' level of support for proposed Council Tax increases

Please indicate which of the statements below most closely aligns to your opinion in terms of our Council Tax proposals?	%	Base
I support the proposal to increase general Council Tax by 1.99% in 2021/22 and support the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22	29%	14
I support the proposal to increase general Council Tax by 1.99% in 2021/22 only	25%	12
I support the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22 only	4%	2
I do not support the proposal to increase general Council Tax by 1.99%, and I do not support the proposal to apply an Adult Social Care Precept on Council Tax of 3% in 2021/22	42%	20
Total	100%	48

3.3 Theme Committee saving/income proposals for 2021/22

Respondents were asked to what extent they agree or disagree with each of the saving and income proposals identified for each of the Theme Committees in 2021/22. Table 5 over the page shows that:

- **The saving and income generation proposals in Children's, Education and Safeguarding Committee (CES) received the highest level of support**, with two fifths of respondents (48%, 24 out of 50 respondents) indicating they agree with the saving and income proposals identified within this committee for 2021/22.

Just over a quarter of respondents (28%, 14 out of 50 respondents) indicated that they disagree with the saving and income proposals identified by CES. The remainder were either neutral (12%, 6 out of 50 respondents) or said they did not know or were not sure (6%, 3 out of 50 respondents), with a further 6% of respondents (3 out of 50 respondents) indicating they did not wish to comment on this theme committee.
- **Environment Committee (EC) had the second highest level of support**, with just over two fifths of respondents (42%, 21 out of 50 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.
- A third of respondents (34%, 17 out of 50 respondents) indicated that they disagree with the saving and income proposals identified within EC. The remainder were either neutral (14%, 7 out of 50 respondents) or said they did not know or were not sure (6%, 3 out of 50 respondents), with a further 4% of respondents (2 out of 50 respondents) indicating they did not wish to comment on this theme committee.
- **Adults and Safeguarding Committee (AS) had the third highest level of support**, with just under two fifths of respondents (39%, 20 out of 51 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.

A third of respondents (33%, 17 out of 51 respondents) indicated that they disagree with the saving and income proposals identified within AS. The remainder were either neutral (18%, 9 out of 51 respondents) or said they did not know or were not sure (6%, 3 out of 51 respondents), with a further 4% of respondents (2 out of 51 respondents) indicating they did not wish to comment on this theme committee.
- **There were similar levels of support for saving and income generation proposals identified by Community Leadership and Libraries Committee (CLL)**, with just under two fifths of respondents (39%, 19 out of 49 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.

A quarter of respondents (25%, 12 out of 49 respondents) indicated that they disagree with the saving and income proposals identified within CLL. The remainder were either neutral (25%, 12 out of 49 respondents) or said they did not know or were not sure (6%, 3 out of 49 respondents) with a further 6% of respondents (3 out of 49 respondents) indicating they did not wish to comment on this theme committee.
- **Public Health (PH) - Health and Wellbeing Board savings and income generation also received similar levels of support to CLL** with again just nearly two fifths of respondents (38%, 18 out of 48 respondents) agreeing with the saving and income proposals identified within this committee for 2021/22.

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A third of respondents (33%, 16 out of 48 respondents) indicated that they disagree with the saving and income proposals identified within PH. The remainder were either neutral (15%, 7 out of 48 respondents) or said they did not know or were not sure (8%, 4 out of 48 respondents), with a further 6% (3 out of 48 respondents) indicating they did not wish to comment on this theme committee.

- **Housing and Growth Committee and Policy and Resources Committee received the least support for their saving and income proposals, with 29% of respondents (14 out of 49 respondents) agreeing** with the saving and income generation proposals identified within each of these respective theme committees.

Nearly half of respondents indicated they disagree (47%, 23 out of 49 respondents) with the **Housing and Growth Committee**, and just over two fifths (43%, 21 out of 49 respondents) disagree with **Policy and Resources Committee proposals**.

The remainder were either neutral about the Housing and Growth Committee saving and income proposals (12%, 6 out of 49 respondents); Policy and Resources Committee (14%, 7 out of 49 respondents); or said they did not know or were not sure (Housing and Growth Committee 6%, 3 out of 49 respondents; Policy and Resources Committee, 8%, 4 out of 49 respondents), with a further 6% of respondents (3 out of 49 respondents) indicating they did not wish to comment on these two theme committees.

Table 5: Views on the savings and income proposals identified by each Theme Committee

Theme Committee	Agree		Neither agree nor disagree		Disagree		Don't know / not sure		No comment		Total
	%	Base	%	Base	%	Base	%	Base	%	Base	Base
Children, Education and Safeguarding	48.0%	24	12.0%	6	28.0%	14	6.0%	3	6.0%	3	50
Environment Committee	42.0%	21	14.0%	7	34.0%	17	6.0%	3	4.0%	2	50
Adults and Safeguarding	39.2%	20	17.7%	9	33.3%	17	5.9%	3	3.9%	2	51
Community Leadership and Libraries	38.8%	19	24.5%	12	24.5%	12	6.1%	3	6.1%	3	49
Public Health - Health and Wellbeing Board	37.5%	18	14.6%	7	33.3%	16	8.3%	4	6.3%	3	48
Policy and Resources	28.6%	14	14.3%	7	42.9%	21	8.2%	4	6.1%	3	49
Housing and Growth	28.6%	14	12.2%	6	46.9%	23	6.1%	3	6.1%	3	49

3.4 Further comments on Theme Committee saving and income proposals for 2021/22

Respondents were also asked if they had any comments to make about the saving and income proposals identified for each theme committee for 2021/22. Of those who responded to the consultation, 20 out of 78 gave a response to this question.

The responses to this question were varied and a summary of the most common themes, with a response of three comments or more, have been summarised below. Further details of the type comments received are provided in table 6 over the page.

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- *Do not cut Public Health and Wellbeing services (Four comments):*
- *Do not agree with an increase in Council Tax (Three comments)*
- *Saving and income proposals description are difficult to understand / Would be preferable and understandable if a further break down of what safeguarding for adults means in specific and what cover Links in the saving and income proposals don't work/ too many acronyms for the lay person (Three comments)*

Table 6 below gives full details of the types of comments received.

Table 6: Comments on the saving and income generation proposals that have been identified in each committee for 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	20
Description / Type of verbatim comments	Number of comments
<p>Don't cut Public Health and Wellbeing: Public Health-Health and wellbeing board should be placed further millions £ into this aspect especially in a moment of pandemic that will last for all the year 2021 and will have repercussions to physical and mental well-being of the population even in the 2022. / Don't cut on public health and wellbeing / I strongly disagree with the lack of budget for public health given the current situation / And why the small reduction in Public Health spending? Surely, we should be spending much more in this vital area going forward.</p>	4
<p>I do not agree with an increase to Council Tax: The Council Tax for Mill Hill is already very high and in light of the ongoing economic uncertainty it seems unfair to increase this even higher (above inflation). / The residents of Barnet should not have their council tax increased. The quality of service is ever decreasing. The green bin collection scheme is an example of the backwards thinking / Given the Mayor is raising the GLA by 10% and all the pressures of COVID and job losses how can you possibly raise taxes for the 4th consecutive year?</p>	3
<p>Saving and income proposals description are difficult to understand / Would be preferable and understandable if a further break down of what safeguarding for adults means in specific and what cover: Not sure why are needed all the extra millions £ and in fact would be preferable and understandable if a further break down of what safeguarding for adults means in specific and what cover /</p>	3
<p>Adults and Safeguarding Committee comments on saving lines: A&S 22 utilising technology - in many cases this is not feasible as many vulnerable people do not have the skills to use the technology and/or cannot afford it. It further isolates the vulnerable in a time when isolation is a significant issue. A&S 27 - the emphasis has to be on the patient and not on savings - this needs to be monitored closely if any savings achieved do not negatively impact patients / Every year Adults and Safeguarding set a budget and then fail to meet it. Proposal this year are a rehash of previous proposals and there are a number of areas which are entirely dependent of a swift reduction in Covid cases such as the leisure budget. It seems unrealistic to forecast a £747k surplus when you do not know when they will be reopened and for how long social distancing will</p>	2

GENERAL BUDGET CONSULTATION 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	20
Description / Type of verbatim comments	Number of comments
remain in place. A&S 27 is just plain wrong. The text says the full impact will be seen in 2022/23 yet two thirds of all the saving are front loaded into 2021/22.	
Your priorities should be flipped, the larger spend should be on safety, health, housing and the environment / There should not be a focus on 'growing' the population of the borough and on building more properties, particularly where those properties will be high-density and low in living space. Instead, the focus should be on making the borough a less unpleasant place to livethe street scene (including but not limited to condition of roads and pavements) and community facilities (parks, libraries etc) have deteriorated greatly over the past two decades or so and stringent efforts should be made to rectify these failures before seeking to increase the population of an already over-crowded borough./ .	2
Cut salaries and benefits of the management: During such drastic times the Council is proposing to increase Council charges up to the maximum permitted level by the government. I would propose to cut the salaries and benefits of the management who are paid far too much compared to the frontline workers that include nurses & junior doctors. Like some of the responsible companies the management salaries & benefits should be cut in half. This would ensure that the Barnet council management are making sacrifices like the rest of the country / Stop the white elephant projects and huge council salaries and give the people a break for once.	2
Concern for Environment Committee income and saving proposals in terms of achieving parking revenue / The £1 million of waste service savings is also something that has been talked about for a number of years but time and again councillors refuse to vote for it : Environment Committee includes some huge savings including £3m over four years through increased parking revenues. Bearing in mind how hard retail has been hit how town centres will struggle, further parking charges seems optimistic at best and in fact there is a risk parking income will decline, especially reflecting the step change shift towards online shopping. The £1 million of waste service savings is also something that has been talked about for a number of years but time and again councillors refuse to vote for it / ...Car parking seems to be reducing.	2
Savings on the CSG contract are not credible / Concerned about fees paid to Capita: Savings on the CSG contract are not credible especially as additional charges for additional services have been added every year since the contract started / Concerned about fees paid to Capita. Why do we still use them? .	2
Links in the saving and income proposals spreadsheets don't work	2
Concerned about reduction in waste collection	1
The proposals are not sufficiently ambitious. The options are too conservative. What about more radical proposals such as, for example, dimming streetlights at light, or reducing frequency of bin collections?	1
The services experienced for Planning and Enforcement are insufficient - any further cuts to budget to these third parties will reduce service drastically. They should either move in-house, or as a minimum retain budget.	1
Cancel non-essential services: Cancel ALL non- essential services and events for the next 2 years and you'll have plenty of money spare.	1

GENERAL BUDGET CONSULTATION 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	20
Description / Type of verbatim comments	Number of comments
Policy and Resources Committee - It is not clear why there is such an increase in spending on the Policy and Resources Committee. These corporate services never go down well with the residents.	1
Children, Education and Safeguarding budget is unrealistic: Plans include saving £334k on negotiating out inflation from third party contracts. given the financial stress that almost every organisation has suffered, and the above inflation price increases many organisations are proposing this seems wildly optimistic. A "targeted international recruitment campaign to increase the number of permanent social work staff" saving £200k seems highly risky given Brexit and the much stricter immigration hurdles which are now in place. Saving £340k through the "release of DSG funding to deliver savings" is dependent on School Forum Agreement. How can this have been included in the budget without that agreement in place.	1
Housing and Growth committee budget is highly risky and dependent on large scale borrowing of £300 million and shifts some risk to Barnet Homes which ultimately is still 100% owned by the council. I also do not know how you can show a £1.5 million saving on Barnet House when you have just had to pay over £10 million to exist the lease with no recognition of the loan repayment. Same applies to the saving shown against moving out of NLBP something which should have happened 3 years ago.	1
The budget lacks credibility, I also have real concerns about the capital budget. It does not appear to reflect the recent purchase of the Brent Cross South or the cost overruns of the Thameslink station. While these are capital purchases and will be shown on the balance sheet as assets there is a revenue cost in interest charges which does not appear to have been included.	1
I am concerned that less trees will be planted: We need more trees in the area, especially in Child's Hill as we are over the A41. Studies show children living in the vicinity of an A road suffer from stunted lung capacity. We need more trees and greenery. It is also conducive to the well-being of the whole community. The Finchley Road and the Hendon Way are major traffic air and noise pollutants.	1
Total number of different types of comments	32 ¹

4.3 Further comments on the proposed budget for 2021/22

Respondents were also asked if they had any further comments to make about the council's proposed budget for 2021/22. Of those who responded to the consultation, 27 out of 78 gave a response to this question.

Again, the responses to this question were varied and the most common themes, with a response of four comments or more have been summarised over the page.

¹ Respondents gave more than one type of comment. A total of 32 different types of comments were received from the 20 respondents who answered this question.

GENERAL BUDGET CONSULTATION 2021/22

- *Council Tax increases should not be implemented residents and businesses are already struggling because of the pandemic and Brexit / Pensioners won't be able to afford. (Eight comments).*

- *More money needed for other Committees / I Support a further increase in Council Tax but to pay for other essential services in Public Health and Community Leadership and to provide basic services to the community / More money for the Environment, Community Leadership, and Libraries, Housing and Growth and CAMHS in the Royal Free /Could be imposed a lower percentage on adult social care precept on council tax for instance: 1.5% and the remaining 1.5% could be applied to other services in order to achieve a balanced budget for 2021/22. (Five comments).*

- *Adult Social Care should be funded by Central Government and not through an Adult Social Care Precept Council Tax increase: Do not agree with applying an Adult social care precept of 3% (Three comments).*

Table 7 below gives full details of the types of comments received under each theme committee. Comments that were only cited by one respondent are grouped as 'other' under each theme committee.

Table 7: Further comments about the proposed budget for 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	27
Description / Type of verbatim comments	Number of comments
<p>Council Tax increases should not be implemented residents and businesses are already struggling because of the pandemic and Brexit / Pensioners won't be able to afford: Proposal to increase council tax affects people who also are already struggling, even before the Covid-19 health and financial burden. No more hardship should be laid on people to benefit Council's services, most of which do not really yield benefit to the people as stated in the consultation document / I suspect that a large amount of the tax increase will be borne by pensioners who are living on a fixed budget . Who may be asset rich, but income poor /The people are struggling already? Don t make things worse. Stop the increase on council tax and social care / Increasing the council tax will bring more burden on the resident living in Barnet. We've been hit with a pandemic and Brexit as well; I believe it should be scrap for at least a year to give the resident and business to have stability.!. Think about ALL THE PEOPLE !!!./ You are proposing an increase to the council tax charge in a period where a big percentage of people have seen their income reducing while at the same time none of your services that is visible to the big majority of people has improved in any way in the last years. £63/year might not seem much to some of the Borough's leaders but that is not the case for everyone / People should be responsible for themselves. Stop spending my hard-earned money. I live in a flat that is somehow band E. I'm going to have to pay £35 more for your rise, £40 more GLA and £60 more for this 3% precept = £135 increase!!! 7% increase! Get lost!!! / We have to be realistic here. I appreciate the Council is having a budget shortfall but with all that has been happening with Covid people losing</p>	8

GENERAL BUDGET CONSULTATION 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	27
Description / Type of verbatim comments	Number of comments
<p>their jobs, I think we need to wait before pushing for this increase. It sounds as bad a blunder the Council did to start charging for green bin collection when Covid hit as no consideration was given to the fact that people may need up choosing alternatives like burning green waste in their back garden and this often meant many could not get fresh air in even in their own gardens. The council needs to think more seriously about timing before imposing more charges.</p>	7
<p>More money needed for other Committees / I Support a further increase in Council Tax but to pay for other essential services in Public Health and Community Leadership and to provide basic services to the community / More money for the Environment, Community Leadership, and Libraries, Housing and Growth and CAMHS in the Royal Free /Could be imposed a lower percentage on adult social care precept on council tax for instance: 1.5% and the remaining 1.5% could be applied to other services in order to achieve a balanced budget for 2021/22: I would more than gladly support an increase in council tax, however I think public health and community leadership should have priority and a more extensive budget - during the current pandemic even more so. I also support the increase with a view that it enables the local authority to fully provide their basic services to the community, as a minimum. Should the budget be divided differently and all the above considered, I would support a further increase to the council tax. / More money for the Environment, Community Leadership, and Libraries, Housing and Growth and more money for the underfunded CAMHS in the royal free / Could be imposed a lower percentage on adult social care precept on council tax for instance: 1.5% and the remaining 1.5% could be applied to other services in order to achieve a balanced budget for 2021/22. Could be spread the necessity to increase taxes across multiple services rather than mainly just from adult social care. / It seems like this budget has been prepared top down rather than bottom up. The Council has first calculated the maximum permitted increase in funding & then distributed the funds to the various sectors. This is the wrong way of calculating the budget / Not enough money being spent on housing. Shouldn't be an area to cut back on / would like to see the budget for a greener environment increased. I think this is vital for the well-being of the community.</p>	5
<p>Adult Social Care should be funded by Central Government and not through an Adult Social Care Precept Council Tax increase: Do not agree with applying an Adult social care precept of 3%. Adult social care must be funded by central government out of general taxation and yes income tax will need to rise for this and for so many other things. I wish the government would just accept this rather than hiding taxes within council tax budgets for example. We are not stupid / There has to be a much wider debate about social care funding. The requirements for social care funding going forward need to be addressed by central government with a coherent long-term national funding plan put in place. I do not support piecemeal efforts by my borough to plug funding gaps - this will act only as a sticking plaster to a far more deep-rooted problem / The Social Care amount should be provided by the government as a country wide initiative as this affects everyone and the government had dithered putting plans into fruition for years, so instead it falls to individual councils to make up the amount...</p>	3

GENERAL BUDGET CONSULTATION 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	27
Description / Type of verbatim comments	Number of comments
<p>Capita not generating savings anticipated or required / Outsourced services to RE, Capita and others are not delivering: -Much of this is because of outsourcing and use of Capita for multiple services. The relationship with Capita has been proven not to have generated the savings anticipated and indeed in many areas has ended up costing more. This has been accompanied by a corresponding reduction in level of customer service. The Council should seek to extricate itself from its relationship with Capita as a matter of urgency and to employ directly staff who are willing and capable of offering an effective service. This used to be the case several years ago and so has been proven to be possible. The stated ambition that "the council is well run and easy to deal with" highlights that it is recognised and accepted that this is not the case at present. It should be a matter of great embarrassment that the service levels have been allowed to drop so dramatically / There should be a holistic view on the services that are outsourced to RE, Capita and others. They are simply not delivering - planning control and enforcement in Warwick Road, Barnet EN5 has gone out of control with three properties (14, 43 and rear of 124 Bulwer Road) not enforced or checked without constant pressure applied. It's a shame the protected building on High St, High Barnet has been built too tall too - again no action. It's not all about saving money, there should be measures on fulfilling their duty and holding companies to account.</p>	2
<p>Social Care Precept increase is not enough income for social care: I am concerned that the Adult Social Care Precept generates an estimated additional £5.6million for Social Care. yet the theme committee's budget only increases by £5million. This doesn't seem right / I am concerned that the Adult Social Care Precept generates an estimated additional £5.6million for Social Care. yet the theme committee's budget only increases by £5million. This doesn't seem right.</p>	2
<p>Would be content for Council Tax to increase by 1.99% (or even more) but only if I received value for money / Increased costs but services have got worse: increased costs but services get worse, the bin services are not great but at least consistent, the street cleaning services are non-existent around Mill Hill east area yet we are expected to continually pay for council tax rises for services we are not getting although supposedly paying for. I have sympathy for CSC and ASC but stop squeezing residents when you are not providing the basics / would be content for Council Tax to increase by 1.99% (or even more) but only if I received value for money. However, as matters stand, there has been no value from the Council for many years. Services have declined significantly, and staff competence, courtesy and professionalism has reduced drastically /</p>	2
<p>Funding should be generated by cutting management salaries at the council/ You can make savings by reducing the layers of management: It is appalling to see Barnet council management raking in the money even during such hard times. This is totally unjustified. Unlike frontline workers they just sit in their comfortable offices & make decisions without the knowledge of how things are on the ground. As a goodwill gesture the management salaries should be cut by half & that money should be used to reduce council tax increase of 4.99%. / You can make savings by reducing the layers of management</p>	2

GENERAL BUDGET CONSULTATION 2021/22

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2021/22?	
Number of respondents who completed this question	27
Description / Type of verbatim comments	Number of comments
Would like more information: I would like to know what the increase will cover / Also the consultation overall does not tell us what the growth proposals are, which is particularly significant in terms of the Environment and Policy and Resources themes. How are we supposed to judge?	2
The proposed increase in general Council Tax is not in keeping with the Conservatives' 2018 election commitments	1
It is a work of fiction.	1
Refuse collection especially in flat developments needs to be improved. Recycling is poor and the council's policy is unclear - people leave neatly folded dry cardboard next to recycling bins on day of collection and council refuse to take it unless it is in a clear plastic (non-recyclable) bag. This results in wet cardboard going to landfill the following week. Taking dry neatly folded cardboard will save landfill costs	1
Can you have something called the Barnet fund for people to create funding for certain projects e.g. playground improvement, streetscape improvement, keeping libraries open longer etc.	1
Can you promote the various zero waste shop as a way of reducing the waste disposal budget?	1
To what extent contractors be sheets have been cut.	1
Essential services must carry on	1
Total number of different types of comments	34²

4.4 Written response to the consultation

There was also one written response and two e-mail responses. All three responses were from businesses. Full details of the written response have been summarised below:

Business 1 comments:

- Cut costs.
- Cut overhead count by 25% - most companies can reduce and so do - no hangers on or soft options.
- No compensation loss of office.
- No sick pay.
- Maximum paid Leave 4 weeks pa plus statutory holidays.
- What is happening to ex Ever Ready House building, Whetstone High Road? It would appear to be 95% empty for several years.! pass it night and morning.

² Respondents gave more than one type of comment. A total of 34 different types of comments were received from the 27 respondents who answered this question.

- The budget gap known to sink a private/public company - the Taxpayer not an "endless tap" - action now and cut costs all departments, no salary uplifts anywhere - if you want me to sort out, I will at no fee.
- Have been a resident Barnet (Mill Hill) circa so years - own several companies, also substantial
- Property holdings and employ circa 60 staff so I'm a reasonable sized employer, have ample knowledge of finance/budgets and you/the council employees must get on top of the known problem and action now, and not think about it for 6 months etc.

Business 2 comments:

It has been quite a stressful 2020 and I do not think 2021 will be any different and will in fact be even worse for many small businesses such as myself. We have been under enormous strain with the restrictions that have taken place due to COVID-19. And I do not see any improvements and day by day it is getting worse and I fear for worst. I really am wondering how the council will be able to find this budget gap, considering the state of all business in the Barnet area. All of the business's restaurants, supermarkets and other different businesses have suffered greatly and later in the evening the streets are deserted due to restrictions. I am really under enormous stress on how I would be able to pay these business rates in 2021-2022 and every time it comes to my mind it is quite stressful. I would like to really stress that if you really want these businesses to survive in the upcoming years, there should be some sort of opportunity to give businesses some breathing room not only on the council level but on the government level as-well. As a business owner on Golders Green Road and as someone who also lives in Golders Green, I have seen the enormous stress put out on the businesses in Golders Green from small businesses as well large brands such as Sainsbury's, Tesco's, Costa and many more. I have seen the way the pandemic has affected these businesses and as small businesses ourselves if they are struggling then how do we as small businesses possibly survive going forward. I really need some assistance from an official council on how I can prepare going forward.

Business 3 comments:

I want to share my thoughts on the budget, since the rate in our area (NW11 9) is very high, and there is so much parking restrictions many customers refraining from coming in to us, I would like to council to take it in consideration allowing more parking spaces in the area or lifting some restrictions.

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Appendix H

Business Planning 2021/22

Cumulative Equalities Impact Assessment (CEqIA)

2021/22

Consultation, Strategy Team

1. Introduction and scope of assessment

Barnet Council, in line with its statutory responsibilities, undertakes Equality Impact Assessments (EqIAs). EqIAs provide a systematic way of assessing the impact of decision making on different equality groups. During the council's annual budget cycle, EqIAs are completed for all proposals identified as requiring them to inform decision making. An EqIA should be completed if a proposal affects residents or staff with protected characteristics; these characteristics are set out on page two of this appendix.

This document summarises the Equality Impact Assessment for the budget proposals for the financial year 2021/22 and takes account of previous CEqIA reports. Budget decisions can have different impacts on different groups of people, either through changes to individual services or changes to a range of services, which have an impact cumulatively on a particular group. This report highlights:

- the key impacts of potential budget decisions for legally protected groups
- where a series of decisions might have a greater negative impact on a specific group
- ways in which negative effects across the council may be minimised or avoided, and where positive impacts can be maximised or created.

2. Legal duties

Decision makers should have due regard to the public sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Policy and Resources committee has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

A public authority must, in the exercise of its functions, have due regard to the need to:

- a. eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under this Act
- b. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- c. foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard to the need to:

- a. remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic
- b. take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it
- c. encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard to the need to:

- a. tackle prejudice
- b. promote understanding.

Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- age
- disability
- gender reassignment
- pregnancy and maternity
- race
- religion or belief
- sex
- sexual orientation
- marriage and civil partnership.

The Equality Duty does not impose a legal requirement to conduct an Equality Impact Assessment, rather it requires public bodies to demonstrate their consideration of the Equality Duty and the conscious thought of the Equality Duty as part of the process of decision-making. This entails an understanding of the potential effect the organisation's activities could have on different people and a record of how decisions were reached.

In addition to the protected characteristics identified within the Equality Duty, Barnet Council also considers the impact of decision making on other groups who may be considered disadvantaged and/or vulnerable. This includes carers, unemployed people, families on low wage, and people with a particular disability such as a learning disability or a mental health condition which might mean that our proposals will impact more heavily on them.

3. Our approach

In Barnet we use the EqIA process to identify the main potential impacts on groups covered by legislation (the protected characteristics in the Equality Act 2010). The budget savings report includes a line for each savings proposal, indicating whether an EqIA is required. An EqIA is required for any proposal which alters service delivery and is assessed to impact those with protected characteristics.

This report identifies areas where there is a risk that changes resulting from individual budget proposals for 2021/2220, may have, when considered together, a negative impact on groups.

It is important to note this is an ongoing process. As individual budget proposals are developed and implemented, they will be subject to further assessment. This assessment also describes mitigating actions that are being put in place.

4. Context

We have big ambitions for Barnet, but like all councils we're in a difficult financial situation, with over £55 m save over the next four years. This is in the context of more and more people needing our services, increasing costs, and uncertainty about our future funding.

So far, Barnet has been innovative in its approach to tackling this financial challenge by being open to new ways of doing things, finding ways to become even more efficient and working closely with partners across the public, private and voluntary sectors. But having already made a significant amount of reductions, the process of finding further savings is getting increasingly more difficult.

Also, in 2020 we have responded to the global coronavirus (COVID-19) pandemic. All councils are facing unprecedented difficulties in coping with the combined challenges of COVID-19's impact on service demand, the economic consequences of COVID-19 and the on-going pressures of rising demand for social care. The ability to encourage growth in the economy, the number of businesses operating in Barnet plus the level of employment within the area impact upon the finances of the council. The uncertainty from COVID-19 creates complexities for the council's financial planning.

Going forward, the council will need to make some tough decisions about priorities and how we spend our limited resources, and it is important for us to ensure we get residents views and feedback on what matters to them and how we should approach this. We are currently drafting new Barnet Plan in consultation with our partners which will set out our new vision and strategy for the next five years. This includes the outcomes we want to achieve for the borough, the priorities we will focus resources on, and our approach for how we will deliver this.

The new Barnet Plan will also include an updated Strategic Equalities Objective which currently states: Ensuring that residents are treated equally, with understanding and respect, and all have access to quality services.

5. Findings from previous year

The CEqIA for 2020/21 showed that the Budget proposals would have positive and neutral benefits on Barnet residents and businesses including the protected characteristics. However, minimal negative impacts were identified in the following areas, where mitigating actions would need to be introduced:

- Overall, it identified that there may be a cumulative negative impact on residents with disabilities, on those within a certain age groups, ethnicity, and religion.
- There were also some cumulative positive impacts, with older people, those with disabilities, ethnicity and religion being positive impacted by the proposed changes.
- In addition to those with protected characteristics, the following groups may be negatively impacted by the 20/21 budget: carers, people on a low income, those unemployed, young people who are NEET and lone parents.

6. 2021/22 Savings Proposals with EqlAs

The table on the following page summarises the 2021/22 budget savings proposals which have EqlAs.

Key:
Positive +
Negative –
No Impact/ Neutral
Unknown x

Summary of 20 20/21 savings proposals

Budget Ref	Description of proposals	Overall Outcome of EQIA including mitigation	Age	Disability	Gender	Pregnancy and	Race / Ethnicity	Religion or belief	Gender	Sexual orientation	Marital status	Other key groups
Adults and Safeguarding Committee												
.A&S21	Strength based reviews of Older Adults and people with Physical Disabilities: This saving is a continuation and evolution of the previous savings in older adults. We will be continuing to apply a strengths-based approach to care reviews for older adults and people with physical disabilities, ensuring that social care needs are met in a way that maximises independence and utilises people's strengths and assets within their communities. Evidence to date that this reduces the cost of formal care and support. We will be continuing to apply this approach with people in the community, including those recently discharged from hospital. (the EqIA can be found here).	Positive	+	+	0	0	0	0	+	0	0	+ (Carers)

Budget Ref	Description of proposals	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Gender	Sexual orientation	Marital status	Other key groups
A&S22	Progression for people with a Learning Disability: This saving is a continuation and evolution of the previous savings line "R8: Support for Working age adults". The work is based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. There are several strands of work to achieve this saving, which will include work with people known to the adult social care learning disabilities service and those who are due to transition into that service at the age of 25 (from Families Services). The full EqIA can be found here .	Positive	+	+	0	0	0	0	0	0	0	+ (Carers, unemployed, people on low income, unemployed people)
A&S25	Changes to Adult Social Care fees and charges: Increasing the hourly charge for homecare for those who contribute to the cost of their care, from £17.00 to £18.39. £18.39 is the average cost per hour of homecare that the Council pays to its providers. (The full EqIA can be found here .)	Neutral	0	0	0	0	0	0	0	0	0	0 Carers

Budget Ref	Description of proposals	Overall Outcome of EQIA including mitigation	Age	Disability	Gender	Pregnancy	Race /	Religion or	Gender	Sexual orientation	Marital status	Other key groups
A&S27	Increasing breadth of enablement offer As part of the response to the Covid-19 pandemic, the council and NHS colleagues have created an integrated team to ensure that people can be discharged (with the necessary care and support) more quickly from hospital, once they are medically fit to do so. Following on from this, we are now planning to increase the number of these clients (and also those who are referred for social care from their community) who receive enablement services, and ensure that we are maximising the impact of our enablement offer. A saving will be realised when the additional people receiving enablement services become more independent and require less ongoing care and support than they otherwise would have needed. We will also develop enablement services, and increase the use of rehabilitation beds, for those with cognitive or mental health conditions. The full impact of this will be seen in 2022/23. (The EqIA can be found here).	Positive	+	+	0	0	+	0	+	0	0	+ Carer
A&S31	Use of preventative services: The saving from 21/22 onwards is based on Prevention Co-ordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised. (The EqIA can be found here).	Positive	+	+	0	0	0	0	+	0	0	+ As the proposal focuses on an increase of more independence-focused support this should have a positive impact on all groups.

Budget Ref	Description of proposals	Overall Outcome of EQIA including mitigation	Age	Disability	Gender	Pregnancy	Race /	Religion or	Gender	Sexual orientation	Marital status	Other key groups
Children, Education & Safeguarding												
CES 32	Transferring the Education and Skills Service into the Barnet Education and Learning Service (BELS) , which delivered management savings. Further savings being delivered by BELS through further efficiencies and income generation (the EqIA can be found here).	Neutral	0	0	0	0	0	0	0	0	0	0 Schools and therefore children and parents are indirectly impacted, as well as children with SEND and their parents
Housing and Growth												
G&CS10	Acquisition of affordable housing from the open market: The proposal involves the delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. The council has approved the investment of £1m, of which £0.25m is already committed. Provision of this affordable supply would result in increased temporary accommodation cost avoidance (the EqIA can be found here).	Positive impact	+	+	0	0	0	0	0	0	0	+
G&CS4	Development of affordable housing supply 500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector. Savings also enhanced by premium of 1.24% interest on loans made by the council to Open Door Homes.(the EqIA can be found here).	Positive impact	+	+	0	0	0	0	0	0	0	+

7. Analysis of the cumulative equalities impact

For the 20/21 budget there are eight savings proposals for which EqlAs have been conducted. Overall, all eight EqlAs have forecasted the outcome of a positive/neutral impact.

It is anticipated that there will be no cumulative equalities impact on the protected characteristics, however there are some cumulative positive impacts. Alongside the protected characteristics some of the other key groups who may be negatively impacted have been identified. These include Carers, people with a low income, and unemployed.

Further details on of all the EqlAs and their impacts and any identified mitigating actions can be found in the following tables in this section, and in the conclusions under section 9 of this report.

Age

Six out of the eight EqlAs completed show a positive impact on specific age groups. Details can be found in Table One on the next page. There were no negative impacts on specific age groups.

All Impacts have been thoroughly considered and the following mitigations have been identified on. It is anticipated that further mitigations will be put in place as and when proposals and projects develop.

Table one over the page illustrates the impacts on age and the mitigating actions where there is a possible negative impact.

Table one: Age - Positive, negative impacts and mitigations

Ref.	Impact	Mitigation
<p>A&S 21: Strength based reviews of Older Adults and people with Physical Disabilities</p>	<p>Positive impact: Overall, this should have a positive impact on older adults' quality of life.</p> <p>Adults of all ages may be impacted by this proposal, although based on the current demographic of adults with mental health conditions in receipt of services, it is likely that this will affect a disproportionate number of Adults aged 65+. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life.</p>	<p>Any Negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.</p> <p>Each service user will have their case individually reviewed and assessed as to their needs. Changes to support plans will only be made following negotiation and agreement with the service user and relevant family / carers. Risk assessments will be carried out to mitigate all risks. Those carrying out assessments and support planning will consider social needs and identify other ways in which these needs can be met.</p>
<p>A & S 22: Progression for people with a Learning Disability (formerly: 'Support for Working age adults')</p>	<p>Positive impact: Overall, this work is anticipated to impact clients of working age positively by improving independence, supporting individuals in gaining and maintaining employment, and reducing the intrusiveness of care.</p> <p>This work focusses mainly on clients of a working age (18-64 years old) with Learning Difficulties. Overall, this work is anticipated to impact clients positively by improving independence, supporting individuals in gaining and maintaining employment, and reducing the intrusiveness of care.</p> <p>There may be some disruption, mainly in the short term, to clients and their families, where changes to care packages are agreed. There may also be some dissatisfaction for clients and carers / families where they would prefer to use more traditional forms of care.</p>	<p>All social worker reviews will continue to be completed in line with the Care Act. They will involve the service user, their carer and families and existing providers. They will continue to take the views of the service user and their carers/families into account and ensure that eligible needs are identified and met where appropriate through the support plan.</p>

Table one: Age - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
A & S 27: Increasing breadth of enablement offer	Positive impact: Adults of all ages will benefit from this proposal, although based on the current demographics for new service users, a greater proportion of older people will be impacted. While some service users may be less satisfied if they receive less formal / traditional forms of support, overall, this should have a positive impact on people's quality of life and levels of independence.	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes. While some service users may be less satisfied if they receive less formal / traditional forms of support, overall, this should have a positive impact on people's quality of life and levels of independence.
A & S31 Enhanced Prevention Offer	Positive impact: Overall, this should have a positive impact on adults of all age's quality of life. Adults of all ages may be impacted by this proposal, although based on the current demographic of new service users, it is likely that this will affect a disproportionate number of Adults aged 65+. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life. Negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.
H7: Development of affordable housing supply	Positive Impact: With the Council acquiring units itself, it is better able to ensure a type and quality of homes to meet the requirements of those in housing needs, specifically properties suitable for older people.	None required
H8: Acquisition of affordable housing from the open market	Positive Impact: With the Council acquiring units itself, it is better able to ensure a type and quality of homes to meet the requirements of those in housing needs, specifically suitable for older people.	None required

Disabilities

Six out of the eight EqIAs show a possible positive impact on people with disabilities, details of which can be found in Table Two over the page. There were no negative impacts on people with disabilities.

Table two below illustrates the impacts on people with disabilities and the mitigating actions where there is a possible negative impact.

Table two: Disabilities - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
A&S 21: Strength based reviews of Older Adults and people with Physical Disabilities	<p>Positive impact: Overall, this should have a positive impact on people with a disability quality of life.</p> <p>Most of the people impacted by this proposal will have some form of disability. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people’s quality of life.</p>	<p>Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people’s goals and wishes. Each service user will have their case individually reviewed and assessed as to their needs. Changes to support plans will only be made following negotiation and agreement with the service user and relevant family / carers. Risk assessments will be carried out to mitigate all risks. Those carrying out assessments and support planning will consider social needs and identify other ways in which these needs can be met.</p>
A & S 22: Progression for people with a Learning Disability (formerly: ‘Support for Working age adults’)	<p>Positive impact: Overall this work is anticipated to have a positive impact on people with a disability by improving independence, supporting individuals in gaining and maintaining employment, and reducing the intrusiveness of care.</p> <p>All clients affected by this work will have a disability, as they will be a client of the Learning Disability Service.</p> <p>There may be some disruption, mainly in the short term, to clients and their families, where changes to care packages are agreed. There may also be some dissatisfaction for clients and carers / families where they would prefer to use more traditional forms of care.</p>	<p>All social worker reviews will continue to be completed in line with the Care Act. They will involve the service user, their carer and families and existing providers. They will continue to take the views of the service user and their carers/families into account and ensure that eligible needs are identified and met where appropriate through the support plan.</p>

Table two: Disabilities - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
A & S 27: Increasing breadth of enablement offer	<p>Positive impact: Overall, this should have a positive impact on people with a disability quality of life.</p> <p>While some service users may be less satisfied if they receive less formal / traditional forms of support, overall, this should have a positive impact on people's quality of life and levels of independence. Negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes. one required
A&S 31: Use of preventative services:	<p>Positive impact: Overall, this should have a positive impact on people with a disability quality of life. The proposal is anticipated to impact clients positively by improving independence, supporting individuals in gaining and maintaining employment, and reducing the intrusiveness of care.</p> <p>The majority of new services users have needs for care and support, the highest proportion having physical support needs. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life.</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes

Table two: Disabilities - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
H7: Development of affordable housing supply	Positive Impact: With the Council acquiring units itself, it is better able to ensure a type and quality of homes to meet the requirements of those in housing needs, specifically properties suitable disabled (including wheelchair adapted) homes.	None required
H8: Development of affordable housing supply	Positive Impact: With the Council acquiring units itself, it is better able to ensure a type and quality of homes to meet the requirements of those in housing needs, specifically properties suitable for disabled (including wheelchair adapted) homes.	None required

Gender

Three out of the eight EqIAs show a possible positive impact on gender, details of which can be found in Table Three below. There were no negative impacts on gender. The impacts have been thoroughly considered and the following mitigations have been identified.

Table three below illustrates the impacts on gender and the mitigating actions where there is a possible negative impact.

Table three: Gender – Positive and negative impacts and Mitigations		
Ref.	Impact	Mitigation
A&S 21: Strength based reviews of Older Adults and people with Physical Disabilities	<p>Positive impact: Overall, this should have a positive impact on both genders' quality of life.</p> <p>Adults of both genders may be impacted by this proposal, however there is a greater proportion of females in this cohort. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life.</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's individual goals and wishes.

Table three: Gender – Positive and negative impacts and Mitigations		
Ref.	Impact	Mitigation
A &S 27 Increasing breadth of enablement offer	<p>Positive impact: Overall, this should have a positive impact on both genders' quality of life and levels of independence.</p> <p>Adults of both genders may be impacted by this proposal, however there is a greater proportion of females in this cohort. While some service users may be less satisfied if they receive less formal / traditional forms of support, overall, this should have a positive impact on people's quality of life and levels of independence</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.
A & S 31: Strength based reviews of people with mental health conditions	<p>Positive impact: Overall, this should have a positive impact on both genders' quality of life.</p> <p>Adult of both genders may be impacted by this proposal. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life.</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.

Race /Ethnicity

One of the eight EqIAs shoed a possible positive impact on people depending on their race or their ethnicity, there were no negative impacts on race and ethnicity.

Any impacts have been thoroughly considered and the following mitigations have been identified.

Table five over the page illustrates the impacts on people from different ethic back grounds and the mitigating actions where there is a possible negative impact.

Table Five: Race and ethnicity – Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
A & 27 Increasing breadth of enablement offer	Positive impact: Overall, this should have a positive impact on people’s quality of life. Adults of all racial and ethnic background may be impacted by this proposal, but based on current demographics of service users, White ethnicity service users are in majority and will be proportionately impacted.	While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, Negative impacts are minimised by our person-centred approach to social work, with assessments considering of people’s goals and wishes. Culturally appropriate community support and care services will continue to be available to all service users - for example home carers who understand their cultural background and are able if needed to speak their language if English is not their first language.

Other key groups

There are four other key identified groups that may experience a negative impact /minor negative impact from the 2021/2022 saving and income proposals. These include Carers, people with a low income, and unemployed.

Further details are provided below:

Negative impact

- A&S 22, Progression for people with a Learning Disability: Carers, people with a low income, and unemployed may experience a negative impact.

Positive impact:

- A&S 21, Strength based reviews of Older Adults and people with Physical Disabilities: Carers, may experience a positive impact
- A & S 27, Increasing breadth of enablement offer: Carers, may experience a positive impact.

- A &S 31 Strength based reviews of people with mental health conditions: Carers, may experience a positive impact

8. Results from the budget consultation

The council consulted on its 21/22 budget between 21 December 2021 and 18 January 2021. A total of 78 individuals responded to the Budget Consultation survey, with a further three written responses received.

A break-down of respondents by protected characteristic is provided in the accompanying Appendix F Due to the low response rate to questions on protected characteristics, it has not been possible to analyse the survey results by protected characteristics.

Related to the cumulative impacts outlined above, two respondents raised concerns for saving A &S27, Increasing breadth of enablement offer, and one respondent raised concern about the saving line A & S 22, Progression for people with a Learning Disability.

9. Conclusion

For the 2021/22 budget, eight saving proposals carried out EqIAs. Overall, all eight EqIAs have forecasted an outcome of a positive or neutral impact. Analysis of the cumulative effect of these EqIAs on residents has been summarised below:

- Overall, it has been identified that there will be no cumulative negative impact on residents by different protected characteristics
- In addition to those with protected characteristics, the following groups may be negatively impacted by the 20/21 budget: carers, people with a low income, and unemployed.
- It has also identified some cumulative positive impacts. These were on older people, those with disabilities and gender being positively impacted by the proposed changes.

The CEqIA underlines that as the council takes some difficult decisions about service provision, we identify and take practical steps to mitigate, wherever possible, any negative impacts of specific proposals for our residents including the protected characteristics and other vulnerable groups.

The council is satisfied that this CEqIA demonstrates how we have paid due regard to equalities, analysed the individual and cumulative impacts of our proposals, taking account of any negative impact from previous years and making every effort to avoid, minimise and mitigate any negative impacts wherever possible (as outlined in the individual EqIAs). However, given the scale of savings the council is obliged to make, change is inevitable.

10. Looking Forward

The EqIA process is an iterative process. As Budget proposals are implemented, they will be kept under review and further equalities analysis will be undertaken and individual EqIAs updated as proposals develop.

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Appendix : Q3 2020/21 Corporate Risk Register

Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Corporate Plan Theme	Controls and Mitigations in Place	Residual Risk			Response Option	Previous quarter risk score	Direction of Travel (from previous quarter)	Q3 2020/21 Review Summary
							Impact	Likelihood	Risk Score				
Strategic													
STR23	Economic downturn	The economic downturn could lead to business failure (particularly in retail, hospitality and leisure industries) and high local unemployment resulting in financial pressure on residents; increased demand for council services such as temporary accommodation and the long-term economic and societal health of the borough.	Director for Growth	Finance	Thriving	1. Discretionary business support grants application process in place 2. Business rate relief 3. Suspension of commercial rents on council owned properties	5	4	20	Treat	20	Same	The second phase of the Discover Barnet campaign is ongoing, alongside a wider programme to support town centre investment and reinvention. The council launched its "work and help" portal in November 2020 to assist residents find work, training and financial support. Wider work is now commencing on a new programme to support all residents in Barnet on employment matters relating to Covid-19, including developing new pathways into growth sectors such as health and care, construction and education.
STR15	Declining health of town centres	Changes in the retail sector (e.g. online shopping, inflexible leases, high rents) could lead to a declining health of local town centres (with low business survival rates and high vacancy rates) resulting in a poor quality place; loss of business rates and lack of local physical services; and fewer jobs.	Director for Growth	Finance	Thriving	1. Dedicated officer in place to engage and support business support; dependency on the council is generally limited to maintaining a focus on council priorities 2. Putting in place SPDs and planning instruments to allow for flexibility in town centre developments 3. Working with developers in north Finchley, bidding for GLA and government grants; seeking funding where possible; and working with major landowners to increase footfall (Cricklewood, Edgware) 4. Work with Town Teams to take responsibility 5. Continue with ongoing work on redeveloping town centres and high streets.	4	4	16	Treat	12	Increased	Changes in the retail sector could lead to a declining health of local town centres resulting in a poor-quality place; loss of business rates and lack of local physical services; and fewer jobs. The second phase of the Discover Barnet campaign has begun. Four officers have been recruited, including a dedicated communications officer. Planning for markets, parklets and activities to drive town centre footfall are ongoing. This risk has increased due to Covid-19 accelerating trends (such as growth of online shopping) and automation, which will have longer-term implications.
STR03	Funding uncertainty due to economic downturn	A downturn in the economy could lead to financial pressures due to a large proportion of council funding coming from council tax and business rates income resulting in a reduction in service quality; non-delivery of the MTFS; and use of reserves.	Director of Resources	Finance	Clean, Safe & Well Run	1. Strategically move the funding base of the council from being supported by Government Grants to the more stable base of Council Tax income 2. Analysis of monthly collection performance; analysis of Housing Benefit and Council Tax Support awards and claims to provide early warning signs of pressures 3. Maintaining a specified level of balance within the council's resilience reserve in addition to appropriate contingency balances to mitigate any in year pressures; 4. Undertake forward planning, regularly updating budget assumptions and monitoring the Government's fiscal announcements. However, also maintain flexibility within existing plans to stem expenditure in non-frontline services whilst long term plans are being put into place; maintain good contacts with Government to remain as informed as possible.	4	4	16	Treat	16	Same	The 2021/22 provisional financial settlement for local government has been published providing funding certainty to March 2022. Beyond that date, uncertainty will continue until the Government is able to publish a multi-year spending plan. Local actions continue to focus on monitoring the receipts from council tax and business rates and to ensure that there is clarity on any emerging risks and the mitigations required.
STR16	Environmental sustainability	An inability to adequately manage the environmental impact of residents and business activities (such as air quality, resource management and climate change) could lead to negative long-term consequences to the local environment resulting in statutory environmental duties and targets not being met; financial consequences; and not protecting the environment for future generations.	Executive Director Environment	Statutory Duty	Clean Safe & Well Run	-Delivering air quality action plan -Rolling out electric vehicle charging points -Developing a reduction and recycling waste plan -Planting trees on highways (in 1st year - more to do and funding to do this) -Delivery of the long term transport strategy.	4	4	16	Treat	16	Same	The council has set up a cross-council sustainability strategy workshop and services are preparing for the introduction of the Ultra-Low Emissions Zone. Conversations are also in place with TfL regarding the delivery plan for the Long-Term Transport Strategy.
STR25	Covid-19 impact on financial sustainability	If the net cost to the council of responding to Covid-19 exceeds the value of reserves available it could lead to the council making emergency decisions or instigating a s114 notice resulting in a stop on all non-essential expenditure.	Director of Resources	Finance	Clean, Safe & Well Run	- Safely switching 'back on' income generating services - Safely exiting services stepped up in order to deal with Covid - Actively managing costs within areas impacted by increased demand - Working with Government to ensure costs are recovered through additional funding.	5	3	15	Treat	15	Same	The council publishes budgetary information to Financial Performance and Contracts Committee and Policy and Resources Committee, including Covid-19 impact. The current assessment of costs and funding for Covid-19 response indicates that the overall cost to the council is now broadly funded by Government. The position relative to Section 114 criteria continues to be monitored closely.
STR05	Resilience management	Insufficient resilience management (e.g. Business Continuity, Emergency Planning, H&S) could lead to the council being unable to respond effectively to an emergency or incident resulting in disruption to services; harm to staff or the public; and legal challenge.	Director of Assurance	Business Continuity	Clean Safe & Well Run	- Current BC arrangements including strategy, exercises, training and resources - Corporate BC Strategy and Plan in place. - Maintenance of BC lead network - Identification of P1 staff and relocation venues across the councils sites - Corporate Health and Safety Management system in place: Health and Safety Policy, risk assessment and review, training, monitoring and reporting performance .	4	3	12	Treat	12	Same	Staffing levels both in the Emergency Planning team and supporting Emergency Response roles have increased over the last three months and this provides greater resilience; however the team is new and relatively untested so will need to await a cycle of exercising or live tests. All Emergency Response plans are being reviewed/refreshed and updated as required to reflect the new increase in remote working and Covid-19. A review of alternative accommodation needs in the event of loss of Colindale will be considered based on service requirements. Borough Resilience Forum BAU meetings are being resumed in addition to Gold/Covid BRF meetings.

Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Corporate Plan Theme	Controls and Mitigations in Place	Residual Risk			Response Option	Previous quarter risk score	Direction of Travel (from previous quarter)	Q3 2020/21 Review Summary
							Impact	Likelihood	Risk Score				
STR14	Perception of safety	An increase in knife crime in London, hate crime and fake news could lead to a reduction in residents' perceptions of safety in the wider community resulting in an increase in community tension and demand for services.	Assurance Director	Statutory Duty	Clean, Safe & Well Run	- Working with Barnet Safer Community Partnership to deliver the knife crime action plan - Invested in Environmental Enforcement (e.g. litter and flyposting) - Action Days with Police in Partnership with Re (regulatory Services) - Effective use of CCTV across the borough - Work with Barnet Homes on Environmental & Regulatory Enforcement (e.g. noise and pests) and joint action across Estates.	4	3	12	Treat	12	Same	The Serious Adults Violence Panel has continued to establish itself as a forum for information sharing and developing actions and plans for cohorts at risk of serious violence. It is interfacing well with other panels and partnership organisations including the Barnet Vulnerable Adolescent at Risk Panel (VARP), Resettlement Panel and the integrated gangs sharing tri borough meetings with local authorities and police is helping to increase the sharing of relevant information of gang and adult violence.
STR17	Strengthening Children's safeguarding	A lack of strong safeguarding arrangements across the council could lead to children/young people suffering significant harm resulting in serious consequences to the child/young person, (e.g. potential death) and the council failing to meet its statutory duties.	Executive Director Children's Services	Statutory Duty	Family Friendly	- Delivery of robust delivery plan to take recommendations forward. - Monitoring of impact of delivery plan on outputs and outcomes for children, young people and families, and taking action if outcomes don't improve as expected. - Refresh of the Barnet Multiagency Safeguarding Arrangements (MASA) membership and work programme. - Leadership from the Chief Executive, Borough Commander and Lead Officer in the CCG to drive forward action plan, and galvanise resources from across the council and partners to support further improvement (including support services). - Strong communication/engagement plan at all levels of the partnership and organisation, to keep the focus, energy and momentum at all levels.	4	3	12	Tolerate	12	Same	There is ongoing focus throughout the period with Ofsted visit and annual conversation completed. Scrutiny of safeguarding arrangements was undertaken and secure. There is a ongoing low number of Child Protection enquiries being explored
STR22	Sustainability of VCS	Funding and sustainability challenges facing the VCS could lead to a reduction in capacity and growth of preventative services and support not being provided to residents in hardship resulting in difficulties accessing services, demand for more complex support and residents in hardship	Assistant Director for Adults Joint Commissioning/ Assistant Director - Strategy, Communications & Engagements	Business Continuity	The Way We Work	- The council maintains good relationships with strategic partners, and has aligned strategic plans where possible. It also holds regular update meetings with partners, and members and senior officers are represented on key strategic boards - Ongoing Barnet Partnership Board meetings - Continue to work with all Prevention providers - Utilise the wider Covid-19 Community Response Infrastructure Programme as a foundation for future partnership working - Commissioned work through Collaborate to inform future relationship with the VCS- joint work with Barnet Together to develop a long term plan to support local food bank infrastructure and provide a resilient community based support offer to address food insecurity - Take forward workstream within local Integrated Care Partnership focused on Prevention incorporating new innovation fund, building on the grant funding infrastructure created during Covid-19 to support new innovative initiatives in the sector - Adult Social Care Prevention Policy complies with the Care Act 2014 duty to provide or arrange for the provision of services, facilities or resources, or take other steps which it considers will contribute towards preventing or delaying care and support for adults and for carers - New strengths-based model for Adult Social Care orientates professionals towards prevention and early intervention for both carers and individuals as well as integrating community and peer groups into the model - Prevention and Wellbeing (P&W) Co-ordination Service - To mitigate the impact of Covid-19 on commissioned services, all commissioned Providers transitioned service offers to virtual or via	4	3	12	Tolerate	15	Reduced	The prevention innovation fund has been further scoped and a job description developed for a community funding post. The transfer of the Essential Supplies Hub management to Barnet Together is nearly complete and is now looking at how to utilise funding for holiday hunger. As the second wave of the pandemic is ongoing, the community response and infrastructure has been reviewed at meetings and activities stepped up. The risk has been reduced from 15 to 12 and set to tolerate.
STR13	Community cohesion	Insufficient community engagement and/or participation following national and/or local tensions could lead to anti-social behaviour, breakdown of community cohesion resulting in civil unrest and an increase in hate crime.	Deputy Chief Executive	Business Continuity	Clean, Safe & Well Run	- Working in partnership with the police to monitor tensions and local issues, and response. - Working with the Barnet Multi Faith Forum (BMFF) and Community Together Network to increase engagement with the community. Delivering initiatives to encourage and celebrate cohesion such as Together we are Barnet.	4	3	12	Treat	12	Same	Work on community engagement has continued with ongoing engagement with the Community Together Network and the volunteer community sector. Work has been picked up on asylum seekers, as a result of the Covid-19 pandemic. The Home Office has placed asylum seekers in the borough, with some instances of negative social media activity. Thus far this has not escalated to affect community tensions.
STR08	Major regeneration schemes	Failure to effectively manage the major regeneration schemes could lead to delays resulting in significant financial implications for the council (e.g. loss of revenue) and local economy.	Director for Growth	Finance	Thriving	- Steering Groups are in place to discuss the works and ensure there is project documentation. - Project boards are in place to discuss and monitor the works. - Regular review at GROB (growth, regeneration, operations boards) and Brent Cross Governance Board. - Scheme by Scheme basis, teams will investigate market conditions.	4	3	12	Tolerate	12	Same	Regeneration programmes have continued to be monitored. There has been regular tracking, review and updates on the impact of Covid-19 on the Regeneration Programme. Development partners continue to assess the financial implications of the pandemic on their business decisions.

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STR11	Prevention and managing demand	If capacity in the market (private or voluntary) falls this could lead to an unmanageable demand for Adult Social Care services within the current envelope (staffing/financial resources) resulting in a failure to meet statutory duties and additional pressure on staffing and finances.	Executive Director Adults and Health	Statutory Duty	Healthy	<ul style="list-style-type: none"> - For all contracted services due diligence is undertaken at the start of each contract to ensure quality and sustainability of providers. - Regular contract monitoring is undertaken with providers, with more visits to higher risk providers. There is also a clear provider failure/closure approach to manage closure of homes and safe transition of service users if required. More streamline and better focus on quality. - Working across North Central London to share ideas/learning on quality improvement programmes, including collaborative work with Enfield, 	4	3	12	Treat	12	Same	Covid-19 continues to have a significant impact on the care market with particular impact on the care home sector due to increased deaths, a decrease in demand for care home beds and a number of Covid-19 outbreaks to manage. Vacancy levels average 15% in care homes, which means there is a risk to the financial sustainability of care providers in the borough. The council continues to work with providers on support their financial sustainability through this difficult period.
STR12	Relationship with healthcare providers and partner organisations	Ineffective relationships with healthcare providers and partner organisations such as the NHS could lead to an inability to manage demand resulting in a failure to meet statutory duties and safeguarding of vulnerable residents.	Executive Director Adults and Health	Statutory Duty	Healthy	<ul style="list-style-type: none"> - Joint planning and co-ordination work takes place through the Joint Health and Wellbeing Strategy and other Health and Wellbeing Board work, and at North Central London level through the Integrated Care System. - At the borough level, there is close working through the integrated care partnership, the joint commissioning unit, the health and wellbeing executive group and the A&E delivery board which actively manage plans to control demand pressures in the system. - ASC operational managers work with the NHS on the daily basis, to 	4	3	12	Treat	12	Same	The Covid-19 pandemic has significantly changed how the council works with the local health partners in Barnet and across North Central London (NCL). Relationships have strengthened and the Integrated Discharge Team has continued (having now supported over 2,000 safe and timely discharges) along with a new support offer for care homes. The local Integrated Care Partnership has agreed some initial priorities to be working on collectively. Work is ongoing with health partners to implement the new arrangements for discharge and continuing healthcare.
STR06	Adults safeguarding	If council services and partners do not effectively manage their relevant safeguarding risks, this could lead to a safeguarding incident resulting in potential harm to individuals and/or families, potential legal challenge, resident dissatisfaction and public scrutiny.	Executive Director Adults and Health	Statutory Duty	Healthy	<ul style="list-style-type: none"> - Barnet council and partners have signed up to the multi-London agency procedures safeguarding policies and procedures adopted across London in Q1 19/20. These have been updated in Q1 20/21, and represent best practice. - The council has a comprehensive Learning and Development programme for social care practitioners to support high quality safeguarding practice. - A quality assurance framework is in place which includes independent case audit programme, supervision audits and direct observations of staff and self-audits to provide reassurance that practice quality is high and identify areas for improvement. - A quality board meets monthly to review the findings from mechanism in the quality assurance framework and track any improvement actions agreed. - Performance monitoring of safeguarding, happens monthly and quarterly by management team and performance team of Barnet safeguarding adults board. - Monthly reporting to executive director along with ad hoc reporting when necessary with clear roles and responsibilities are in place. - Implementation of the MASH from June 2019 - Professional lead for safeguarding and clear responsibilities for those carrying out safeguarding inquiries through line management and Safeguarding Adults Manager (SAM). 	4	3	12	Tolerate	12	Same	The council takes safeguarding very seriously and has a programme of work underway to consolidate and strengthen the quality of practice. Work has continued to embed the MASH, though phase two is disrupted as although Family Services have moved to Colindale staff are working remotely due to the Covid-19 pandemic. Staff are working to ensure that effective links between departments/organisations are maintained during this period. The risk is being tolerated at a 12, with the existing controls and mitigations in place.
STR21	Covid-19 Response & recovery Planning	If Covid-19 infection rates rise this could lead to a second wave and further restrictions on society resulting in disruption to recovery efforts, including economic and social.	Deputy Chief Executive	Finance	Prevention	<ul style="list-style-type: none"> - Business continuity plans in place - BECC prepared - Recovery plans being developed - Steering Group meeting weekly - CMT receiving weekly updates (each workstream and overview of programme every 6-weeks) - Member involvement via Chairs Briefings/Committee updates - P&R and Theme Committees receiving updates on recovery, as per timetable. 	4	3	12	Treat	12	Same	Test and trace in place and infection rates regularly being monitored by council and regional bodies. Emergency and business continuity plans remain in place and consideration is being given to possible second wave in recovery planning. Recovery planning ongoing and regular updates are being provided to CMT and Members (via Theme Committees). The council has been involved in the securement of venues for the vaccination programme.
STR27	Vaccination redeployment	Should staff be redeployed to support the Covid-19 vaccination programme this could lead to council services being short staffed resulting in council activities not being fulfilled and increased cost if temp staff are needed.	Chief Executive	Business Continuity	Clean Safe & Well Run	<ul style="list-style-type: none"> - Business continuity plans in place - Adaptability within the workplace - List of critical/priority services drawn up 	4	3	12	Treat		New	There is a possibility of the NHS requesting Barnet staff to be redeployed to support the Covid-19 vaccination programme, in roles ranging from administration to immunisations. The risk has been scored at a 12 due to the significant impact it could have on council business as potentially staff may be redeployed for months.
STR20	Dependency on staff to manage urgent issues	A lack of capacity/capability, shared skills/knowledge or succession planning in the workforce could lead to dependency on a small number of staff to deal with urgent issues resulting in pressure points across the organisation and potential service failure.	Chief Executive	Business Continuity	The Way We Work	<ul style="list-style-type: none"> - Learning and development opportunities, including opportunities via Apprenticeship Levy - Workforce/succession planning - Create issues log identifying key issues and pressure points, including lead staff - Work with Directorates on contingency plans and workforce/succession planning. 	3	4	12	Treat	12	Same	Development is still ongoing for Assistant Directors to ensure they have the necessary skills for their roles. Work has been ongoing to upskill officers to be part of the BECC. The Covid-19 pandemic has seen officers broaden their skills as different issues have arisen. A Learning Management system has been procured and is being rolled out to support development with the aim of a wider skilled cohort of staff.

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STR19	Failure of third party pension administrator meeting standards	Poor performance levels could result in delays meeting statutory deadlines (e.g. annual benefit statements/valuations) and/or member benefits being inaccurate or paid late resulting in enforcement action by the Pensions Regulator, which can include financial penalties; reputational risk through negative media exposure; and members not receiving the correct benefits or receiving benefits late.	Director of Resources	Finance	Clean, Safe & Well Run	-Recruitment of a pension manager and two supporting staff to enhance client side management and internal scheme governance. -Testing of administration data against employers annual return. -Weekly telephone calls to measure progress against service improvement plans.	3	4	12	Treat	16	Reduced	Performance of the administration function prior to transition to West Yorkshire Pension Fund (WYPF) was poor. The transition completed on 31 October 2020. Work has commenced with WYPF to agree a new data improvement plan. The score has been reduced from 16 to 12 as a result.
STR10	Growth agenda	Failure to manage the growth agenda could lead to a poor quality of place (physical and social infrastructure) resulting in resident dissatisfaction; lack of community; reduced CIL, New Homes Bonus and Council Tax growth; and lack of economic potential.	Director for Growth	Finance	Thriving	- Regular review at GROB (growth, regeneration, operations boards) - Scheme by scheme basis, teams will investigate market conditions - Active engagement with building industry to encourage appropriate development in the borough - Working closely with community to ensure benefits of growth are widely spread and distributed.	5	2	10	Tolerate	10	Same	The action plan is under constant review to ensure relevance in light of a range of emerging challenges. This is being reported to Housing and Growth Committee on a quarterly basis.
STR01	Non-delivery of services	Ineffective governance, leadership, management or a weak internal control environment could lead to poor quality or non-delivery of services resulting in dissatisfaction; failure to meet statutory duties or council priorities; potential harm to the public; and legal challenge.	Chief Executive	Statutory Duty	Clean, Safe & Well Run	- Weekly CMT meetings with regular oversight of budgets, performance, risk and audit activity - Regular reporting of budgets, performance and risk to Policy & Resources Committee, Financial Performance & Contracts Committee and Theme Committees - Annual audit of performance and risk management frameworks to ensure compliance - Annual audit plan - Monthly Internal Controls Board (ICB) - Regular reporting of audit activity to Audits committee - Controls to mitigate the associated risk, AG020 -- If audit actions are not implemented this could lead to a deterioration in the council's control environment and result in the Head of Internal Audit providing a Limited Assurance Annual Opinion.	3	3	9	Treat	9	Same	The percentage of audit actions completed in Q2 was 81% against the target of 90% and reported to Audit Committee. Whilst Assurance staff are back in post, other areas of the council are focusing on their ongoing Covid-19 response.
STR18	Neglecting corporate parenting duty	If the council and its partners neglect to fulfil their duty as Corporate Parents this could lead to poorer outcomes for children in care and care leavers across key areas including education, health and placements resulting in an increased gap between children in care/care leavers and their peers in the shorter term and poorer outcomes in the longer term.	Executive Director Children's Services	Statutory Duty	Family Friendly	- A joint motion by councillors to the Full Council in November 2015 resulted in the Barnet's Pledge for Children in Care and Care Leavers. The Children in Care Council has been refreshed and the advocacy service is active across Family Services. A Children's Services Improvement Action Plan is being implemented. The Virtual School has invested in a strong structure and resources are targeted to improve outcomes, through the Personal Education Plan (PEP) process. - The 'Onwards and Upwards' care-leaving service is located in a town centre, where care leavers can access support and a broad range of multi-agency services. Strategic links have been developed with key partners. - A multi-agency forum, Corporate Parenting Officers Group, has been established to track and monitor planning for children in care and care leavers. - Members at Full Council agreed new arrangements for the Corporate Parenting Advisory Group at its meeting on 6 March 2018.	3	3	9	Treat	9	Same	CPAP continue to meet and there is ongoing scrutiny of data. A range of provision development is ongoing. Pressure from increased number of unaccompanied asylum seeking children (UASC) through Home Office designated hotels is placing significant pressure on the system.
STR26	Covid-19 pressure on staff	The ongoing pressures of Covid-19 on staff could lead to staffing capacity and resilience being stretched resulting in staff absences and services not being delivered.	Chief Executive	Staffing & Culture	Healthy	- Ongoing communications on staff wellbeing - Employee assistance programme - Managers encourage staff to take annual leave - Scheme for staff to get home office equipment (desks, chairs) - Working with Trade Unions on staff wellbeing - Managers to be sensible about priorities	3	3	9	Treat		New	This is new risk about the physical and/or mental health impact Covid-19 is having on staff. A number of actions are ongoing to support staff throughout the pandemic such as the promotion of wellbeing activities. A paper is being drafted on how the council will work after the pandemic ends.
STR02	Customer experience	Lack of joined up of systems across the council and strategic partners, skilled staff or training could lead to customer expectations not being met resulting in a poor customer experience or quality of service.	Deputy Chief Executive	Finance	The Way We Work	- Demand reduction initiatives with high volume services and CSG agreed with timelines for delivery - Customer transformation programme delivering a range of online improvements which should limit the need for customers to call us - Safeguards in place to protect service areas that are used by the most vulnerable residents and those that cannot get online - Monthly web performance meeting group are held - Accessibility reports are run to address shortcomings in accessing content for customers with accessibility needs.	4	2	8	Treat	8	Same	The main focus in Q3 has been the ongoing support to implement the new Street Scene data system for bin collections and street cleanliness. The system is in User Acceptance Testing and was ongoing until 27 November. Discussions have commenced on the next phase of the Customer Transformation Programme and the links to the Year 6/7 contract review.

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STR24	Delays and errors following the transfer of pension administration services to West Yorkshire Pension Fund	Pension administration will transfer from Capita to West Yorkshire Pension Fund (WYPF) on 31 October 2020. A successful transfer requires that complete and accurate data is transferred from Capita and WYPF have the systems and staff to process the data and provide the administration service. Missing data or lack of resources could lead to a poor service to members.	Director of Resources	Finance	Clean, Safe & Well Run	- A project board has been established and project managers appointed for each party involved with multiple weekly meetings to oversee progress. A detailed project plan is in place and risks identified and being managed.	4	2	8	Treat	8	Same	The transition of administration services to West Yorkshire Pension Fund was completed to timetable at the end of October 2020. Performance against service standards improved noticeably during November 2020. Discussions are ongoing to agree a new data improvement plan to remedy the data gaps inherited by WYPF.
STR07	Workforce engagement	Insufficient staff engagement (lack of investment and empowerment) and inadequate succession planning could lead to problems with recruitment and staff dissatisfaction, skilled staff leaving and high vacancy rates resulting in failure to meet statutory duties or council priorities; and workforce and financial pressures.	Chief Executive	Staffing & Culture	The Way We Work	1. A new recruitment system is in place to improve and streamline the recruitment process making it easier for both hiring managers and prospective candidates. 2. The council has invested in new office accommodation to provide a new, modern working environment to support flexible working 3. The council is investing in its training and development offer so that staff can continuously develop within their profession, including accessing opportunities presented by the Apprenticeship Levy. 4. Continued roll out of the healthy workplace charter action plan with a rolling monthly programme of healthy initiatives for staff. 5. Develop and monitor HR improvement plan.	4	2	8	Tolerate	8	Same	A Learning Management system has been procured and rolled out to support development with the aim of a wider skilled cohort of staff. The staff diagnostic is still ongoing. "Your council, your voice" virtual town hall events were held in Q3 to seek staff views on the development of new values and behaviours.
STR09	Increase in the NLWA levy	The expected replacement of the NLWA Energy from Waste (EFW) facility (expected 2026) could lead to an increase in the NLWA waste disposal/treatment levy of potentially up to £9 million per annum and any additional financial cost relating to delays in the construction of the EFW resulting in an increased financial pressure on the council.	Executive Director Environment	Finance	Clean Safe & Well Run	- Active engagement through officers and NLWA Members. - Development of long-term financial strategy. - Ongoing analysis of waste data flows.	2	3	6	Tolerate	6	Same	The Energy Recovery Facility (ERF) procurement is proceeding to timetable. In October 2020, NLWA announced that three construction companies had been shortlisted for the next stage of the ERF procurement. Regular updates and discussions are taking place with Directors of Finance, Directors of Environment and NLWA Members.
STR04	Financial management	If financial management and controls are not sufficient this could lead to budget overspend, non-achievement of MTFs targets and the council not ensuring appropriate administration of public funds resulting in possible financial and reputational losses.	Director of Resources	Finance	Clean, Safe & Well Run	- Covid-19 has led to a wider review than usual of the financial position as we seek to ensure that LBB finances are stable, and any threats to that are identified early - Challenge to financial forecasts occurs on a regular basis by Finance Business Partners - Regular, in depth reporting is considered by CMT, Financial Performance & Contracts Committee and Policy & Resources Committee. - Mitigating actions to contain overspends are identified and implemented - Achievement of savings tracked and alternative actions indentured where not achievable - Officers were reminded of their responsibilities under the Financial Regulations when budgets were set in March 2020. In addition budget holder training is available and a refresh will be rolled out during the year. - A contingency budget is held centrally for any unmanageable, unforeseen pressures.	3	2	6	Tolerate	6	Same	Budget monitoring and controls are regarded as adequate and the current forecast is that the budget for 2020/21 will return a breakeven or better. This is reported monthly to CMT and onward to Financial Performance & Contracts Committee.
Service Risks													
Adults													
AC002	Failure of care provider	A care provider suddenly being unable to deliver services could lead to HSE breach or harm to individuals resulting in a violation of statutory duty and financial consequences. This risk covers both quality and financial risk to care providers.	Assistant Director for Community and Performance	Business Continuity	Healthy	- Through the Covid-19 pandemic we have continued to keep in place controls and mitigations to reduce the risk of provider failure within the borough. Actions we're taking to mitigate risk of provider failure through Covid-19 are: - Regular collection of information (PPE, Covid-19 cases, staffing levels, hospital admissions) to target support where it is needed most - Delivery of PPE to care providers where required - Developed a new One Care Home approach, working with health colleagues to provide clinical support to care homes. - We also continue to ensure all new contracted services have due diligence undertaken at the start of each contract to ensure quality and sustainability of providers. If issues are identified then there is a clear provider concerns process, to access risk to individuals and support improvement. There is also a clear provider failure/closure approach to manage closure of homes and safe transition of individuals if required. - Work continues to monitor the sustainability of the sector and explore best use of council resources to support this (including the awarding of inflationary uplifts).	4	4	16	Treat	16	Same	The council is working closely with care providers in the borough, including support with the second wave of Covid-19. There is provision of social care and clinical support to care providers and there is a robust quality assurance and provider concerns process in place if there are any quality issues identified. The council continues to support the care market to access testing and have started to work with care homes to encourage uptake of the vaccine.

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AC004	Surge in demand from the NHS	An unpredictable surge in demand from the NHS in situations where there is limited capacity could lead to the directorate being unable to meet this demand within the NHS's required timescales resulting in financial consequences, operational disruption leading to decisions being made that have unintended negative consequences, potentially for individuals that have been discharged, and increased Government scrutiny.	Director of Adult Social Care	Statutory Duty	Healthy	- System-wide resilience money is available on top of BCF and IBCF funding. These are used across a number of activities whether to create extra capacity, increase assessment capability or support new initiatives such as Discharge to Assess. - There are daily, weekly and monthly meetings between LBB, CCG and NHS Provider Trusts to develop effective system working across Barnet and NCL more widely. - There are regular calls throughout the week which focus on management of patients who are almost ready to leave hospital. - There is active monitoring of referral and activity data with shared performance reports and escalation of issues with partners.	4	4	16	Treat	12	Increased	The risk has increased to 16 due to a multitude of factors such as the second wave of Covid-19, an outbreak of Covid-19 in hospitals and a backlog of Continuing Healthcare assessments.
AC044	Leisure operator performance against contract	The performance of the leisure operator to deliver against contractual obligations and commitments could lead to the health and wellbeing priorities not being fulfilled resulting in possible consequences to service delivery and finances.	Assistant Director Greenspaces & Leisure	Business Continuity	Healthy	- The leisure contract continues to be monitored in alignment with the Performance Management Framework to ensure delivery against obligations / commitments and targets are met. An unexpected closure of the pools at Finchley Lido Leisure Centre since March 2020 will impact the achievement of performance and financial targets/projections. The SPA team are working with the leisure operator to understand and minimise impact. Disrupted service delivery is being absorbed at other leisure facilities where possible and public Comms is being managed.	5	3	15	Treat	15	Same	Following Government instruction in respect of Covid-19, leisure facilities were closed on 5 November 2020 due to the second national lockdown; reopened at the end of lockdown and closed again following the announcement of Tier 4 measures. The council, in partnership with GLL, continue to monitor the effect of Covid-19 on the service, whilst implementing a recovery strategy. In acknowledgement of continued disruption, the service has relaxed performance monitoring and management arrangements, which includes the suspension of all commercial KPIs.
Assurance													
AG020	Audit actions not implemented	If audit advice and/or agreed actions are not implemented, or temporary interim controls during Covid-19 are not adapted once 'BAU' resumes, this could lead to a deterioration in the council's control environment resulting in the Head of Internal Audit providing a Limited Assurance Annual Opinion.	Head of Internal Audit	Statutory Duty	Clean, Safe & Well Run	- Audit actions are recorded within Barnet Performs and discussed at monthly Contract Management Meetings (CSG and Re) to encourage implementation - Auditees are emailed asking for updates/evidence in advance of quarterly reporting to Audit Committee - Monthly Internal Controls Board (ICB) when officers are asked for updates against their actions and challenged if progress not made - Attendance required at Audit Committee if not implemented - Audit actions are agreed with auditees (as opposed to audit recommendations with management responses) to improve clarity over what is expected in order for audit to assess as implemented - Internal Audit Manager role created, key aspect of role is to manage the follow-up process including new approach to following up a sample of Mediums, launched November 2019 (approved by Audit Committee in October 2019).	4	4	16	Treat	16	Same	Due to Covid-19, officers across the council and its partners may have less capacity to implement previously agreed audit actions. The percentage of audit actions reported as implemented or superseded remains below the target of 90%. Progress had been made where possible, taking into consideration that services continue to focus on Covid-19 response and recovery.
AG034	Subject Access Requests statutory deadlines	Failure to meet statutory SAR deadlines and insufficient resource for the management of the SAR process could lead to complaints from customers, enforcement action and monitoring from the ICO, resulting in a potential fine and customer dissatisfaction	Head of Assurance & Business Development	Statutory Duty	Clean, Safe & Well Run	- Regular performance reporting - IMGG in place to monitor - SAR criteria created to allow time extensions under the Act which should alleviate some case concerns in Family Services - Fortnightly meetings with the RIMT have been put in place.	3	5	15	Treat	15	Same	Family Services have made some progress in reducing the overdue matters and are considering their resources. The sign off process in being reviewed to assist turnaround times. The Records and Information Management Team are undertaking a review of the SAR process to ensure it is streamlined as much as possible. This should be completed by end of March 2021. The backlog remains high and therefore the risk level has not changed.
AG052	Insurance and risk management	If the council fails to arrange adequate insurance of assets or implement risk recommendations this could lead to significant financial loss (e.g. Loss of buildings) and claims resulting in substantial financial penalties and outlays.	Assurance Director	Finance	Clean, Safe & Well Run	1. External broker supporting Insurance arrangements. 2. Annual review of insurance cover	5	3	15	Treat	15	Same	The renewal was completed in October 2020. An insurance programme review and actual evaluation are due to be completed shortly, along with a sample report of insurance claims and risk activity.
Environment													
PI006	Variations in year on budget for parking	If there are uncertain or fluctuating levels of non-compliance linked to parking, parking transactions or an overspend within the service; this could lead to unanticipated variations in year which could affect the achievement of the budgeted net surplus, resulting in a reduced surplus to fund planned activities and increased pressure on the general fund.	Infrastructure and Parking Manager	Finance	Thriving	1. Budget setting/monitoring process - monthly reporting 2. Tracking income levels regularly - and reported to parking transformation board 3. Medium term financial models to be widely shared and understood 4. Strong activity linking to all budget monitoring and close contract management 5. New contract provides line pricing for each activity so strong link to income and expenditure at a fixed rate. 6. Ensuring temporary resource or rapid recruitment in place where any vacancies arise 7. Alternative plans can be accelerated.	4	5	20	Treat	20	Same	Covid-19 has had a detrimental effect on immediate and longer-term Parking Income due to drop in demand for paid parking and reduced car journeys. The scale of the effect over the full year remains subject to huge uncertainty. As of December 2020, the Parking and Infrastructure revenue forecast for 2020/21 is an overall overspend of £10.72m, which includes a net £10.12m estimated loss of income due to Covid-19. The underlying budget position is an overspend of £0.607m.

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							Impact	Likelihood	Risk Score				
TS013	Passenger Transport Services move	If a new location or lease is not extended for the PTS vehicles this could lead to a disruption to the Home to School transport service for Special Education Need children in and out of borough resulting in increased costs and potential service disruptions.	Street Scene Director	Business Continuity	Clean, Safe & Well Run	1. Depot move project are currently working on space planning exercise for Oakleigh Depot and adjacent sites. There are two other sites being considered as a back up, if there is insufficient space.	5	3	15	Treat	15	Same	The hand back of North London Business Park (NLBP) will necessitate the relocation of Passenger Transport Service (PTS) vehicles with operation to a suitable alternate site. LBB Estates continue to negotiate an extension to the current lease at NLBP.
PI011	Winter Service	If the gritting depot remains in Harrow, this could lead to a less reactive service in terms of speed of response, resulting in delays in gritting and safety of the Public Highway.	Assistant Director Environment	Business Continuity	Clean, Safe & Well Run	1. Contingency site found (at Gateway Services - Highways England site) and implemented. 2. Legal Agreement has been signed by Highways England granting the free use of the Gateway Services site to reload up to four of the Barnet gritting vehicles in times of snow. 3. Information supplied to the Property Team on the Service depot requirements - this is now in the hands of the Property Team to find a suitable site and is ongoing. A possible site at Mays lane has been explored but it has been identified that it would not be possible to achieve planning permission for this site, so the search continues. 4. Lessons learnt exercise from the 2018/19 gritting season and the review of the Winter Service Plan needs to be undertaken by Regional Enterprise and the plan suitably updated well in advance of the 19/20 winter gritting season due to commence at the end of October 2019. 5. Put arrangements in place to store up to 400T of salt in the Oakleigh Depot as a further contingency measure and order the salt prior to the commencement of the winter season and replenish throughout the season. 6. Exercise to identify additional staff to drive the gritters in case of resources being depleted due to Covid-19.	5	3	15	Treat	10	Increased	The Depot Project Team have been unable to progress a new gritting depot site within the borough and the service continues to be operated from Harrow for this winter season
Growth & Corporate Services													
G&C068	Review of Year 6/7 contracts	Delays to the review of Year 6/7 contracts could lead to the council being in a financial and contractual disadvantaged position resulting in financial losses and cost.	Commercial and Customer Services Director	Finance	Clean, Safe & Well Run	- Commercial and Customer Services Director is having ongoing discussions with Members and CMT.	4	4	16	Treat	16	Same	The review is currently paused whilst resources are prioritised on Covid-19 response. An update will go to Financial Performance and Contracts Committee in March 2021.
G&C077	Affordability of the Thameslink project	If the Brent Cross budget is not managed effectively this could lead to major pressure within the HMG grant funding budget resulting in increased costs to the council.	Deputy Chief Executive (LBB)	Finance	Thriving	1. Governance board has oversight of the project budget, monthly meetings are in place to review this. 2. Dedicated finance Resource has been recruited, providing a direct liaison between LBB finance and the project 3. Mace are currently in the process of a deep dive of the AFC including a review of the efficiency targets including a review of the efficiency targets being progressed.	5	3	15	Treat	15	Same	Despite budget pressures, the project is progressing well and it remains on track to open in 2022. Mace are reviewing the efficiencies throughout the supply chain, to further improve the budget position and this is reported on monthly.
G&C084	Hendon Hub Redevelopment	If planning, funding and tenant commitment for the Hendon Burroughs redevelopment project is not secured, this could lead to the resultant write off of costs to date resulting in a financial loss for the council.	Assistant Director - Estates	Finance	Thriving	- There are a series of pre-applications with both LBB and GLA planners - Soft market testing of funding routes.	5	3	15	Treat	New	New	This is a new risk about the redevelopment of the Burroughs in Hendon for student accommodation, community and green spaces benefits. The estimated costs are between £85-£95m. Due to the cost and stage of the project, the risk is currently scored at a 15, with multiple actions in place to bring the risk down.
Public Health													
PH06	Pandemic type disease outbreak	A Declaration of Pandemic (inc influenza) by the World Health Organisation (WHO) could lead to severe resource and capacity issues for the council and partner agencies resulting in an impact on service delivery and the health protection of residents.	Director of Public Health and Prevention	Statutory Duty	Prevention	1. Evoking of Barnet multi-agency pan flu to respond the Covid-19 pandemic. 2. Performing pandemic preparedness exercise. 3. Monitor outbreaks on a local level 4. Local Outbreak Control plan is in place 5. Providing PH leadership and professional advice for the council's pandemic response.	5	4	20	Treat	20	Same	[Pandemic Influenza is a national risk and is recorded on the Borough Resilience Forum Risk Register. Local Authority management of a Pandemic Influenza outbreak is in accordance with the council's category 1 statutory responsibilities and obligations, in line with the Civil Contingencies Act (2004)]. Staff have been mobilised to respond to Covid-19 with a specific focus on public health campaigns, enforcement, local contact tracing, supporting vulnerable residents and supporting vaccination delivery. The containment fund has been used to recruit additional resources and the council is working with Re to assist with delivery of contact tracing services.
Resources													
FIN001	Impact of uncertainty on finances	The uncertainty of the national and regional political landscape, legislative changes and local government funding could lead to changes that affect council services and result in a further reduction of the multi-year budget.	Director of Resources	Finance	Clean, Safe & Well Run	- Contingency and reserves in place to mitigate the short term impact. - Undertake forward planning, regularly updating budget assumptions and monitoring the Government's fiscal announcements. However, also maintain flexibility within existing plans to instigate recruitment freezes in non-frontline services whilst long term plans are being put into place. - Maintain good contacts with Government to remain as informed as possible.	5	4	20	Treat	20	Same	The national political landscape such as the fair funding review and social care charging green paper are currently on pause pending recovery from the Covid-19 pandemic. Potential changes could still be adverse for the borough and are being held under review.

Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Corporate Plan Theme	Controls and Mitigations in Place	Residual Risk			Response Option	Previous quarter risk score	Direction of Travel (from previous quarter)	Q3 2020/21 Review Summary
							Impact	Likelihood	Risk Score				
FIN002	Implementation of 20/21 savings	If the savings identified for 20/21 are not fully implemented this could lead to non-achievement of MTFs savings targets and an overspend on the revenue budget resulting in an impact on services and financial consequences for the council.	Director of Resources	Finance	Clean, Safe & Well Run	- Monthly budget monitoring. Covid-19 has led to a wider review than usual of the financial position as we seek to ensure that finances are stable, and any threats to that are identified early - Budget setting process validating savings.	5	4	20	Treat	20	Same	Monthly monitoring arrangements and budget setting processes are in place to manage the risk. All 2020/21 savings have been reviewed. Savings for 2021/22 have been assessed in how they are delivering and deferred. One notable saving in parking income is now unachievable and recognised as a cost in 2021/22 budget setting.
Joint Risks													
The Barnet Group (TBG)													
TBG003	Increase in demand for homelessness services impacting on housing general fund budget	Failure to prevent households becoming homeless could lead to an increased demand for expensive temporary accommodation and raise associated budget pressures in the General Fund.	Head of Housing & Regeneration	Finance	Thriving	1. Deliver Homelessness and Rough Sleeping Strategy Objectives of Increase Prevention Activity and Reducing Temporary Accommodation Use by: - Ongoing project to look at further ways of reducing homelessness (investment in upstream prevention work / using council assets to build more homes) - Regular performance indicators and financial monitoring - Horizon scanning of legislation changes and lobbying for more funding from Government - - In house lettings agency for procurement of PRS properties - Improve insight and intelligence through housing Supply and demand modelling - Links to Housing, Homelessness and Growth Strategies outcomes - Increase affordable housing supply through new acquisitions programme - Tracking ongoing impact of Homelessness Reduction Act .	4	4	16	Treat	16	Same	Acquisition of homes into Open Door Homes continued throughout Q3, however progress continues to be hampered by Covid-19 slowing down the surveying and conveyancing processes. Barnet Homes were successful in securing over £3m of revenue and capital funding to support rough sleepers in 2020/21 and progress moving rough sleepers into more permanent accommodation has been made in Q3.
TBG006	H&S / Compliance incident	If Barnet Homes fail to achieve regulatory requirements for the housing stock this could lead to health, safety and compliance issues resulting in death to staff and public, legal challenges and financial costs.	Group Director of Operations & Property - TBG	Statutory Duty	Thriving	1. Policies and procedures include H&S management system; training; induction for new staff; management structures for contract management 2. Supplier contracts/agreements for TA providers include risk assessment; Violent and Abusive register; Vulnerable Tenant password scheme; risk and compliance team that deals with technical risk; risk and compliance risk register and action plan; internal schedule of internal audit; internal lead for safeguarding; fire risk assessment; British Safety Council Audit - periodic (every 3 years); CQC audit (ad hoc as decided by CQC); near miss analysis; root cause analysis; use of specialist partners 3. Involvement on London Councils and MHCLG Directors Fire Safety forums 4. A programme of fire safety works to high-rise blocks has been developed and approved by the Housing Committee on 21/06/18.	5	3	15	Treat	15	Same	Fire safety improvement programme to council stock continues with minor delays due to Covid-19. Large Panel System building works are ongoing with some Covid-19 delays. Cadent have agreed extended dates for West Hendon and Dollis Valley works of February and March 2021. The second national lockdown in November/December 2020 has put compliance targets for some landlord compliance functions under threat due to non-access for Clinically Extremely Vulnerable households.
Re													
JRS1	Environmental Health Income Generation	Covid-19 restrictions could lead to environmental health officers being unable to complete income generating activities resulting in income targets not being met and financial shortfalls.	Head of Counter Fraud	Finance	The Way We Work	Monitoring workforce arrangements in place	4	4	16	Treat	New	New	This is a new risk about the impact Covid-19 is having on Environmental Health Officers from completing income generation activities such as fines, private leasing as examples. There is regular monitoring of income and reporting forecasts. If officers are deployed to the test and trace programme this could impact on income even further. Due to these factors, the risk score is same as the inherent score.
PI021	Capital infrastructure	If there is inadequate funding to allow the council to maintain the Highways Assets this could lead to failures to meet statutory duties resulting in increased third party claims and reputational damage to the council and worsening condition of the highway network	Interim Executive Director - Environment & Assistant Director	Finance	Clean, Safe & Well Run	1. Maintain a strong focus on Asset Management and preventative treatments. Ensure that THE Council pursues all opportunities to secure external funding. 2. Ensure that Asset Management Plans are in place, are robust and provides a range of solutions that are best aligned with likely resources 3. Ensure that appropriate monitoring and inspection is taking place to fully understand the constantly changing condition of all Assets 4. Review the range of materials/methods/options to be adopted with a view of ensuring that limit resources are put to the most appropriate use to maximise the % of network/asset improvements that also maximises the life of the Assets and hence provides best value 5. Seek out all available sources of external funding, including grants etc, and make robust and compelling bids 6. Support the introduction of a Highways Infrastructure Asset Management Plan to drive a risk based approach to asset management.	3	5	15	Treat	15	Same	TfL have clarified the LIP funding level to the council which will support the council's management of the highways. The Network Recovery Plan (NRP) works are progressing well for 2020/21 and the NRP 2021/22 programme is due to have its funding agreed at Environment Committee in January 2021. The development and implementation of a Highways Infrastructure Asset Management Plan was approved by Environment Committee in November 2020.

Appendix J1 Proposed Capital Programme: Additions, Deletions, Slippage, Accelerated spend

Year	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2020-21	Adults and Safeguarding	Community Equipment and Assistive Technology			(560)	Budget Reprofile	CIL
2020-21	Children, Education & Safeguarding	Modernisation - Primary & Secondary			99	Budget Reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Grammar school projects			(350)	Budget Reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Oakleigh SEN			(150)	Budget Reprofile	Grants and Contributions
2020-21	Children, Education & Safeguarding	Early Education and Childcare place sufficiency			(44)	Budget Reprofile	CIL
2020-21	Children, Education & Safeguarding	Family Services Estate - building compliance, extensive R&M, H&S, DDA			7	Budget Reprofile	Capital Receipts
2020-21	Policy & Resources	Asset Management			(60)	Budget Reprofile	Borrowing
2020-21	Policy & Resources	Libraries asset management			(182)	Budget Reprofile	Capital Receipts
2020-21	Policy & Resources	Saracen Loan			(5,762)	Budget Reprofile	Borrowing
2020-21	Housing and Growth Committee	Office Build			(600)	Budget Reprofile	Borrowing
2020-21	Housing and Growth Committee	Empty Properties			(1,460)	Budget Reprofile	Capital Receipts
2020-21	Housing and Growth Committee	St Georges Lodge temporary accommodation conversion			9	Budget Reprofile	Borrowing
2020-21	Housing and Growth Committee	Housing acquisitions Open Door			(11,508)	Budget Reprofile	Borrowing
2020-21	Housing and Growth Committee	Development Portfolio			(207)	Budget Reprofile	Capital Receipts
2020-21	Housing and Growth Committee	ULF GF SAGE (142)			(376)	Budget Reprofile	Grants and Contributions
2020-21	Housing and Growth Committee	Town Centre			(170)	Budget Reprofile	S106
2020-21	Housing and Growth Committee	Strategic opportunities fund			(3,534)	Budget Reprofile	Borrowing
2020-21	Housing and Growth Committee	Milespit Cemetary Works			(1,380)	Budget Reprofile	Borrowing
2020-21	Housing and Growth Committee	Colindale Station Works			(2,858)	Budget Reprofile	S106
2020-21	Housing and Growth Committee	Barnet House Exit Works			(591)	Budget Reprofile	Borrowing
2020-21	Environment	Drainage Schemes			(132)	Budget Reprofile	Grants and Contributions
2020-21	Environment	Highways (permanent re-instatement)			(53)	Budget Reprofile	Borrowing
2020-21	Environment	Park Infrastructure			30	Budget Reprofile	Grants and Contributions
2020-21	Environment	Vehicles			(900)	Budget Reprofile	Borrowing
2020-21	Brent Cross	BXC - Funding for land acquisition			(6,379)	Budget Reprofile	Borrowing
2020-21	Brent Cross	Thames Link Station			(15,908)	Budget Reprofile	Grants and Contributions
2020-21	Brent Cross	Critical Infrastructure			(1,057)	Budget Reprofile	Grants and Contributions
2020-21	Brent Cross	BXS Land Acquisitions			(2,021)	Budget Reprofile	Grants and Contributions
2020-21	Housing Revenue Account	Major Works (excl Granv Rd)			60	Budget Reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Accessible accommodation adaptations			100	Budget Reprofile	HRA Major Repairs Reserve

Year	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2020-21	Housing Revenue Account	Miscellaneous Repairs			118	Budget Reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Voids and Lettings			(50)	Budget Reprofile	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Extra Care- housing (Stag & Cheshire)			(234)	Budget Reprofile	Borrowing
2020-21	Housing Revenue Account	Barnet Homes GLA development programme			3	Budget Reprofile	Grants and Contributions
2020-21	Housing and Growth Committee	The Burroughs, Hendon			(4,613)	Budget Reprofile	Borrowing
2021-22	Children, Education & Safeguarding	Queenswell Inf Sch, Northway Sch, Fairway Sch, Edgware Sch, Northgate Sch	(9)			Budget not required	Grants and Contributions
2020-21	Children, Education & Safeguarding	Information Management	(116)			Budget not required	Capital Receipts
2020-21	Housing and Growth Committee	Loan Trf 156 properties to Open door	(45,000)			Budget not required	Borrowing
2020-21	Housing and Growth Committee	DECC - Fuel Poverty	(4)			Budget not required	Grants and Contributions
2021-22	Housing and Growth Committee	Colindale – Highways and Transport	(403)			Budget not required	CIL
2022-23	Housing Revenue Account	Miscellaneous Repairs	(2,315)			Budget not required	HRA Major Repairs Reserve
2023-24	Housing Revenue Account	Miscellaneous Repairs	(2,315)			Budget not required	HRA Major Repairs Reserve
2024-25	Housing Revenue Account	Miscellaneous Repairs	(2,315)			Budget not required	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Ansell Court - extra care housing	(250)			Budget not required	HRA Major Repairs Reserve
2020-21	Housing Revenue Account	Upper & Lower Fosters Community Led Design	(325)			Budget not required	Borrowing
2021-22	Housing and Growth Committee	The Burroughs, Hendon		540		Budget Additions	Borrowing
2020-21	Housing and Growth Committee	Brent Cross Retail Park Purchase		58,410		Budget Additions	Borrowing
2021-22	Housing Revenue Account	Burnt Oak Broadway Flats - additional storey		630		Budget Additions	Grants and Contributions
2022-23	Housing Revenue Account	Burnt Oak Broadway Flats - additional storey		439		Budget Additions	Grants and Contributions
2020-21	Children, Education & Safeguarding	Claremont SEN		9		Budget Additions	Borrowing
2020-21	Environment	COVID19 Social Distancing Projects		586		Budget Additions	Grants and Contributions
2021-22	Policy & Resources	Depot relocation		5,000		Budget Additions	CIL
2020-21	Adults and Safeguarding	Disabled Facilities Grants Programme		343		Budget Additions	Grants and Contributions
2021-22	Housing Revenue Account	Dollis Valley CPO Payment		245		Budget Additions	Capital Receipts
2023-24	Housing Revenue Account	Extra Care- housing (Stag & Cheshire)		420		Budget Additions	Grants and Contributions
2021-22	Housing and Growth Committee	Firestopping works and other urgent maintenance works at care homes		717		Budget Additions	Borrowing
2021-22	Environment	Highway Asset Management/Network Recovery Plan (NRP) Phase 2		740		Budget Additions	Borrowing
2022-23	Environment	Highway Asset Management/Network Recovery Plan (NRP) Phase 2		6,120		Budget Additions	Borrowing

Year	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2023-24	Environment	Highway Asset Management/Network Recovery Plan (NRP) Phase 2		6,240		Budget Additions	Borrowing
2024-25	Environment	Highway Asset Management/Network Recovery Plan (NRP) Phase 2		6,370		Budget Additions	Borrowing
2020-21	Environment	Local Implementation Plan 2016/17 and onwards		1,812		Budget Additions	Grants and Contributions
2021-22	Children, Education & Safeguarding	Loft conversion and extension policy for Foster Carers		180		Budget Additions	Borrowing
2022-23	Children, Education & Safeguarding	Loft conversion and extension policy for Foster Carers		180		Budget Additions	Borrowing
2023-24	Children, Education & Safeguarding	Loft conversion and extension policy for Foster Carers		180		Budget Additions	Borrowing
2020-21	Children, Education & Safeguarding	Placement Demand Transformation		101		Budget Additions	Borrowing
2021-22	Children, Education & Safeguarding	Placement Demand Transformation		25		Budget Additions	Borrowing
2021-22	Housing and Growth Committee	Window replacement at Apthore care centre		520		Budget Additions	Borrowing
2021-22	Environment	Park Infrastructure		1,400		Budget Additions	Borrowing
2020-21	Policy & Resources	Asset Management		219		Budget Virement	Grants/ Borrowing
2020-21	Policy & Resources	Libraries asset management		(219)		Budget Virement	Grants/ Borrowing
2020-21	Housing Revenue Account	Extra Care- housing (Stag & Cheshire)		(14,500)		Budget Virement	Grants/ Borrowing
2020-21	Housing Revenue Account	Extra Care- housing (Stag & Cheshire)		14,500		Budget Virement	Grants/ Borrowing
Total:			(53,052)	91,207	(60,712)		

Appendix J1 Proposed Capital Programme by Theme Committee

Theme Committee	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	6,289	4,799	4,060	4,130	2,974	22,252	16,113	530	90		4,440	1,079	22,252
Brent Cross	140,861	131,773	50,302	2,403		325,339	307,522		900			16,917	325,339
Children, Education & Safeguarding	14,347	33,073	3,114	180		50,715	42,952	2,004	599		497	4,663	50,715
Environment	34,527	18,134	7,643	7,483	6,370	74,157	2,953	4,387	2,405	440	12,000	51,973	74,157
Housing and Growth Committee	116,062	140,126	66,927	61,318	26,673	411,105	50,253	11,535	16,125	491	15,746	316,956	411,106
Policy & Resources	5,695	23,908	600	600	600	31,403	50		4,269		5,000	22,084	31,403
Total - General Fund	317,781	351,813	132,647	76,114	36,617	914,972	419,843	18,456	24,388	931	37,683	413,671	914,972
Housing Revenue Account	62,044	98,907	64,952	52,142	46,494	324,538	20,280		5,866	112,628		185,764	324,538
Total - all services	379,825	450,720	197,598	128,256	83,111	1,239,510	440,123	18,456	30,254	113,559	37,683	599,435	1,239,510

Adults and Safeguarding	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Sport and Physical Activities	1,595	495				2,090	2,000		90				2,090
Community Equipment and Assistive Technology	550	1,310	1,310	1,270		4,440					4,440		4,440
Gaelic playing pitch relocation	180	350				530		530					530
Disabled Facilities Grants Programme	2,885	2,644	2,750	2,860	2,974	14,113	14,113						14,113
Investing in IT	1,079					1,079		0				1,079	1,079
	6,289	4,799	4,060	4,130	2,974	22,252	16,113	530	90		4,440	1,079	22,252

Brent Cross	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
BXC - Funding for land acquisition	7,179	6,864				14,043						14,043	14,043
Thames Link Station	103,227	100,370	36,773			240,370	237,496					2,874	240,370
Critical Infrastructure	19,724	9,208	12,506			41,438	40,538		900				41,438
Strategic Infrastructure Fund													
BXS Land Acquisitions	10,731	15,331	1,023	2,403		29,488	29,488						29,488
	140,861	131,773	50,302	2,403		325,339	307,522		900			16,917	325,339

Policy & Resources	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Depot relocation	614	5,000				5,614			614		5,000		5,614
Community Centre - Tarling Road													
Finance IT	35					35			35				35
Asset Management	1,446	842	600	600	600	4,088	50		704			3,334	4,088
Estate 5 years Asset Management Fund													
ICT strategy	1,192	665				1,857			1,857			0	1,857
Customer Services Transformation Programme	633	137				770			770				770
Implementation of Locality Strategy	289					289			289				289
Saracen Loan	1,486	17,264				18,750						18,750	18,750
	5,695	23,908	600	600	600	31,403	50		4,269		5,000	22,084	31,403

Children, Education & Safeguarding	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Modernisation - Primary & Secondary	4,009	1,808				5,817	5,800					18	5,817
Healthy Pupils Fund													
Orion Primary School	40					40	40						40
Monkfrith	182					182	182						182
St Agnes	522	23				545	545						545
Saracens Primary	10	1,645	550			2,205	2,201	4					2,205
Kosher Kitchen		644				644	644						644
Permanent All Through Expansion Programme													
London Academy	1	12				13	13						13
St Mary's & St John's							0						0
Permanent Primary/Secondary(reallocation) Expansion Programme													
St James / Blessed Dominic	526					526	526						526
Permanent Secondary Expansion Programme													
Oak Lodge Special School													
Grammar school projects	350	4,111	700			5,161	4,161					1,000	5,161
SEN Programme													
Oakleigh SEN	45	1,650				1,695	1,695						1,695
Claremont SEN	60					60	60						60
Whitefield School ASD	138					138	138						138
Other Projects													
Queenswell Inf Sch, Northway Sch, Fairway Sch, Edgware Sch, Northgate Sch	454	100				554	554					0	554
School place planning (Primary)		810	842			1,652	1,652						1,652
School place planning (Secondary)		842	842			1,684	1,684						1,684
SEN		5,857				5,857	4,857	1,000					5,857
Alternative Provision	4,800	14,400				19,200	18,200	1,000					19,200
Early Education and Childcare place sufficiency	81	416				497					497		497
Information Management													
Loft conversion and extension policy for Foster Carers	140	180	180	180		680			60			620	680
New Park House Children's home													
Meadow Close Children's Homes	2,640	46				2,686						2,686	2,686
Family Services Estate - building compliance, extensive R&M, H&S, DDA	248	504				752			539			213	752
Placement Demand Transformation	101	25				126						126	126
	14,347	33,073	3,114	180		50,715	42,952	2,004	599		497	4,663	50,715

Housing Revenue Account	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Major Works (excl Granv Rd)	5,190	8,214	8,505	7,062	8,444	37,415	(0)			37,415			37,415
Accessible accommodation adaptations	350	685	460			1,495				1,495			1,495
Regeneration	745	531	644	274	217	2,411				2,411			2,411
Miscellaneous Repairs	1,682	2,740				4,422				4,422			4,422
M&E/ GAS	6,581	3,600	2,940	2,440	3,140	18,701				18,701			18,701
Voids and Lettings	3,995	3,955	3,655	3,505	3,555	18,665				18,665			18,665
New Build - 250 units	750	8,613	10,962	29,569	31,138	81,033						81,033	81,033
Ansell Court - extra care housing													
Dollis Valley - property acquisitions		3,700				3,700			1,110			2,590	3,700
Extra Care - housing (Stag)	2,055	8,204	6,153	4,982		21,394	7,500					13,894	21,394
Extra Care - housing (Cheshir)	2,761	5,798	4,081	1,860		14,500	4,080					10,420	14,500
Burnt Oak Broadway Flats - additional storey	148	3,320	2,386			5,854			2,514			3,340	5,854
Upper & Lower Fosters Community Led Design	850					850				95		755	850
Regen Stock Additional Investment	7,117	20,371	8,167			35,655						35,655	35,655
Stag house - property purchase	119					119			32			87	119
Barnet Homes GLA development programme	753	12,738	13,000	1,134		27,625	8,700					18,925	27,625
HRA acquisitions	14,280	3,678				17,958						17,958	17,958
Silk House and Shoelands	1,965					1,965			1,965				1,965
HRA Fire Safety Programme	11,595	12,514	4,000	1,315		29,424				29,424			29,424
HRA Fire and Structural repairs	1,108					1,108						1,108	1,108
Dollis Valley CPO Payment	245					245			245				245
	62,289	98,662	64,952	52,142	46,494	324,538	20,280		5,866	112,628		185,764	324,538

Housing and Growth Committee	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S1.06	Capital Receipts	RCCO/ MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Colindale – Parks, Open Spaces and Sports	1,350	1,996				3,346	333				3,013		3,346
Office Build	1,933	892				2,825		44			69	2,712	2,825
Colindale – Highways and Transport	50	1,000	1,000	1,000	4,000	7,050	948	2,679			3,423		7,050
Health projects	1,384					1,384		1,384					1,384
Colindale Station Works		2,858				2,858		108				2,750	2,858
New Build Housing (Open Door)	20,000	13,250	1,200			34,450			7,209			27,241	34,450
Housing acquisitions Open Door	15,000	49,500	40,700	47,900	16,900	170,000						170,000	170,000
Loan Trf 156 properties to Open door ULF GF SAGE (142)	1,954	15,134	19,252	9,487	773	46,600	46,600						46,600
The Burroughs, Hendon	6,145	12,408				18,553						18,554	18,554
Grahame Park – Community Facilities	180	1,941				2,121		2,121					2,121
Town Centre	560	2,280	1,675	459		4,974	628	105			4,241		4,974
Development pipeline													
Strategic opportunities fund		24,697				24,697						24,697	24,697
Milespit Cemetary Works	270	1,380				1,650						1,650	1,650
Empty Properties	540	1,676	1,700			3,916			3,916				3,916
Direct Acquisitions													
Modular Homes				2,472		2,472						2,472	2,472
St Georges Lodge temporary accommodation conversion	67	250				317						317	317
Hermitage Lane - mixed tenure residential conversion	5,791					5,791				491		5,300	5,791
Pinkham Way land release	100					100	100						100
Micro site development for affordable housing	1,150	4,311				5,461	1,644	3,817					5,461
Decent Homes Programme													
Infrastructure Projects					5,000	5,000					5,000		5,000
DECC - Fuel Poverty													
Mixed tenure housing programme (Tranche 1)	160	1,117				1,277		1,277					1,277
Barnet House Exit Works	625	991				1,616						1,616	1,616
Development Portfolio	393	3,207	1,400			5,000			5,000				5,000
Firestopping works and other urgent maintenance works at care homes		717				717						717	717
Window replacement at Aphore care centre		520				520						520	520
Brent Cross Retail Park Purchase	58,410					58,410						58,410	58,410
	116,062	140,126	66,927	61,318	26,673	411,105	50,253	11,535	16,125	491	15,746	316,956	411,106

Environment	2020-21	2021-22	2022-23	2023-24	2024-25	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Local Implementation Plan 2016/17 and onwards	1,812					1,812	1,812						1,812
Footway Reconstruction													
Traffic Management	4					4		4					4
Highways Improvement	2,514					2,514		2,401				113	2,514
Travel Plan Implementation	91					91		91					91
Exor Asset Management System	602	333	125			1,060						1,060	1,060
Carriageways	594					594						594	594
Highways Planned Maintenance Works Programme													
Saracens - highways works	40					40		40					40
Drainage Schemes		132				132	131					1	132
Mill Corner Drainage Scheme	1,000					1,000						1,000	1,000
Road Traffic Act - Controlled Parking Zones	108					108		107				1	108
Investment in Roads & Pavement (NRP)	7,013	0				7,013					2,594	4,419	7,013
Highway Asset Management/Network Recovery Plan (NRP) Phase 2	1,600	7,840	6,826	6,240	6,370	28,876					9,406	19,470	28,876
Refurbish and regenerate Hendon Cemetery and Crematorium	1,314					1,314			438	440		436	1,314
Hendon Cemetery & Crematorium Enhancement	10					10			10				10
Old Court House - public toilets	40					40		40					40
Parks & Open Spaces and Tree Planting													
Park Infrastructure	31	1,692				1,723	8	315				1,400	1,723
Victoria Park Infrastructure	380					380			380				380
Data Works Management system	220	71				291			291				291
Parks Equipment	8					8			8				8
Vehicles	9,200	5,566	342	943		16,051			799			15,252	16,051
Street cleansing and greenspaces - vehicles and equipment													
Green spaces development project	100	481				581						581	581
Lines and Signs	9					9						9	9
LED Lighting	5,790					5,790						5,790	5,790
Pay and Display parking machine estate upgrade													
Greenspaces Infrastructure Programme	200	589	300	300		1,389		1,389					1,389
Moving traffic cameras	150	242				392						392	392
Controlled parking zones review	100	350	50			500						500	500
Highways (permanent re-instatement)	595	838				1,433			479			954	1,433
Rubber Crumb													
COVID19 Social Distancing Projects	1,002					1,002	1,002						1,002
	34,527	18,134	7,643	7,483	6,370	74,157	2,953	4,387	2,405	440	12,000	51,973	74,157

Appendix J2:

Barnet 2024

Capital Strategy

2020 - 2024

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1. Purpose of the Capital Strategy

The Capital Strategy 2019-24 underpins the council's Medium-Term Financial Strategy and combined forms a key component of the council's strategic response to the financial challenges it faces and its ambitions for the borough, as set out in the corporate plan: Barnet 2024.

It sets out the council's approach to capital investment and provides both a mechanism to ensure capital investment is driven by and aligned with the council's corporate plan and a framework by which decisions on the capital programme are made and monitored.

The objectives of the Capital Strategy are to;

- Maintain an affordable rolling multi-year capital programme;
- Ensure capital resources are aligned with the council's strategic vision and corporate priorities;
- Prioritise the use of Capital resources to maximise outcomes for Residents;
- Use of Infrastructure Delivery Plan (IDP) to inform the strategic vision of the council by prioritising Capital delivery for the next 15 years.
- Current Capital Resources are first matched to priority projects identified within the IDP;
- Maximise available resources by actively seeking appropriate external from the Community Infrastructure Levy (CIL), Section 106 or Grant income.
- Undertake prudential borrowing only when there is enough money to meet, in full, the implications of capital expenditure, both borrowing and running costs;

This document sets out how the council will deliver those objectives, including the governance and financing arrangements.

The corporate plan is based on three strategic outcomes and supporting priorities. These, together with the outlined approach to delivering these within financial constraints, have shaped the broad priorities for the council's Capital Strategy:

- Driving and supporting responsible growth and development as a critical component of financial sustainability and independence:
 - for example, Brent Cross regeneration;
- Improving outcomes and supporting a reduction in demand on services:
 - for example, investment in green spaces and leisure centres and reduced demand for local health and care services;
- Enabling delivery of high value efficiencies in the MTFs:
 - for example, enabling the delivery of MTFs savings such as reductions in temporary accommodation costs through investment in housing;
- Enabling delivery of new statutory requirements:
 - for example, the systems replacement within Adult Social Care enabling the council to work in a way best suited to discharging statutory duties.

The Capital Strategy will be reviewed and revised annually, to ensure it reflects the needs and priorities of the council.

2. Barnet 2024

The council's Corporate Plan for 2019-2024 sets our vision and strategy. This includes outcomes we want to achieve for the borough, the priorities we will focus limited resources on, and our approach for how we will deliver these. The priorities place an emphasis on ensuring that:

- The growth of the borough benefits all residents;
- Barnet's credentials as a family friendly borough are protected and enhanced;
- We create opportunities for resident to live independent, active and healthy lives; and;
- The council is well run and easy to deal with.

The Infrastructure Delivery plan sets out the council's revised direction and purpose for Capital Delivery. This document has defined a list of developments which will meet the most critical needs and objectives on a priority basis.

The approach to delivery matches what the council wants to achieve, against a backdrop of resources available for us to deliver them. The IDP has a list of core developments that the council will deliver in due course. This list is under constant review and embraces the opportunity to push new schemes forward, to ensure that the local infrastructure matches the growth of the borough.

This section highlights the key aims and achievements of the current Capital Programme, the emphasis of which will evolve and adapt over time.

Capital Strategy Outcomes

The council has allocated over £384.7m of investment for housing matters including housing strategy, homelessness, social housing & housing grants and commissioning of environmental health functions for private sector housing from 2020/21 onwards. Initiatives include:

- Continuing open market purchases of affordable homes over the next 2 years to increase the supply of housing to homeless households and lower the costs of temporary accommodation,
- Development of 126 Extra Care homes at affordable rents for vulnerable older people, diversifying Barnet's accommodation to support older people and allow them to remain independent, give them security of tenure and further quality of life;
- Development of 87 new homes for affordable rent to increase the supply of homes in the borough
- Development of 82 new affordable homes for general needs using infill on an existing estate, improving the layout and amenities of the estate for the community
- increasing dwellings on current council land and property, through the development of 15 new homes at affordable rent on council land and building of an extra storey on an existing block to create an additional 18 units;
- continued work on feasibility of developing 250 new homes on land infills over the next few years
- Repairing and improving our housing stock properties, including the replacement of kitchens, bathrooms, doors and windows, estate improvements and door entry

systems, and the replacement of water mains, domestic and communal heating systems, aerials, one off electrical rewiring and re-roofing,

- Major repairs work on some of regeneration estates to bring them to compliant and decent home standards, where regeneration projects are not expected to start for several years, including development work to make homes lettable to increase the supply of accommodation in the area.
- Capital spend to ensure all of council’s high-risk properties (high rise, sheltered schemes and hostels) meet or exceed the requirements of the fire regulations ensuring the tenants and leaseholders are safe and that the council is proactively meeting the expected changes to the building regulations
- Providing adaptations for properties to make them accessible for tenants

The council has set aside a further £210m, to continue development on completion of 341 new homes at affordable rent in the borough by 2023 and purchase 500 residential properties in Greater London and other areas within 50-mile radius for use at affordable rent by 2025, to increase the supply of affordable housing for homeless households.

The council has a further £325m invested within the overall Brent Cross Programme. Within this total, £14m relates to the purchase of critical land acquisitions to progress the scheme; £240m to complete the Thameslink Station construction inclusive of a New Waste Transfer Station. There is £41m to be spent on critical infrastructure, which will provide residents and visitors with improved access to the area, pedestrian, cycling and vehicle links across the railway and replace outdated waste and freight facilities. Finally, £29m of third party land acquisitions funded by the BXS Joint Venture, that will facilitate the comprehensive regeneration of the 151-hectare area including affordable homes, employment, retail, leisure and social infrastructure such as schools, public realm and green space, offering benefits to both the local population, and wider London.

The council has invested £18m within the Hendon Hub (The Burroughs) project which includes strategic acquisitions and project costs to take the overall scheme forward. The funds are expected to be recovered if an investor comes on board. The project itself supports assisting our strategic partnership with Middlesex University in the creation of student accommodation as well as creating an income stream for affordable and commercial properties.

The council is spending £13.77m on Disabled Facilities and £4.4m on Assistive Technology for residents, which will also ensure the council meets its statutory duties and prescribed timescales under the Housing Grants, Construction and Regeneration Act 1996.

The council’s Children, Education & Safeguarding Committee oversees a capital programme with a budget of £50.16m. The Committee has a wide range of responsibilities for all matters relating to children, schools, and education. Initiatives include;

- Modernisation programme which will oversee improvements to school infrastructure;
- Additional Places programme for Primary & Secondary Schools which has been able to re-provide 60 places at a primary school level and to create an additional 60

new places at a secondary school and facilitated the building of the new 6 form entry Saracens High School

- Special Educational Need (SEN) Schemes has enabled an additional 34 SEN places to be created at 3 schools and 1 Pupil Referral Unit, and
- The creation of new nursery places and a new children's home.

The council continues to spend on our Network Recovery Programme, with a further £16.42m planned in the coming years to improve the boroughs infrastructure, parking, environment, air quality and traffic flow. Additionally, we are investing a further £5.7m to upgrade the borough wide street lighting, replacing them with LED powered columns which are more environmentally efficient and provide a better night perception.

The council has established a Strategic Opportunities fund of £24.69m to enable strategic purchases which will generate a return to the council.

The council is spending a further £3.5m as part of our Parks and Open Spaces Strategy, which has been developed to guide future investment in parks, ensuring that they are practical and are part of the well-used fabric of the local community.

There is £19m planned to be spent on the Provision of modern facilities and enhanced outdoor space, contribution to council's strategic commitments to provide additional sports and playing pitches with increased usage by residents and users.

The council has already invested £66m on the creation of two new leisure centres at Barnet Copthall and Victoria Park in New Barnet.

The council spent £2.83m upgrading our Waste and Street cleansing vehicles to more fuel-efficient vehicles enabled with routing software to support smarter route planning and execution.

3. Capitalisation Policy and Investment Programme

Capital expenditure comprises the purchase, construction or improvement of physical assets, such as buildings, land, vehicles and other property, including streetlights and road signs. It also includes grants and advances that the council may make to other bodies for capital purposes. Full details of the council’s capitalisation policy are disclosed within the Accounting Policies. These can be found within the Statement of Accounts.

Barnet has an ambitious capital investment strategy. The capital programme anticipates investment of more than £1.24bn over the term of the Barnet 2024 strategy. This is summarised in the following table, with full detail included with the council’s accounts.

Theme Committee	2020-21	2021-22	2022-23	2023-24	2024-25	Total
	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	6,289	4,799	4,060	4,130	2,974	22,252
Brent Cross	140,861	131,773	50,302	2,403	0	325,339
Children, Education & Safeguarding	14,347	33,073	3,114	180	0	50,715
Environment	34,527	18,134	7,643	7,483	6,370	74,157
Housing and Growth Committee	116,062	140,126	66,927	61,318	26,673	411,105
Policy & Resources	5,695	23,908	600	600	600	31,403
Total - General Fund	317,781	351,813	132,647	76,114	36,617	914,972
Housing Revenue Account	62,044	98,907	64,952	52,142	46,494	324,538
Total - all services	379,825	450,720	197,598	128,256	83,111	1,239,510

4. Capital Financing

As mentioned in the previous sections, the council’s Capital programme is dynamic and will develop over time; based on priority need and resource availability. For example, CIL funding will be further enabled in future years, as council services communicate with external developers for increased contributions towards infrastructural growth around the local area.

The financing of the capital programme set out in section 3 is summarised as follows:

Theme Committee	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing	Total
	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	16,113	530	90	0	4,440	1,079	22,252
Brent Cross	307,522	0	900	0	0	16,917	325,339
Children, Education & Safeguarding	42,952	2,004	599	0	497	4,663	50,715
Environment	2,953	4,387	2,405	440	12,000	51,973	74,157
Housing and Growth Committee	50,253	11,535	16,125	491	15,746	316,956	411,106
Policy & Resources	50	0	4,269	0	5,000	22,084	31,403
Total - General Fund	419,843	18,456	24,388	931	37,683	413,671	914,972
Housing Revenue Account	20,280	0	5,866	112,628	0	185,764	324,538
Total - all services	440,123	18,456	30,254	113,559	37,683	599,435	1,239,510

The council seeks to maximise external funding opportunities, such as grants or section 106, and limiting internal sources, such as revenue funding. Capital funding sources are described below.

External Capital Grants - Grant funding is one of the largest sources of financing for the Capital Programme. Most grants are awarded by Central Government departments, but some are received from external bodies, including The Lottery Fund or Sport England. Grants can be specific to a scheme, have conditions attached (such as time and criteria restrictions), or for general use.

Capital receipts - The income received over the value of £10,000 from the disposal of Fixed Assets or the repayment of loans for capital purposes is defined as a capital receipt. They can normally only be used to fund capital expenditure or repay debt. Some capital receipts have additional restrictions on their use. The council seeks to obtain the highest possible receipt achievable from each disposal after considering wider community or service benefits. The council ring-fences receipts generated from the disposal of HRA assets to fund HRA projects.

Section 106 (s106) and Community Infrastructure Levy (CIL)

Planning Obligations, commonly referred to as Section 106 agreements, are used to mitigate the impact of unacceptable developments, making them acceptable in planning terms. Section 106 agreements can require the developer to pay money to the council, to address these impacts. For example, by providing funding to mitigate parking or highways

impacts. Community Infrastructure Levy is a fixed charge levied on new development to fund infrastructure.

The money can be used to support development by funding infrastructure that the council, local community, and neighbourhoods want.

Private finance initiative (PFI) / Public private partnerships (PPP)

The council makes use of additional Government support through PFI and PPP and has dedicated resources to manage schemes that are funded via this source. The council currently has a street lighting programme that is funded this way.

Borrowing (known as prudential borrowing)

The council can determine the level of its borrowing for capital financing purposes, based upon its own views regarding; the affordability, prudence and sustainability of that borrowing, in line with the CIPFA Prudential Code for Capital Finance. Borrowing levels for the Capital Programme are therefore, constrained by this assessment and by the availability of the revenue budget to meet the cost of this borrowing which is built into the council's Medium-Term Financial Strategy (MTFS).

Revenue Funding - The council can use revenue resources to fund capital projects on a direct basis. However, given the pressures on the revenue budget of the council, it is unlikely that the council will choose to undertake this method of funding if other sources are available.

5. Governance

Oversight and decision making

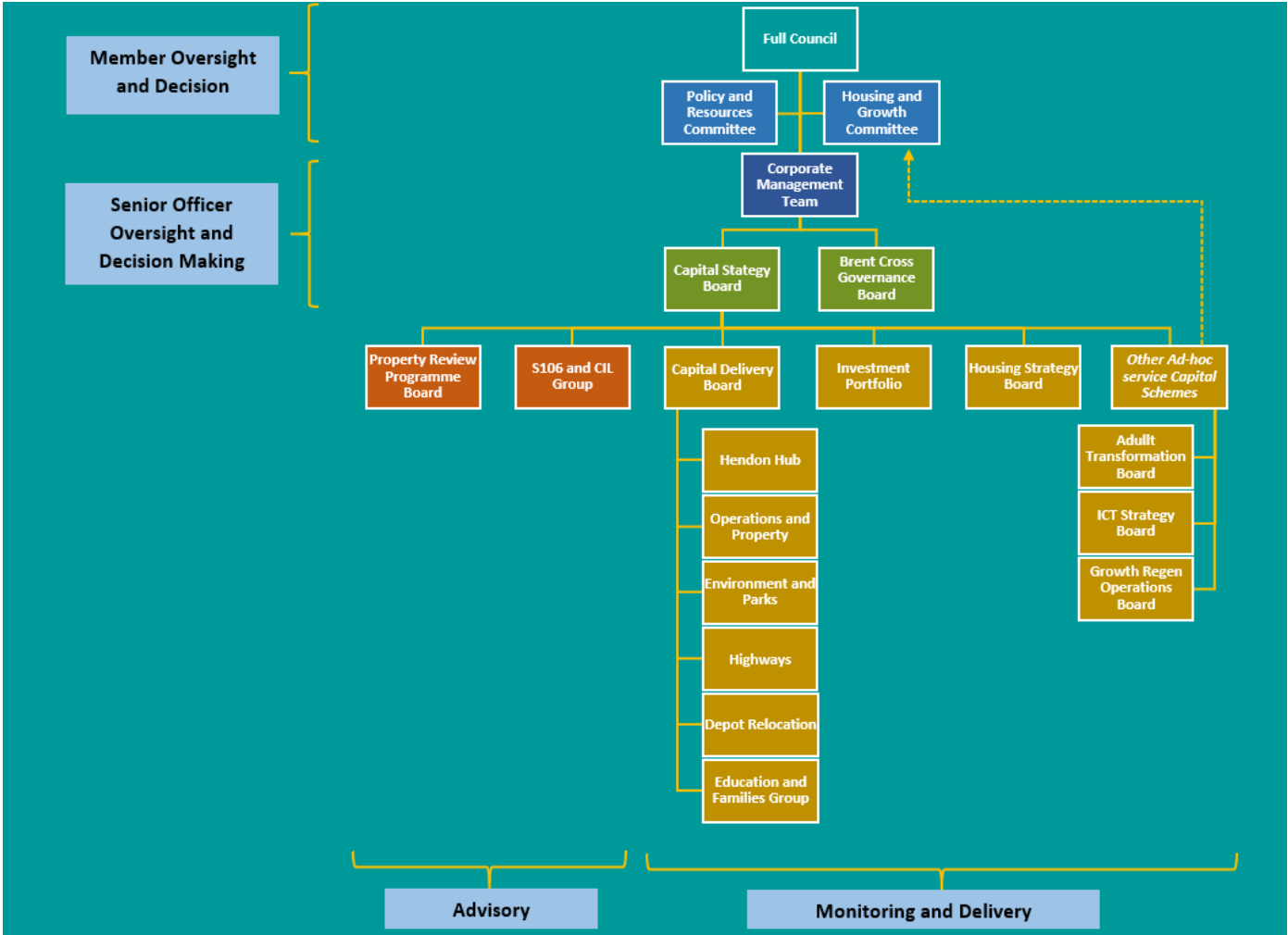
The Capital Strategy Board (CSB) has oversight of the council's capital programme. The CSB is an officer body with a remit to discuss capital strategy at a senior director cross cutting level. It takes any decision-making power from the delegated authority of officers attending as set out in the Financial Regulations and the council's Constitution. It makes decisions solely in accordance with the existing priorities agreed in the budgetary framework. It also ensures that necessary consultation is carried out with the council Management Team (CMT) and (P&R) and relevant directors as part of the decision-making process. Any decision or policy that is outside the agreed budget or policy framework is referred to P&R Committee and/or council in accordance with the Constitution.

The role of the Capital Strategy Board (CSB) is as follows:

- lead on the development and maintenance of a Capital Strategy that is consistent with council priorities;
- identify and monitor the resources available to fund the capital programme ensuring all approved schemes are fully funded;
- within this framework, develop and manage the Capital Programme; and,
- monitor the progress of the capital programme and key variances between plans and performance.

The CSB reports to the Council Management Team. Decisions are recommended to Policy & Resource Committee who are responsible for strategic policy, finance and corporate risk management including recommending the Capital and Revenue Budget, Medium Term Financial Strategy and Corporate Plan to Full Council.

An overview of the CSB’s governance role and its place in the council’s structure is provided in the below diagram:



Additions to the Capital Programme

Throughout the financial year, business areas put forward proposals for new projects that are required to meet the needs of their services for consideration at the Capital Strategy Board.

Service areas must ensure that proposed additions to the Capital Programme go through the following vital steps to ensure their programmes can be presented and approved at Capital Strategy Board.

Business cases

Prior to being presented at CSB, it is essential, especially for large infrastructural projects, that all proposed schemes requiring capital investment prepare a Strategic Outline Case (SOC). There are some council schemes which may not need to do so, as they are of a reactive nature. For example, urgent maintenance and improvements to Care Homes or Borough Highways. For all other Capital Investment, an SOC should be prepared.

Property Review Board

Preparation of Strategic Outline Cases and presentation at the Property Review Board (PRB). This will ensure that:

- There is advanced knowledge of potential Capital investment;
- Communication across the appropriate channels;
- PRB aims to determine best use of assets, property opportunities, endorsing the use of resources or the re-purposing of existing assets.
- Improve the discipline of including proposed additions into the CSB Forward Plan, having already produced documentation which has been reviewed and overseen.

CIL/S106 Review Board

Advanced knowledge of programmes and inclusion into the IDP is crucial. This will enable council services to use the IDP to search for external opportunities for funding. This includes discussions with external developers for additional CIL/S106.

There is a quarterly CIL/S106 board, which is a forum for service areas to request CIL/S106 funding for strategic infrastructural projects. The councils' CIL resources are increasing, as planning permissions that are CIL liable are developed and CIL contributions are paid. The council is also reviewing its CIL rate which, if it come into effect would increase the CIL payable on residential development by circa 50%.

Capital Strategy Board

Once a scheme has gone through the appropriate channels, it can be included onto the CSB Forward Plan. This will provide board members knowledge that a bid will be presented, potential well in advance. Significantly, CMT members will then have ample time to review the SOC's and contest the viability, risk, and potential of Capital Investments.

CSB can also approve CIL/S106 Revenue funding. to aid the development of Strategic Outline Cases before the Capital programmes progress.

Service Areas will include a bid form to supporting Capital additions. This should fulfil the following minimum information requirements:

- Description of the scheme,
- The estimated financial implications, both capital and revenue,
- The expected outputs, outcomes, and contribution to the council's Priorities,
- Risk assessment and appraisal with potential mitigations, and
- Any urgency considerations (e.g. statutory requirements or health and safety issues).

Service areas should also consider the opportunity cost of pursuing a scheme as a key consideration within their bid forms, especially for schemes involving property.

Business cases are scrutinised by the Capital Strategy Board where representatives will discuss and appraise the schemes based on reference to the capital strategy, corporate priorities, and evaluation criteria contained within the capital bid form. Recommendations are then put to CMT for consideration.

These proposals along with the officer approved Capital Programme are then presented as part of the Budget Report to Policy & Resources Committee each quarter, with the February Budget referred to Full Council for approval; thereby setting the full capital programme for future years.

Schemes that have not been recommended for prioritisation for use of strategic CIL from CSB, can be notified to area committees through the area representatives and may be considered as part of prioritisation of the Neighbourhood Portion of CIL expenditure. The budgets for Area committees are currently set at £150k per year for each committee.

Monitoring and Reviewing the Capital Programme

The decision-making framework and monitoring arrangements support effective delivery of the programme by ensuring projects are and continue to be realistic, not only financially but also regarding timescales for delivery and benefits realisation. Quarterly reports are developed based on the outcome of reviews at Finance Business Partner level and additional review and challenge at the Capital Strategy Board. The reports are scrutinised by elected members through the Financial Performance & Contracts Committee and provide a basis for the CSB to understand and address risks, and change forecasts where appropriate.

Changes to the Capital Programme

Any slippages or accelerated spending or deletions to the capital programme are approved by the Policy and Resources Committee.

a) Deletions

Regular formal challenge of capital schemes is provided throughout the capital programme from multiple sources such as, Finance Business Partners (FBPs) and CSB members.

Scrutiny is applied when expenditure has not yet been incurred or is lower than the anticipated profile of payments. Consequently, deletions are identified which remove projects which are recognised as no longer being required. Removing unnecessarily planned capital expenditure not only reduces the revenue requirement but also supports good financial management in accurately forecasting project costs and reducing slippage.

b) Slippage & Accelerated Spend

In addition to the process of challenge of continued inclusion within the capital programme, scrutiny by FBPs or CSB members has been provided to the profiling assumptions of every scheme. As major capital works can span many financial years, there is a need to plan over a longer time horizon. Expanding the planning period enables existing schemes to spread the cost over a more reasonable delivery period.

6. Treasury Management

The council's Treasury Management Strategy supports the Capital Investment Strategy by ensuring that the council's capital investment and associated borrowing is financially sustainable. It includes:

- New borrowing requirements and debt management arrangements,
- A Minimum Revenue Provision Policy Statement,
- The Annual Investment Strategy,
- The Treasury Management Policy Statement, and
- Prudential Indicators for Capital and Treasury Management.

Capital Financing Requirement

This council's capital expenditure plans are set out in section 3, with section 4 showing how this will be financed, including the amounts that need to be financed by borrowing. Expenditure which is financed by borrowing (be it internal or external) gives rise to an increase in the council's Capital Financing Requirement (CFR). The CFR is therefore a measure of the council's indebtedness and represents its underlying borrowing need; it will increase with unfunded capital expenditure and decrease through the application of revenue resources to fund the borrowing (MRP).

The table shows external debt projections (the treasury management operations) against the underlying capital borrowing need (the Capital Financing Requirement):

Capital Financing Requirement £'000	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
CFR – non housing	392,264	528,628	673,268	729,159	787,994	811,864
CFR – housing	212,807	238,959	285,140	329,888	367,434	398,572
Total CFR	605,071	767,587	958,408	1,059,047	1,155,428	1,210,436
Movement in CFR	57,612	150,106	175,860	83,278	78,659	36,961
Movement in CFR represented by						
Financing need for the year	70,376	162,516	190,820	100,638	96,401	55,008
Less MRP and other financing movements	-12,764	-12,410	-14,961	-17,361	-17,742	-18,047
Movement in CFR	57,612	150,106	175,860	83,278	78,659	36,961

The CFR distinguishes between the amounts relating to the Housing Revenue Account (HRA) and those that do not. This reflects the statutory requirement for the HRA to be a ring-fenced account that is self-sufficient and does not subsidise nor is subsidised by other council financing arrangements.

Borrowing Activity

The council's forward projections for borrowing are summarised below. The table shows the actual external debt against the CFR, highlighting any over or under borrowing.

External Debt £'000	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Debt at 1 April	352,080	387,080	537,080	737,080	867,080	977,080
Actual / Expected change in Debt	35,000	150,000	200,000	130,000	110,000	90,000
Other long-term liabilities (OLTL)	14,319	13,834	13,461	13,088	12,715	12,342
Expected change in OLTL	-485	-373	-373	-373	-373	-373
Actual gross debt at 31 March	400,914	550,541	750,168	879,795	989,422	1,079,049
The Capital Financing Requirement	605,071	767,587	958,408	1,059,047	1,155,428	1,210,436
Under / (over) borrowing	204,157	217,046	208,240	179,252	166,006	131,387

As part of ensuring the financial sustainability of the council and its investment the council sets a series of prudential indicators, including limits on levels of borrowing.

The operational boundary – This is the limit beyond which external debt is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt and the ability to fund “under borrowing” by other cash resources. The limits below are based on projected CFR with a reduction of £100 million to reflect retained reserves.

Operational boundary £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Debt	387,080	639,242	845,320	946,332	1,043,086	1,098,467
Other long term liabilities	13,834	13,461	13,088	12,715	12,342	11,969
Total	400,914	652,703	858,408	959,047	1,055,428	1,110,436

The authorised limit for external debt represents the maximum level of external borrowing. It reflects the level of external debt that could be afforded in the short term but may not be sustainable in the longer term. The authorised limit is presented to Full Council for consideration and approval, as part of the Treasury Management Strategy Statement.

Authorised limit £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Debt	387,080	739,242	944,574	1,045,586	1,142,340	1,197,721
Other long term liabilities	13,834	20,601	18,088	17,715	17,342	16,969
Total	400,914	759,843	962,662	1,063,301	1,159,682	1,214,690

HRA Debt Limit

Until October 2018, the council was limited to a maximum HRA CFR through the HRA self-financing regime. This limit was £240.043 million. The council has now set a voluntary limit of £350 million.

HRA Debt Limit £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
HRA debt cap	240,043	350,000	350,000	350,000	350,000	350,000
HRA CFR	212,807	243,982	285,140	329,888	367,434	398,572
HRA headroom	27,236	106,018	64,860	20,112	-17,434	-48,572

Minimum Revenue Provision

The Minimum Revenue Provision (MRP) is an annual charge to the revenue accounts that is applied to reduce the council's Capital Financing Requirement (CFR). The council is required to determine a methodology that represents a prudent and sustainable reduction in the CFR over the life of which the assets are utilised. This is set out in the MRP Policy Statement, which is included within the Treasury Management Strategy Statement. Key features are:

- For any capital expenditure incurred prior to 1 April 2008 or financed from supported borrowing, the Authority will be charging MRP over 50 years on an annuity basis.
- For any capital expenditure carried out after 1 April 2008 being financed by unsupported borrowing the Authority will be adopting the asset life method. This is where MRP will be based on the capital expenditure divided by a determined asset life or profile of benefits to give annual instalments. The annual instalment may be calculated by the equal instalment method, annuity method or other methods as justified by the circumstances of the case at the discretion of the s151 Officer. With effect from 1 April 2020 all repayments will be calculated on an annuity basis.
- The annuity method has the advantage of linking MRP to the flow of benefits from an asset where the benefits are expected to increase in later years and is particularly relevant in connection with projects promoting regeneration or administrative efficiencies or schemes where revenues will increase over time.
- There is no requirement on the HRA to make a minimum revenue provision as this is expected to be met by the depreciation charge. However, the council is currently applying transitional arrangements that substitute depreciation for Major Repairs Allowance (MRA) estimate.
- MHCLG Guidance also allows local authorities to choose to charge more MRP than they consider prudent in any given year via a Voluntary Revenue Provision (VRP). If it does so, this will be disclosed in the Authority's Statement of Accounts.

7. Strategic Asset Management and Disposal Plans

The council holds property to sustain and support its corporate objectives as set out in the Corporate Plan, and other strategies. At the last valuation date, the council's property portfolio's estimated value was £1.696bn. The aim of the Strategic Asset Management Plan is to set out the council's vision, aspirations and objectives for its land and property assets portfolio, and to outline a long-term plan for how it intends to achieve these outcomes.

The Strategic Asset Management Plan is a key corporate strategic tool which sets out the London Borough of Barnet's property objectives, focussing on how the council intends to utilise its asset base to deliver its Corporate Plan.

The objectives of the Strategic Asset Management Plan are to:

- Articulate a vision for council land and property assets over the next five years in support of the council's objectives.
- Set out a strategic approach in respect of the council's land and property assets so the portfolio is managed holistically rather than considering assets in isolation.
- Shape the council's operational estate to optimise service provision and meet the needs of customers.
- Ensure that the procurement of works for buildings meets sustainable design criteria and those buildings are maintained and managed for maximum energy and resource efficiency.
- Support longer term regeneration and growth by preparing business cases for retaining, acquiring or disposing of assets ensuring best consideration is achieved and where relevant community and social value is taken into consideration.
- Provide a framework against which strategies for council assets such as highways, housing and parks can be developed.
- Develop an approach that maximises letting income and where relevant, this should be balanced against community or social value and;
- Achieve efficiencies by sharing assets across the public sector.

The council's Strategic Asset Management Plan was last drafted in 2014. The council is currently undertaking a detailed and comprehensive review of its asset portfolio as renewing the Strategic Asset Management Plan to meet the needs of Barnet 2024. This includes engaging the service of property professionals to assist the council in reviewing its asset portfolio, their current utilisation and asset potential.

The Strategic Asset Management Plan will be republished as an Asset Management Plan focussing on 5-year plan for assets with the Long term strategy for asset utilisation included in the Infrastructure Delivery Plan.

Infrastructure Delivery Plan

The council expects 46,000 new homes to be developed within the borough within the next 15 years and needs to ensure that the appropriate infrastructure is in place to support the growth.

- The council is developing its Infrastructure Delivery Plan which sets out the identified requirements expected in terms of infrastructure delivery, to meet the expected growth across the borough.
- The plan will be utilised to prioritise future capital projects and to identify opportunities to deliver maximum benefit from the resources available.
- The plan will also be utilised to assist in discussions with developers to evidence the requirement for contributions such as S106.
- Prioritised schemes from the Infrastructure delivery plan will be developed as part of the council's Capital Delivery Plan.

Development Pipeline

Many assets owned by the council do not currently maximise the potential of the land upon which they are built. Such assets generally offer the potential for redevelopment of the land to provide a mixture of uses.

The council's Housing Strategy 2019-2024 sets out the intent to deliver homes that people can afford by increasing housing supply, regeneration, and growth. The strategy sets out how a continuing pipeline of developing on council Land will secure a range of tenures, including mixed tenure housing with affordable homes funded by private sales, new affordable homes to rent on existing council housing land, extra care and wheelchair accessible homes to reduce demand for care, and private housing for rent.

8. Commercial & Investment Strategy

As part of the council's financial resilience agenda, the council intends to invest in and develop a portfolio of assets which provide a commercial return through rental income and/or capital appreciation. The council has therefore established a Strategic Opportunities Fund of £26.35m to enable strategic purchases which will generate a return to the council.

In advance of entering any such investment the council will explicitly assess the risk of any loss which will make clear:

1. The assessment of the market within which it is competing;
2. The nature of that competition the future expected evolution of the market;
3. Any barriers to entry and exit of the market and any ongoing investment requirements;
4. The use of external advisors, explicitly:
 - a. Treasury Management advisors;
 - b. Property Investment advisors – Red Book valuation & Ancillary valuations;
 - c. Income & Lease risk assessment;
 - d. Further specialist advisors – Market and Competitor assessments, Full Structural Buildings Survey, Vendor assessment & rationale for disposal;
 - e. Specialist advisors to support s151 assessment of the potential investment.
5. The management arrangements for the use of external advisors;
6. The credit ratings issued by the credit rating agencies employed where this is relevant, the frequency with which these are monitored and what action is to be taken should these ratings change;
7. The further sources of information used to assess and monitor the risk.

The council will adopt a balanced portfolio approach to investment, management and turnover of properties in order to ensure risk is balanced across its investments. This will consider the type of properties acquired and their location.

9. Risk Identification and Management

The major risks concerning the Capital Programme are around funding of the current and future projects, variations in the cost from agreed budgets and the projects not delivering the planned outcomes. These risks are minimised by the processes that have been incorporated into the council's normal practices.

Funding – All projects included within the Programme are fully funded. Where external sources of funding are being used, these will only be relied upon when the council is in receipt of funding agreements or where the funds are received in advance. Where conditions apply, careful monitoring will be in place to ensure the terms are met to prevent possible loss. Where borrowing is required, the revenue costs will be built into the MTFS.

Cost Variation – These fall into two categories;

- a. Where the timing of expenditure changes from the budget set; This may result in a change to the borrowing profile of the council and therefore have revenue implications. It may also affect the overall outcome of the project. Delays may require value engineering decisions to ensure the project can be completed or adjustments to benefits delivered.
- b. Where the overall cost of the project changes from the approved budget, Managers are required to ensure adequate budget is in place prior to the commencement of projects. Budget should include a contingency sum to allow for possible anticipated variations where prices are not fixed with contractors.

Careful monitoring and timely reporting is required to reduce the effects of cost variations. Budgets will be re-profiled to ensure timing changes are captured. Managers are required to identify alternative funding sources where overall cost variations occur during the delivery, to contain them before sums are committed.

Delivery of Outcomes – Outcomes must be measured and compared against original objectives to ensure value for money and to reduce risk. Objectives fall broadly into three main categories:

- c. **To support core service delivery** - Risk may increase if project delays cause disruption to the service and require interim solutions, with both financial and non-financial consequences. The Capital Strategy Board will meet regularly throughout the year to discuss progress on projects and make decisions to minimise risk.
- d. **To produce savings** - If planned savings are not produced from the investment, the revenue budgets may have a shortfall which will have to be addressed. It is therefore essential to carry out careful evaluation and approval of business cases and financial models, prior to the projects commencing.
- e. **To generate income or economic development** - Investment on projects whose primary aim is income generation. Investment portfolio's will be balanced to reduce impact of market changes in an individual sector.

10. Knowledge and Skills

The council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions. The council also has a training and development programme to support staff to study towards relevant professional qualifications.

Where council staff do not have the knowledge and skills required, use is made of external advisers and consultants that are specialists in their field. This approach ensures that the council has ready access to knowledge and skills commensurate with its ambition and risk appetite.

Member training was undertaken as part of the induction programme following the last local elections and commencement of current member's term, with training and advice provided to relevant cabinet portfolio members as necessary.

Appendix K1

London Borough of Barnet

Treasury Management Strategy Statement

1 April 2021 to 31 March 2022

Minimum Revenue Provision Policy Statement
and Annual Investment Strategy

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1. INTRODUCTION

1.1 Background

The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer-term cash flow planning, to ensure that the Council can meet its capital spending obligations. This management of longer-term cash may involve arranging long or short-term loans, or using longer-term cash flow surpluses. On occasion, when it is prudent and economic, any debt previously drawn may be restructured to meet Council risk or cost objectives.

The contribution the treasury management function makes to the authority is critical, as the balance of debt and investment operations ensure liquidity or the ability to meet spending commitments as they fall due, either on day-to-day revenue or for larger capital projects. The treasury operations will see a balance of the interest costs of debt and the investment income arising from cash deposits affecting the available budget. Since cash balances generally result from reserves and balances, it is paramount to ensure adequate security of the sums invested, as a loss of principal will in effect result in a loss to the General Fund Balance.

CIPFA defines treasury management as:

"The management of the local authority's borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

This authority has not engaged in any commercial investments and has no non-treasury investments. However, the Council has entered into lending activity to support its priorities and the borrowing required to support this lending activity is included within this statement as is the income generated. Further details are given in section 1.7.

1.2 Reporting requirements

1.2.1 Capital Strategy

The CIPFA 2017 Prudential and Treasury Management Codes require all local authorities to prepare a capital strategy report which will provide the following:

- a high-level long-term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
- an overview of how the associated risk is managed
- the implications for future financial sustainability

The aim of this capital strategy, which is a separate document, is to ensure that all elected members on the full council fully understand the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite.

1.2.2 Treasury Management reporting

The Council is currently required to receive and approve, as a minimum, three main treasury reports each year, which incorporate a variety of policies, estimates and actuals.

- a. **Prudential and treasury indicators and treasury strategy** (this report) - The first, and most important report is forward looking and covers:
 - the capital plans, (including prudential indicators);
 - a minimum revenue provision (MRP) policy, (how residual capital expenditure is charged to revenue over time);
 - the treasury management strategy, (how the investments and borrowings are to be organised), including treasury indicators; and
 - an investment strategy, (the parameters on how investments are to be managed).
- b. **A mid-year treasury management report** – This is primarily a progress report and will update members on the capital position, amending prudential indicators as necessary, and whether any policies require revision.
- c. **An annual treasury report** – This is a backward looking review document and provides details of a selection of actual prudential and treasury indicators and actual treasury operations compared to the estimates within the strategy.

Scrutiny

The above reports are required to be adequately scrutinised before being recommended to the Council. This role is undertaken by the Policy and Resources Committee.

1.3 Treasury Management Strategy for 2021/22

The strategy for 2020/21 covers two main areas:

Capital issues

- the capital expenditure plans and the associated prudential indicators;
- the minimum revenue provision (MRP) policy.

Treasury management issues

- the current treasury position;
- treasury indicators which limit the treasury risk and activities of the Council;
- prospects for interest rates;
- the borrowing strategy;
- policy on borrowing in advance of need;
- debt rescheduling;
- the investment strategy;
- creditworthiness policy; and
- the policy on use of external service providers.

These elements cover the requirements of the Local Government Act 2003, the CIPFA Prudential Code, MHCLG MRP Guidance, the CIPFA Treasury Management Code and MHCLG Investment Guidance.

1.4 Training

The CIPFA Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny. Members of the Policy and Resources Committee undertook training on 23 October 2018. Further training will be arranged for Members in 2021. The training needs of treasury management officers are periodically reviewed. Treasury officers attended at least one training event organised by Link Asset Services in the last 12 months.

1.5 Treasury management consultants

The Council uses Link Asset Services, Treasury solutions as its external treasury management advisors.

The Council recognises that responsibility for treasury management decisions remains with the organisation. All decisions will be undertaken with regards to all available information, including, our treasury advisers.

It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are agreed and documented, and subjected to regular review.

1.6 Purpose

The purpose of this Treasury Management Strategy Statement is to seek approval for:

- Treasury Management Strategy for 2021/22;
- Annual Investment Strategy for 2021/22;
- Prudential Indicators for, 2021/22 to 2024/25;
- MRP statement (see Appendix para 5.1.1).

1.7 Highlights of TMSS

In this section the key issues discussed in the TMSS are highlighted:

- Forecasts and indicators within the TMSS have been extended from three to four years to be consistent with capital planning.
- In the four years from 1 April 2021 gross capital expenditure is forecast at £1240.3m, of which the debt funded element is £605m. The major capital projects are Brent Cross (£325 m of which 90% is grant funded), loans to Open Door Homes (£204m) and various HRA projects (£324m).
- The impact of the capital expenditure (and other adjustments) is to increase forecast gross debt (including leases) from £397m at 1 April 2020 to £1076m at 31 March 2025.
- The authorised borrowing limit for 2021-22 is set at £962m based on forecast CFR. Projected debt 31 March 2022 is £747m
- During the current year no new debt or loans has been taken out to 31 December 2020. It is likely new borrowing will be taken out by year end. The current 50 yr PWLB rate is 1.5%.

- Following a consultation the government has decreased the margin on PWLB lending by 100 bps to 0.8% above the equivalent government gilt yield. It is no longer possible to borrow PWLB “purely for yield”. Opportunities to borrow below PWLB elsewhere are no longer feasible given this rate decrease. Short-term local authority borrowing remains available at less than 0.5% for 3-6 months. The projection of the cost of additional debt is based on a gradual increase of PWLB borrowing from 1.5% to 1.6% over the next four years.
- With Government gilt rates remaining around historic lows, where there is certainly of capital plans, it still makes sense to consider long term borrowing to avoid interest uncertainty.
- Although the gross non-HRA interest costs is forecast to increase from £5.4m in 2020-21 to £11.76m in 2024-25, this is offset by a larger increase in interest income from £3.2m to £10m, mainly income from loans to Open Door, Brent Cross and Saracens. In the same period the MRP charge is expected to increase by £6.1m (plus 68%). For HRA, debt interest costs are projected to increase from £7.6m to £11.32m.
- The HRA debt cap of £350 million is projected to be breached in 2022-23 and beyond. This will require either a change in plans or an increase in the debt limit.
- Open Door Homes (ODH) concerning their desire for flexibility in the drawdown and repayment of debt. Any penalties due to the early retirement of PWLB debt will be a liability from ODH. ODH’s borrowing requirement of £220 million (including current years) is a high proportion of the overall projected increase in debt and the Council will seek to lock in long term borrowing, where possible, consistent with offering ODH penalty free flexible borrowing.
- Any Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism. Any advance funding will not exceed more than 12 months capital expenditure plans.
- There are no changes in the investment policy or available opportunities. It remains the intention to carry minimal cash balances consistent with maintaining liquidity except where a decision is made to borrow in advance of capital expenditure.

1.8 Recommendation with TMSS

Within the TMSS there are the following recommendations.

2.1 - Capital expenditure plans.

2.2 - Capital Financing Requirements (CFR)

2.3 - MRP policy statement

3.2 - Authorised debt limit

4.4 - Maximum sums invested more than 12 months (£25 million)

5.3 - Investment policy.

2 THE CAPITAL PRUDENTIAL INDICATORS 2021/22 – 2024/25

The Council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in the prudential indicators, which are designed to assist members' overview and confirm capital expenditure plans.

2.1 Capital expenditure

This prudential indicator is a summary of the Council's capital expenditure plans, both those agreed previously, and those forming part of this budget cycle. Members are asked to approve the capital expenditure forecasts:

Capital expenditure £'000	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Non-HRA	219,994	318,538	348,413	135,647	76,614	36,617
HRA	54,734	62,289	98,662	64,952	52,142	46,494
Total	274,728	380,827	447,074	200,598	128,756	83,111

Details of the various capital projects are contained within the capital strategy. The most significant capital spends in the current and next four years (aggregate £1,240m) are:

Brent Cross - £325m, of which £307m is grant funded, with £18m of debt funding.

Open Door Loans - £205m , of which £190m is debt funded.

HRA – various projects totalling £325m of which £186m is debt funded.

Other long-term liabilities - The above financing need excludes other long-term liabilities, such as PFI and leasing arrangements that already include borrowing instruments.

The table below summarises the above capital expenditure plans and how these plans are being financed by capital or revenue resources. Any shortfall of resources results in a funding borrowing need.

Financing of capital expenditure	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Capital receipts	38,592	16,623	9,631	4,000	-	-
Capital grants	127,952	170,524	214,384	75,756	17,759	12,747
Capital reserves	37,808	31,164	32,239	20,204	14,596	15,356
Revenue	12,764	9,009	12,033	14,153	14,703	15,153
Total Financing	217,116	227,320	268,287	114,113	47,058	43,256
Net capital financing need for the year	57,612	153,507	178,787	86,485	81,698	39,855

The value of capital expenditure above includes planned loans to TBG Open Door Homes, Brent Cross Project and Saracens Rugby Club. As detailed in section 3.1, the impact of the capital programme (and other adjustments) is to increase gross debt from £398m at 1 April 2020 to £1076m at 31 March 2025.

2.2 The Council's borrowing need (the Capital Financing Requirement)

The second prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is simply the total historic outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of the Council's indebtedness and so its underlying borrowing need. Any capital expenditure above, which has not immediately been paid for through a revenue or capital resource, will increase the CFR.

The CFR does not increase indefinitely, as the minimum revenue provision (MRP) is a statutory annual revenue charge which broadly reduces the indebtedness in line with each assets life, and so charges the economic consumption of capital assets as they are used.

The CFR includes any other long-term liabilities (e.g. PFI schemes, finance leases). Whilst these increase the CFR, and therefore the Council's borrowing requirement, these types of scheme include a borrowing facility by the PFI, PPP lease provider and so the Council is not required to separately borrow for these schemes. The Council currently has £15.5 million of such schemes within the CFR.

The Council is asked to approve the CFR projections below:

£'000	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Capital Financing Requirement						
CFR – non housing	392,264	528,628	673,268	729,159	787,994	811,864
CFR – housing	212,807	238,959	285,140	329,888	367,434	398,572
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Movement in CFR	57,612	153,507	178,788	86,486	81,698	39,855
Movement in CFR represented by						
Financing need for the year	70,376	162,516	190,820	100,638	96,401	55,008
Less MRP and other financing movements	-12,764	-9,009	-12,033	-14,153	-14,703	-15,153
Movement in CFR	57,612	153,507	178,788	86,486	81,698	39,855

2.3 Minimum revenue provision (MRP) policy statement

The Council is required to pay off an element of the accumulated General Fund capital spend each year (the CFR) through a revenue charge (the minimum revenue provision - MRP), although it is also allowed to undertake additional voluntary payments if required (voluntary revenue provision - VRP).

MHCLG regulations have been issued which require the full Council to approve **an MRP Statement** in advance of each year. A variety of options are provided to councils, so long as there is a prudent provision. The Council is recommended to approve the following MRP Statement:

1.1. It is proposed that the Council approves the amended Minimum Revenue Provision (MRP) policy for 2020/21 as follows:

The MRP charge for capital expenditure incurred before 1 April 2008 (prior to the introduction of the Prudential Code), or which has subsequently been financed by supported borrowing (i.e. where the Council may be in receipt of Government resources to meet financing costs), will be based on an annuity basis. The opening balance on which the MRP is calculated has been adjusted as per the 2003 regulations

For any capital expenditure carried out after 1 April 2008 being financed by unsupported borrowing the Authority will be adopting the asset life method (option 3). This is where MRP will be based on the capital expenditure divided by a determined asset life or profile of benefits to give annual instalments. The annual instalment may be calculated by the equal instalment method, annuity method or other methods as justified by the circumstances of the case at the discretion of the s151 Officer. With effect from 1 April 2020 all repayments will be calculated on an annuity basis.

Estimated life periods will be determined under delegated powers. To the extent that expenditure is not on the creation of an asset and is of a type that is subject to estimated life periods that are referred to in the Guidance, these periods will generally be adopted by the Authority. However, the Authority reserves the right to determine useful life periods and prudent MRP in exceptional circumstances where the recommendations of the Guidance would not be appropriate.

The Authority will be proactive about what assets are financed via the unsupported route. Under the Asset Life Method, short life assets will incur a higher MRP than longer life assets. Therefore, it would be more beneficial to finance short life assets, e.g. vehicles and IT equipment, from capital receipts or from direct revenue financing of the Capital Programme rather than unsupported borrowing, hence minimising the MRP.

The interest rate to be used in the annuity calculations will be the PWLB annuity rate for a loan with a term equivalent to the estimated life of the asset as at 1st April 2020 for capital expenditure incurred prior to 2020/21 and the 1st April of the financial year in which the charge commences for subsequent capital expenditure

The Authority will treat the asset life as commencing in the year in which the asset first becomes operationally available. Noting that in accordance with the regulations the authority may postpone the beginning of the associated MRP until the financial year following the one in which the asset becomes operational, there will be an annual adjustment for Assets Under Construction

The amount of MRP chargeable relating to finance leases and PFI contracts will be calculated using the annuity method over the asset life/underlying benefit arising from the activity/assets to which the PFI contract relates or will be equal to the principal repayment over the contract period.

Voluntary repayment of debt - the Authority may make additional voluntary debt repayment provision from revenue or capital resources. If it does so, this will be disclosed in the Authority's Statement of Accounts. The Section 151 officer can then choose to offset previous years disclosed overpayments against the current year's prudent provision providing the amount charged is not less than zero.

Loans to Open Door – The Council has established a company to which it will be providing loans on a commercial basis. The cash advances will be used by the company to fund capital expenditure and should therefore be treated as capital expenditure and a loan to a third party. The Capital Financing Requirement (CFR) will increase by the amount of loans advanced and under the terms of contractual loan agreements are due to be returned in full by 2040, with interest paid. Once funds are returned to the Authority, the returned funds are classed as a capital receipt and are

offset against the CFR, which will reduce accordingly. In previous years it was not considered necessary to apply MRP on these loans as the funds will be returned in full. The policy was changed in 2019/20 to apply MRP to the loans as this was considered to meet the requirements of statutory guidance in light of the potential variability in the timing of loan repayments. Loan repayments will be available to offset future MRP charges.

Loans to third parties - where loans are made to other bodies for their capital expenditure, then the capital receipts generated by the annual repayments on those loans will be put aside to repay debt instead of charging MRP. However, if there is a risk during the term of the loan that collateral held as security is not sufficient to meet its obligations or there is a likelihood of default, a prudent MRP will commence as a charge to the Authority's revenue account.

Other methods to provide for MRP may occasionally be used in individual cases where this is consistent with the statutory duty to be prudent, as justified by the circumstances of the case, at the discretion of the Section 151 officer.

On an annual basis the Section 151 officer shall review the level of MRP to be charged, to determine if this is at a level which is considered prudent based on the Authority's individual circumstances at that time, taking into account medium / long term financial plans, current budgetary pressures, current and future capital expenditure plans, funding needs and any longer term transformational plans. Dependant on this review the Section 151 officer shall be able to adjust the MRP charge. The amount of MRP charged shall not be less than zero in any financial year.

3 BORROWING

The capital expenditure plans set out in Section 2 provide details of the service activity of the Council. The treasury management function ensures that the Council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet this service activity and the Council's capital strategy. This will involve both the organisation of the cash flow and, where capital plans require, the organisation of appropriate borrowing facilities. The strategy covers the relevant treasury / prudential indicators, the current and projected debt positions and the annual investment strategy.

3.1 Current portfolio position

The overall treasury management portfolio as at 31 March 2020 and for the position as at 31 December 2020 are shown below for both borrowing and investments.

	Investments and Borrowing			
	31.3.2020		31.12.2020	
	£'000	%	£'000	%
Treasury Investments				
Money Market Funds	60,285	56.2%	37,300	41.1%
Local Authorities	15,000	14.0%	10,000	11.0%
Banks UK	21,000	19.6%	35,000	38.5%
Banks Overseas	7,500	7.0%	5,000	5.5%
Other investments	3,505	3.3%	3,505	3.9%
Total treasury investments	107,290	100.0%	90,805	100.0%
Borrowing				
PWLB	321,580	83.1%	321,580	83.0%
Bank borrowing - LOBO's	62,500	16.1%	62,500	16.1%
Total long term debt	384,080		384,080	
Short-term local authority debt	0	0.0%	0	0.0%
Interest free loans	3,000		3,400	0.9%
Total Treasury Borrowing	387,080	99.2%	387,480	100.0%
Net Treasury Investments / (Borrowing)	-279,790		-296,675	
Other long term liabilities	-13,834		-13,834	
Net Investments / (borrowing)	-293,624		-310,509	

The Council's forward projections for borrowing are summarised below. The table shows the actual external debt, against the underlying capital borrowing need, (the Capital Financing Requirement - CFR), highlighting any over or under borrowing. Loan to Open Door or Brent Cross are not included within investments above.

£'000	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
External Debt						
Debt at 1 April	352,080	387,080	537,080	737,080	867,080	977,080
Actual / Expected change in Debt	35,000	150,000	200,000	130,000	110,000	90,000
Other long-term liabilities (OLTL)	14,319	13,834	13,461	13,088	12,715	12,342
Expected change in OLTL	-485	-373	-373	-373	-373	-373
Actual gross debt at 31 March	400,914	550,541	750,168	879,795	989,422	1,079,049
The Capital Financing Requirement	605,071	767,587	958,408	1,059,047	1,155,428	1,210,436
Under / (over) borrowing	204,157	217,046	208,240	179,252	166,006	131,387

Within the range of prudential indicators there are a number of key indicators to ensure that the Council operates its activities within well-defined limits. One of these is that the Council needs to ensure that its gross debt does not, except in the short term, exceed the actual or projected CFR. This allows some flexibility for limited early borrowing for future years, but ensures that borrowing is not undertaken for revenue or speculative purposes. Currently, gross debt is well below CFR and forecast to remain that way.

The Director of Resources reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes into account current commitments, existing plans, and the proposals in this budget report.

3.2 Treasury Indicators: limits to borrowing activity

The operational boundary. This is the limit beyond which external debt is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt and the ability to fund under-borrowing by other cash resources. The limits below are based on projected CFR with a reduction of £100 million to reflect retained reserves.

Operational boundary £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Debt	384,080	639,242	845,320	946,332	1,043,086	1,098,467
Other long term liabilities	13,834	13,461	13,088	12,715	12,342	11,969
Total	397,914	652,703	858,408	959,047	1,055,428	1,110,436

The authorised limit for external debt. This is a key prudential indicator and represents a control on the maximum level of borrowing. This represents a legal limit beyond which external debt is prohibited, and this limit needs to be set or revised by the full Council. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

1. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all councils' plans, or those of a specific council, although this power has not yet been exercised.
2. The Council is asked to approve the following authorised limit:

Authorised limit £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Debt	384,080	739,242	944,574	1,045,586	1,142,340	1,197,721
Other long term liabilities	13,834	20,601	18,088	17,715	17,342	16,969
Total	397,914	759,843	962,662	1,063,301	1,159,682	1,214,690

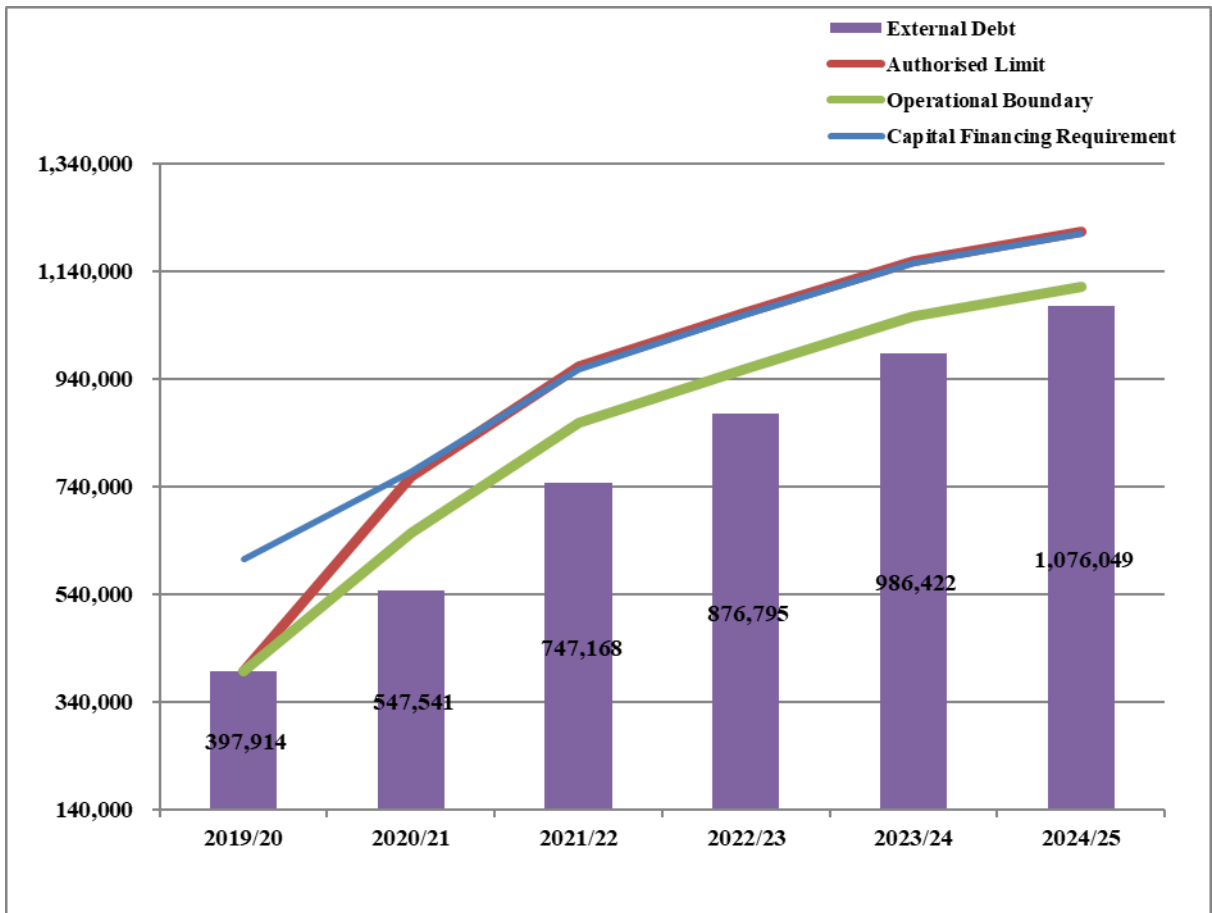
Until recently (October 2018), the Council was limited to a maximum HRA CFR through the HRA self-financing regime. This limit was £240.043 million. HRA has replaced this limit in their business plan with a voluntary limit of £350 million.

HRA Debt Limit £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
HRA debt cap	240,043	350,000	350,000	350,000	350,000	350,000
HRA CFR	212,807	243,982	285,140	329,888	367,434	398,572
HRA headroom	27,236	106,018	64,860	20,112	-17,434	-48,572

The HRA limit is projected to be exceeded in 2023-24 and beyond. Either spending plans will need to be reviewed or the cap increased.

The graph below illustrates the capital and borrowing position over the TMSS period.

London Borough of Barnet



3.3 Prospects for interest rates

Investment and borrowing rates

Investment and borrowing rates

- **Investment returns** are likely to remain exceptionally low during 2021/22 with little increase in the following two years.
- **Borrowing interest rates** fell to historically very low rates as a result of the COVID crisis and the quantitative easing operations of the Bank of England: indeed, gilt yields up to 6 years were negative during most of the first half of 20/21. The policy of avoiding new borrowing by running down spare cash balances has served local authorities well over the last few years. The unexpected increase of 100 bps in PWLB rates on top of the then current margin over gilt yields of 80 bps in October 2019, required an initial major rethink of local authority treasury management strategy and risk management. However, in March 2020, the Government started a consultation process for reviewing the margins over gilt rates for PWLB borrowing for different types of local authority capital expenditure. *(Please note that Link has concerns over this approach, as the fundamental principle of local authority borrowing is that borrowing is a treasury management activity and individual sums that are borrowed are not linked to specific capital projects.)* It also introduced the following rates for borrowing for different types of capital expenditure: -
 - **PWLB Standard Rate** is gilt plus 200 basis points (G+200bps)
 - **PWLB Certainty Rate** is gilt plus 180 basis points (G+180bps)
 - **PWLB HRA Standard Rate** is gilt plus 100 basis points (G+100bps)
 - **PWLB HRA Certainty Rate** is gilt plus 80bps (G+80bps)
 - **Local Infrastructure Rate** is gilt plus 60bps (G+60bps)
- As a consequence of these increases in margins, many local authorities decided to refrain from PWLB borrowing unless it was for HRA or local infrastructure financing, until such time as the review of margins was concluded.
- On 25.11.20, the Chancellor announced the conclusion to the review of margins over gilt yields for PWLB rates; the standard and certainty margins were reduced by 1% but a prohibition was introduced to deny access to borrowing from the PWLB for any local authority which had purchase of assets for yield in its three year capital programme. The new margins over gilt yields are as follows: -
 - **PWLB Standard Rate** is gilt plus 100 basis points (G+100bps)
 - **PWLB Certainty Rate** is gilt plus 80 basis points (G+80bps)
 - **PWLB HRA Standard Rate** is gilt plus 100 basis points (G+100bps)
 - **PWLB HRA Certainty Rate** is gilt plus 80bps (G+80bps)
 - **Local Infrastructure Rate** is gilt plus 60bps (G+60bps)
- **Borrowing for capital expenditure.** As Link's long-term forecast for Bank Rate is 2.00%, and all PWLB rates are under 2.00%, there is now value in borrowing from the PWLB for all types of capital expenditure for all maturity periods, especially as current rates are at historic lows. However, greater value can be obtained in borrowing for shorter maturity periods so the Council will assess its risk appetite in conjunction with budgetary pressures to reduce total interest costs.
- While this authority will not be able to avoid borrowing to finance new capital expenditure, to replace maturing debt and the rundown of reserves, there will be a cost of carry, (the difference between higher borrowing costs and lower investment

returns), to any new borrowing that causes a temporary increase in cash balances as this position will, most likely, incur a revenue cost.

3.4 Borrowing strategy

The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk is still an issue that needs to be considered.

A key determinant of the timing of borrowing is certainty over the scale and timing of the capital programme. Without this certainty, there is a reluctance to enter long-term borrowing.

Against this background and the risks within the economic forecast, caution will be adopted with the 2021/22 treasury operations. The Director of Resources will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances:

- if it was felt that there was a significant risk of a sharp FALL in borrowing rates, (e.g. due to a marked increase of risks around relapse into recession or of risks of deflation), then borrowing will be postponed or use make of short-term debt.
- if it was felt that there was a significant risk of a much sharper RISE in borrowing rates than that currently forecast, perhaps arising from an acceleration in the rate of increase in central rates in the USA and UK, an increase in world economic activity, or a sudden increase in inflation risks, then the portfolio position will be re-appraised. Most likely, fixed rate funding will be drawn whilst interest rates are lower than they are projected to be in the next few years.

Any decisions will be reported to the Policy and Resources Committee at the next available opportunity.

3.5 Policy on borrowing in advance of need

The Council will not borrow more than or in advance of its needs purely to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure that value for money can be demonstrated and that the Council can ensure the security of such funds. The above policy permits forward funding of capital expenditure provided that current debt is below CFR (and within approved limits) i.e. reserves and working capital are mitigating borrowing requirements. Any advance funding will not exceed more than 12 months capital expenditure plans.

Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

3.6 Debt rescheduling

Rescheduling of current PWLB borrowing is unlikely to occur as the 100 bps decrease in PWLB rates only applied to new borrowing rates and not to premature debt repayment rates.

The Council has Lender Option Borrower Option debt of £62.5 million due to mature between 2054 and 2076. These loans carry the right of the lenders to change the interest rates and of the Council to repay without cost. The current intention is that should a change in interest rate be proposed, that the Council will exercise the option to repay.

If rescheduling is undertaken, it will be reported to the Policy and Resources Committee at the earliest meeting following its action.

3.7 New financial institutions as a source of borrowing and / or types of borrowing

Currently the PWLB Certainty Rate is set at gilts + 80 basis points for both HRA and non-HRA borrowing. However, consideration may still need to be given to sourcing funding from the following sources for the following reasons:

- Local authorities (primarily shorter dated maturities out to 3 years or so – still cheaper than the Certainty Rate).
- Financial institutions (primarily insurance companies and pension funds but also some banks, out of forward dates where the objective is to avoid a “cost of carry” or to achieve refinancing certainty over the next few years).
- Municipal Bonds Agency (possibly still a viable alternative depending on market circumstances prevailing at the time).

Our advisors will keep us informed as to the relative merits of each of these alternative funding sources.

3.8 Approved Sources of Long and Short-term Borrowing

The table below lists the potential sources of borrowing that the Council will consider.

	Fixed	Variable
PWLB	●	●
Municipal bond agency	●	●
Local authorities	●	●
Banks	●	●
Pension funds	●	●
Insurance companies	●	●
Market (long-term)	●	●
Market (temporary)	●	●
Local temporary	●	●
Local Bonds	●	
Local authority bills	●	●
Negotiable Bonds	●	●
Internal (capital receipts & revenue balances)	●	●
Commercial Paper	●	
Medium Term Notes	●	
Finance leases	●	●

4 ANNUAL INVESTMENT STRATEGY

4.1 Investment policy – management of risk

The Council's investment policy has regard to the following: -

- MHCLG's Guidance on Local Government Investments ("the Guidance")
- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2017 ("the Code")
- CIPFA Treasury Management Guidance Notes 2018

The Council's investment priorities will be security first, portfolio liquidity second and then yield, (return).

The above guidance from the MHCLG and CIPFA place a high priority on the management of risk. This authority has adopted a prudent approach to managing risk and defines its risk appetite by the following means: -

1. Minimum acceptable **credit criteria** are applied to generate a list of highly creditworthy counterparties. This also enables diversification and thus avoidance of concentration risk. The key ratings used to monitor counterparties are the short term and long-term ratings.
2. **Other information:** ratings will not be the sole determinant of the quality of an institution; it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To achieve this consideration the Council will engage with its advisors to maintain a monitor on market pricing such as "**credit default swaps**" and overlay that information on top of the credit ratings. In practice, this means having regards to the maximum counterparty durations suggest by Link.
3. **Other information sources** used will include the financial press, share price and other such information pertaining to the financial sector to establish the most robust scrutiny process on the suitability of potential investment counterparties.
4. This authority has defined the list of **types of investment instruments** that the treasury management team are authorised to use. There are two lists in appendix 5.4 under the categories of 'specified' and 'non-specified' investments.
 - **Specified investments** are those with a high level of credit quality and subject to a maturity limit of one year.
 - **Non-specified investments** are those with less high credit quality, may be for periods more than one year, and/or are more complex instruments which require greater consideration by members and officers before being authorised for use. Once an investment is classed as non-specified, it remains non-specified all the way through to maturity i.e. an 18-month deposit would still be non-specified even if it has only 11 months left until maturity.
5. **Non-specified investments limit.** The Council has determined that it will limit the maximum total exposure to non-specified investments will be £100 million.

6. Lending limits (amounts and maturity) for each counterparty and the limit for its investments which are invested for longer than 365 days are set out in appendix 5. Investments will only be placed with counterparties from countries with a specified minimum sovereign rating, (see appendix paragraph 4.3).
7. This authority has engaged external consultants, (see paragraph 1.5), to provide expert advice on how to optimise an appropriate balance of security, liquidity and yield, given the risk appetite of this authority in the context of the expected level of cash balances and need for liquidity throughout the year.
8. All investments will be denominated in sterling.

However, this authority will also pursue value for money in treasury management and will monitor the yield from investment income against appropriate benchmarks for investment performance, (see paragraph 4.5). Regular monitoring of investment performance will be carried out during the year.

The above criteria are unchanged from last year.

4.2 Creditworthiness policy

The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle, the Council will ensure that:

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the specified and non-specified investment sections of appendix 5.3 below; and
- It has sufficient liquidity in its investments. For this purpose, it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council's prudential indicators covering the maximum principal sums invested.

The Director of Resources will maintain a counterparty list in compliance with the following criteria and will revise the criteria and submit them to Council for approval as necessary. These criteria are separate to that which determines which types of investment instrument are either specified or non-specified as it provides an overall pool of counterparties considered high quality which the Council may use, rather than defining what types of investment instruments are to be used.

Credit rating information is supplied by Link Asset Services, our treasury advisors, on all active counterparties that comply with the criteria below. Any counterparty failing to meet the criteria would be omitted from the counterparty (dealing) list. Any rating changes, rating Watches (notification of a likely change), rating Outlooks (notification of the longer-term bias outside the central rating view) are considered before dealing. For instance, a negative rating Watch applying to counterparty at the minimum Council criteria will be suspended from use, with all others being reviewed considering market conditions.

Time and monetary limits applying to investments. The time and monetary limits for institutions on the Council's counterparty list and the proposed criteria for specified and non-specified investments are shown in Appendix 5.3.

UK banks – ring fencing

The largest UK banks, (those with more than £25bn of retail / Small and Medium-sized Enterprise (SME) deposits), were required, by UK law, to separate core retail banking services from their investment and international banking activities by 1st January 2019. This is known as “ring-fencing”. Whilst smaller banks with less than £25bn in deposits are exempt, they can choose to opt up. Several banks are very close to the threshold already and so may come into scope in the future regardless.

Ring-fencing is a regulatory initiative created in response to the global financial crisis. It mandates the separation of retail and SME deposits from investment banking, to improve the resilience and resolvability of banks by changing their structure. In general, simpler, activities offered from within a ring-fenced bank, (RFB), will be focused on lower risk, day-to-day core transactions, whilst more complex and “riskier” activities are required to be housed in a separate entity, a non-ring-fenced bank, (NRFB). This is intended to ensure that an entity’s core activities are not adversely affected by the acts or omissions of other members of its group.

While the structure of the banks included within this process may have changed, the fundamentals of credit assessment have not. The Council will continue to assess the new-formed entities in the same way that it does others and those with sufficiently high ratings, (and any other metrics considered), will be considered for investment purposes.

4.3 Country limits

Due care will be taken to consider the country and group exposure of the Council’s investments.

The Council has determined that it will only use approved counterparties from the United Kingdom or countries with a minimum sovereign credit rating of AA from Fitch (or equivalent). This minimum rating does not apply to the United Kingdom. The list of countries that qualify using this credit criteria as at the date of this report are shown in Appendix 5.4. This list will be added to, or deducted from, by officers should ratings change in accordance with this policy.

In addition:

- no more than £40 million will be placed with any non-UK country at any time;
- limits in place above will apply to a group of companies;

4.4 Investment strategy

In-house funds. Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months). Greater returns are usually obtainable by investing for longer periods. While most cash balances are required to manage the ups and downs of cash flow, where cash sums can be identified that could be invested for longer periods, the value to be obtained from longer term investments will be carefully assessed.

- If it is thought that Bank Rate is likely to rise significantly within the time horizon being considered, then consideration will be given to keeping most investments as being short term or variable.
- Conversely, if it is thought that Bank Rate is likely to fall within that period, consideration will be given to locking in higher rates currently obtainable, for longer periods.

Investment returns expectations.

Bank Rate is unlikely to rise from 0.10% for a considerable period. It is very difficult to say when it may start rising so it may be best to assume that investment earnings from money market-related instruments will be sub 0.50% for the foreseeable future.

The suggested budgeted investment earnings rates for returns on investments placed for periods up to about three months during each financial year are as follows (the long term forecast is for periods over 10 years in the future):

Average earnings in each year	
2020/21	0.10%
2021/22	0.10%
2022/23	0.10%
2023/24	0.10%
2024/25	0.25%
Long term later years	2.00%

- The overall balance of risks to economic growth in the UK is probably now skewed to the upside but is subject to major uncertainty due to Covid-19 and how quickly successful vaccines may become available and widely administered to the population. It may also be affected by any potential economic impact from the deal the UK agreed as part of Brexit.
- There is relatively little UK domestic risk of increases or decreases in Bank Rate and significant changes in shorter term PWLB rates. The Bank of England has effectively ruled out the use of negative interest rates in the near term and increases in Bank Rate are likely to be some years away given the underlying economic expectations. However, it is always possible that safe haven flows, due to unexpected domestic developments and those in other major economies, or a return of investor confidence in equities, could impact gilt yields, (and so PWLB rates), in the UK.

Negative investment rates

While the Bank of England said in August / September 2020 that it is unlikely to introduce a negative Bank Rate, at least in the next 6 -12 months, and in November omitted any mention of negative rates in the minutes of the meeting of the Monetary Policy Committee, some deposit accounts are already offering negative rates for shorter periods. As part of the response to the pandemic and lockdown, the Bank and

the Government have provided financial markets and businesses with plentiful access to credit, either directly or through commercial banks. In addition, the Government has provided large sums of grants to local authorities to help deal with the COVID crisis; this has caused some local authorities to have sudden large increases in cash balances searching for an investment home, some of which was only very short term until those sums were able to be passed on.

As for money market funds (MMFs), yields have continued to drift lower. Some managers have already resorted to trimming fee levels to ensure that net yields for investors remain in positive territory where possible and practical. Investor cash flow uncertainty, and the need to maintain liquidity in these unprecedented times, has meant there is a surfeit of money swilling around at the very short end of the market. This has seen a number of market operators, now including the DMADF, offer nil or negative rates for very short-term maturities. This is not universal, and MMFs are still offering a marginally positive return, as are a number of financial institutions for investments at the very short end of the yield curve.

Treasury officers will monitor the situation and will manage the risks of negative rates by maintaining several investment accounts that will yield *at least* 0% and provide same day liquidity. If MMF yields fall below zero these accounts will be used to keep cash balances secure and easily accessible to manage cash-flow needs.

Inter-local authority lending and borrowing rates have also declined due to the surge in the levels of cash seeking a short-term home at a time when many local authorities are probably having difficulties over accurately forecasting when disbursements of funds received will occur or when further large receipts will be received from the Government.

Investment treasury indicator and limit - total principal funds invested for greater than 365 days. These limits are set regarding the Council's liquidity requirements and to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

The Council is asked to approve the following treasury indicator and limit:

The Council is asked to approve the treasury indicator and limit:

Maximum principal sums invested > 364 & 365 days				
£m	2021/22	2022/23	2023/24	2024/25
Principal sums invested > 364 & 365 days	£25 million	£25 million	£25 million	£25 million

For its cash flow generated balances, the Council will seek to utilise money market funds and short-dated deposits, (overnight to 100 days), to benefit from the compounding of interest.

4.5 Investment performance / risk benchmarking

The Council will use an investment benchmark to assess the investment performance of its investment portfolio of 7-day LIBID.

4.6 End of year investment report

At the end of the financial year, the Council will report on its investment activity as part of its Annual Treasury Report.

5 APPENDICES

1. Prudential and treasury indicators
2. Interest rate forecasts
3. Treasury management practice 1 – credit and counterparty risk management
4. Approved countries for investments
5. Treasury management scheme of delegation
6. The treasury management role of the section 151 officer

5.1 THE PRUDENTIAL AND TREASURY INDICATORS 2021/22 – 2024/25

The Council's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in the prudential indicators, which are designed to assist members' overview and confirm capital expenditure plans.

5.1.1 Prudential indicators

The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the Council's overall finances. The Council is asked to approve the following indicators:

a. Ratio of financing costs to net revenue stream

This indicator identifies the trend in the cost of capital, (borrowing and other long-term obligation costs net of investment income), against the net revenue stream.

%	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
Non-HRA	5.24%	3.62%	4.95%	5.22%	5.24%	5.07%
HRA	13.27%	13.17%	14.21%	16.60%	18.68%	18.75%

The estimates of financing costs include current commitments and the proposals in this budget report.

Although the gross non-HRA interest costs is forecast to increase from £5.4m in 2020-21 to £11.76m in 2024-25, this is offset by a larger increase in interest income from £3.2m to £10m, mainly income from loans to Open Door, Brent Cross and Saracens. In the same period the MRP charge is expected to increase by £6.1m (plus 68%). For HRA, debt interest costs are projected to increase from £7.6m to £11.32m.

b. HRA ratios

£	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
HRA debt £'000	212,807	238,959	285,140	329,888	367,434	398,572
HRA debt cap	350,000	350,000	350,000	350,000	350,000	350,000
HRA revenues £'000	55,999	57,480	57,009	57,177	58,058	60,379
Multiple of debt to revenues	3.8	4.2	5.0	5.8	6.3	6.6

£	2019/20 Actual	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
HRA debt £'000	212,807	238,959	285,140	329,888	367,434	398,572
Number of HRA dwellings	9,780	9,449	9,229	9,045	8,781	8,531
Debt per dwelling £	21,759	25,289	30,896	36,472	41,844	46,720

HRA debt is projected to almost double to £398m, with the HRA debt cap being exceeded in 2023-24 and the following year.

5.1.2 Maturity structure of borrowing

There are three debt related treasury activity limits. The purpose of these are to restrain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of any adverse movement in interest rates. However, if these are set to be too restrictive they will impair the opportunities to reduce costs / improve performance. The indicators are:

- Upper limits on variable interest rate exposure. This identifies a maximum limit for variable interest rates based upon the debt position net of investments;
- Upper limits on fixed interest rate exposure. This is similar to the previous indicator and covers a maximum limit on fixed interest rates;
- Maturity structure of borrowing. These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

The Council is asked to approve the following treasury indicators and limits:

£m	2020/21	2021/22	2022/23
Interest rate exposures			
	Upper	Upper	Upper
Limits on fixed interest rates based on net debt	100%	100%	100%
Limits on variable interest rates based on net debt	40%	40%	40%
		Current	Lower Upper
Under 12 months		0%	0% 50%
12 months to 2 years		0%	0% 50%
2 years to 5 years		1%	0% 75%
5 years to 10 years		6%	0% 75%
10 years to 20 years		34%	0% 75%
20 years to 30 years		17%	0% 75%
30 years to 60 years		42%	0% 100%
Maturity structure of variable interest rate borrowing 2020/21			
		Lower	Upper
Under 12 months		0%	50%
12 months to 2 years		0%	50%
2 years to 5 years		0%	75%
5 years to 10 years		0%	75%
10 years to 25 years		0%	75%
25 years to 60 years		0%	100%

The above table is based on those loans with borrower options (LOBO's) being treated as repayable at the next date the lender can alter the interest rate (and the Council can opt to

repay). If these loans were shown as maturing at the contractual maturity date, the proportion maturing within 12 months would be 5% and the proportion over 30 years would be 40%. Currently the prevailing and forecast rate of interest on new debt is lower than the existing LOBO loans making any interest calls unlikely. LOBO loans are considered to be variable due to the ability of the lender to propose a change in the interest rate.

5.2 APPENDIX: Interest Rate Forecasts 2021 – 2024.

The PWLB rates below are based on the new margins over gilts announced on 26th November 2020. PWLB forecasts shown below have taken into account the 20 basis point certainty rate reduction effective as of the 1st November 2012.

Link Group Interest Rate View		9.11.20				(The Capital Economics forecasts were done 11.11.20)							
These Link forecasts have been amended for the reduction in PWLB margins by 1.0% from 26.11.20													
	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24
BANK RATE	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
3 month ave earnings	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
6 month ave earnings	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
12 month ave earnings	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20
5 yr PWLB	0.80	0.80	0.80	0.80	0.90	0.90	0.90	0.90	0.90	1.00	1.00	1.00	1.00
10 yr PWLB	1.10	1.10	1.10	1.10	1.20	1.20	1.20	1.20	1.20	1.30	1.30	1.30	1.30
25 yr PWLB	1.50	1.60	1.60	1.60	1.60	1.70	1.70	1.70	1.70	1.80	1.80	1.80	1.80
50 yr PWLB	1.30	1.40	1.40	1.40	1.40	1.50	1.50	1.50	1.50	1.60	1.60	1.60	1.60
Bank Rate													
Link	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
Capital Economics	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	-	-	-	-	-
5yr PWLB Rate													
Link	0.80	0.80	0.80	0.80	0.90	0.90	0.90	0.90	0.90	1.00	1.00	1.00	1.00
Capital Economics	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	-	-	-	-	-
10yr PWLB Rate													
Link	1.10	1.10	1.10	1.10	1.20	1.20	1.20	1.20	1.20	1.30	1.30	1.30	1.30
Capital Economics	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	-	-	-	-	-
25yr PWLB Rate													
Link	1.50	1.60	1.60	1.60	1.60	1.70	1.70	1.70	1.70	1.80	1.80	1.80	1.80
Capital Economics	1.80	1.80	1.80	1.80	1.80	1.80	1.80	1.80	-	-	-	-	-
50yr PWLB Rate													
Link	1.30	1.40	1.40	1.40	1.40	1.50	1.50	1.50	1.50	1.60	1.60	1.60	1.60
Capital Economics	1.70	1.70	1.70	1.70	1.70	1.70	1.70	1.70	-	-	-	-	-

5.3 CREDIT AND COUNTERPARTY RISK MANAGEMENT

The MHCLG issued Investment Guidance in 2018, and this forms the structure of the Council's policy below.

The key intention of the Guidance is to maintain the current requirement for councils to invest prudently, and that priority is given to security and liquidity before yield. To facilitate this objective, the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council adopted the Code on 23 March 2003 and will apply its principles to all investment activity. In accordance with the Code, the Director of Resources has produced its treasury management practices (TMPs). This part, TMP 1(1), covering investment counterparty policy requires approval each year.

Annual investment strategy - The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of following:

- The strategy guidelines for choosing and placing investments, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which funds can be committed.
- Specified investments that the Council will use. These are high security (i.e. high credit rating, although this is defined by the Council, and no guidelines are given), and high liquidity investments in sterling and with a maturity of no more than a year.
- Non-specified investments, clarifying the greater risk implications, identifying the general types of investment that may be used and a limit to the overall amount of various categories that can be held at any time.

The investment policy proposed for the Council is:

Strategy guidelines – The main strategy guidelines are contained in the body of the treasury strategy statement.

Specified investments – These investments are sterling investments of not more than one-year maturity, or those which could be for a longer period but where the Council has the right to be repaid within 12 months if it wishes. These are considered low risk assets where the possibility of loss of principal or investment income is small. These would include sterling investments that would not be defined as capital expenditure with:

1. The UK Government (such as the Debt Management Account deposit facility, UK treasury bills or a gilt with less than one year to maturity).
2. Supranational bonds of less than one year's duration.
3. A local authority, parish council or community council.
4. Pooled investment vehicles (such as money market funds) that have been awarded a high credit rating by a credit rating agency. For category 4 this covers pooled investment vehicles, such as money market funds (including Constant and Low Volatility Net Asset Value Funds), rated AAA by Standard and Poor's, Moody's and / or Fitch rating agencies.
5. A body that is considered of a high credit quality (such as a bank or building society), which is defined as having a minimum Short-Term rating of F2 (or the equivalent) as rated by Standard and Poor's, Moody's and / or Fitch rating agencies.

Within these bodies, and in accordance with the Code, the Council has set additional criteria to set the time and amount of monies which will be invested in these bodies. These criteria

are a maximum of 365 days (to be classified as specified) and a counterparty limit of £25 million.

The table below provides further details on the counterparties and limits for specified investments.

Instrument	Country/ Domicile	Counterparty	Maximum Counterparty Limits £m
Term Deposits	UK	DMADF, DMO	No limit
Term Deposits/Call Accounts	UK	Other UK Local Authorities	£25 million
Term Deposits/Call Accounts	UK*	Counterparties rated at least A- Long Term)	£25 million
Term Deposits/Call Accounts	Non-UK*	Counterparties rated at least A- Long Term in select countries with a Sovereign Rating of at least AA.	£25 million
CDs and other negotiable instruments		with banks and building societies which meet the specified investment criteria (on advice from TM Adviser)	£25 million
Deposits	UK	Registered Providers (Former RSLs)	£5m per RP
Gilts	UK	DMO	No limit
T-Bills	UK	DMO	No limit
Bonds issued by multilateral development banks		(For example, European Investment Bank/Council of Europe, Inter American Development Bank)	
AAA-rated Money Market Funds		CNAV MMF's LVNAV MMF's	£25 million
	UK and EC domiciled	VNAV MMF's (where there is greater than 12 month history of a consistent £1 Net Asset Value)	
Other MMF's and CIS	UK & EC domiciled.	Collective Investment Schemes (pooled funds) which meet the definition of collective investment schemes in SI 2004 No 534 or SI 2007 No 573 and subsequent amendments	£25 million.

For Non-UK banks, a maximum exposure of £40 million per country (including any non-specified exposures) will apply to limit the risk of over-exposure to any one country.

Non-specified investments –are any other type of investment (i.e. not defined as specified above) although the counterparties can also have investments that meet the definition of specified. The identification of these other investments and the maximum limits to be applied are set out below.

The Council will have a maximum of £100 million invested in non-specified investments.

Loans to Local Organisations

The Council will allow loans (as a form of investment) to be made to organisations operating in the borough that bring community benefits. The Council will undertake due diligence checks to confirm the borrower’s creditworthiness before any sums are advanced and will obtain appropriate level of security or third party guarantees for loans advanced. The Council would expect a return commensurate with the type, risk and duration of the loan. A limit of £25 million per counterparty (and £50 million in aggregate) for this type of investment is proposed with a duration commensurate with the life of the asset and Council’s cash flow requirements. All loans need to be in line with the Council’s Scheme of Delegation and Key Decision thresholds levels.

Loans to TBG Open Door Limited

The Council is advancing loans to its only owned affiliate TBG Open Door Limited to fund the purchase and build of affordable homes. A provision is included below for lending up to a maximum of £300 million.

The table below details the instruments, maximum maturity and monetary limits for non-specified investments.

Instrument	Maximum maturity	Max £M of portfolio and Credit limit	Capital expenditure?	Example
Term deposits with banks, building societies which meet the specified investment criteria	10 years	£10m per counterparty	No	
Term deposits with local authorities	10 years	£25m per authority	No	
CDs and other negotiable instruments with banks and building societies which meet the specified investment criteria	10 years	£10m per counterparty	No	
Gilts	10 years	£20 million Credit limit not applicable gilts issued by UK Government	No	
Bonds issued by multilateral development banks	10 years	£20 million Minimum credit rating AA+	No	EIB Bonds, Council of Europe Bonds etc.
Sterling denominated bonds by non-UK sovereign governments	5 years	£20 million Minimum credit rating AA+	No	

Other Non-Specified investments are permitted subject to the undertaking of a credit assessment by the Council's treasury advisor (or in the case of loans to local organisations, by a suitably qualified external advisor appointed by the Council) on a case-by-case basis. These are detailed below:

Instrument	Maximum maturity	Max £M of portfolio and Credit limit	Capital expenditure?	Example
Collective Investment Schemes which meet the definition of collective investment schemes in SI 2004 No 534, regulation 2 & 5 and subsequent amendments.	N/A – these funds do not have a defined maturity date	£25 million	No	Aviva investors Sterling Liquidity Plus Fund; Federated Sterling Cash Plus Fund
Deposits with registered providers	5 years	£5m per registered provider/£20 million overall	No	Barnet Homes Open Door not within TMS
Corporate and debt instruments issued by corporate bodies purchased from 01/04/12 onwards	5 years	20%	No	
Collective Investment Schemes (pooled funds) which do not meet the definition of collective investment schemes in SI 2004 No 534 or SI 2007 No 573 and subsequent amendments	N/A – these funds do not have a defined maturity date	£10 million	Yes	Way Charteris Gold Portfolio Fund; Aviva Lime Fund
Bank or building societies not meeting specified criteria	3 months	£10m per counterparty	No	Bank or building societies not meeting specified criteria
Loans to organisations delivering community benefits.	Over the life of the asset.	£25 million per counterparty.	Yes	Loans to sporting clubs based in the borough.
Loans to TBG Open Door Limited	As set out in the loan agreement	£300 million	Yes	

In the tables above, the minimum credit rating will be the lowest equivalent long-term rating assigned by Fitch, Moody's and Standard and Poor's. Where the credit rating is the minimum acceptable, the Council will consider rating sentiment and market sentiment e.g. the pricing of credit default swaps.

The monitoring of investment counterparties - The credit rating of counterparties will be monitored regularly. The Council receives credit rating information (changes, rating watches and rating outlooks) from Link Asset Services as and when ratings change, and counterparties are checked promptly. On occasion ratings may be downgraded when an investment has already been made. The criteria used are such that a minor downgrading should not affect the full receipt of the principal and interest.

Any counterparty failing to meet the criteria will be removed from the list immediately by the Chief Financial Officer and if required new counterparties which meet the criteria will be added to the list. The Council will not always follow the maximum maturity guidance issued by Link. However, any deposit made with a longer maturity than the Link guidance will be approved with the Chief Financial Officer.

5.4 APPROVED COUNTRIES FOR INVESTMENTS

This list is based on those countries which have sovereign ratings of AA- or higher, (we show the lowest rating from Fitch, Moody's and S&P) and also, (except - at the time of writing - for Hong Kong, Norway and Luxembourg), have banks operating in sterling markets which have credit ratings of green or above in the Link Asset Services credit worthiness service.

Based on lowest available rating

AAA

- Australia
- Denmark
- Germany
- Luxembourg
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland

AA+

- Finland
- U.S.A.
- Canada
-

AA

- Hong Kong
- France

AA-

- U.K.

5.5 TREASURY MANAGEMENT SCHEME OF DELEGATION

(i) Council

- receiving and reviewing reports on treasury management policies, practices and activities;
- approval of annual strategy.

(ii) Policy and Resources Committee

- approval of/amendments to the organisation's adopted clauses, treasury management policy statement and treasury management practices;
- budget consideration and approval;
- approval of the division of responsibilities;
- approving the selection of external service providers and agreeing terms of appointment.

(iii) The Financial Performance and Contracts Committee

- receiving and reviewing regular monitoring reports and acting on recommendations.

(iv) Audit Committee

- reviewing the treasury management policy and procedures and making recommendations to the responsible body.

5.6 THE TREASURY MANAGEMENT ROLE OF THE SECTION 151 OFFICER

The S151 (responsible) officer

- recommending clauses, treasury management policy/practices for approval, reviewing the same regularly, and monitoring compliance;
- submitting regular treasury management policy reports;
- submitting budgets and budget variations;
- receiving and reviewing management information reports;
- reviewing the performance of the treasury management function;
- ensuring the adequacy of treasury management resources and skills, and the effective division of responsibilities within the treasury management function;
- ensuring the adequacy of internal audit, and liaising with external audit;
- recommending the appointment of external service providers.;
- preparation of a capital strategy to include capital expenditure, capital financing, and treasury management, with a long-term timeframe;
- ensuring that the capital strategy is prudent, sustainable, affordable and prudent in the long term and provides value for money; and
- ensuring that due diligence has been carried out on all investments and is in accordance with the risk appetite of the authority.

Treasury Management Strategy Statement and Annual Investment Strategy

**Mid-Year Review Report
2020/21
English and Welsh authorities**

First edition 8.9.20

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1. Background

1.1 Capital Strategy

In December 2017, the Chartered Institute of Public Finance and Accountancy, (CIPFA), issued revised Prudential and Treasury Management Codes. As from 2020/21, all local authorities have been required to prepare a Capital Strategy which is to provide the following: -

- a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services;
- an overview of how the associated risk is managed;
- the implications for future financial sustainability.

1.2 Treasury management

The Council operates a balanced budget, which broadly means cash raised during the year will meet its cash expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure the Council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses, and on occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.

Accordingly, treasury management is defined as:

“The management of the local authority's borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

2. Introduction

This report has been written in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Code of Practice on Treasury Management (revised 2017).

The primary requirements of the Code are as follows:

1. Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management activities.
2. Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives.
3. Receipt by the full Council of an annual Treasury Management Strategy Statement - including the Annual Investment Strategy and Minimum Revenue Provision Policy - for the year ahead, a Mid-year Review Report and an Annual Report, (stewardship report), covering activities during the previous year.
4. Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
5. Delegation by the Council of the role of scrutiny of treasury management strategy and policies to a specific named body. For this Council the delegated body is Policy and Resources Committee:

This mid-year report has been prepared in compliance with CIPFA's Code of Practice on Treasury Management, and covers the following:

- An economic update for the first half of the 2020/21 financial year;
- A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- The Council's capital expenditure, as set out in the Capital Strategy, and prudential indicators;
- A review of the Council's investment portfolio for 2020/21;
- A review of the Council's borrowing strategy for 2020/21;
- A review of any debt rescheduling undertaken during 2020/21;
- A review of compliance with Treasury and Prudential Limits for 2020/21.

Summary

In the first five months of the year the Council has new borrowing of £10 million. This is short-term debt taken out to manage cashflow. Invested cash balances have fallen in the first five months of the year by £22.45m to £98.95m. The projected borrowing component of the capital programme has declined by £40m to £180.32m.

3. Economics and interest rates

3.1 Economics update

- As expected, the Bank of England's Monetary Policy Committee kept Bank Rate unchanged on 6th August. It also kept unchanged the level of quantitative easing at £745bn. Its forecasts were optimistic in terms of three areas:
 - The fall in **GDP** in the first half of 2020 was revised from 28% to 23%. This is still one of the largest falls in output of any developed nation. However, it is only to be expected as the UK economy is heavily skewed towards consumer-facing services – an area which was particularly vulnerable to being damaged by lockdown.
 - The peak in the **unemployment rate** was revised down from 9% in Q2 to 7½% by Q4 2020.
 - It forecast that there would be excess demand in the economy by Q3 2022 causing **CPI inflation** to rise above the 2% target in Q3 2022, (based on market interest rate expectations for a further loosening in policy). Nevertheless, even if the Bank were to leave policy unchanged, inflation was still projected to be above 2% in 2023.
- It also squashed any idea of using **negative interest rates**, at least in the next six months or so. It suggested that while negative rates can work in some circumstances, it would be “less effective as a tool to stimulate the economy” at this time when banks are worried about future loan losses. It also has “other instruments available”, including QE and the use of forward guidance.
- The MPC still expects the £300bn of **quantitative easing** purchases announced between its March and June meetings to continue until the “turn of the year”. This implies that the pace of purchases will slow further to about £4bn a week, down from £14bn a week at the height of the crisis and £7bn more recently.
- In conclusion, this would indicate that the Bank can now just *sit on its hands* as the economy is recovering better than expected. However, the MPC acknowledged that the “medium-term projections were a less informative guide than usual” and the minutes had multiple references to **downside risks**, which were judged to persist both in the short and medium term. One has only to look at the potential for a second wave of the virus to see the dangers. However, rather than a national lockdown, as in March, any spikes in virus infections are now likely to be dealt with by localised measures and this should limit the amount of economic damage caused. In addition, Brexit uncertainties ahead of the year-end deadline are likely to be a drag on recovery. The wind down in the furlough scheme through to the end of October is another development that could cause the Bank to review the need for more support for the economy later in the year. If the Bank felt it did need to provide further support to recovery, then it is likely that the tool of choice would be more QE. Overall, the pace of recovery is not expected to be in the form of a rapid V shape, but a more elongated and prolonged one. There will also be some painful longer term adjustments as e.g. office space and travel by planes, trains and buses may not recover to their previous level of use for several years, or possibly ever. There is also likely to be a reversal of globalisation as this crisis has shown up how vulnerable long-distance supply chains are. On the other hand, digital services is one area that has already seen huge growth.
- One key addition to **forward guidance** was a new phrase in the policy statement, namely that “it does not intend to tighten monetary policy until there is clear evidence that significant progress is being made in eliminating spare capacity and achieving the 2% target sustainably”. That seems designed to say, in effect, that even if inflation rises to 2% in a couple of years' time, do not expect any action from the MPC to raise Bank Rate – until they can clearly see that level of inflation is going to be persistently above target if it takes no action to raise Bank Rate
- The **Financial Policy Committee (FPC)** report on 6th August revised down their expected credit losses for the banking sector to “somewhat less than £80bn”. It stated that in its assessment “banks have buffers of capital more than sufficient to absorb the losses that are likely to arise under the MPC's central projection”. The FPC stated that for real stress in the sector, the economic output would need to be twice as bad as the MPC's projection, with unemployment rising to above 15%.
- Overall, it is expected that there has been a strong pickup in economic growth during the back-end of quarter 2 of 2020. However, that pace is likely to fade as the furlough scheme ending in October will lead to many job losses during the second half of the year. Consumers will also probably remain cautious in spending and this will dampen growth. Uncertainty over the outcome of the UK/EU trade negotiations concluding at the end of the year will also be a headwind.
- **US.** The incoming sets of data during the first week of August were almost universally stronger than expected. With the number of new daily coronavirus infections beginning to abate, recovery should

continue over the coming months and employment growth should also pick up again. However, growth will be dampened by continuing outbreaks of the virus in some states leading to fresh localised restrictions. At its end of August meeting, the Fed tweaked its inflation target from 2% to maintaining an average of 2% over an unspecified time period i.e. following periods when inflation has been running persistently below 2%, appropriate monetary policy will likely aim to achieve inflation moderately above 2% for some time. This change is aimed to provide more stimulus for economic growth and higher levels of employment and to avoid the danger of getting caught in a deflationary “trap” like Japan. It is to be noted that inflation has actually been under shooting the 2% target significantly for most of the last decade so financial markets took note that higher levels of inflation are likely to be in the pipeline; long term bond yields duly rose after the meeting. The Fed also called on Congress to end its political disagreement over providing more support for the unemployed as there is a limit to what monetary policy can do compared to more directed central government fiscal policy. There is now some expectation that where the Fed has led in changing its inflation target, other major central banks will follow. The increase in tension over the last year between the US and China is likely to lead to a lack of momentum in progressing the initial positive moves to agree a phase one trade deal.

- **EU.** The economy was recovering well towards the end of Q2 after a sharp drop in GDP. However, there are growing fears of a second wave of the virus that could cause a significant slowdown in the pace of recovery, especially in countries more dependent on tourism. The fiscal support package, eventually agreed by the EU after prolonged disagreement between various countries, is unlikely to provide significant support and quickly enough to make an appreciable difference in weaker countries. The ECB has been struggling to get inflation up to its 2% target and it is therefore expected that it will have to provide more monetary policy support through more quantitative easing purchases of bonds in the absence of sufficient fiscal support.
- **China.** After a concerted effort to get on top of the virus outbreak in Q1, economic recovery was strong in Q2 and has enabled it to recover all of the contraction in Q1. However, this was achieved by major central government funding of yet more infrastructure spending. After years of growth having been focused on this same area, any further spending in this area is likely to lead to increasingly weaker economic returns. This could, therefore, lead to a further misallocation of resources which will weigh on growth in future years.
- **Japan.** There are some concerns that a second wave of the virus is gaining momentum and could damage economic growth further. It has been struggling to get out of a deflation trap for many years and to stimulate consistent significant GDP growth and to get inflation up to its target of 2%, despite huge monetary and fiscal stimulus. It is also making little progress on fundamental reform of the economy. The resignation of Prime Minister Abe is not expected to result in any significant change in economic policy.
- **World growth.** Latin America and India are currently hotspots for virus infections. World growth will be in recession this year. Inflation is unlikely to be a problem for some years due to the creation of excess production capacity and depressed demand caused by the coronavirus crisis.

3.2 Interest rate forecasts

The Council’s treasury advisor, Link Group, has provided the following forecasts (PWLB rates are certainty rates):

Link Group Interest Rate View 11.8.20											
	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23
Bank Rate View	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
3 Month average earnings	0.10	0.10	0.10	0.10	0.10	0.10	0.10	-	-	-	-
6 Month LIBID	0.10	0.10	0.10	0.10	0.10	0.10	0.10	-	-	-	-
12 Month LIBID	0.20	0.20	0.20	0.20	0.20	0.20	0.20	-	-	-	-
5yr PWLB Rate	1.90	1.90	2.00	2.00	2.00	2.00	2.00	2.10	2.10	2.10	2.10
10yr PWLB Rate	2.10	2.10	2.10	2.10	2.10	2.20	2.20	2.20	2.30	2.30	2.30
25yr PWLB Rate	2.50	2.50	2.50	2.50	2.60	2.60	2.60	2.70	2.70	2.70	2.70
50yr PWLB Rate	2.30	2.30	2.30	2.30	2.40	2.40	2.40	2.50	2.50	2.50	2.50

Additional notes by Link on this forecast table: -

- As LIBOR rates will cease from the end of 2021, there are no LIBID forecasts for 2022/23. Link will be continuing to look at market developments in this area and will monitor these with a view to communicating with clients when full financial market agreement is reached on how to replace LIBOR. This is likely to be an iteration of the overnight SONIA rate and the use of compounded rates and Overnight Index Swap (OIS) rates for forecasting purposes.
- Please note that we have made a slight change to our interest rate forecasts table above. Traditionally, we have used 3m LIBID forecasts, with the rate calculated using market convention of 1/8th (0.125%) taken off the LIBOR figure. Given that 3m LIBOR is currently running below 10bps, that would give a figure of around 0% to somewhere modestly into negative territory. However, the liquidity premium that is still in evidence at the short end of the curve means that 3m rates actually being achieved by local authority investors are still modestly in positive territory. While there are differences between counterparty offer rates, our analysis would suggest that an average rate of around 10bps should be achievable. *(Please note that the graph of investment rates in appendix 2 is based on market rates, i.e. actual LIBOR-related rates, not rates actually being achieved by local authorities.)*

The coronavirus outbreak has done huge economic damage to the UK and around the world. After the Bank of England took emergency action in March to cut Bank Rate to first 0.25%, and then to 0.10%, it left Bank Rate unchanged at its last meeting on 6th August, although some forecasters had suggested that a cut into negative territory could happen. However, the Governor of the Bank of England has made it clear that he currently thinks that such a move would do more damage than good and that more quantitative easing is the favoured tool if further action becomes necessary. As shown in the forecast table above, no increase in Bank Rate is expected within the forecast horizon ending on 31st March 2023 as economic recovery is expected to be only gradual and, therefore, prolonged.

GILT YIELDS / PWLB RATES. There was much speculation during the second half of 2019 that bond markets were in a bubble which was driving bond prices up and yields down to historically very low levels. The context for that was heightened expectations that the US could have been heading for a recession in 2020. In addition, there were growing expectations of a downturn in world economic growth, especially due to fears around the impact of the trade war between the US and China, together with inflation generally at low levels in most countries and expected to remain subdued. Combined, these conditions were conducive to very low bond yields. While inflation targeting by the major central banks has been successful over the last 30 years in lowering inflation expectations, the real equilibrium rate for central rates has fallen considerably due to the high level of borrowing by consumers. This means that central banks do not need to raise rates as much now to have a major impact on consumer spending, inflation, etc. The consequence of this has been the gradual lowering of the overall level of interest rates and bond yields in financial markets over the last 30 years. Over the year prior to the coronavirus crisis, this has seen many bond yields up to 10 years turn negative in the Eurozone. In addition, there has, at times, been an inversion of bond yields in the US whereby 10 year yields have fallen below shorter term yields. In the past, this has been a precursor of a recession. The other side of this coin is that bond prices are elevated as investors would be expected to be moving out of riskier assets i.e. shares, in anticipation of a downturn in corporate earnings and so selling out of equities.

Gilt yields had therefore already been on a falling trend during the year up until the coronavirus crisis hit western economies. Since then, we have seen these yields fall sharply to unprecedented lows as investors panicked during March in selling shares in anticipation of impending recessions in western economies and moved cash into safe haven assets i.e. government bonds. However, major western central banks started massive quantitative easing purchases of government bonds and this has acted to maintain downward pressure on government bond yields at a time when there has been a huge and quick expansion of government expenditure financed by issuing government bonds. Such unprecedented levels of issuance, in “normal” times would have caused bond yields to rise sharply. At the close of the day on 28th August, all gilt yields from 1 to 4 years were in negative territory, while even 25-year yields were at only 0.97% and 50 year at 0.82%. Meanwhile, equity markets have enjoyed a rebound since the lows of March as confidence has started to return among investors that the worst is over and recovery is now on the way.

From the local authority borrowing perspective, HM Treasury imposed **two changes of margins over gilt yields for PWLB rates** in 2019-20 without any prior warning. The first took place on 9th October 2019, adding an additional 1% margin over gilts to all PWLB period rates. That increase was then at least partially reversed for some forms of borrowing on 11th March 2020, but not for mainstream General Fund capital schemes, at the same time as the Government announced in the Budget a programme of increased infrastructure expenditure. It also announced that there would be a consultation with local authorities on possibly further amending these margins; this was to end on 4th June, but that date was subsequently put back to 31st July. It is clear that the Treasury will no longer allow local authorities to borrow money from the PWLB to purchase commercial property if the aim is solely to generate an income stream (assets for yield).

Following the changes on 11th March 2020 in margins over gilt yields, the current situation is as follows: -

- **PWLB Standard Rate** is gilt plus 200 basis points (G+200bps)
- **PWLB Certainty Rate** is gilt plus 180 basis points (G+180bps)
- **PWLB HRA Standard Rate** is gilt plus 100 basis points (G+100bps)
- **PWLB HRA Certainty Rate** is gilt plus 80bps (G+80bps)
- **Local Infrastructure Rate** is gilt plus 60bps (G+60bps)

It is possible that the non-HRA Certainty Rate will be subject to revision downwards after the conclusion of the PWLB consultation; however, the timing of such a change is currently an unknown, although it would be likely to be within the current financial year

As the interest forecast table for PWLB certainty rates, (gilts plus 180bps), above shows, there is likely to be little upward movement in PWLB rates over the next two years as it will take economies, including the UK, a prolonged period to recover all the momentum they have lost in the sharp recession caused during the coronavirus shut down period. Inflation is also likely to be very low during this period and could even turn negative in some major western economies during 2020/21.

The balance of risks to the UK

- The overall balance of risks to economic growth in the UK is probably relatively even, but is subject to major uncertainty due to the virus.
- There is relatively little UK domestic risk of increases or decreases in Bank Rate and significant changes in shorter term PWLB rates. The Bank of England has effectively ruled out the use of negative interest rates in the near term and increases in Bank Rate are likely to be some years away given the underlying economic expectations. However, it is always possible that safe haven flows, due to unexpected domestic developments and those in other major economies, could impact gilt yields, (and so PWLB rates), in the UK.

Downside risks to current forecasts for UK gilt yields and PWLB rates currently include:

- **UK** - second nationwide wave of virus infections requiring a national lockdown
- **UK / EU trade negotiations** – if it were to cause significant economic disruption and a fresh major downturn in the rate of growth.
- **UK - Bank of England** takes action too quickly, or too far, over the next three years to raise Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.
- A resurgence of the **Eurozone sovereign debt crisis**. The ECB has taken monetary policy action to support the bonds of EU states, with the positive impact most likely for “weaker” countries. In addition, the EU recently agreed a €750bn fiscal support package. These actions will help shield weaker economic regions for the next year or so. However, in the case of Italy, the cost of the virus crisis has added to its already huge debt mountain and its slow economic growth will leave it vulnerable to markets returning to taking the view that its level of debt is unsupportable. There remains a sharp divide between northern EU countries favouring low debt to GDP and annual balanced budgets and southern countries who want to see jointly issued Eurobonds to finance economic recovery. This divide could undermine the unity of the EU in time to come.
- Weak capitalisation of some **European banks**, which could be undermined further depending on extent of credit losses resultant of the pandemic.
- **German minority government & general election in 2021**. In the German general election of September 2017, Angela Merkel’s CDU party was left in a vulnerable minority position dependent on the fractious support of the SPD party, as a result of the rise in popularity of the anti-immigration AfD party. The CDU has done badly in subsequent state elections but the SPD has done particularly badly. Angela Merkel has stepped down from being the CDU party leader but she intends to remain as Chancellor until the general election in 2021. This then leaves a major question mark over who will be the major guiding hand and driver of EU unity when she steps down.
- **Other minority EU governments**. Austria, Sweden, Spain, Portugal, Netherlands, Ireland and Belgium also have vulnerable minority governments dependent on coalitions which could prove fragile.

- **Austria, the Czech Republic, Poland and Hungary** now form a strongly anti-immigration bloc within the EU. There has also been rising anti-immigration sentiment in Germany and France.
- **Geopolitical risks**, for example in China, Iran or North Korea, but also in Europe and other Middle Eastern countries, which could lead to increasing safe haven flows.
- **US – the Presidential election in 2020**: this could have repercussions for the US economy and SINO-US trade relations.

Upside risks to current forecasts for UK gilt yields and PWLB rates

- **UK** - stronger than currently expected recovery in UK economy.
- **Post-Brexit** – if an agreement was reached that removed the majority of threats of economic disruption between the EU and the UK.
- The **Bank of England is too slow** in its pace and strength of increases in Bank Rate and, therefore, allows inflationary pressures to build up too strongly within the UK economy, which then necessitates a later rapid series of increases in Bank Rate faster than we currently expect.

4. The Council's Capital Position (Prudential Indicators)

This part of the report is structured to update:

- The Council's capital expenditure plans;
- How these plans are being financed;
- The impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow; and
- Compliance with the limits in place for borrowing activity.

5.1 Prudential Indicator for Capital Expenditure

This table shows the revised estimates for capital expenditure and the changes since the capital programme was agreed at the Budget

Capital Expenditure by Service	2020/21 As shown in TMSS £m	2020/21 Revised Budget £m	Current Position £m	2020/21 Projection £m
General Fund	333,176	415,823	73,682	378,000
HRA	92,955	103,285	25,585	68,977
Total capital expenditure	426,131	519,108	99,268	446,977

There was a substantial increase (£92.0m) in the budgeted for capital expenditure after the approval of the TMSS relating to the carry forward of projections from the previous year. The current projection is lower than both the budget and slightly above the estimate included within the TMSS. This is due to various changes in the programme principal amongst them slippage in loans to ODH to later years (£10m), slippage of the Saracens loan to later years (£11m), and BX slippage to later years (£7m). The HRA has accounted for slippage and deletions of £33.4m.

5.2 Changes to the Financing of the Capital Programme

The table below draws together the main strategy elements of the capital expenditure plans (above), highlighting the original supported and unsupported elements of the capital programme, and the expected financing arrangements of this capital expenditure. The borrowing element of the table increases the underlying indebtedness of the Council by way of the Capital Financing Requirement (CFR), although this will be reduced in part by revenue charges for the repayment of debt (the Minimum Revenue Provision). This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

Capital Expenditure	2020/21 As shown in TMSS £m	2020/21 Revised Budget £m	2020/21 Projection £m
Total capital expenditure	426,131	519,108	446,977
Financed by:			
Capital receipts	22,579	22,579	29,759
Capital grants	190,221	190,221	181,855
Capital reserves	31,076	31,076	22,668
Revenue	33,881	33,881	34,164
Total funding	277,757	277,757	266,655
Borrowing requirement	148,374	241,351	180,322

5.3 Changes to the Prudential Indicators for the Capital Financing Requirement (CFR), External Debt and the Operational Boundary

The table below shows the CFR, which is the underlying external need to incur borrowing for a capital purpose. It also shows the expected debt position over the period, which is termed the Operational Boundary.

Prudential Indicator – Capital Financing Requirement

We are on target to achieve the original forecast Capital Financing Requirement (*or explain any significant changes*).

Prudential Indicator – the Operational Boundary for external debt

	2019/20 Actual £000s	2020/21 as shown in TMSS £000s	2020/21 Projection £000s
Prudential Indicator – Capital Financing Requirement			
CFR – non housing	392,264	533,021	537,189
CFR – housing	212,807	262,768	235,441
Total CFR	605,071	795,789	772,630
Net movement in CFR	57,612	141,439	167,559
Prudential Indicator – the Operational Boundary for external debt			
Borrowing	388,955	530,344	556,514
Other long-term liabilities*	14,319	13,946	13,946
Total debt (year-end position)	403,274	545,460	570,460
TMSS Operational boundary	654,843	654,843	654,843
Debt headroom	251,569	109,383	84,383

* On balance sheet PFI schemes and finance leases etc.

5.4 Limits to Borrowing Activity

The first key control over the treasury activity is a prudential indicator to ensure that over the medium term, net borrowing (borrowings less investments) will only be for a capital purpose*. Gross external borrowing should not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2020/21 and next two financial years. This allows some flexibility for limited early borrowing for future years. The Council has approved a policy for borrowing in advance of need which will be adhered to if this proves prudent.

* The management of transferred debt should be excluded from net borrowing.

	2019/20 Actual £000s	Current Position At 30 August £000s	2020/21 Projection £000s
Borrowing	388,955	398,955	569,277
Other long term liabilities*	14,319	14,319	13,946
Treasury Investments	-121,400	-98,950	-35,000
Net debt	281,874	314,324	535,460
CFR* (year end position)	605,071		772,630

*Includes on balance sheet PFI schemes and finance leases etc.

The Director of Finance reports that no difficulties are envisaged for the current or future years in complying with this prudential indicator.

A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit which represents the limit beyond which borrowing is prohibited and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

Authorised limit for external debt	2020/21 Original Indicator As per TMSS £000s	Current Position	2020/21 Projection
Borrowing	780,300	398,955	569,277
Other long term liabilities*	19,743	14,319	13,946
Total	800,043	413,274	583,223

Both the current and year-end projected borrowing are well within the authorised debt limits.

5. Investment Portfolio 2020/21

In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. As shown by the forecasts in section 3.2, it is now impossible to earn the level of interest rates commonly seen in previous decades as all investment rates up to 12 months are either negative or barely above zero now that Bank Rate is at 0.10%. Given this risk environment and the fact that increases in Bank Rate are unlikely to occur before the end of the current forecast horizon of 31st March 2023, investment returns are expected to remain low.

The Council held £98.95m of investments as at 28 August 2020 (£121.4m at 31st March 2020) and the investment portfolio yield for the first 5 months of the year is 0.25% against the 7-day LIBID of -0.05% (benchmark).

The Chief Financial Officer confirms that the approved limits within the Annual Investment Strategy were not breached during the first 5 months of 2020/21.

The Council's budgeted investment return for 2020/21 is £400,000, and performance for the year to date is in line with budget.

6. Borrowing

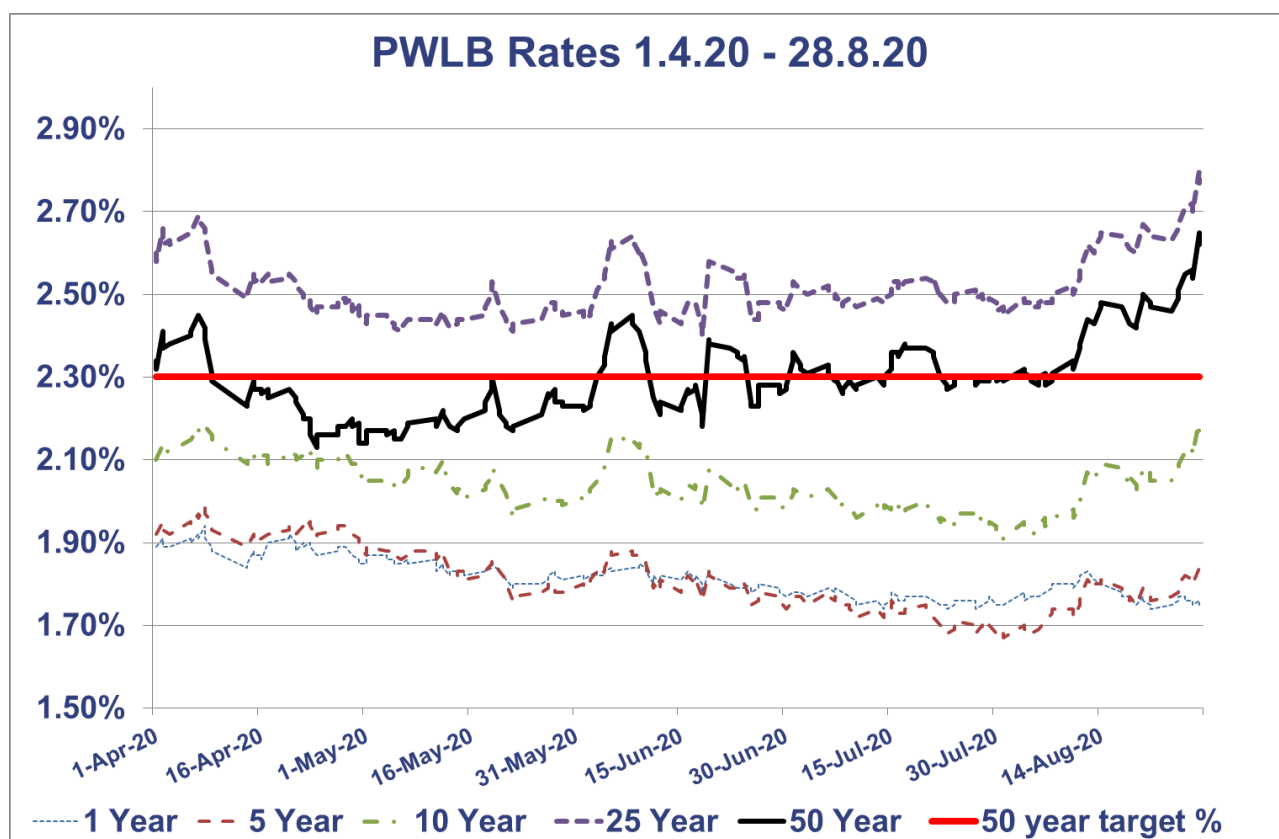
The Council's capital financing requirement (CFR) for 2020/21 is estimated at £772.63m. The CFR denotes the Council's underlying need to borrow for capital purposes. If the CFR is positive the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The balance of external and internal borrowing is generally driven by market conditions. Table 5.4 shows the Council has borrowings of £398.95m and has utilised £98.95m of cash flow funds in lieu of borrowing. This is a prudent and cost-effective approach in the current economic climate but will require ongoing monitoring in the event that any upside risk to gilt yields prevails.

Due to the increase in PWLB margins over gilt yields in October 2019, and the subsequent consultation on these margins by HM Treasury - which ended on 31st July 2020 - the Authority has refrained from undertaking new long-term PWLB borrowing for the present and has met its requirements for additional borrowing by using

short-term borrowing until such time as new PWLB margins are finally determined. In addition, the effect of coronavirus on the capital programme objectives are being assessed. Therefore, our borrowing strategy will be reviewed and then revised in order to achieve optimum value and risk exposure in the long-term.

It is anticipated that further borrowing will be undertaken during this financial year.

The graph and table below show the movement in PWLB certainty rates since the start of the current financial year. PWLB rates have varied within a relatively narrow range between April and July but the longer end of the curve has risen during August. The increase came in two periods. First, on the back of hopes for fresh US stimulus, in the second week of the month. This saw investors switch monies out of government bonds and into equities, The second shift higher at the longer end of the curve came in the latter stages of the month as investors reacted to the tweak to the Fed's inflation focus. Despite moves further out in the curve, the short end of the curve remained anchored on the basis of no fundamental change to the interest rate outlook.



	1 Year	5 Year	10 Year	25 Year	50 Year
Low	1.74%	1.67%	1.91%	2.40%	2.13%
Date	14/07/2020	30/07/2020	31/07/2020	18/06/2020	24/04/2020
High	1.94%	1.99%	2.19%	2.80%	2.65%
Date	08/04/2020	08/04/2020	08/04/2020	28/08/2020	28/08/2020
Average	1.81%	1.81%	2.04%	2.52%	2.30%

7. Debt Rescheduling

Debt rescheduling opportunities have been very limited in the current economic climate given the consequent structure of interest rates, and following the increase in the margin added to gilt yields which has impacted PWLB new borrowing rates since October 2010. No debt rescheduling has therefore been undertaken to date in the current financial year.

APPENDIX 2: Investing

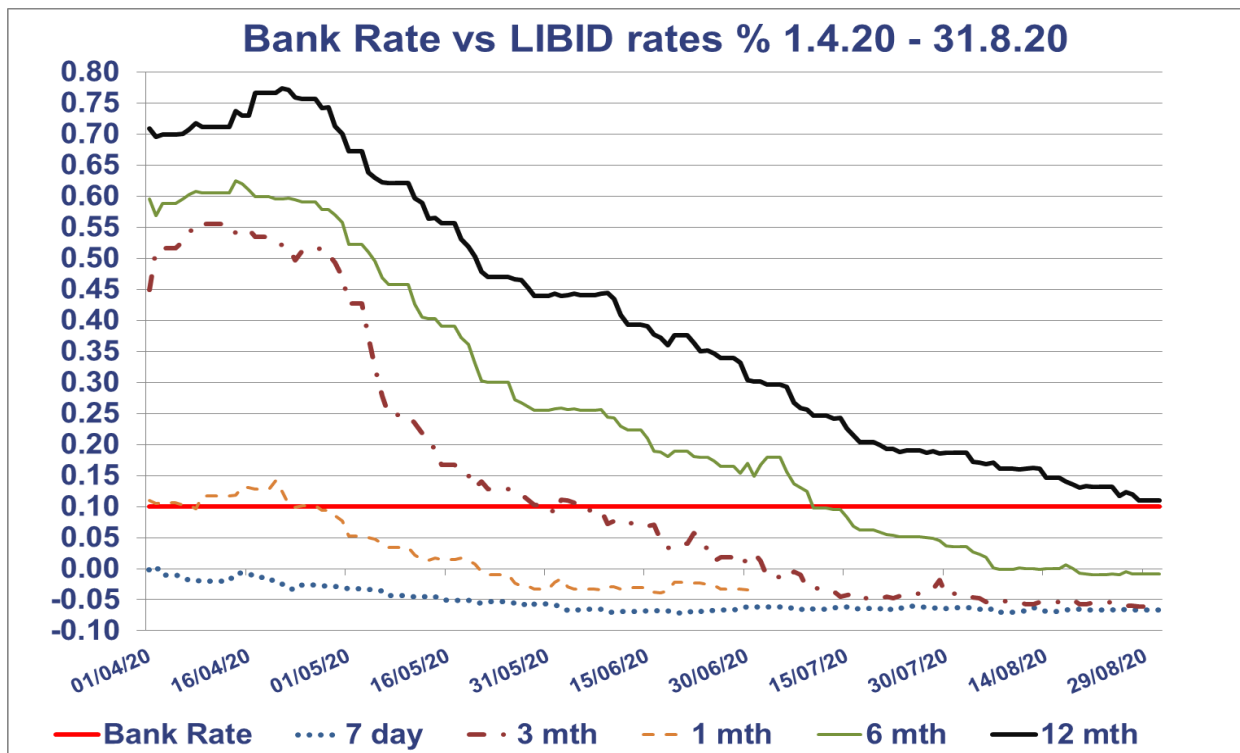
The levels shown above use the traditional market method for calculating LIBID rates – ie LIBOR – 0.125%. Given the ultra-low LIBOR levels through the first half of 2020/21 this produces negative rates at the short end of the money market yield curve.

Investment performance year to date as at 31st August 2020

Benchmark	Benchmark Return	Council Performance	Investment Interest Earned
7 day	-0.05%	0.25%	£295,000

The levels shown above use the traditional market method for calculating LIBID rates – ie LIBOR – 0.125%. Given the ultra-low LIBOR levels through the first half of 2020/21 this produces negative rates at the short end of the money market yield curve.

	Bank Rate	7 day	1 mth	3 mth	6 mth	12 mth
High	0.10	0.00	0.14	0.56	0.62	0.77
High Date	01/04/2020	02/04/2020	20/04/2020	08/04/2020	14/04/2020	21/04/2020
Low	0.10	-0.07	-0.07	-0.06	-0.01	0.11
Low Date	01/04/2020	19/06/2020	21/08/2020	28/08/2020	25/08/2020	28/08/2020
Average	0.10	-0.05	-0.01	0.14	0.25	0.41
Spread	0.00	0.08	0.22	0.62	0.63	0.66



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Appendix L: Reserves and Balances Policy

1. Background

- 1.1. Barnet Council is required to maintain adequate financial reserves as they play vital part of prudential financial management of the authority, including the ongoing ability of the organisation to meet the balanced budget requirement. The purpose of this policy is to set out how the Council will determine the level and purpose of reserves.
- 1.2. Reserves are an integral part of sound financial management. They help the Council to manage with unpredictable financial pressures and plan for future spending commitments.
- 1.3. Councils are free to determine the type and level of reserves they hold. Barnet Council is responsible for ensuring that the level, purpose and planned use of reserves is appropriate when developing the Medium-Term Financial Strategy and setting the annual budget.
- 1.4. The Local Government Finance Act 1992 requires local authorities to have regard to the level of reserves needed for meeting estimated future expenditure then calculating the budget requirement. However, there is no specified minimum level of reserves that an authority should hold. It is the responsibility of the Chief Financial Officer and the Members of the Council to determine the level of reserves and to ensure that there are procedures for their formation and use.

2. Operation of Reserves

- 2.1. When reviewing the Medium-Term Financial Strategy and preparing annual budgets the Council should consider the establishment and maintenance of reserves. Reserves are sums of money held by the Council to meet future expenditure.
- 2.2. Reserves are generally held to do three things:
 - Create a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing. This forms a part of general reserves;
 - Create a contingency to cushion the impact of unexpected events or emergencies. This also forms part of general reserves.
 - Creates a means of building up funds, often referred to as earmarked reserves, as defined above, to meet known or predicted liabilities.

3. Types of Reserves

- 3.1. Reserves are classified in specific categories to help distinguish between the type of reserve and their use.
 - i. **General Fund Balance** – to meet short term, unforeseeable expenditure arising from unexpected events or emergencies. To enable significant changes in resources or expenditure to be properly managed over the period of the Medium-Term Financial Strategy. The Chief Financial Officer's recommendation is that this remains at £15m across the MTFS period;
 - ii. **Unusable reserves** – these arise out of a requirement under legislation and proper accounting practice either to accumulate revaluation gains or as adjustment accounts to comply with statutory accounting requirements. These reserves are not backed by resources and therefore cannot be used for any other purpose. Hence, these reserves are not available to fund expenditure;
 - iii. **Earmarked and Specific Reserves** – to meet known or predicted requirements or established by statute. The purpose of these reserves is to enable sums to be set aside for

specific purposes or in respect of potential or contingent liabilities where the creation of a provision is not required or permitted. The council has created three distinct classifications of its General Fund reserves, Capital Reserves, Non-Ringfenced Revenue Reserves and Ringfenced Revenue Reserves. The purpose of significant reserves within each classification is set out below:

- iv. **Unapplied Revenue Grants** – in late March 2020, the council received c£9m from Central Government in relation to funding for Covid-19. Due to the late timing of receipt and early stages of the pandemic, this was carried forward into 2021/22 to utilise against costs as they would emerge. For clarity, this was classed in the 2019/20 Statement of Accounts as an “Unapplied Revenue Grant” i.e. to make a distinction between these such funds and the categories above. During 2020/21, further funding for Covid-19 has been received, some of this funding is non-ringfenced and some have specified purposes. The reserves and balances policy is now revised to reflect this category of reserve for classification.

Capital Reserves:

Community Infrastructure Reserve: This reserve is likely to be required to support Community Infrastructure Capital projects and growth in Housing and Business.

Revenue implications of capital: This reserve has been established as a source of funding towards costs which do not meet the strict definition of capital expenditure but for which there was no revenue provision. An example of this type of cost would be feasibility work or for costs such as the decanting of staff contained within the costs of the Office Build project.

Non-Ringfenced Revenue Reserves:

MTFS Reserve: The Council will maintain an MTFS reserve to support the delivery of progressive reductions in expenditure over the coming years, manage increased uncertainty as a result of recent transfers of business rates and council tax support into locally financed expenditure and to fund the one-off costs of transformation needed to allow future savings and for capital investment supporting our economic growth agenda. The MTFS reserve has been merged with the Collection Fund Smoothing reserve. This combined MTFS reserve is now the single mechanism for managing risks such as overspends and timing issues of collection fund items.

Costs of delivering the MTFS (Transformation Reserve): This reserve is to fund one-off costs in relation to the delivery of the savings required over the MTFS period and will be kept under review by the section 151 officer as savings and projects are implemented. The forecast balance is expected to be sufficient to support transformation across the MTFS period.

Services Specific Reserves: Includes funding where it has been agreed that such sums could be carried-forward for use in subsequent years on named, specific projects or initiatives.

Ringfenced Reserves:

Public Health Reserve: The Council assumed responsibility for certain Public Health functions from April 2013 supported through a new Public Health grant; this reserve will be used to manage any over or underspends against this grant which is restricted to Public Health expenditure.

Special Parking Account Reserve: This account is to hold the additional income achieved above the agreed surplus transferred to the General Fund on annual basis. The amount to be transferred to the General Fund is agreed annually but is subject to change in year. The reserve can be used for several activities such as; bus priority measures and improvements to bus stops, on-street measures to promote walking and cycling, road safety measures, traffic

reduction and traffic management measures, environmental street improvement schemes in town centres and development of school travel plans and workplace travel plans.

Housing Revenue Account

Major Repairs Reserve (Within the HRA): The balance on this reserve represents the amount unspent of the major repairs allocation (MRA) and will be used to meet housing capital expenditure in future years.

4. Establishing a new Reserve

- 4.1. New reserves may be created at any time but must be approved by Policy and Resources Committee when a reserve is established. Policy and Resources Committee needs to approve the following:
- a. *Purpose* – the reason for creating the reserve should be clearly stated.
 - b. *Usage* – there should be a clear statement of how and when the reserve can be used.
 - c. *Basis of transactions* – delegated authority for approval of expenditure from the reserve.
 - d. *Management and control* – a member of Council Management Team must have responsibility for the reserve, although day to day management of the reserve may be delegated to a specific officer.

5. Reporting Reserves

- 5.1. The Chief Financial Officer has a fiduciary duty to local tax-payers and must be satisfied that the decisions taken on balances and reserves represent proper stewardship of public funds.
- 5.2. The overall level of balances will be reported quarterly as part of the CFO's report to the Financial Performance and Contracts Committee.
- 5.3. The budget report to Council will include a forecast of the level of reserves over the MTFS period.

6. Reviewing Reserves

- 6.1. The level of reserves for the next five years will be reviewed at least annually as part of the Medium-Term Financial Strategy process. The Council Management Team (CMT), together with other responsible officers, will review the Council's earmarked reserves for relevance of purpose and sustainability. A profile of income to and expenditure from the reserves will be produced for inclusion within the Medium-Term Financial Strategy (MTFS).
- 6.2. All reserves are reviewed as part of the budget preparation, financial management and closing processes.
- 6.3. Any amendments to earmarked reserves should be reported to Policy and Resources Committee for approval.
- 6.4. Once a reserve has fulfilled the purpose for which it was established, the balance should be reallocated to another similar purpose earmarked reserve or General Fund Balance.
- 6.5. It is the responsibility of the Chief Financial Officer to advise the Council about the level of reserves that it should hold and to ensure that there are clear procedures for their establishment and use and to report on the appropriateness of reserves.

7. Reserve Balances

- 7.1. Over the life of the current Medium-Term Financial Strategy, the Council intends to maintain the level of the General Fund Working Balances at or above £15m.
- 7.2. The level of earmarked reserves is set out in the Medium-Term Financial Strategy and is linked into individual service delivery plans. The Chief Financial Officer assesses that the level of non-ringfenced revenue reserves should not fall below £30m during the MTFS period.

8. Reserves and the management of risks

- 8.1. Councils are facing significant financial challenges both now and in the future. The unprecedented reduction in government funding since 2010/11 and a decline in a number of other income sources. As well as the rising demand and increased costs for many services all pose a significant rising pressure and long-term risk for the Council.
- 8.2. The Council may consider using reserves to manage these risks. Certain earmarked reserves are set aside to deal with specific risks (as outlined in section 3).
- 8.3. The Council also manages unexpected financial shocks by maintaining the General Fund Working Balances. The level of this Working Balance is kept under review and it is the responsibility of the Chief Financial Officer to ensure it is at a level that is appropriate and reasonable as part of the budget setting process.
- 8.4. The Council is facing the following risks in the medium to long-term which are all to be managed as part of the MTFS process:

On-Going Risks

- a. *The implementation of the Council's budget savings programme*
- b. *Service Budgetary control*
- c. *Service spending pressures such as the unavoidable increase in demand for Social Care Services (such as children in care) coupled with the increased cost of complex packages and investment required to improve the service*
- d. *Inflationary pressures on Pay and Contracts*
- e. *Changing demographics and growing population particularly among the very young and very old, and with more people moving to London Borough of Barnet further increasing the pressure on our Services such as schools, housing and social infrastructure.*
- f. *Localisation of Business rates does always present a collection rate risk and an economic downturn risk*
- g. *Reductions in Government funding following the implementation of the Fair Funding Review, Spending Review and the review of Business Rates.*

New Risks

- h. *Economic Stability on the run up and post-Brexit outcomes dependent on final deal. It is uncertain what the financial impact will have both at a Central Government level and the affects this will have filtered down to Local governments.*
- i. *Central Government has indicated the possibility of further devolution of services/responsibilities to local authorities and these may not be sufficiently funded and impact may not be fully quantifiable.*
- j. *Welfare Reforms and the full roll out of Universal Credit which could impact on rent collection and potentially increase the number of homeless and vulnerable people seeking support and accommodation in the borough.*

9. Delegated Authority

9.1. Authority to approve reserve contributions and drawdowns is with the Council's Section 151 Officer unless explicitly agreed by the Policy and Resources Committee. Examples of where this delegation may be to other officers is when the funding is legally ringfenced for a specific purpose.

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Appendix M

London Borough of Barnet

Debt Management Policy

22 January 2020

Introduction and objectives

The Council has a statutory and fiduciary responsibility to protect public funds for the benefit of all who live and work in the borough.

This document sets out the Council's policy and procedures in relation to the billing, collection and recovery of monies owed to the Council and is to be adopted across all services within the London Borough of Barnet.

The Council is responsible for the collection of:

- Council Tax
- Business Rates
- Housing Benefits Overpayments – this occurs when benefit is paid that the claimant is not entitled to
- A range of chargeable services (General Income).
- Penalty Charge Notices (PCN)

Whilst the majority of this income is collected in a timely manner, there are occasions when debtors do not make payments on time. This gives rise to a requirement to actively manage Council debt, and to set out clearly how the Council will enforce payment of monies owed.

Methods for the billing and recovery of statutory debt are defined within the relevant statute and are designed to comply with best practice.

The Council's objectives in relation to debt are:

- To maximise the level of income collected by the Council by;
 - a) Implementation of a transparent charging policy
 - b) Accurate and timely billing
 - c) Reducing debt levels
 - d) Effective recovery processes
- To pursue all debts, ensuring that those with the means to pay actually do so;
- To provide a corporate approach to the billing, recovery and collection of debt that encompasses the following core principles and is proportional, consistent and transparent.

Definition of a debtor

A debtor is anybody (whether an individual or organisation) who has received goods or services from the Council, or is liable for a statutory debt, and who has not yet paid the full amount owed.

For council tax and business rates, a debtor is an individual or organisation that does not adhere to the statutory instalment scheme.

For Housing Benefit overpayments, a debtor is a benefit claimant, or alternative payee such as a landlord, who has been overpaid Housing Benefit as a result of a change in circumstances.

To reduce the number of debtors, service providers must attempt to obtain payment in advance or at the point of service delivery wherever possible. Invoices should only be raised where payment in advance for a service is inappropriate.

Core Principles

Responsibility for maximising income to the Council for the services it charges for is shared by the Chief Finance Officer and Heads of Services.

The responsibility for the collection and enforcement of council tax, business rates and the recovery of overpaid housing benefit is governed by legislation and is administered by the Revenues and Benefits service, the specific legalisation is stated below:

- Council tax recovery procedures are laid down by statute in The Council Tax (Administration and Enforcement) Regulations 1992 and subsequent amendments
- Non-Domestic Rates recovery procedures are laid down by statute in The Non-Domestic Rating (Collection and Enforcement) (Local Lists) Regulations 1989 and subsequent regulations and amendments
- Housing Benefits overpayments are reclaimed in accordance with Regulations 99 – 107 of The Housing Benefit Regulations 2006 (and subsequent amendments)

The charging of Parking Penalty Charge Notices (PCN) is under the powers of the Road Traffic Regulation Act 1984 (RTRA 1984), local authorities may:

- impose charges for parking in car parks
- charge for parking in on-street parking bays (e.g. through the sale of permits/vouchers and through various short-term payment methods)

Consistent and transparent debt management arrangements will be applied to all sums owed to the Council, with the objective of maximising income and cash flow, but taking account of the cost of collection and recovery.

The Accounts Receivable Team is responsible for recovering debts that have been raised by services, for advising them on debts that are uneconomic to pursue and where debts should be written-off, and for maintaining master data (client details, including blocked customer status etc.).

Service Requirements

Services should attempt to obtain payment in advance of services being provided. Where this is not possible, services should determine their arrangements for allowing credit in consultation with the Accounts Receivable Team, on behalf of the Chief Finance Officer. This document sets out arrangements for doing this. The Accounts Receivable Team can advise on the most appropriate method for collection of income in advance.

Responsibility for controlling the issue of credit in line with pre-determined arrangements and adhering to the arrangements for customers to whom services have been suspended or terminated due to non-payment (known as 'blocked' customers).

Responsibility for collecting and banking income received in advance and for raising invoices promptly where credit has been allowed.

Provisions

Provisions for bad debts will be determined by the Chief Finance Officer, in conjunction with services and the Head of Exchequer Services or, for council tax and business rates, the Chief Finance Officer and the Revenues and Benefits Manager, as stated with the Council's Financial Regulations.

Charging Policies

The Council will charge for all services where allowable.

The Council will have in place charging policies which are coherent and cost effective. All policies should be transparent and easy to understand.

Charges should cover the full cost of the service unless specific funding or alternative measures are in place.

Each Delivery Unit will regularly review charging policies and fees. This will be in line with the annual budget setting cycle as per the Council's Financial Regulations.

Each Delivery Unit should ensure appropriate methodology is in place to ensure the robustness of the charging and collection policy and delivery.

Performance Management

Prompt recovery action is key to managing debt and maximising income. The Council therefore aims to:

- Regularly monitor the level and age of debt.
- Set clear targets for the recovery of debt.
- Have clear written recovery procedures.
- Set priorities for specific areas of debt and assess recovery methods to ensure maximum recovery.
- Regularly review and propose irrecoverable debts for write-off.

Monitoring and reporting of debt

The following table sets out the frequency and type of debt reporting, the responsibilities associated with monitoring debt levels, and responsibilities for monitoring this policy:

Type of Debt	Activity	Report to:	Responsible Officer	Frequency
Sundry	Aged Debt report	All services	Assistant Finance Manager	Monthly
Sundry	Barnet Major Debtors	Head of Exchequer Services.	Assistant Finance Manager	Monthly
Council tax and business rates	Percentage collected in year	DCLG*1	Revenues and Benefits Manager	Quarterly
Housing benefit	Debt Raised Recovered Outstanding and Written Off	DWP*2	Revenues and Benefits Manager	Quarterly
All debt	Review of Policy	Chief Finance Officer	Head of Exchequer Services	Annually

*1 DCLG: Department for Communities and Local Government

*2 DWP: Department for Work and Pensions

The following table sets out the performance targets for debt invoicing, collection and debt recovery:

Type of Debt	Activity	Target	Responsible Officer
Sundry	Invoicing	Invoice to be raised and despatched within 1 day of the sales order being created.	Assistant Finance Manager
Sundry	Collection	Cheques or cash to be processed within 24 hours of receipt.	Assistant Finance Manager
Sundry	Collection	Payment suspense items to be cleared within 3 days.	Head of Treasury
Sundry	Aged Debt (FIN PI 28)	96% of debt collected within 120 days.	Assistant Finance Manager
Sundry	Aged Debt (FIN PI 29)	97.5% of debt collected within 180 days.	Assistant Finance Manager
Sundry	Aged Debt (FIN PI 30)	98.5% of debt collected within 365 days.	Assistant Finance Manager
Sundry	Aged Debt	Irrecoverable debt to be written off on a regular basis.	Assistant Finance Manager
Sundry	Payment method (FIN PI31)	To increase the number that pay by direct debit by 5% per annum.	Assistant Finance Manager
Council Tax	Collection (MI)	To achieve an in-year collection target of 96.5%	Revenues and Benefit Manager
Council Tax	Collection (Gainshare)	To achieve a four-year collection target of 98.5%	Revenues and Benefit Manager
Business Rates	Collection (MI)	To achieve an in-year collection target of 97.5%	Revenues and Benefit Manager
Business Rates	Collection (PI)	To achieve a four-year collection target of 99%	Revenues and Benefit Manager
Housing Benefit	Notification	Benefit Determination letter issued the day after the overpayment has been calculated	Revenues and Benefits Manager
Housing Benefit	Collection	65% of debt recovered in current year against debt raised in current year. 25% of debt recovered in current year against all debt outstanding 5% of debt written off against all debt outstanding	Revenues and Benefits Manager

Collection and Recovery

Sundry Debt

Except in the case of an invoice payable by instalments, or as otherwise contractually agreed, the settlement period for all invoices will be within 28 days.

After the settlement period, and where legislation permits, the Council may seek to recover interest and any costs that are legitimately due from the debtor to the Council or its agents.

Recovery action will commence no later than 14 days after the demand has fallen due. Escalation processes up to and including litigation are to be agreed between the Accounts Receivable Team and the relevant service departments.

The Council will attempt at all times to use the most appropriate and cost-effective method of debt recovery in order to maximise income.

Council Tax and Business Rates

The Council offers six different payment dates for customers who opt to pay council tax by Direct Debit as this is the most efficient and cost-effective method of payment for the Council. Business rates (NNDR) offers Direct Debit on the 5th of the month.

Council tax and business rates follow legislative requirements for collection and recovery, demands are issued in the preceding March of each financial year to allow for the first instalment to be paid in April. Processes are automated to ensure that reminders, final notices and summonses are issued in accordance with the required statutory timescales.

There is a statutory instalment scheme but if this is not adhered to then the legislative recovery process is followed.

Council tax has very high volumes of recovery action, so reminder, final and summon notices are generated automatically. Cases at summons stage are individually checked before the summons is issued.

Housing Benefit Overpayments

For Housing Benefit overpayments, the priority is to recover the overpayment from ongoing or arrears of Housing Benefit. If entitlement has ended, an invoice is issued and if the debt is not settled a reminder and then final reminder are issued. There are ranges of recovery methods available should the debt not be paid that are detailed below.

Before enforcement action is taken, the Council will utilise correspondence and telephone contact with the debtor, visits to the debtor's home by designated Council officers, and where cost effective to do so, external collection agents as an alternative means of recovering sundry debts. Additionally, enforcement agents are used to recover unpaid council tax and business rates debts.

Where an external agency is utilised to assist with collection, the flow of information between the Council and the agent must be in a secure electronic format.

All statutory methods of enforcement of debts shall be available for use. These include:

- Attachments of earnings
- Warrants of execution
- Third party orders
- Insolvency
- Possession proceedings
- Deferred payment agreements
- Committal to prison for council tax and business rates
- Charging orders
- Recovery from ongoing or arrears of benefit
- Attachments to state benefits
- Registering debts at County Court

Parking

The Council issues Penalty Charge Notices (PCN) for illegally parked vehicles. The debt is not issued on the Council's accounting system; instead it is specifically allocated on the Council's Parking System.

The link below is the latest version of the Council's Parking Policy, which describes the collection / recovery process in detail.

https://engage.barnet.gov.uk/development-regulatory-services/parking-policyconsultation/user_uploads/parking-policy-12_08_2014.pdf

Council Members and Staff

It is not acceptable for Council members, staff or those employed to owe money to the Council.

The Council will use the information it holds on staff to assist with debt recovery and to make arrangements to clear the debt by salary deductions.

Section 106 of the Local Government Finance Act 1992 imposes a duty on a member whose payments are two months overdue to make a declaration to that effect, and refrain from voting in certain matters.

Dispute Resolution

In case of a dispute with a **sundry debt**, recovery action will be suspended, and the dispute referred back to the originating department for resolution within one week. If no response is received after one week a reminder will be sent to the originating department for instruction. If no response is received after a further week the debt will be transferred back to the originating department.

A dispute is not resolved unless it meets one of the following conditions:

- The customer is correct and gets full credit
- The customer is partly correct and gets partial credit and agreed charge
- The customer is incorrect and accepts the charge
- The customer is not correct and does not accept the situation, but the service is prepared to pursue the debt

For **council tax and business rates** the disputes are arbitrated by the Valuation Tribunal Service.

Enforcement Agents and Enforcement Management

The ability to refer debts to enforcement is an important tool in the recovery process. The Council appreciates the sensitivity attached to the use of bailiffs.

The Council will seek to use enforcement only where it has determined that this is the most effective collection method for the debt in question.

Enforcement performance and contract management will be in place to ensure compliance with codes of conduct good practice. These services will comply with the National Standards for Enforcement.

Write off procedures

Whilst the Council will make every effort to pursue debts owed by debtors, it recognises that in some circumstances debts will become irrecoverable.

Debts may be regarded as uncollectable where:

- The debt is uneconomic to collect i.e. the cost of collection is greater than the value of the debt.

- The debt is time barred, where the statute of limitation applies. Generally, this means that if a period of six years has elapsed since the debt was last demanded, the debt cannot be enforced by legal action.
- The debtor cannot be found or communicated with despite all reasonable attempts to trace.
- The debtor is deceased and there is no likely settlement from the estate or next of kin and where there is written confirmation from the Receiver.
- Insolvency where there is no likelihood of settlement and written confirmation from the Official Receiver or Administrator.

Good practice dictates that, when all methods of debt recovery have been exhausted, any debts that remain irrecoverable are written off promptly in accordance with the Council's Constitution and Financial Regulations. Debt, even when written off, will continue to be pursued for example should a debtor seek to obtain council services in the future, or the debtors whereabouts become known, action will be taken to recover the outstanding debt.

Under the Council's Constitution, the Chief Finance Officer may, subject to that officer being satisfied that all avenues to recover the funds have been investigated, write off bad debts up to the value of £5,000. This will need to be in the format of a delegated powers report.

Bad debt that is to be written off and is in excess of £5,000 must be referred to the Policy and Resources Committee for write off.

The CIPFA Code of Practice on Local Authority Accounting, (The Code) requires the Council's statement of accounts to include sufficient provision for bad debts. This provision will be determined by the Chief Finance Officer, in consultation with the Assistant Director of Finance, the Head of Exchequer Services and other Services. The external auditor will subsequently review this provision for appropriateness.

Generally, the older a debt is, the greater the requirement for a bad debt provision. Provisions are always reviewed as part of the closure of accounts process but should also be reviewed on a regular basis throughout the year, and any likely requirement to increase the provision at the yearend should be identified and reported through regular budget monitoring.

Customer Care and Debt Advice

The Council will:

Collect debts in an efficient way, taking account of personal circumstances.

Deal with debtors in a professional manner at all times treating individuals consistently and fairly and displaying courtesy and respect in accordance with departmental customer care directives.

Recognise where there is a 'can't pay' rather than a 'won't pay' situation.

Provide facilities to enable customers to discuss their debts in a confidential environment offering assistance wherever possible.

Provide all debtors seeking help due to financial difficulties with support:

- Be invited to provide details of their means by listing their income and expenditure, (evidence will be requested if necessary).
- If they have other debts owing to the Council, then these will also be considered when agreeing a recovery plan.

Be encouraged to use the money advice services available from the Citizens' Advice Bureau and other debt advice providers.

Advice and assistance

The Council will seek to provide information about debt advice and potential statutory benefits and discounts to those debtors who cannot pay.

Officers will remind debtors of the importance of paying priority debts. Priority debts include council tax arrears. Non-payment of council tax arrears can result in the seizure of debtors' goods, or in the debtor being sent to prison.

For council tax, there is a discretionary fund for debtors in hardship with each case being assessed on its own merits and the individual's circumstances.

Customers who are in receipt of council tax support may be referred to enforcement agents if they do not engage or adhere to arrangement plans, but they will not progress to the enforcement stage of the process, thereby avoiding additional costs. Additionally, any customers who are identified as vulnerable will be supported appropriately.

Debtors who are in financial difficulty may find it beneficial to obtain specialist advice from one of the following agencies:

Citizens' Advice Bureau

The Citizens' Advice Bureau offer advice about simple debt problems and will be able to refer debtors to a specialist advisor if the debt problem is complicated.

Website: <http://www.citizensadvice.org.uk>

Local branches:

<p>New Barnet Citizens Advice Bureau 30 Station Road New Barnet Barnet Hertfordshire Tel: 0844 826 9336 Email: newbarnet@barnetcab.org.uk</p>	<p>Hendon Citizens Advice Bureau 40-42 Church End Hendon London NW4 4JT Tel: 0844 826 9336 Web: www.barnetcab.org.uk</p>
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Money Advice Centres

Money Advice Centres can also provide help with debt problems. Details of the nearest centres may be found by accessing the DirectGov website: www.moneyadviceservice.org.uk and following the link to the relevant advice or by telephoning the helpline on 0800 138 7777.

National Debtline

The National Debtline provides free debt management information to people living in England and Wales. Debtors can contact National Debtline by calling them on 0808 808 4000 or via their website at www.nationaldebtline.co.uk.

Business Debtline

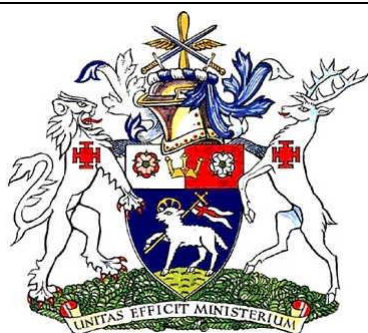
The Business Debtline provides advice for small business in England and Wales. Debtors can contact them by telephone on 0800 197 6026 or via their website: www.bdl.org.uk.

Stepchange

Provides free impartial debt advice and solutions to anyone struggling with debt problems. They can be contacted on 0800 138 1111 or via their website at www.stepchange.org.

Review of this policy

The Council is committed to continuous improvement and it is critical that new approaches and ways of working will be introduced. This policy will be reviewed annually to allow it to be updated and to take any service improvements or changes into account.



Council
2 March 2021

Title	Members' Allowances Scheme 2021/22
Report of	Head of Governance
Wards	N/A
Status	Public
Enclosures	Appendix A: The Remuneration of Councillors in London – Report of the Independent Panel, January 2018 Appendix B: Proposed Members Allowances Scheme 2021/22
Officer Contact Details	Andrew Charlwood, Head of Governance andrew.charlwood@barnet.gov.uk 020 8359 2014

Summary

The Council is required, if it wishes to pay such allowances, to adopt a Members' Allowances Scheme on an annual basis with effect from 1 April each year.

The proposed Members' Allowances Scheme for 2021/22 is based on the current Scheme, which was adopted by Council on 3 March 2020 for 2020/21.

Recommendations

1. That Council have regard to the recommendations of the Independent Panel on the Remuneration of Councillors in London as attached as Appendix A.
2. That Council approve the Members' Allowances Scheme 2021/22 attached as Appendix B with effect from 1 April 2021.
3. That Council note that following approval the Scheme, a notice will be advertised pursuant to Regulation 16 of the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended).

1. WHY THIS REPORT IS NEEDED

- 1.1 The Council is required under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) to agree on an annual basis a schedule of allowances payable to Members' for the following financial year. Under the regulations, when making or amending a scheme, the Council is required to have regard to the recommendations of an Independent Remuneration Panel (regulation 19). The regulations state that before the beginning of each year the authority shall make a scheme for the allowances for that year.
- 1.2 The Members Allowance Scheme is comprehensive and includes Basic Allowances, Special Responsibility Allowances (for posts which carry specific responsibilities) and other allowances and expenses that may be claimed.
- 1.3 Council at its meeting on 3 March 2020 approved a schedule of allowances that reflect responsibilities under a Committee System. The adopted scheme forms part of the formal Members Allowance Scheme which is incorporated within the Council's Constitution. The current scheme has regard to the recommendations in the June 2014 report of the London-wide Independent Remuneration Panel convened by London Councils (see link in Background Papers section). That report noted there is now considerable congruity in the basic allowance made by the London Boroughs. However, most London Boroughs do not adopt the Panel's recommendations in their entirety. It should also be noted that the London Councils recommendations do not explicitly consider the Committee System which Barnet now operates and, as such, some of the bands are not comparable (e.g. Leader and Deputy Leader).
- 1.4 In January 2018, the London-wide Independent Remuneration Panel convened by London Councils published revised recommendations (Appendix A). The 2014 and 2018 reports of the Independent Remuneration Panel were broadly similar with the main change being the application of an inflationary increase in allowances across all bands. In the 2018 report, the Panel recommend an annual update for inflation and this was applied in 2020/21 in line with the local government pay settlement and will also be applied in 2021/22.
- 1.5 Section 1.5.30 of the report to Policy & Resources Committee on 8 February 2021 states "Funding for Pay Inflation and Non-Pay inflation has been estimated and set aside centrally within the MTFs. In 2020/21, a pay award of 2.75% was confirmed in September. Within the MTFs, a possible future pay award has been assumed and modelled at 1.00% for 2021/22 and 2.00% for 2022/23 to 2024/25." In line with the budget assumptions regarding local government pay for 2021/22, a 1% increase will apply to Barnet's Members Allowances Scheme from 1 April 2021. The Budget and Medium Term Financial Strategy is recommended for approval elsewhere on this agenda.
- 1.6 It is expected that the London-wide Independent Remuneration Panel convened by London Councils will make recommendations for the period

2022 to 2026 around January 2022 in advance of the London-wide Council elections. The Council will need to review those recommendations when published and decide on a scheme for 2022/23 onwards.

2. REASONS FOR RECOMMENDATIONS

- 2.1 The Members Allowance Scheme for 2020/21 requires the approval of full Council. Council is required to ensure the Scheme meets all the requirements of statute including the period the scheme covers and consideration of the findings of the Independent Panel Report.
- 2.2 The Scheme chosen reflects the special responsibilities of Members under the Committee System.
- 2.3 The Scheme has been drafted on the basis that Council still wishes to pay the Basic and Special Responsibility allowances proposed and adopted by Council on 3 March 2020.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Fully implementing the recommendations of the January 2018 report of London Councils Panel, even at median levels, would result in additional expenditure by the Council compared to current budget provision. It is therefore recommended that an inflationary increase is applied to the 2020/21 Members Allowances Scheme.
- 3.2 Council could refuse to adopt the proposed Members' Allowances Scheme for 2021/22. This is not recommended as the implementation of the Scheme is required to regulate the remuneration of Members in respect of Council business undertaken.

4. POST DECISION IMPLEMENTATION

- 4.1 Following approval by the Council of a Scheme, a notice will be advertised pursuant to Regulation 16 of the Regulations.
- 4.2 The approved Scheme will become operational with effect from 1 April 2021. The Head of Governance and Assistant Director Human Resources and OD will ensure that payroll adjustments are made to reflect the revised scheme.
- 4.3 The Monitoring Officer will arrange for an updated version of the Members Allowances section of the Constitution to be published from 1 April 2021.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 None in the context of this report.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 For the salary element of the Member Allowances budget (which comprises Basic and Special Responsibility Allowances) a 1% inflationary increase has been applied. This results in a £11,753 increase in the budget from £1,175,342 to £1,187,095 for 2020/21.

5.3 Legal and Constitutional References

5.3.1 There is a requirement that councils must make any scheme for the following year to commence on 1 April. Schemes can be amended at any time, but new schemes can be introduced only from the start of each year commencing on 1 April. The approval of Council is necessary to any amendments to existing schemes or the adoption of new schemes.

5.3.2 Responsibility for adopting a Members' Allowances Scheme is attributable to Council in accordance with section 4.1 of Article 4 of the Council's Constitution.

5.4 Risk Management

5.4.1 Failure to agree a scheme may render the council in breach of its statutory duty.

5.5 Equalities and Diversity

5.5.1 These proposals do not adversely compromise the Council's public sector equalities duty under the Equality Act 2010.

5.6 Consultation and Engagement

5.6.1 An advertisement setting out details of the Scheme itself will be published as soon as practicable after Council has made its decision.

6. BACKGROUND PAPERS

6.1 Policy & Resources Committee, 8 February 2021, Item 9, Business Planning – Corporate plan, Budget for 2021/22 and Medium Term Financial Strategy 2021 – 2025:

<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&MIId=10200>

6.2 London Borough of Barnet website, Currently Elected Councillors Allowances and Expenses: <https://www.barnet.gov.uk/citizen-home/council-and->

[democracy/democracy-and-elections/currently-elected-councillors/allowances-and-expenses.html](#)

- 6.3 London Councils, Remuneration of Councillors in London Reports 2014 and 2018: <https://www.londoncouncils.gov.uk/who-we-are/about-us/financial-information/leadership-and-expenses/remuneration-councillors-london>

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The Remuneration of Councillors in London 2018

Report of the Independent Panel



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Introduction

The Local Authorities (Members' Allowances) (England) Regulations 2003 ('the Regulations') authorise the establishment by the Association of London Government (now London Councils) of an independent remuneration panel to make recommendations in respect of the members' allowances payable by London boroughs. Such a panel ('the Panel') was established and reported in 2001, 2003, 2006, 2010 and 2014. It now comprises Sir Rodney Brooke CBE DL (Chair), Steve Bundred and Anne Watts CBE.

The Regulations require a review of the scheme every four years as a minimum. The current Panel has therefore completed a review of remuneration for councillors in London. We present our findings and recommendations in this report.

As a preparation for our work, we invited all London boroughs to give their views on the operation of the existing scheme. We are grateful for the feedback, which confirms that the existing London scheme of members' allowances is still fit for purpose. We make recommendations accordingly (**recommendations throughout the report are in bold type**). However, where issues have arisen from the comments we received, we have addressed them in this report.

The role of elected members

In our previous reports we reflected on the importance of the role of elected members. We repeat at Appendix B the job profile for councillors which we originally included in our 2010 report. The feedback we have received is that it continues to be appropriate.

The Local Governance Research Unit, based at Leicester Business School, recently launched a Councillor Commission as an independent review of the role and work of the councillor. The Commission's report points out that councillors oversee million-pound budgets, balancing complex financial pressures at a time of severe cutbacks in local authority spending, making decisions which will affect their areas for decades to come. In London each Borough Council is responsible for services crucial to its residents. Each has a revenue budget of up to £1.4bn as well as a substantial capital programme. The scale of their turnover and other financial activities are in many instances comparable with those of large publicly quoted companies.

Councillors are faced with unenviable choices. Demand for local authority services continues to grow. In particular, there is rapid growth in the number of old people with a corresponding increase in demand for social care. London itself faces acute housing problems. Councillors have an increased responsibility for health. Thus the strain on and competition for resources increase the demands made on elected members. The responsibilities and accountabilities are made clear after a tragedy like the Grenfell Tower fire.

The evidence we received confirms that the workload and responsibilities of councillors continue to increase and that their role has become more complex, and not only in the areas of social care, housing and health. There has been growth in the number of sub-regional meetings, partnerships and joint bodies (such as Boards for Health & Wellbeing and Safer Neighbourhoods) which require the commitment and time of leaders, cabinet members and front-line councillors. Partnership engagement makes great demands on councillors. There has been a marked increase in informal meetings, such as working groups, forums and community gatherings as well as formal meetings like local authority companies. The expectations of the public continue to rise.

While valuable to democracy, the use of social media adds to the pressure on councillors by increasing demands from their constituents in several different ways. Communication with councillors is not only easier but immediate. The public expects a speedy response, so that it is now more difficult for councillors in employment to deal with concerns as quickly as voters expect. Not only do social media make it easier for their constituents to get hold of councillors, but they also enable an isolated concern to become an organised campaign.

Recruitment of councillors

We received evidence that it is increasingly difficult to recruit people of quality who are prepared to stand for office as councillors. Though the low level of allowances was mentioned as a reason for this, a major disincentive is the time commitment required of a councillor. That time commitment (as well as finance) can make it difficult to combine the role with a job and a family life. As one councillor commented to the Leicester Business School Commission, 'Serving on outside bodies means that I am working every day of the week, weekends too'. As was pointed out in responses we received, the problem is exacerbated in London, where councillors are on the whole younger than in other parts of the country and often in employment. They also face substantially higher costs of living.

Though the time commitment may be the main disincentive to service as a councillor, it is important that, as far as reasonably possible, financial loss does not prevent people from becoming councillors. Allowances are not shown by polls to be something which influences councillors to take on the role, though they are instrumental in making it possible for some people to do so. Allowances should be set at a level that enables people to undertake the role of councillor, while not acting as an incentive to do so. If it is important that there are no financial incentives to being a councillor, it is equally important that there should not be a financial disincentive. It is clearly desirable that service as a councillor is not confined to those with independent means.

Since our last report the Government has removed the possibility of councillors joining the local government pension scheme. We believe that access to the pension scheme can be an important factor in making service as a councillor financially possible for a wider range of people. It is particularly significant for those who, like elected mayors, leaders and portfolio holders, give most or all of their time to service in local government and lose the opportunity to contribute to a pension scheme elsewhere. Loss of access to a pension scheme imposes a further financial penalty on councillors.

We do not repeat the arguments for appropriate remuneration for councillors which we have set out in our previous reports. We believe them to be self-evident. But we do repeat our belief in the importance of local democracy and the role of councillors within it.

The current financial and political climate

Because of the current financial climate, the local government pay settlement in recent years has been severely limited. Since our last report there have been three awards of 1%. Acutely sensitive to the current financial austerity, some boroughs have frozen members' allowances and failed to apply the pay awards to them. Indeed some boroughs have even reduced members' allowances.

Our recent reports have made no recommendations for increasing the levels of members' allowances other than continuing provision for annual adjustments in accordance with the annual local government pay settlement. As the Government-appointed Councillors' Commission pointed out in their 2007 report, the recommendations of the London Panel has led to some convergence of members' allowances across London. Indeed, the Councillors' Commission recommended a similar system for the country as a whole. Following our recommendations, there is now considerable congruity in the basic allowance made by London boroughs.

However, most London boroughs have not adopted our recommendations in their entirety and there remain substantial differences in the amount of special responsibility allowances. We fully recognise that now is not the time to contemplate a general increase in councillors' allowances. Nevertheless we hope that in the longer term the financial situation will permit further convergence of members' allowances around our recommendations.

Level of Basic Allowance

In our last report we recommended that there should be a Basic Allowance paid to every councillor of £10,703. Updated for the local government staff pay awards since then, the figure is now £11,045. Given the loss of pension rights; growth in the volume and complexity of the work of councillors; and the limited increase in the Basic Allowance since our last report, we believe that there is a strong case for considering a larger increase. The basic allowance is now less than the allowances paid by many similar authorities outside London. In Wales, for example, the government-

appointed commission sets the basic allowance at £13,400 for members of local authorities with populations which are generally substantially lower than those of London boroughs.

However we reluctantly accept that, in the current financial climate, it would be inappropriate to recommend a general increase in members' allowances (beyond the annual updating). Pegging an annual increase to staff pay awards will ensure that councillors can receive annual increases which are in line with those received by staff. **We therefore recommend that the Basic Allowance be set at £11,045.** We believe that it remains sensible to frame recommendations which are common across London.

Special Responsibility Allowances

Given the extent of the responsibilities of leaders of London boroughs, the Panel's first report in 2001 recommended that their remuneration should equate to that of a Member of Parliament. [Our recommendations for other special responsibility allowances are related to that recommended for leaders.]

Since then the increase in the remuneration of Members of Parliament has substantially exceeded the annual local government pay increase to which we tied the special responsibility allowance for the leader of a London borough. At the time of our last report an MP received a salary of £67,060 while our recommendation for a borough leader (increases having been restricted to the local government staff pay increases) was for total remuneration of £65,472, a difference of £1,588. Updated for the local government pay awards, our recommendation for the current total remuneration of a London borough leader would be £68,130. Meanwhile the salary of MPs has increased to £76,011, a difference of £7,881. Moreover MPs continue to be entitled to a pension as well as to sundry other benefits (such as termination payments) which are not available to leaders.

In our current consultation we enquired whether the remuneration of an MP remains a sound comparator to fix the remuneration of a borough leader. In general the responses agreed that the comparator was appropriate and, if anything, that the Leaders of London boroughs warranted a higher remuneration than an MP, because they had greater financial responsibility and legal burdens, and especially given the differential pension arrangements. Indeed one respondent authority suggested that the direct responsibilities of a Leader should command the salary of a Junior Minister.

We sympathise with the responses. Certainly the way in which MPs' remuneration has outpaced that of leaders would prompt a review of the Leaders' allowances had the Panel not had regard to the current stringent economic circumstances. For the same reasons which prompt us to peg the Basic Allowance, **we recommend that the special responsibility allowance for a Leader should be in accordance with our former recommendation, plus the subsequent local government staff pay awards, ie £57,085. We recommend the maintenance of its relation to other special responsibility allowances, as set out in the Appendix to this report.** Nevertheless we hope that parity of the remuneration of the Borough leaders with the remuneration of Members of Parliament will be restored when the economic situation eases and that the other Special Responsibility Allowances will then be adjusted accordingly.

Interpretation of the Scheme

The responses from the boroughs generally indicated no problems with interpretation of our recommendations, though many had adopted lower figures, especially for special responsibility allowances. We continue to believe that the scheme we propose is sufficiently flexible to accommodate the varying political management arrangements of different London boroughs. Specifically, we were asked for guidance on what percentage of councillors should receive a special responsibility allowance. **We reiterate our view that no more than 50% of councillors should receive a special responsibility allowance. We also continue to believe that no member should receive more than one special responsibility allowance though we accept that there might exceptionally be special circumstances where allocation of more than one Special Responsibility Allowance might be justified, eg where members undertake a number of different time-consuming roles such as sitting on licensing hearings.**

We were asked to give more detailed guidance on the roles allocated to different bands and whether these could be tied to the time commitment required of a role, expressed as a percentage of the time commitment of the Leader. However, we believe that the percentages we identify should be tied not only to time commitment but also to levels of responsibility.

Training and Support

The responsibilities of councillors are substantial, extensive and complex. We have mentioned the Grenfell Tower tragedy as a chilling instance of those responsibilities. **We believe that every borough should have an ongoing programme of member training and development and that members should be expected to participate. We believe that members should be provided with logistical and clerical support to help them deal with their workload.**

Barriers to being a councillor

It is important that obstacles to becoming a councillor should be removed wherever possible. Child care costs can be a significant deterrent to service as a councillor. **We repeat our strong view that in appropriate cases when they undertake their council duties, councillors should be entitled to claim an allowance for care of dependents. The dependents' carers' allowance should be set at the London living wage but (on presentation of proof of expense) payment should be made at a higher rate when specialist nursing skills are required.**

We also repeat our belief that members' allowances schemes should allow the continuance of Special Responsibility Allowances in the case of sickness, maternity and paternity leave in the same terms that the council's employees enjoy such benefits (that is to say, they follow the same policies).

Travel and Subsistence allowances

We continue to believe that the Basic Allowance should cover basic out-of-pocket expenses incurred by councillors, including intra-borough travel costs and expenses. The members' allowances scheme should, however, provide for special circumstances, such as travel after late meetings or travel by councillors with disabilities. The scheme should enable councillors to claim travel expenses when their duties take them out of their home borough, including a bicycle allowance.

Allowances for Mayor or Civic Head

Many councils include the allowances for the mayor (or civic head) and deputy in their members' allowance scheme. However these allowances do serve a rather different purpose from the 'ordinary' members' allowances, since they are intended to enable the civic heads to perform a ceremonial role. There are separate statutory provisions (ss 3 and 5 of the Local Government Act 1972) for such allowances and councils may find it convenient to use those provisions rather than to include the allowances in the members' allowance scheme.

Update for inflation

We continue to recommend that for a period of four years the allowances we recommend should be updated annually in accordance with the headline figure in the annual local government pay settlement.

We have been asked whether it is necessary for the annual updating to be formally authorised by the council each year. The Regulations do seem to make this obligatory.

Sir Rodney Brooke CBE DL

Steve Bundred

Anne Watts CBE

London, January 2018

Appendix A

Basic allowance £11,045

Special responsibilities – beyond the basic allowance

The case for special allowances

The reasons for payment of additional special responsibility allowances should be clearly set out in local allowances schemes. Special allowances should come into play only in positions where there are significant differences in the time requirements and levels of responsibility from those generally expected of a councillor.

Calculation of special allowances

The proposed amounts for each band are a percentage of the figure suggested for a council leader depending upon levels of responsibility of the roles undertaken and are explained below. We believe that the SRA, which the previous panel recommended for the leader of a London council (updated), continues to be appropriate.

Categories of special allowances

The regulations specify the following categories of responsibility for which special responsibility allowances may be paid:

- Members of the executive where the authority is operating executive arrangements
- Acting as leader or deputy leader of a political group within the authority
- Presiding at meetings of a committee or sub-committee of the authority, or a joint committee of the authority and one or more other authorities, or a sub-committee of such a joint committee
- Representing the authority at meetings of, or arranged by, any other body
- Membership of a committee or sub-committee of the authority which meets with exceptional frequency or for exceptionally long periods
- Acting as spokesperson of a political group on a committee or sub-committee of the authority
- Membership of an adoption panel
- Membership of a licensing or regulatory committee
- Such other activities in relation to the discharge of the authority's functions as require of the member an amount of time and effort equal to or greater than would be required of him by any one of the activities mentioned above, whether or not that activity is specified in the scheme.

Local discretion

It is for the councils locally to decide how to allocate their councillors between the different bands, having regard to our recommendations and how to set the specific remuneration within the band. They must have regard to our recommendations. We believe these should have the merits of being easy to apply, easy to adapt, easy to explain and understand, and easy to administer.

BAND ONE

The posts we envisage falling within band one include:

- Vice chair of a service, regulatory or scrutiny committee
- Chair of sub-committee
- Leader of second or smaller opposition group
- Service spokesperson for first opposition group
- Group secretary (or equivalent) of majority group
- First opposition group whip (in respect of council business)
- Vice chair of council business
- Chairs, vice chairs, area committees and forums or community leaders
- Cabinet assistant
- Leadership of a strategic major topic
- Acting as a member of a committee or sub-committee which meets with exceptional frequency or for exceptionally long periods
- Acting as a member of an adoption panel where membership requires attendance with exceptional frequency or for exceptionally long periods
- Leadership of a specific major project.

Remuneration

We propose that band one special responsibility allowances should be on a sliding scale of between 20 – 30 per cent of the remuneration package for a council leader.

This would be made up as follows:

Basic allowance: £11,045

Band One allowance: £2,582 to £9,397

Total: £13,627 to £20,442

BAND TWO

The types of office we contemplate being within band two are:

- Lead member in scrutiny arrangements, such as chair of a scrutiny panel
- Representative on key outside body
- Chair of major regulatory committee e.g. planning
- Chair of council business (civic mayor)
- Leader of principal opposition group
- Majority party chief whip (in respect of council business).

Remuneration:

We propose that band two allowances should be on a sliding scale between 40 – 60 per cent, pro rata of the remuneration package for a council leader.

This is made up as follows:

Basic allowance £11,045

Band two allowances: £16,207 to £29,797

Total: £27,252 to £40,842

BAND THREE

We see this band as appropriate to the following posts:

- Cabinet member
- Chair of the Health and Wellbeing Board
- Chair of the main overview or scrutiny committee
- Deputy leader of the council

Remuneration:

We propose that band three allowances should be between 70 – 80 per cent pro rata of the remuneration package for a council leader.

This is made up as follows:

Basic allowance: £11,045

Band three allowance: £36,917 to £43,460

Total: £47,962 to £54,505

BAND FOUR

Leader of cabinet

This is a full-time job, involving a high level of responsibility and includes the exercise of executive responsibilities. It is right that it should be remunerated on a basis which compares with similar positions in the public sector, while still retaining a reflection of the voluntary character of public service.

Remuneration:

We propose that the remuneration package for a council leader under band four of our scheme should be £68,130.

This is made up as follows:

Basic allowance: £11,045

Band four allowance: £57,085.

Total: £68,130

BAND FIVE

Directly elected mayor

A directly elected mayor has a full-time job with a high level of responsibility and exercises executive responsibilities over a fixed electoral cycle. It is right that it should be remunerated on a basis which compares with similar positions in the public sector, while still retaining a reflection of the voluntary character of public service. However we believe this post remains different to that of the strong leader with cabinet model. The directly elected mayor is directly elected by the electorate as a whole. The strong leader holds office at the pleasure of the council and can be removed by the council. We believe that the distinction is paramount and this should be reflected in the salary level.

Remuneration:

We propose that a directly elected mayor should receive a remuneration package of 25 per cent higher than that recommended for a council leader and that it should be a salary set at **£85,162**.

Appendix B

On behalf of the community – a job profile for councillors

Purposes:

1. To participate constructively in the good governance of the area.
2. To contribute actively to the formation and scrutiny of the authority's policies, budget, strategies and service delivery.
3. To represent effectively the interests of the ward for which the councillor was elected, and deal with constituents' enquiries and representations.
4. To champion the causes which best relate to the interests and sustainability of the community and campaign for the improvement of the quality of life of the community in terms of equity, economy and environment.
5. To represent the council on an outside body, such as a charitable trust or neighbourhood association.

Key Tasks:

1. To fulfil the statutory and local determined requirements of an elected member of a local authority and the authority itself, including compliance with all relevant codes of conduct, and participation in those decisions and activities reserved to the full council (for example, setting budgets, overall priorities, strategy).
2. To participate effectively as a member of any committee or panel to which the councillor is appointed, including related responsibilities for the services falling within the committee's (or panel's) terms of reference, human resource issues, staff appointments, fees and charges, and liaison with other public bodies to promote better understanding and partnership working.
3. To participate in the activities of an outside body to which the councillor is appointed, providing two-way communication between the organisations. Also, for the same purpose, to develop and maintain a working knowledge of the authority's policies and practices in relation to that body and of the community's needs and aspirations in respect of that body's role and functions.
4. To participate in the scrutiny or performance review of the services of the authority, including where the authority so decides, the scrutiny of policies and budget, and their effectiveness in achieving the strategic objectives of the authority.
5. To participate, as appointed, in the area and in service-based consultative processes with the community and with other organisations.
6. To represent the authority to the community, and the community to the authority, through the various forums available.
7. To develop and maintain a working knowledge of the authority's services, management arrangements, powers/duties, and constraints, and to develop good working relationships with relevant officers of the authority.
8. To develop and maintain a working knowledge of the organisations, services, activities and other factors which impact upon the community's well-being and identity.
9. To contribute constructively to open government and democratic renewal through active encouragement of the community to participate generally in the government of the area.
10. To participate in the activities of any political group of which the councillor is a member.
11. To undertake necessary training and development programmes as agreed by the authority.
12. To be accountable for his/her actions and to report regularly on them in accessible and transparent ways.

Appendix C

The independent panel members

Sir Rodney Brooke CBE DL had a long career in local government, including as chief executive of West Yorkshire County Council, Westminster City Council and the Association of Metropolitan Authorities. He was knighted in 2007 for his contribution to public service.

Steve Bundred was chairman of Monitor, chief executive of the Audit Commission and chief executive of the London Borough of Camden.

Anne Watts CBE has an extensive career in equality and diversity and governance that spans the private, voluntary and public sectors with organisations including the Open University, the University of Surrey, the Commission for Equality and Human Rights and Business in the Community. She chaired the Appointments Commission.

LONDON BOROUGH OF BARNET
MEMBERS' ALLOWANCES SCHEME
2021/22

1. The Scheme

This scheme is made by Barnet London Borough Council under the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended).

- 1.1 The scheme may be cited as the Barnet London Borough Council Members' Allowances Scheme and replaces all former Schemes.
- 1.2 It has effect for the period 1 April 2021 to 31 March 2022.
- 1.3 In this scheme,
 - 1.3.1 "Councillor" means an elected member of the Council of the London Borough of Barnet.
 - 1.3.2 This scheme will cover a period from 1 April 2021 to 31 March 2022;
 - 1.3.3 "Co-optee" and "co-opted member" means a person not a councillor who is appointed by the Council to a committee discharging a statutory local authority function.

2. Basic Allowance

- 2.1 A basic allowance of £10,917 shall be paid to each councillor.
- 2.2 Payment of the basic allowance is subject to the conditions set out in sections 9, 10 and 11.

3. Special Responsibility Allowance

- 3.1 Allowances are payable to recognise the special responsibilities attached to certain positions to which councillors may be appointed. The allowances are graded in 5 bands.
- 3.2 The bands, the positions concerned and the sums payable are set out in Schedule 1.
- 3.3 No Member may receive more than one Special Responsibility Allowance in respect of the same period of time, but the Member will receive whichever is the highest of the Special Responsibility Allowances for which they qualify.
- 3.4 Other conditions attached to the payment of Special Responsibility Allowance are set out in sections 9, 10 and 11.

4. Childcare and Dependent Carers' Allowance

- 4.1 An allowance of £7 per hour for a maximum of 8 hours (subject to extension in special circumstances) shall be payable to any councillor or co-opted member or member of an appeals committee established under the Education Act 1996

who incurs expenditure for the care of dependent relatives or children whilst undertaking the approved duties listed in section 4.3 below.

4.2 Dependent relatives and children are defined as:-

- children aged 15 years or less
- elderly relatives requiring full-time care
- relatives with disabilities who receive full-time care

4.3 The approved duties referred to in section 4.1 above are:-

- (a) The attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
- (b) The attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that –
 - (ii) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
 - (iii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited.
- (c) The attendance at a meeting of any association of authorities of which the authority is a member;
- (d) The attendance at a meeting of any of the Council's committees;
- (e) The performance of any duty in pursuance of a standing order requiring a member or members to be present while tender documents are opened;
- (f) The performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
- (g) The performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools; and
- (h) The carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purposes of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.

4.4 The allowance or reimbursement shall be paid on the basis of that permitted under the Income Tax Regulations.

5. Travel and Subsistence Allowance

- 5.1 Members do not receive a travel allowance for the cost of travel within the borough.
- 5.2 The duties which qualify for the payment of travel outside the Borough are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.3 The duties which qualify for the payment of travel allowance to a co-opted member or member of an appeals committee established under the Education Act 1996 are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.4 The duties which qualify for the payment of subsistence allowances to a councillor, co-opted member or member of an appeals committee established under the Education Act 1996 are set out in Schedule 2 with the amounts payable set out in Schedule 3.
- 5.5 The payment of allowance is subject to the conditions set out in section 9.

6. Independent Members and Co-optees' Allowance

- 6.1 An allowance of £127 shall be paid to the Independent and Co-opted Members of Council Committees for each meeting or training that they attend.
- 6.2 Payment of the allowance is subject to the conditions set out in sections 9, 10 and 11.

7. Pensions

- 7.1 The Local Government Pension Scheme Regulations 2013, laid before Parliament 19th September 2013 came into force 1st April 2014 ceased councillors' membership of the Local Government Pension Scheme (at the end of the term of office for existing councillors up to the election on 22 May 2014). From 1st April 2014 no Councillors will be admitted to the scheme.

8. Financial Limits

- 8.1 Any payment under this scheme is subject to the budget provision for members' allowances during the year not being exceeded.

9. Renunciation

- 9.1 A councillor or co-opted member may decline to receive any part of his or her entitlement to an allowance under this scheme by notifying the Head of Governance in writing.

10. Part-year Entitlements

- 10.1 This section regulates councillors' entitlement to allowances if during the year:
 - the scheme is amended
 - the councillor is newly elected
 - the councillor ceases to be a councillor

- the councillor accepts or gives up a position eligible for a special responsibility allowance.

10.2 If the scheme is amended so as to change the basic allowance or the special responsibility allowance then the annual amount to be paid to each councillor shall be re-calculated. The councillor will be paid a proportion of the old allowance and a proportion of the new allowance. The proportions will reflect the number of days in the year before and after (starting with the day on which the change takes effect) the change. Further amendments will be treated in the same way.

10.3 If during the year:

- a councillor is newly elected or ceases to be a councillor,
- a councillor accepts or gives up a position eligible for a special responsibility allowance, or
- a councillor becomes or ceases to be eligible to a special responsibility allowance because of an amendment to the scheme

then the annual amount to be paid to the councillor will be altered. The alteration will discount a proportion of the relevant allowance, to reflect the number of days in the year that the councillor was not a councillor, or was not eligible for the special responsibility allowance, as the case may be. If the scheme is amended during the year as set out in 10.2 above, then the alteration will be calculated separately for the periods before and after each amendment, in accordance with the Regulations.

11. Claims, Payments, Repayments, Restriction to Entitlement

11.1 Payments of basic allowance and Special Responsibility Allowance will be made in twelve equal monthly instalments at the end of each month.

11.2 If making a payment of one twelfth of the annual entitlement of basic allowance and special responsibility allowance for any member would result in a breach of the restrictions set by Section 10 of the scheme, then actual payments must be reduced to comply with those restrictions.

11.3 Where an allowance has already been paid for any period during which the councillor concerned:

- (a) ceases to be a councillor; or
- (b) is otherwise not entitled to receive the allowance for that period,

such part of the allowance as relates to any such period shall be repaid to the Council.

11.4 Where a member of the authority is also a member of another authority that member may not receive allowances from more than one authority in respect of the same duties.

Special Responsibility Allowances 1 April 2021 to 31 March 2022

BAND	SRA (£)	POSTS COVERED
5	35,027	Leader of the Council
4	27,746	Deputy Leader of the Council
3	15,796	<p><u>Chairmen of:</u></p> <p>Policy and Resources Committee</p> <p>Children, Education and Safeguarding Committee</p> <p>Adults and Safeguarding Committee</p> <p>Community Leadership and Libraries Committee</p> <p>Environment Committee</p> <p>Financial Performance and Contracts Committee</p> <p>Housing & Growth Planning Committee</p> <p>Hendon Area Planning Committee</p> <p>Chipping Barnet Area Planning Committee</p> <p>Finchley and Golders Green Area Planning Committee</p> <p>Audit Committee</p> <p>Health and Well-Being Board</p> <p>Constitution and General Purposes Committee</p> <p>Pension Fund Committee</p> <p>Health Overview and Scrutiny Committee</p> <p>Leader of: Major Opposition Group</p>

2	9,119	<p><u>Chairmen of:</u></p> <p>Licensing Committee</p> <p>Finchley and Golders Green Area Committee</p> <p>Chipping Barnet Area Committee</p> <p>Hendon Area Committee</p>
1	2,439	<p><u>Chairmen of:</u></p> <p>Finchley and Golders Green Residents Forum</p> <p>Hendon Residents Forum</p> <p>Chipping Barnet Residents Forum</p> <p><u>Vice-Chairmen of:</u></p> <p>Policy and Resources Committee</p> <p>Children, Education and Safeguarding Committee</p> <p>Adults and Safeguarding Committee</p> <p>Housing & Growth Committee</p> <p>Community Leadership and Libraries Committee</p> <p>Environment Committee</p> <p>Financial Performance and Contracts Committee</p> <p>Licensing Committee</p> <p>Planning Committee</p>

Approved Duties

The following are approved duties for the payment of travel and subsistence allowances.

(For Councillors the meeting must take place takes place outside the borough of Barnet):

1.
 - (a) The attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
 - (b) The attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that -
 - (ii) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
 - (iii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited.
 - (c) The attendance at a meeting of any association of authorities of which the authority is a member;
 - (d) The attendance at a meeting of the executive or a meeting of any of its committees;
 - (e) The performance of any duty in pursuance of a standing order requiring a member or members to be present while tender documents are opened;
 - (f) The performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
 - (g) The performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools; and
 - (h) Attendance at training courses arranged by the Council.
 - (i) The carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purposes of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.

(The following bodies or their committees or sub-committees are specifically included in the above definition:

Welsh Harp Joint Consultative Committee
 Hampstead Heath Management Committee
 London government statutory bodies, joint committees, forums,
 consortiums, employers' associations, etc
 Standing Advisory Council for Religious Education (SACRE)
 Local Government Association
 London Councils
 Joint Negotiating Councils for Council employees

2. Subject to the Base Budget not being exceeded, duties undertaken by Members, provided that they are undertaken outside the borough of Barnet and that the Chief Executive is satisfied that the duties are for the purposes of, or connected with, the discharge of the functions of the Council.
3. Attendance as the council's duly authorised representative at meetings of the following bodies.
 - (a) School admission, exclusion and reinstatement appeals panels
 - (b) Statutory complaints boards or panels relating to the council's education or social services functions
4. Conferences and meetings convened by a person or body whose objects are neither wholly nor partly political, and otherwise than in the course of a trade or business, for the purpose of discussing matters which in the council's opinion will relate to the interests of Barnet or its inhabitants or of part of Barnet or the inhabitants of part of it are approved for the purposes of payment of travel and subsistence allowance. They are those conferences and meetings convened by outside bodies being conferences where it is considered that there is a direct connection with a function of this council.

Travel and Subsistence Allowances**Travel**

1. Members do not receive a travel allowance for the cost of travel within the borough.
2. Other travel allowance shall be paid at the same rates as those applying at the time to council staff for motorcar, motorcycle and bicycle use. For public transport actual expenditure shall be reimbursed.

Subsistence

3. For a councillor attending an approved duty that takes place inside the borough of Barnet the rate of subsistence and travel allowance shall be nil.

Other subsistence allowance for meals taken on duty shall be paid at the same rates as those applying at the time to council staff.

For overnight costs reasonable approved expenses shall be paid.

Other Reimbursements allowed:

1. Not more than the amount of any expenditure incurred on tolls, ferries or parking fees.
2. Where day subsistence is payable, the reasonable cost of meals taken on trains, subject to a reduction of subsistence allowance of four hours for each meal taken, and a maximum of one main meal during an absence of more than four hours, two for more than eight hours' absence and three for more than twelve hours' absence.
3. The actual cost of overnight garaging of a car or other vehicle.

Payment

4. Evidence of expenditure incurred shall be required when claims are made and any unreasonable claim shall be referred to the Chief Executive.

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Council
2nd March 2021

Title	Report of Head of Governance
Report of	Head of Governance
Wards	All
Status	Public
Enclosures	Appendix A – Changes to calendar of meetings Appendix B – Non-Councillor Appointments to Committees
Officer Contact Details	Andrew Charlwood, Head of Governance, 020 8359 2014, andrew.charlwood@barnet.gov.uk

Summary

This item presents various constitutional and administrative matters for Council's agreement. Full details are as set out in the appended reports.

Recommendations

1. That Council note the changes to the calendar of meetings as outlined in Appendix A.
2. That Council agree the appointment to the position of Employee Representative for the Local Pension Board as outlined in Appendix B.

1. WHY THIS REPORT IS NEEDED

- 1.1 The Head of Governance report seeks Council's approval for various matters of business relating to the Council's statutory and constitutional functions.

2. REASONS FOR RECOMMENDATIONS

2.1 As set out in the attached appendices.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 N/A

4. POST DECISION IMPLEMENTATION

4.1 Council decisions will be minuted and implemented through the Head of Governance.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 None specifically arising from this report.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 There are no specific financial implications from the changes in the appendices. All changes will be funded from the Council's budget.

5.3 Social Value

5.3.1 N/A

5.4 Legal and Constitutional References

5.4.1 Council Constitution, Full Council Procedure Rules, Annual Meetings of the Council – details that Annual Council has responsibility for “Appointing the Chairman, Vice Chairman and members of Committees and other regulatory bodies and approving their respective terms of reference”.

5.4.2 As outlined in Article 7 of the Council's Constitution, the Local Pension Board maintain separate detailed terms of reference which are approved annually. The detailed terms of reference states that ‘All Board members will be appointed by Full Council.’

5.5 Risk Management

5.5.1 None specifically arising from this report.

5.6 Equalities and Diversity

5.6.1 None specifically arising from the report.

5.7 Corporate Parenting

5.7.1 None specifically arising from the report

5.8 Consultation and Engagement

5.8.1 None specifically arising from the report

5.9 **Insight**

5.9.1 None specifically arising from the report

6. **BACKGROUND PAPERS**

6.1 None.

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Appendix A – Changes to Calendar of Meetings 2021-22

Council are asked to note the changes to the calendar of meetings 2021-22 as set out below:

Committee	Original Date	New Date
Housing and Growth Committee	22 nd March 2021	Cancelled
Children, Education and Safeguarding Committee	10 th March 2021	Cancelled
Corporate Parenting Advisory Panel	21 st February 2022	28 th February 2022

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Appendix B – Non-Councillor Appointments to Committees.

It is recommended Council confirm approval of the reappointment of the Employee Representative on the Local Pension Board below for a term of 4 years:

Local Pension Board

Member	Role	Appointed	Term	Status
Salar Rida	Employee Representative	To be reappointed	4 years	To be reappointed

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